

Present:

Regrets:

1. Approval of the Agenda
2. Board Feedback
3. Consent Agenda
 - a. Approval of Minutes of March 20 2024 meeting
 - b. Items for Information
 - i. Correspondence
 - a. Letter from Minister McIver
 - b. Public Library Grant for Skills Development in Rural Alberta
 - c. PRLS LAA Response Letter to Position Paper on Parental Rights Legislation
 - ii. Libraries in the News
 - a. Calgary Public Library to Extend Availability of Wellness Desks, Support for Mental Health – Livewire Calgary
 - b. Public Libraries Foster Feelings of Social Connectedness for Older Adults – Hamilton Spectator
 - c. Reports
 - i. Director's Report
 - ii. Stats Week: March 2024 Report
 - iii. Program Overview to March 31 2024
 - iv. Program Report and Library Stats March 2024
4. Items for Discussion and Decision
 - a. Treasurer's Verbal Report
 - b. Plan of Service Committee Verbal Report
 - c. Library Closure Request: Professional Development on May 27th 2024
 - d. Policy Committee
 - i. Verbal report
 - ii. Review and Approval - Camrose Public Library Bylaws (Amended)

- iii. Review and Approval - Camrose Public Library Membership Fee Policy (Amended)
- e. Financial Committee
 - i. Determine whether a financial committee should be struck: Recent discussions and upcoming projects include: Endowment fund, treasurer report format, input on financial policy review
- f. PRLS – LAA Response Letter

Next regular Board meeting: May 15 2024, 5:00pm

Present: Renee Greer (Chair), Alyssa Martin (Director), Cheryl Dezall, Don Simpson (Camrose County Council), Jade Hulkovich, Joy-Anne Murphy (City of Camrose Council), Margaret Holliston, Naomi Finseth, Vikki Williams

Regrets: Lucy Ernst, Peter Hamm

Guests: Bobbi Way, Battle River Community Foundation Executive Director; Robbi O’Riordan, member of the public

Call to Order: Chair Renee Greer called the meeting to order at 5:02 pm

1. Approval of the Agenda

Motion 12/24 M/S/C – Margaret Holliston/Cheryl Dezall: That the agenda be approved as amended: 1. switch 4a) Treasurer’s Report and 4b) Battle River Community Foundation presentation; 2. add ‘format discussion’ to 4a) Treasurer’s Report.

2. Board Feedback: None

3. Consent Agenda

a. Approval of Minutes of February 21, meeting.

Motion 13/24 M/S/C – Naomi Finseth/Joy-Anne Murphy: That the minutes of February 21, 2024, be approved as amended.

- 3.a - January 17, 2024 minutes amendment should read “board toured the upstairs (not downstairs) washroom.”
- 4.a – GIC amount in Treasurer’s report corrected.
- 4.g – Add James L. Turk’s title as “Director of the Centre for Free Expression” and delete “(google his credentials; sounds amazing)”.

Further discussion on format of minutes, including the question: Do we report motion abstentions? Question referred to policy committee, specifically Governance review and creation of Board Manual.)

b. Items for Information: Board members reviewed prior to the meeting.

c. Reports: Board members reviewed prior to the meeting.

4. Items for Discussion

a. Battle River Community Foundation

- Bobbi Way, BRCF Executive Director, provided an overview of the Foundation, including the various types of donations and grant. Website: <https://brcf.ca/>
- Discussion included general questions, a short conversation on fundraising, and a more specific focus on endowment funds, including how to set one up. The CPL Board will connect with the Fellowship of the Camrose Public Library to explore partnering options. Further discussion at the April Board meeting.

b. Treasurer's Report: Vikki Williams provided an update regarding CPL's financial status, noting that finances are on track as per the annual budget. The Board received the report as information.

Motion 14/24 M/S/C – Joy-Anne Murphy/Margaret Holliston: That Vikki Williams be re-elected as Treasurer for 2024.

5. In-Camera Discussion:

Motion 15/24 M/S/C – Naomi Finseth/Joy-Anne Murphy: That the Board go in-camera for a closed session discussion.

Motion 16/24 M/S/C – Joy-Anne Murphy/Cheryl Dezell: That the Board move out of the closed session.

