

**Committee of the Stettler Public Library Boards
Town of Stettler and County of Stettler #6
Regular Meeting**

January 16, 2019
Stettler Recreation Centre

Call to Order: 5:32 pm

Attendance: Jane Skocdopole (Chair); Ben Ayotte; Les Stulberg; Andrew Brysiuk; Barb Gano (Treasurer); Will Brown; Vicki Leuck; Blake Chapman; Gail Peterson; Gord Lawlor

Staff Present: Rhonda O’Neill; Crystal Friars

Special Guest: Ken Allan of PLSB

Agenda: Moved as presented by Andrew. CARRIED

Minutes for the November 21, 2018 meeting: Moved as presented by Les. CARRIED

1. **Treasurer’s Report.** Moved by Barb. Seconded by Gord. CARRIED

2. Old Business:

- a. Intermunicipal Library Board Discussion: Ken Allan from PLSB came to discuss the difference between a Joint Library Committee and an Intermunicipal Library Board. Ken outlined what an agreement between the Town and County would need to include and where this information can be found in the legislation. Ken offered his ongoing support to the Board as they move through this process. Andrew moved that the Policy Review Committee contact the Town of Stettler and the County of Stettler #6 about forming an Intermunicipal Board. Consensus was that the time is right to explore this further. Vicki seconded. CARRIED

3. New Business:

- a. Changes to Public Library Operating Grant payments—PLSB is resetting its EFT system. Libraries with bank accounts in a name other than the legal name of the Board are no longer eligible for EFT but will receive their grants by cheque.
- b. ALC in Jasper—Rhonda and Jane are to present together. The board was asked if any addition members would like to attend. Gord is interested. Andrew moved that Gord and Jane attend ALC in Jasper. Les seconded. CARRIED

c. Revised Policies and Bylaws

- i. Hours of Operation— a single word change was needed. Barb moved that the policy be accepted as amended. Ben seconded. CARRIED
- ii. Grievances Procedures—a small change to have the first step made into two steps. Les moves that the policy be accepted as amended. Blake seconded. CARRIED
- iii. Bylaws—Rhonda discussed the changes that were made. Andrew moved that the Bylaw be read for the first time. Gord seconded. CARRIED
Blake moved that the Bylaw be read for the second time. Andrew seconded. CARRIED

Les moved that the Board consider reading the bylaw a third time at this meeting.

UNANIMOUSLY CARRIED

Ben moved that the Bylaw be read for the third time. Les seconded.

CARRIED

- d. Trade Show Volunteers: The Stettler Trade Show is April 12, 13, and 14, 2019. A sign-up sheet was passed for board members to sign up for shifts manning the Library's booth.

Les left the meeting at 6:24 pm.

4. **Old Business:**

- b. GIC update: Rhonda and Crystal met with Charles Firth at the RBC on January 11. They were shown the types of interest rates are available and Charles made suggestions on how to reinvest the GIC's to get the best rates. Two signatures are needed to move the money with RBC. It was suggested that Tom Campbell and Leona Thorogood would be a good resource as they look after the Hospital Foundations' investments. Gord moved that at the time the GICs mature they be cashed and placed in the chequing account for 30 days so that it can be reinvested as new money. Barb seconded. CARRIED
- c. **Library Manager's Report:** A report was included in the meeting package. Rhonda provided a quick overview and answered questions from members of the board.
- d. **Committee Reports:**
 - a. Friends of the Library—Meeting to be held in February. Andrew suggested the name Murder Meander for the Ghost Walks.
 - b. Advocacy & Programming—No meeting

- c. Personnel & Finance—No meeting
- d. Policy Review—February 13 at 5 pm will be the first meeting in regards to the Intermunicipal Board proposal.
- e. ALTA News—Trochu meeting has been moved to February 9.
- f. Parkland Regional Library—Building situation is still stalled.

e. **Next meeting**—Wednesday, February 20, 2019 at 5:30 pm.

f. **Adjournment**—Moved by Barb at 6:42 pm.

CARRIED