

Stettler Library Board

Minutes of the Meeting

March 16, 2022

SRC Board Room and via Zoom

Call to Order: 5:15 pm

Attendance: Les Stulberg; Ben Ayotte; Barb Gano; Gail Peterson; Vicki Leuck; Will Brown;
Special Guest: Wayne Smith

Regrets: Corianne Nelson; Gord Lawlor; Jane Skocdopole; Blake Chapman

Staff Present: Rhonda O'Neill; Crystal Friars

Agenda: Les added New Business b) County Budget 2022. Barb moved that the agenda be accepted with the addition. CARRIED

Minutes for the February 2022 meeting: Barb moved that the minutes be accepted as presented. Gail seconded. CARRIED

1. **Treasurer's Report.** Barb moved that the Treasurer's report be accepted as presented. Gail seconded. CARRIED

2. **New Business:**

- a. Advocacy Presentation April 20, 2022—This will take place after the next board meeting. It will be a dress rehearsal for Gord and Hayley's presentation at the Marigold conference and is on advocacy for all libraries. It should run about 45 minutes and there will be snacks served.
- b. County Budget 2022—Les reported that the County of Stettler has passed their budget for 2022 and the Stettler Public Library will be fully funded.

3. **Old Business:**

- a. Plan of Service—Needs a bit more design work. A tri-fold pamphlet is being designed for the Trade Show. Pictures of board members are needed.
- b. Trade Show Shifts—Shifts still available.
- c. Employee Recognition— A catch up will take place at the beginning of the April 20, 2022, meeting. As per Board policy, staff members will be recognized with honorariums corresponding with service milestones achieved.

- d. Outdoor Programming Space—Put on hold until fund opens again in 2023 due to a need to consult with Town’s Parks Committee. Wayne reported that the new committee has not met yet.
4. **Library Manager’s Report:** A report was included in the meeting package.
5. **Committee Reports:**
- a. Friends of the Library—Meeting after the board meeting.
 - b. Advocacy & Programming—Continuing to work on the Plan of Service.
 - c. Personnel & Finance—No meeting.
 - d. Policy Review – Need to set a meeting date.
 - e. Parkland Regional Library—Les reported on the February 24, 2022.
6. **Next meeting**—Wednesday, April 20, 2022 at 5:15 pm.
7. **Adjournment**—Moved by Les at 5:37 pm. CARRIED