6. Items for Decision:

a. Plan of Service Committee – Consultant Recommendation

Motion 17/24 M/S/C – Naomi Finseth/Vikki Williams: That the CPL Board enter into a contract with Trina McCarroll from Hello Courage to conduct our Plan of Service as presented in her quote.

Motion 18/24 M/S/C – Naomi Finseth/Joy-Anne Murphy: That the CPL Board allocate up to \$14,000 from CPL reserves to cover Plan of Service costs.

b. Amended By-laws and New Policy

i. Camrose Public Library By-Laws (amended)

Motion 19/24 M/S/C – Margaret Holliston/Joy-Anne Murphy: That the Board accept the amended by-laws as presented.

Action: Alyssa will send a copy of the amended Bylaws, with a cover letter or report, for presentation to Camrose City Council, and either Alyssa or Renee or both will attend the presentation to answer any questions that Council may have.

ii. Camrose Public Library Membership Fee Policy (new)

Motion 20/24 M/S/C – Joy-Anne Murphy/Cheryl Dezell: That the Board accept the new CPL fee policy as presented.

Adjournment: Chair Renee Greer declared the meeting adjourned at 7:15 pm.

Next regular Board meeting: April 17, 2024, 5:00 pm



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

April 8, 2024

AR114360

Dear Public Library Board Members:

On April 8, 2024, a Red Tape Reduction omnibus bill was tabled in the Legislature that will make some changes to the *Libraries Act*.

One proposed amendment will increase the maximum number of municipalities that can jointly create an intermunicipal library board from three to four (or all of those within a municipal district). This will enable greater flexibility for municipalities to cooperate in local library service delivery.

The remaining amendments will streamline the legislation with the aim of reducing red tape for library boards; this should mean you will have more time to devote to direct public library service in the community.

These changes were made as a result of extensive engagement with the library stakeholder community in the fall 2019 and further in fall 2021. Thank you to those who shared your feedback during these engagements.

Further information about these changes will be made available to library boards in the coming weeks. My staff continue to offer in-person and virtual library board training and will offer webinars with specific information once the bill is passed, and the amended legislation is proclaimed later this spring.

If you have any questions about the proposed amendments, please feel free to contact my staff at libraries@gov.ab.ca or 780-427-4871.

Sincerely,

Ric McIver
Minister



Public Library Services Branch
17th Floor, Commerce Place
10155 – 102 Street
Edmonton, Alberta T5J 4L4
Telephone: 780 427-4871
www.albertalibraries.ca

April 5, 2024

Ms. Renee Greer, Chair
City of Camrose Library Board
c/o Camrose Public Library
4710 - 50 Avenue
CAMROSE, AB T4V 0R8

Dear Ms. Greer:

The amount of \$10,000.00 has been direct deposited into the library board's account. This is payment of the Public Library Grant for Skill Development in Rural Alberta. We are also enclosing the signed project grant for your records.

Sincerely,

Public Library Services Branch

Enclosure



4565-46 Street
Lacombe, AB T4L 0K2
(403) 782-3850

Library Association of Alberta
c/o The Alberta Library
#623, 7 Sir Winston Churchill Sq NW
Edmonton, AB T5J 2V5

(email & letter post)

April 8, 2024

Dear Ms. Amendt,

Some time ago, Parkland Regional Library System's (PRLS) Executive and Advocacy Committees became aware of the Library Association of Alberta's (LAA) *Statement in Response to Proposed "Parental Rights" Legislation* which was distributed by email to Parkland's member libraries and throughout the province on February 23rd of this year. After careful review, Parkland's Advocacy and Executive Committees believe the LAA position statement violates Parkland's board policy *Belief Statement 1.3.7*, quoted below:

Parkland will remain impartial on political and social issues. Staff and board members distinguish between their personal convictions and professional duties and do not advance private interests of personal beliefs at the expense of impartiality. Parkland must avoid using public funds to forward the interests of specific political or social agendas, which risks alienating or marginalizing segments of our member municipalities, library boards, and the patrons our libraries serve.

As a result, PRLS will not be renewing its membership with the LAA and request that Parkland be removed from the association's membership list.

