



MINUTES

Rocky Mountain House Library Board

Wednesday, June 23, 2021 7pm via Zoom

Present:

Ben Worth, Robin Begin, Karen Travis, Mimi Cole,
Jen Lefebvre, Len Phillips, Karen Mehlhaff, Mike Stannix

Absent:

Cammie Laird

1. CALL TO ORDER

The meeting of the Rocky Mountain House Library Board was called to order by Chair Robin Begin at 7:06 pm on Wednesday June 23, 2021 via Zoom

1.1 Agenda and Minutes

1.1.1 Additions/changes to the agenda and minutes-
Item 3.3: Stage 3 Reopening was added to the agenda.

Motion #592 Len moved to adopted the May meeting minutes and agenda as amended for tonight's meeting. **CARRIED**

2. ITEMS FOR DECISION

2.1 Financial Report: Ben presented the current RCU balance and comparative income statement for the month of May, 2021. Ben is expecting follow-up this week from various community organizations re: fund raising. Hopefully film nights at the theatre can resume soon as a revenue generator.

Motion #593 Mimi moved to accept the financial report as presented.
Seconded by Len. **CARRIED**



Annual Financial Report: Ben presented the annual financial report that ended December 31, 2020. A big change is the addition of tracking of property, plant and equipment. Thanks to Ben we now have a full listing of assets. This will be beneficial moving forward.

Motion #594 Len moved to transfer \$93,057 from unreserved to reserved net assets. Seconded by Mike. **CARRIED**

3. ITEMS FOR DISCUSSION

3.1 Market on Main- The library is going to participate in Market on Mainstreet each week throughout the summer by setting up a booth. Library staff will accept library registrations, sell buttons, have library program information available and interact with members of the community. The first market falls on Canada Day so Mimi will help Ben at the booth. Ben will send the board members a calendar of market dates. Everyone is encouraged to sign up to help at the booth if possible. This is a great relationship builder between staff, board and the general public.

3.2 Board Compensation follow-up- Mimi reminded us that we were going to meet with the town and county CEO's prior to the pandemic regarding board compensation. Ben will inquire about that. Also, we need clarification on whether this is a town/county expense or a library expense. It may need to be added as an expense to the 2022 budget if it's the latter. Robin (board chair) and Mimi (board vice-chair) will accompany Ben to resolve this.

3.3 Stage 3 Re-opening- As of July 1 all restrictions are lifted re: Covid-19. If there is no mask mandate, in-person programs will be allowed. Take and Make kits are still going ahead. Quarantined library materials will continue until Stage 3 is finalized. Staff are looking forward to more interactions with patrons in the library. Regular hours,

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Rocky Public Library



including evenings, will resume. Fines are to be re-introduced one month after re-opening as per direction from Parkland Regional Library.

4. ITEMS FOR INFORMATION

4.1 Library Manager's Report – Ben presented his report. He will be interviewing next week for the library page position.

Motion #595 Mimi moved to accept Ben's report as presented.

Seconded by Len. **CARRIED**

5. CORRESPONDENCE: None

6. NEXT MEETING: Wednesday, September 22, 2021 7 pm

7. ADJOURNMENT: Motion #596 Jen moved to adjourn at 8:30 pm. Seconded by Mike.
CARRIED