

Stettler Library Board

Minutes of the Meeting

November 18, 2020

Stettler Recreation Centre Board Room

Call to Order: 5:20 pm

Attendance: Jane Skocdopole (Chair); Les Stulberg; Ben Ayotte; Vicki Leuck; Barb Gano; Gail Peterson; Gord Lawlor; Corianne Neilson; Blake Chapman

Regrets: Will Brown

Staff Present: Rhonda O'Neill; Crystal Friars

Agenda: Jane asked that 6. Committee Reports f) Alberta Library Trustees Association be removed from the agenda. Gail moved that the agenda be accepted as amended. CARRIED

Minutes for the October 21, 2020 meeting: Barb moved that the minutes be accepted as presented. Ben seconded.

CARRIED

1. **Treasurer's Report.** Barb moved that the Treasurer's report be accepted as presented. Gord seconded.

CARRIED

2. **Correspondence:** No correspondence.

3. **New Business:**

a. Election of Officers—Gord nominated Jane for the position of Board Chair. Barb seconded. Jane is willing to stand. Unanimous vote. CARRIED

Les nominated Vicki for the position of Vice Chair. Barb seconded. Vicki is willing to stand. Unanimous vote. CARRIED

Vicki nominated Barb for the position of Treasurer. Gord seconded. Barb is willing to stand. Unanimous vote. CARRIED

b. Election of Executive Committees—All are willing to stay on their current committees. Corianne is willing to join the Policy Review committee.

Friends: Gail

Advocacy: Ben, Gail, Will, Vicki, Jane

Personnel/Finance: Jane, Barb, Gord, Les

Policy Review: Jane, Ben, Blake, Corianne

Parkland Regional Library: Les and Gord

- c. Transfer of assets to the Stettler Library Board: Barb moved that the assets of the Town of Stettler/County of Stettler No. 6 Library Board be moved to the Stettler Library Board. Corianne seconded. CARRIED

4. **Old Business:** No new business

5. **Library Manager's Report:** A report was included in the meeting package.

6. **Committee Reports:**

- a. Friends of the Library—It's the final push for the Wine Survivor fundraiser. Draws to start on Monday, November 30.
- b. Advocacy & Programming—Discussions have begun for the Intermunicipal Agreement celebration but because of Covid it is best to hold off until the spring/summer. The celebration can then be held outside. It was suggested to send a letter of acknowledgment or a card of thanks to the two councils for their cooperation in this agreement. Also suggested to put something on the website and social media to celebrate the Spirit of Cooperation.
- c. Personnel & Finance—Met for Rhonda's review. Survey was sent to the staff to help in the process. The review went well.
- d. Policy Review – To meet quickly after tonight's meeting to discuss a finance policy.
- e. Parkland Regional Library—Les reported that the PRL 2021 budget has been passed by 2/3 majority of the municipalities. Executive officers and committees were set. Gord is to remain as the chair of the advocacy committee. PRL's move went well both physically and financially.

7. **Next meeting**—Wednesday, December 16, 2020 at 5:15 pm.

8. **Adjournment**—Moved by Barb at 5:57 pm.

CARRIED