As for LAA's references to the proposed legislation, according to the office of our local Member of the Legislative Assembly (MLA), no draft of the "Parental Rights" legislation has yet been produced or has even been worked on. As such, it is impossible to know whether the legislation will result in either censorship or conflict with the *Canadian Charter of Rights and Freedoms*.

More significantly, Parkland, along with the entire public library community, must work with all officials who are elected through the democratic process. Given that Parkland already had plans to visit our local MLAs to discuss a number of matters including apprehension over censorship, the Executive Committee would have appreciated it if the LAA had, as a courtesy, discussed its

position statement with the library community before it was publicized. Due to the confrontational nature of the LAA "Statement in Response", there is concern that LAA has undermined our board's ability to create meaningful dialogue with Parkland's MLAs. We had hoped to ensure that through education and dialogue with our MLAs, intellectual freedom could be protected both as a principle and in legislation. This would be achieved by building relationships with Alberta lawmakers. How the LAA thought it was to achieve any positive impact with its *Statement in Response to Proposed "Parental Rights" Legislation* is mystifying.

On behalf of the Parkland Executive Committee, I wish the LAA the best of luck in its activities and hope your organization will conduct your advocacy efforts with more sensitivity and circumspection in the future.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Gilliat". The signature is written in dark ink on a light-colored background.

Barb Gilliat, Board Chair
Parkland Regional Library System.

BG/kh

Calgary Public Library to extend availability of wellness desks, support for mental health



Calgary's Central Library on Monday, December 4, 2023. ARYN TOOMBS / FOR LIVEWIRE CALGARY

By **Aryn Toombs**

April 9, 2024

<https://livewirecalgary.com/2024/04/09/calgary-public-library-to-extend-availability-of-wellness-desks-support-for-mental-health/>

The Calgary Public Library is set to expand the number of hours that the organization's wellness desks—operated at the Central Library, and the Crowfoot and Shawnessy branches—will be open to the public.

The wellness desk program has been staffed by Wood's Homes councillors, but has seen significant pressures placed upon their operation as demand for support from the public has increased.

Overall, said Sarah Meilleur, CEO of Calgary Public Library, the desks have seen an increase in demand by 110 per cent overall from 2023 to 2024, with growth at the Central Library going from 61 per cent over that same period to 110 percent from February of this year on.

"The goal is just to ensure that we have access for people that have those needs on the ground. One of the library's values is collaboration, and so we want to remove barriers and we want to create access for people who need additional supports," said Meilleur.

"Mental health and wellness is a part of something that we're facing in our community, and the library can't do it alone, which is why support from BMO Financial and working in collaboration with Wood's Homes and other social service agencies is the approach we want to take to serve and support our community."

The expansion of the hours for the wellness desks at the library followed a \$330,000 donation made by BMO to the Calgary Public Library Foundation. Additional support for the program has come from the City of Calgary, Boone-Poole Family Foundation, Totem Charitable Foundation and individual donors to the Calgary Public Library Foundation.

Donation to expand services for both patrons and CPL staff

That donation followed a City of Calgary [grant of \\$150,000 through the Connect the Dots program](#) that allowed the wellness desk to operate seven days a week at the Central Library.

“It takes a number of different community partners, including the City stepping up and including BMO Financial supporting us to be able to increase access to community members that want and need these resources,” Meilleur said.

Mayor Jyoti Gondek said the donation was critical to supporting the mental health and wellness of Calgarians.

“At a recent Calgary Chamber of Commerce event, which was held on National Depression Screening Day, we were reminded that in the past the stigma that surrounds mental health deterred some businesses from acting as sponsors for important mental health initiatives,” she said.

“With this donation today, BMO is not just impacting the individuals participating in these programs, you’re also serving as a role model within the business community for others. So, thank you for that. This is leadership in action.”

Mayor Gondek said that the donation would help support the continued operations of the wellness desk for the next three years.

“As our city continues to welcome newcomers to the tune of about 60 people per day, many of whom are new Canadians, it becomes increasingly important to make sure that we have programs that support people’s health and wellness,” Mayor Gondek said.

Meilleur said that part of the funds provided by the donation would also go towards Calgary Public Library staff.

“It provides supports for staff in some of dealing with some of the challenging experiences they’re having with patrons, and just to feel prepared when they come into the library,” she said.

