



TITLE: Public Computer Use Policy		
COMMITTEE: Internal Topic: Computer Use	Passed: 2015 Amended: March 18, 2021	Review Period: Every 5 years Date of Next Review: March 18, 2026

Public Computer Use Policy

Ponoka Jubilee Library

Ponoka Jubilee Library provides free public access to Internet connected computers as an integral component of its mandate to satisfy the information needs of the community.

- Ponoka Jubilee Library does not monitor and has no control over the information accessed through the Internet and cannot be responsible for its content. This includes information contained in electronic mail, chat rooms, and other forms of electronic communication.
- Internet resources accessed through Ponoka Jubilee Library are provided equally to all Library users.
- Children under the age of nine must be accompanied by a caregiver while using unfiltered internet connected terminals. Filtered internet access is available to patrons under the age of nine. Caregivers are responsible for information selected and/or accessed by those in their care.
- In using the Internet at Ponoka Jubilee Library computer users are subject to federal, provincial, and local legislation pertaining to Internet use, including the provisions of the Criminal Code regarding obscenity, child pornography, sedition, and the incitement of hatred. Using the library's computers for illegal purposes is prohibited and may result in prosecution as per the Library's 'Membership Policy.'
- Internet workstations are situated in a public area and computer users are expected to use the Internet in accordance to this environment. Failure to respect these expectations may result in restriction of Library privileges, including suspension from Library facilities and services as per the Library's 'Patron Conduct in the Library Policy.'
- All computer users are expected to respect the privacy of others using public workstations.
- Ponoka Jubilee Library is not responsible for personal patron data storage or loss of personal patron data.
- Computer time is allotted in 55-minute sessions to a maximum of two sessions per day. Bookings can be made up to two days in advance. Quick reference terminals are also available with a 15-minute time limit.
- Library staff cannot assist patrons with any action that involves a patron's personal information.

Documents Referenced:

'Patron Conduct in the Library Policy'

'Membership Policy'