

# Stettler Library Board

## Minutes of the Meeting

December 15, 2021  
SRC Studio Room

**Call to Order:** 5:17 pm

**Attendance:** Jane Skocdopole; Les Stulberg; Ben Ayotte; Barb Gano; Gail Peterson; Corianne Neilson; Blake Chapman; Gord Lawlor; Vicki Leuck

**Regrets:** Will Brown

**Staff Present:** Rhonda O'Neill; Crystal Friars

**Agenda:** Gail moved that the agenda be accepted as presented. CARRIED

**Minutes for the November 15, 2021 meeting:** Barb moved that the minutes be accepted as presented. Vicki seconded. CARRIED

1. **Treasurer's Report.** Barb moved that the Treasurer's report be accepted as presented. Gord seconded. CARRIED

2. **Correspondence:** No correspondence

3. **New Business:**

- a. Strategic Planning Session—Starts at 6 pm and should be over by 8:05 pm. Getting input from board, staff and Friends.
- b. Holiday Hours—The library will be closing at 4 pm on December 24 and will reopen on Monday, December 27 at 10 am. Will close again at 4 pm on December 31 and reopen with regular hours January 3, 2022 at 10 am. Staff will get time-in-lieu because of the stat holidays falling on two Saturdays and a Sunday.

4. **Old Business:**

- a. Budget 2022 Update— Jane, Barb & Rhonda presented to the Town on December 7, 2021. It went well and the Town of Stettler has approved the 2022 library budget.

5. **Library Manager's Report:** A report was included in the meeting package.

**6. Committee Reports:**

- a. Friends of the Library—Wine Survivor 2021 was the most successful ever, with 158 tickets sold (141 tickets sold in 2020).
- b. Advocacy & Programming—No meeting; will meet in the new year.
- c. Personnel & Finance—Met for Rhonda’s review.
- d. Policy Review – The committee members are currently working on the Personnel Policy.
- e. Parkland Regional Library—PRL’s 2022 budget has been approved by the overall majority.

7. **In Camera:** Gord moved that the meeting go in camera at 5:32 pm. Vicki seconded.

CARRIED

Barb moved that the meeting come out of camera at 5:42 pm. Ben seconded.

CARRIED

Barb moved that the board pass the motion recommended by the Personnel/Finance committee. Gord seconded.

CARRIED

8. **Next meeting**—Wednesday, January 19, 2022 at 5:15 pm.

9. **Adjournment**—Moved by Barb at 5:45 pm.

CARRIED