“It support staff and it really supports the community with these single-session counselling services.”

Mental health supports for everyone

Laura Camacho, Eastside Community Mental Health Services Program Supervisor for Wood’s Homes, said that the types of clients that the wellness desks receive are representative of the entire city.

“We see all kinds of clients coming from all walks of life,” she said.

“Besides demographics and seeing people of all ages, we also see clients who come in with a variety of presenting concerns. So the presenting concerns not only relate to mental health specifically, but it could relate to finances, homelessness, family issues, and behavioural issues.”

She said that Wood’s Homes has also worked to find culturally appropriate ways of providing mental health supports and connections to best serve the diversity of individuals seeking help.

Among the major issues wellness desk patrons have sought help for was work, Camacho said.

The use of the desk, she said, was also anonymous for individuals—people accessing the wellness desk for help don’t have to give their name, show a healthcare card, or provide any identifying information to counsellors.

“It’s totally free and is on a walk-in basis. People need to feel comfortable accessing the services and they need to trust the services, and I feel like the wellness desk provides that. It’s that safe space for vulnerable people.”

For more details, and for current hours of the wellness desks, see calgarylibrary.ca/your-library/free-services/wellness-desk.

Public libraries foster feelings of social connectedness for older adults

Older adults hold an intimate relationship with their public library branch — a relationship that typically spans the course of their lives.

By Nicole Dalmer

Tuesday, April 9, 2024 | ⌚ 2 min to read

🕒 Article was updated Apr 9, 2024



Public libraries foster feelings of social connectedness, not only due to the range of materials, programs and services, but because they also serve as places for discovering and accessing resources, enabling lifelong learning and fostering community relationships, Nicole Dalmer writes. John Rennison The Hamilton Spectator file photo

https://www.thespec.com/opinion/contributors/public-libraries-foster-feelings-of-social-connectedness-for-older-adults/article_4a3f12fa-9eff-549e-b68e-9e60f2c12510.html

Carla Hayden, the 14th Librarian of Congress, proclaimed “there is a hunger in this digital age ... to participate in programs, to just be in a place, a community space.”

Public libraries play a crucial role in building our understandings of community and connecting us to community. My own work looks at the role of public libraries as very crucial, but sometimes overlooked, spaces of social connection in later life.

In stepping back and thinking more broadly about the public library and its capacity for supporting social connections in later life, I’ve been thinking about local public library branches as important third places — drawing on Ray Oldenburg’s popular book “The Great Good Place.” Third places, such as parks, gyms, coffee shops, museums and libraries are places distinct from the home (a first place) or work environments (a second place), where social connections and community building can be fostered. In other words, third places are spots where we exchange ideas, have a good time and build relationships.

As part of my research, I interviewed 51 older adults living in Ontario who frequented their local public library, asking them questions to better understand the many roles the public library has played, and continues to play, in their everyday lives.

My research was in response to the [International Federation on Ageing’s](#) statement that “the No. 1 emerging issue facing older adults in Canada is keeping older people socially connected and active.” Between 19 and 24 per cent of older people in Canada experience some level of isolation. Social isolation occupies an increasingly important place in conversations surrounding aging in Canada, in part due to the COVID-19 pandemic that exacerbated feelings of social isolation and in part due to social isolation’s negative impact on older adults’ physical and mental health, including reduced quality of life, premature mortality, depression, as well as increased risk for falls, cardiovascular disease and dementia.

Socially isolated older adults often have poorer health outcomes and more complex support needs and therefore require access to a complement of community-based supports — such as public libraries — to thrive.

As I learned from the 51 older adults who shared their experiences of engaging with their public library, it became clear that participants hold an intimate relationship with their public library branch — a relationship that typically spans the course of their lives. The library was often referred to as an “old friend” or a “trusted friend.”

Public library branches foster feelings of social connectedness, not only due to the range of materials, programs, services and spaces that can be used without expectation of payment or any pre-existing level of knowledge. Public libraries also serve as trusted third places for discovering and accessing resources, enabling lifelong learning and fostering community relationships.

