



Town of Sylvan Lake Library Board
Regular Monthly Meeting

July 7th, 2022
ZOOM meeting

MEETING MINUTES

TIME: 6:30 p.m.

MEMBERS PRESENT: Andrea Newland, Julie Maplethorpe, Rob Wiens, Briana Darbyshire, Sean McWade, Teresa Rilling, Alex Lambert, Deb Parry, Krista Anderson

Absent: Virginia Beswick

Guest Presentation: Mitchell Kennedy (BDO), Taylor Axelsen (BDO), Valerie Schellenberg (Accountant)

Minutes Taken By: Sean McWade	Action to be taken:	By whom:	Timeline:
1. Call to order – 6:33 p.m.			
2. Approval of the Agenda: Teresa moved to accept the agenda as presented. Carried.			

<p>3. Approval of the Minutes: Robert moved to accept minutes as presented. Julie seconded. Carried.</p>			
<p>4. Communications a. No communications to share.</p>			
<p>5. Financials a. Financial Report Daily Banking: \$101,557.43 GIC 1: \$160,694.28 GIC 2: \$80,941.95 Briana moved to have the report accepted as presented. Robert Seconded. Carried.</p>			
<p>6. New Items a. Review of Audited Financial Reports (BDO presentation) BDO representative Mitchell Kennedy presented the auditor's report. Robert moved to accept the auditor's report as presented. Briana seconded. Carried.</p>			
<p>7. Information and Updates a. Teresa will follow up on the status of the Library's lease discussions with the Town Sylvan Lake. b. Julie moved to allocate funds for a meal for library staff. Briana seconded. Carried.</p>	<p>Check in on lease status with the Town of Sylvan Lake</p>	<p>Teresa</p>	<p>Next meeting (Sep 14th)</p>
<p>8. Next meeting: September 14th, 2022 at 6:30 p.m.</p>			
<p>9. Adjournment: Sean moved to adjourn. Adjourned at 7:00 p.m.</p>			

*Keppanmy
Sept 16/22*