



Town of Sylvan Lake Library Board  
Regular Monthly Meeting

September 8th, 2021

**MEETING MINUTES**

TIME: 6:30 p.m.

**MEMBERS PRESENT:** Andrea Newland, Julie Maplethorpe, Rob Wiens, Briana Darbyshire, Sean McWade, Kathy Inglis, Virginia Beswick, Jas Payne, Christina Lust

**Regrets :** Deb Parry, Colleen Fisher

Minutes Taken By: Sean McWade	Action to be taken:	By whom:	Timeline :
1. Call to order – 6:30 p.m.			
2. Approval of the Agenda: No new items to add. Kathy moved. Carried.			
3. Approval of the Minutes: Briana moved. Carried.			



<p>4. Communications</p> <p>a. No communications to share.</p>									
<p>5. Financials</p> <p>a. Financial Report</p> <p>As at August 31, 2021:</p> <table data-bbox="289 565 1041 672"> <tr> <td>Daily Banking and Savings</td> <td>\$126,779.35</td> </tr> <tr> <td>GIC - 15 Month Park &amp; Plan Non-Redeemable</td> <td>\$159,103.24</td> </tr> <tr> <td>Account for Provincial Deposits</td> <td>\$125,783.31</td> </tr> </table> <p>Kathy moved for the acceptance of the financial report as presented from Briana. Rob Seconded. Carried.</p>	Daily Banking and Savings	\$126,779.35	GIC - 15 Month Park & Plan Non-Redeemable	\$159,103.24	Account for Provincial Deposits	\$125,783.31			
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<p>6. Library Operations</p> <p>a. Director's Update -</p> <ul style="list-style-type: none"> <li>i. Posting for volunteer students has been made at the highschool in collaboration with the work experience program there to help support library operations.</li> <li>ii. Little Free Pantry received a donation of \$500 from the Food Bank to help support this program which has been heavily used as of late.</li> <li>iii. Money that was reallocated from PPE to chairs / keyboards has been spent accordingly and these items are now being used in the building.</li> <li>iv. Congratulations to FOSLL in regards to the book drive for their incredible work and efforts on the money they raised. Clarification was given that volunteers from any local jurisdiction can volunteer their time with FOSL.</li> </ul> <p>b. Programming Update - See September package for details.</p> <p>c. Marketing Update - See September package for details.</p>									



7. Open Items - none			
8. New Items a. In response to the new federal statutory holiday (National Day for Truth and Reconciliation), a discussion was had as to the direction the Board should take regarding staying open that day as an opportunity for knowledge sharing and as an encouraging location for quiet reflection on what that day represents. Kathy moved to support Andrea's decision to stay open on the National Day of Truth and Reconciliation at modified hours (10-5) and with any additional costs incurred due to staying open on a holiday. Rob seconded. Carried.			
9. Policy: Reminder to continue work on subcommittees. The goal is to have all subcommittees complete their work by the end of the year in order to set up a consistent system of review for established policies. Kathy and Chris both informed the Board that they expect to have a policy ready for first reading at the next meeting	complete work on subcommittees	all subcommittee members	December
10. Information and Updates: Reminder that the Stronger Together conference is scheduled for September 23rd and 24th. <a href="https://strongertogether.heysummit.com/">https://strongertogether.heysummit.com/</a>			
11. Next meeting: October 13th, 2021			
12. Adjournment: Rob moved to adjourn. Adjourned at 6:48 p.m.			

*Deborah Amy  
Oct 14/21*