As voiced by so many individuals who took part in my study, public library offerings connect older library patrons with other people and other ideas, events and other services. Libraries were also spaces with free access to washrooms, places to keep cool in the summer and warm in the winter, and important places where older adults knew they could stop along their daily walking route.

Participants felt connected to library staff. This was especially so for those older adults living in rural areas, where staff knew them by name and could offer reading recommendations based on what the patrons had checked out in the past. Interestingly, older adults shared they felt connected to their community while in their library, even if they didn't actually interact with other people. Merely being in the presence of others (whether staff or other patrons) was sufficient to feel socially included and connected.

Public libraries also nurture social connection through intergenerational connections. Intergenerational library programs (movie nights, music classes, book clubs, knitting clubs and the like) are places where different generations can meet, interact and build relationships — bridging generational perspectives and experiences.

So when we're thinking about how to support social inclusion among older adults, it's important to consider those third places, such as public library branches, that can be crucial sites that foster, inspire and encourage feelings and experiences of social connection and social inclusion.

Nicole Dalmer is an assistant professor with the Department of Health, Aging and Society at McMaster University, an associate director of the Gilbrea Centre for Studies in Aging and a volunteer with the Hamilton Council on Aging. For more information or to donate to the Hamilton Council on Aging, visit coahamilton.ca.



Director's Report

April 10 2024

Alyssa Martin

APLAC Meeting

CPL hosted APLAC's (Alberta Public Library Administrators Council) 2024 AGM this month. It was an amazing opportunity to connect with other library administrators from around the province, share ideas, discuss industry concerns, and connect with old friends. In the meeting I presented a report that a committee and myself wrote. It detailed the results of a membership survey designed to help guide APLAC's efforts in our post-COVID landscape. APLAC is an invaluable resource for whomever runs a public library in Alberta.

Young Canada Works Grant

I am thrilled to announce that we were successful in our Young Canada Works application. We received funding for three summer student positions, for the whole four months, and we received the full amount of funds requested.

Welcome Camrose

Camrose Public Library is a part of Welcome Camrose again this year. Our first initiative of the season is the Good Neighbour Campaign, and it will run throughout May. In this campaign, Camrosians can nominate their neighbour for being the best neighbour in town, and their stories are shared on social media and in the paper. The winner is chosen by Welcome Camrose, and they receive a gift card.

Intellectual Freedom Training

The date is set! Staff, the board, and other local library colleagues will be able to attend Intellectual Freedom training with James Turk on May 27th. The board and staff will be receiving two separate sessions, each tailored to the roles each group plays in the community.

Newcomer Program – Welcome to Camrose

After receiving a provincial grant to fund a program for new Canadians, CPL is moving ahead with Welcome to Camrose. We are in the midst of hiring a Newcomer programmer to coordinate and run the program. Soon we will be seeking volunteers to help with the English language practice portion of the program.



