Sylvan Lake Municipal Library

Let Knowledge Be Your Sail

Town of Sylvan Lake Library Board
Regular Monthly Meeting

October 11th, 2023
Programming Room

MEETING MINUTES
TIME: 6:30 p.m.

MEMBERS PRESENT: Julie Maplethorpe, Briana Darbyshire, Sean McWade, Amanda Forbes, Haley Amendt, Krista Anderson, Carol Moore, **Alex Lambert**
Regrets: Teresa Rilling
Absent : none
Guests: none

Note : All minute items labelled with "*" corresponds to additional information provided in the board meeting agenda package.

	Action to be taken:	By whom:	Timeline:

1. **Call to Order and Land Acknowledgment**
  a. The meeting was called to order at 6:31 p.m.
  b. As part of our call to order, we respectfully acknowledge that we are meeting on Treaty 6 territory, traditional lands of First Nations and Métis			

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Peoples. We are grateful for the Knowledge Keepers and Elders who have gone before us. **1.1. Approval of the Agenda** Alex moved to accept the agenda as amended. Carried. **1.2. Approval of the Minutes*** Amanda moved to accept the minutes as amended. Carried. **1.3. Board Chair Communication** a. Appreciation and thanks shared from the Board Chair reflecting on the time and opportunity spent with the board. Similar sentiments shared by the departing secretary as well. **1.4. Motions made via email** a. No motions made via email			
2. Items for Decision **2.1. Budget** a. Briana moved to go in camera at 6:36 pm. Carol seconded. b. Briana moved to come out of camera at 7:27 pm. Amanda seconded. c. Briana moved to accept option 5 as the budget to be presented to the Town of Sylvan Lake with adjustments to reflect budget allocation for LAPP. Amanda Seconded. Carried. **2.2. Board Applications** **2.3. Treasurer's Report*** a. August Profit/Loss Report* Amanda moved to transfer the available balance of $92 429.53 from the Board's Saving Account to the Daily Banking. Julie seconded. Carried.			
3. Items for Discussion **3.1. New Computer Monitors** a. Carol moved to accept option 3 as presented for new monitor purchases (4 year rotating cycle of monitor purchases) and approve the spending of			

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funds related to this purchase over the previously approved budget. Alex seconded. Carried.
 	
3.2. Policies for review
  a. Finance Policy
  b. Governance Policy / Policy Review
 	
3.3. Facility Survey Review
  a. Highlights of the results from the public facility survey were shared with the board.
 	
3.4. Summer Villages Board Representation
  a. Julie shared an update on recent discussions with the Town of Sylvan Lake and the relevant bylaws currently in place that would effectively remove the Summer Villages representative from the board as a voting member. After discussion, it was the board's recommendation that the Town of Sylvan Lake should explore changing the bylaw to ensure that the Summer Villages representative have a place on the board as a voting member to ensure consistent communication and involvement with the summer villages and maintain traditional presence on the board.			

4. Items for Information
  4.1. Director's Report*
  4.2. Programming Report*
  4.3. Board Evaluations*
 	
Sean moved to accept the items as information. Carried.			

1. Next meeting: November 8, 2023 at 6:30 p.m.			
2. Adjournment: Briana adjourned the meeting at 8:57 p.m.			