

Committee of the Stettler Public Library Boards
Town of Stettler and County of Stettler #6
Minutes of the Meeting

November 20, 2019
Stettler Recreation Centre

Call to Order: 5:06 pm

Attendance: Jane Skocdopole (Chair); Ben Ayotte; Les Stulberg; Will Brown; Vicki Leuck; Barb Gano (via phone); Blake Chapman; Andrew Brysiuk; Gord Lawlor; Gail Peterson

Staff Present: Rhonda O'Neill; Crystal Friars

Agenda: Les moved that the agenda be accepted as presented. Andrew seconded.
CARRIED

Minutes for the October 16, 2019 meeting: Barb moved that the minutes be accepted as presented. Gail seconded.
CARRIED

1. **Treasurer's Report.** Barb moved that the treasurer's report be accepted as presented. Andrew seconded.
CARRIED

2. **New Business:**

a. Approval of Library Budget 2020: Budget presentations are set for December 3 at 7 pm for the Town and December 11 at 2 pm for the County. The proposed budget was reviewed, and Andrew moved that the 2020 Budget be passed with an amendment to the insurance line, bringing it up to \$2500. Will seconded.

CARRIED

b. Election of Officers: Will nominated Jane for the position of Board Chair. Gord seconded. Jane is willing to stand. Unanimous vote.
Andrew nominated Vicki for the position of Vice Chair. Will seconded. Vicki is willing to stand. Unanimous vote.

CARRIED

CARRIED

Gord nominated Barb for the position of Treasurer. Andrew seconded. Barb is willing to stand. Unanimous vote.

CARRIED

c. Election of Executive Committees: Andrew moves that committee appointments remain the same. Barb seconded.

CARRIED

3. **Old Business**

- a. Library Fines in 2020—Rhonda discussed the pros of continuing the pilot project to eliminate fines either for 2020 or indefinitely. After some discussion, Barb moved that the board extend fine-free returns indefinitely. Andrew seconded.

CARRIED

4. **Library Manager's Report:** A report was included in the meeting package. Rhonda noted that Brandi's proposal to present about outreach to the colonies was accepted by AALT.

5. **Committee Reports:**

- a. Friends of the Library—everyone has assumed more duties until Dave regains his health. Planning for the Christmas Wine Survivor is well underway. The casino dates are February 18 and 19, 2020. The last Ghost Walk for 2019 was October 19 with 22 participants. *Wine Down a Little* had 15 participants.
- b. Advocacy & Programming—No meeting. There was a brief discussion about the type of advocacy needed. There is a continuing need for advocacy to all levels of government. The committee will meet in the New Year.
- c. Personnel & Finance—the committee will meet on November 27 at 5 pm for Rhonda's evaluation.
- d. Policy Review—No meeting. The Intermunicipal Agreement was sent back by PLSB due to some changes that need to be made. Payment schedules for the Town and County should be more explicit in the agreement. The funding agreement between the Library Board and County in regards to Donald and Big Valley must be in a separate agreement. The Town and County councils will need to approve the amendments made.
- e. Parkland Regional Library—a report was included in the meeting package. Les also presented a report about the Composition of the Executive Committee for PRL.
- f. ALTA—Nothing to report.

6. **Next meeting**—Wednesday, December 18, 2019 at 5:30 pm.

7. **Adjournment**—Moved by Will at 5:59 pm.

CARRIED