Statistics Week: March 10-16 2024

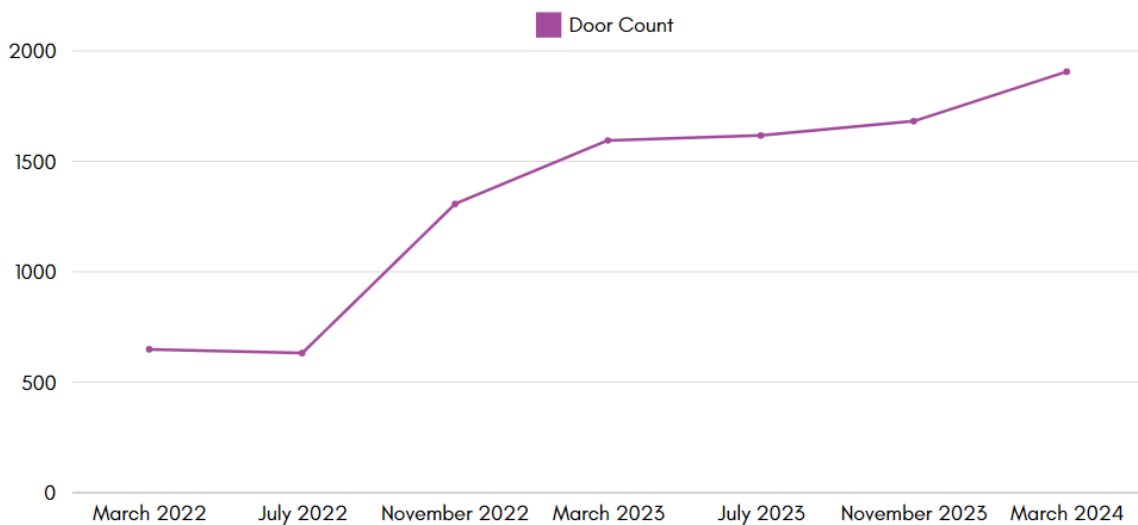
Purpose

Some of these statistics are used to calculate our numbers for the Annual PLSB Survey, which is a mandatory report to receive our provincial funding. But in addition, some of these statistics are used to help us most effectively staff the building, plan our operating hours, choose our professional development topics, where to allocate funds for services and resources, and more.

New Record

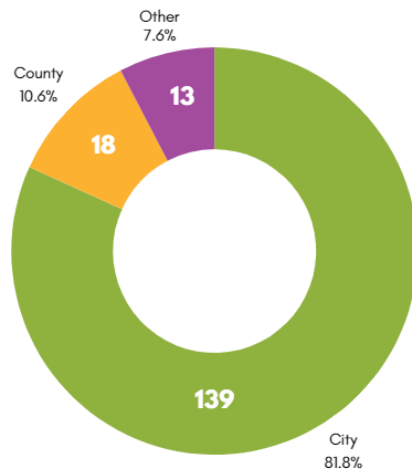
We have a new high for our weekly door count! This week saw 1906 visits to the library. The last record was in November 2023, when we had 1682 visits. This is more impressive when you account for the fact that we have four fewer operating hours a week than we did in November, as we lost Sunday operating hours.

Library Visits per Stat Week



New Stat

Program Participant Residency

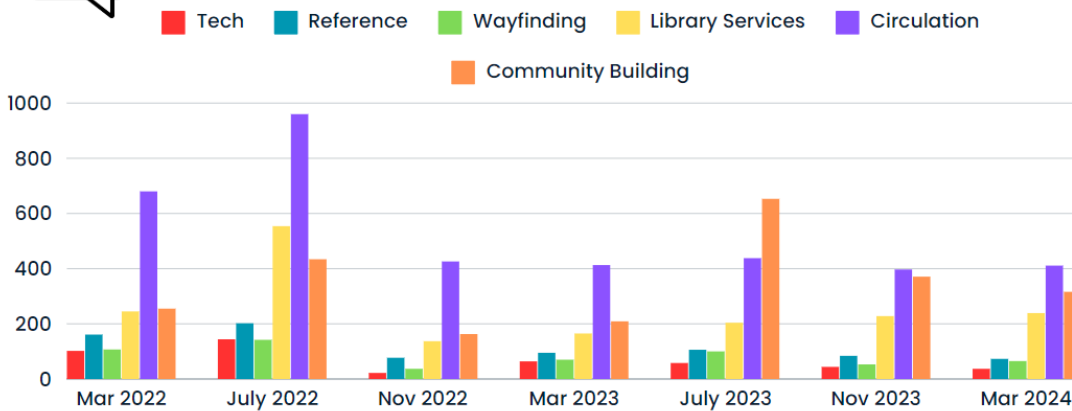


In March 2024 we began to track where our program participants reside, with the options being City of Camrose, Camrose County, or Other. As this is a new stat, we do not have any comparisons yet, and will not be able to draw meaningful conclusions for a few more stat week cycles. That said, here is the breakdown for March 2024.

