



Town of Sylvan Lake Library Board  
Special Meeting, ZOOM

March 27, 2020

**MEETING MINUTES**

**TIME: 0900**

**MEMBERS PRESENT:** Deb Parry, Mareen Redies, Kathy Inglis, Shirley Allen, Julie Maplethorpe, Robert Wiens (joined at 9:12) Colleen Fisher (by phone), Andrea Newland, Chris Lust

**REGRETS:** Megan Hanson

Minutes Taken By: Shirley Allen	Action to be taken:	By who:	Timeline:
1. Deb called the meeting to order at 9:07			
2. Julie moved the Agenda be approved with amendments. Carried.			
3. Kathy moved the minutes of the Special Meeting of March 17, 2020 be approved with amendments. Carried.			

<p>4. Communications – Deb - none</p>			
<p>5. Director’s Report – Andrea</p> <p>a) Projects during closure (Item B)</p> <p>This has been a busy two weeks. <i>Live Stories with Miss Corrie</i> has been very successful. There has been a lot of phone activity, particularly with helping people access digital resources. Full-time staff have been catching up on projects. Part-time staff have been sanitizing the library, including cleaning all the books and shelves, kitchen and storage.</p> <p>b) Staffing discussion (Item C)</p> <p>Colleen moved that we go into camera at 9:38. Robert seconded. Carried. Chris moved that we go out of camera at 9:47. Kathy seconded. Carried.</p> <p>Kathy moved that all part-time staff be laid off temporarily effective Monday March 30, 2020 until such time as the Library reopens to the public. Chris seconded. Carried.</p>			
<p>6. Information and Updates – Deb</p> <p>a) The 2020 Alberta Library Conference has been cancelled. A refund will be arranged.</p> <p>b) Thank you - Deb</p> <p>Thank you to all of the library staff and Board members. These are uncharted times and I want to add my gratitude for all you do. Special thanks to our Town Council Member and Summer Villages Member for the work they are participating in every day on behalf of all residents, no matter where they live. To our essential and emergency services - thank you for all they are doing. Especially think of Kathy who watches Brian face the public every day whether at the clinics or the hospital.</p>			

7. The next Regular Board Meeting will be April 8, 2020 at 1:30 p.m.

8. Deb adjourned the meeting at 9:56 a.m.

--	--	--	--

*Chloran Jones*  
*April 17/2020*