

**Committee of the Stettler Public Library Boards
Town of Stettler and County of Stettler #6
Minutes of the Meeting**

December 18, 2019
Stettler Recreation Centre

Call to Order: 5:33 pm

Attendance: Jane Skocdopole (Chair); Ben Ayotte; Les Stulberg; Will Brown; Vicki Leuck; Barb Gano (via phone); Blake Chapman; Gail Peterson

Absent: Gord Lawlor; Andrew Brysiuk

Staff Present: Rhonda O'Neill; Crystal Friars

Agenda: Les moved that the agenda be accepted as presented. Blake seconded.
CARRIED

Minutes for the November 20, 2019 meeting: Will moved that the minutes be accepted as presented. Vicki seconded.
CARRIED

1. **Treasurer's Report.** Barb moved that the treasurer's report be accepted as presented. Ben seconded.
CARRIED

2. **Correspondence:** Second half of Provincial funding received; PRL Rural Funding cheque received.

3. **New Business:**

- a. Staff Christmas Bowling Party: Board members are invited to attend the staff Christmas party on Monday December 23 at 6 pm at Heartland Bowl.
- b. Annual Closures for 2020: Library will close on all stat holidays except possibly Family Day. The Stettler Recreation Centre offers special activities on Family Day and there is the potential for the library to join in the fun. Staff will not be forced to work but will be asked to volunteer to come in on that day. The board was asked to consider closing for the Conference (Sept 21). Conference closure will be tabled until June. Barb moved that the Stettler Public Library be open on Family Day 2020, dependent on staff availability. Blake seconded.

CARRIED

In a side note, Jane reminded everyone that the ALC registration will open in January and asked that everyone take a look and see if any members would like to attend.

4. **Library Manager's Report:** A report was included in the meeting package. Barb thanked Rhonda and the staff for all the hard work that was done on the budget presentation. Crystal updated everyone on the Film Circuit. Les asked about the stats from the people counter. Issues with little hands may be taking the sensor offline, we are looking at ways to prevent this issue in 2020.
5. **Committee Reports:**
 - a. Friends of the Library—Casino dates are February 18 and 19, 2020. After expenses, \$3487.84 was made at Christmas Wine Survivor. Potential to borrow Rotary wine glasses in 2020. Jane would like to donate a door prize in 2020.
 - b. Advocacy & Programming—Meeting set for February 5, 2020 at 5:30 pm.
 - c. Personnel & Finance—The 2020 Budget was passed by Town and County Council.
 - d. Policy Review - Will follow up on Intermunicipal Agreement in January. Will set committee meeting for February or March.
 - e. Parkland Regional Library—Les reported that the completion date for the new PRL building is October 2020. February 20, 2020 is the next meeting.
 - f. ALTA—Working on advocacy.
6. **Next meeting**—Wednesday, January 15, 2020 at 5:30 pm. Due to a conflict between the February meeting and Casino dates, Barb moved that the February meeting be February 12, 2020 at 5:30 pm due to casino dates. Ben seconded. CARRIED
7. **Adjournment**—Moved by Les at 6:13 pm. CARRIED