



Town of Sylvan Lake Library Board  
Regular Monthly Meeting

June 8th, 2022  
Library Meeting Room

**MEETING MINUTES**  
TIME: 6:30 p.m.

**MEMBERS PRESENT:** Andrea Newland, Julie Maplethorpe, Rob Wiens, Briana Darbyshire, Sean McWade, Teresa Rilling, Alex Lambert, Virginia Beswick  
**With Regrets :** Deb Parry, Krista Anderson  
**Absent :**

Minutes Taken By: Sean McWade	Action to be taken:	By whom:	Timeline :
1. Call to order – 6:31 p.m.			
2. Approval of the Agenda: Rob moved to accept the agenda as amended. Teresa seconded. Carried.			

<p>3. Approval of the Minutes:          Brianna moved to accept minutes as presented. Rob seconded. Carried.</p>			
<p>4. Communications          a. No communications to share.</p>			
<p>5. Financials          a. Financial Report</p> <p>Daily Banking: \$140,992.82          GIC 1: \$159,103.24          GIC 2: \$80,941.95</p> <p>GIC 1 is in a 15-month non-redeemable plan, which matures on June 20. As per the motion presented and carried at the April 13, 2022 meeting, this GIC will be rolled over.</p> <p>Our next GIC will not mature until March 2023, so I will ensure to include this in the February agenda.</p> <p>Briana moved to have the report accepted as presented. Alex Seconded. Carried.</p>			
<p>6. Library Operations          a. Director's Update              i. CBC interview with Andrea will air this week.          b. Programming Update - See June package for details.          c. Marketing Update - See June package for details.</p>			
<p>7. Open Items - No open items to report.          a. Presentation to the Sylvan Lake Town Council for the mid-year advocacy report was presented on May 24th, 2022. The report was very well received by the Town Council. Plans were discussed to provide a written report to the Summer</p>			



<p>Villages as well to take into account the specific funding model contributed by the Summer Villages.</p>			
<p>8. New Items  a. Attending Board meetings including ZOOM  i. Review of the governance policy will be required in the future to address the lack of official policy regarding a quorum for important decisions.</p>	<p>Update policy to include quorum requirements</p>	<p>Governance Policy Committee</p>	<p>6 months</p>
<p>9. Policy  a. Revised Collections Policy presented by the Service Committee.  i. Clarifications on content and necessary changes were shared and an updated collections policy will be presented at the June meeting.  Rob motioned to accept the report as presented with alterations as discussed. Teresa Seconded. Carried.</p>			
<p>10. Information and Updates:  a. Book Sale will occur on June 11th and 12th in conjunction with Sylvan Lake's 1913 Days.</p>			
<p>11. Next meeting: July 7th, 2022 at 6:30 p.m. (ZOOM).</p>			
<p>12. Adjournment: Teresa moved to adjourn. Adjourned at 7:10 p.m.</p>			

*Teresa Parry*  
*July 13/2022*