

Stettler Library Board

Minutes of the Meeting

April 21, 2021

Stettler Public Library and via Zoom

Call to Order: 5:19 pm

Attendance: Jane Skocdopole (Chair); Les Stulberg; Ben Ayotte; Vicki Leuck; Barb Gano; Gail Peterson; Gord Lawlor; Corianne Neilson; Blake Chapman; Will Brown

Staff Present: Rhonda O'Neill; Crystal Friars

Agenda: Les moved that the agenda be accepted as presented. CARRIED

Minutes for the March 17, 2021 meeting: Barb moved that the minutes be accepted as presented. Gord seconded. CARRIED

1. **Treasurer's Report.** Barb moved that the Treasurer's report be accepted as presented. Blake seconded. CARRIED

2. **Correspondence:**

a. Charities Aid Foundation of Canada sent a cheque for \$10.

3. **New Business:**

a. Notice to Reader—RWA Chartered Professional Accountants LLP completed the 2020 Notice to Reader. Barb moved that the Notice to Reader be accepted as presented. Corianne seconded. CARRIED

4. **Old Business:**

a. Fees for Conversion Services and Disk Repair —Tabled until May 19, 2021 meeting.
b. Trade Show and Steel Wheel Stampede—Trade show has been cancelled for 2021. Fees allocated for 2021 will be rolled into 2022.

5. **Library Manager's Report:** A report was included in the meeting package. Barb gave kudos to the Library staff for the wonderful work that they are doing during these difficult times.

6. **Committee Reports:**

a. Friends of the Library—No meeting

- b. Advocacy & Programming—No meeting
- c. Personnel & Finance—Met on April 1, 2021 to discuss salary grids.
- d. Policy Review – To meet on April 28 at 5 pm.
- e. Parkland Regional Library—No meeting.

- 7. **In Camera:** Barb moved that the meeting go in camera at 5:38 pm. CARRIED
Barb moved that the meeting come out of camera at 5:42 pm. CARRIED
Barb moved that the Library Manager’s pay grid be accepted as presented. Will seconded. CARRIED
- 8. **Next meeting**—Wednesday, May 19, 2021 at 5:15 pm.
- 9. **Adjournment**—Moved by Will at 5:45 pm. CARRIED

Minutes approved by the board on May 19, 2021.



Jane Skocdopole, Board Chair