Highlights



What we Talk About at the Desk

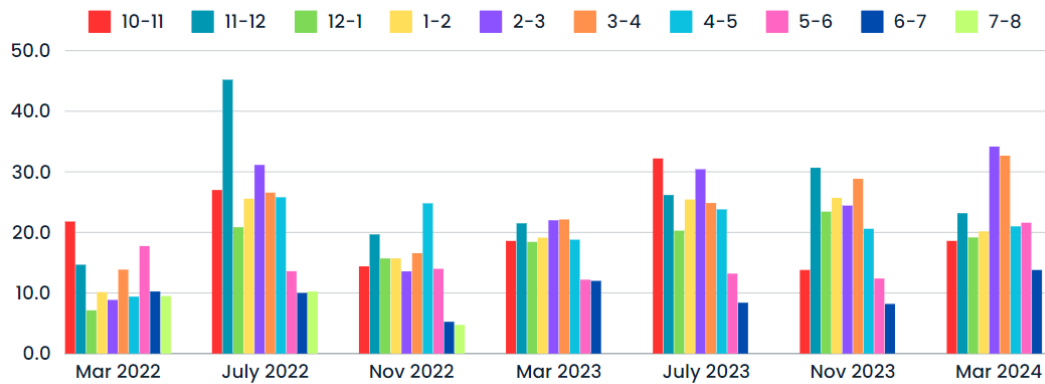


Questions about circulation are the most common, but community building conversations are a close runner up. This is not surprising given that there is a documented loneliness epidemic in Canada, and libraries are seen as community hubs and a place to connect with others.

In November 2023 we answered 1292 questions, and in March 2024 we answered 1242; a comparable number, despite fewer operating hours. On average, we answered **24.84 questions an hour**.



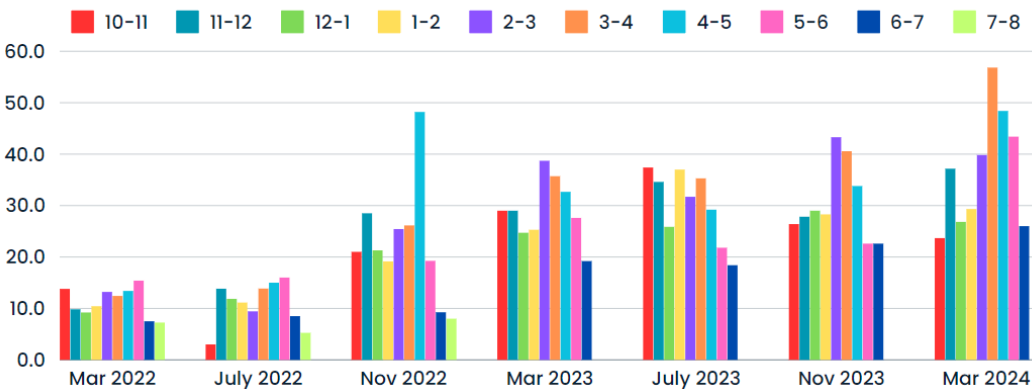
What time of day do people ask their questions?



Over the past two years, the busiest time of day for questions keeps changing. Lately, our patrons have been most inquisitive from 2:00-4:00pm, and the evenings generally see fewer questions.



When does everyone want to visit?



The most popular time to visit the library also seems to be a moving target, but mid afternoon till 6:00pm generally sees the most foot traffic. The hour before close is frequently our quietest time, but we hope to change that with a push for more room rentals from the public. Interestingly, our evenings this week were actually busier than our opening hour. Also of note, when the public asks most of their questions does not align with when the majority of our foot traffic occurs. More questions are asked in the early afternoon, and there are more people visiting in the late afternoon/early evening.

Raw Numbers

Interaction Methods for the Week	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23	Mar-24
In Person	640	1290	758	861	1171	1084	1039
Phone	45	65	53	72	61	77	96
Online	562	18	5	0	5	6	0
Total	1247	1373	816	933	1237	1167	1135

Subject and Number of Interactions for the Week	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23	Mar-24
Tech	102	144	22	64	58	44	37
Reference	161	202	77	95	106	84	73
Wayfinding	107	142	37	70	100	53	65
Library Services	245	554	137	165	204	228	239
Holds	205	324	12				
Circulation	680	960	426	413	438	397	411
Community Building	255	434	163	209	653	371	316
Self Checkout				15	159	31	28
Total	1755	2760	874	1031	1718	1208	1169

Hourly Interactions Average	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23	Mar-24
10:00-11:00	21.8	27	14.4	18.6	32.2	13.8	18.6
11:00-12:00	14.67	45.2	19.67	21.5	26.17	30.67	23.17
12:00-1:00	7.14	20.86	15.71	18.43	20.29	23.43	19.17
1:00-2:00	10.14	25.57	15.71	19.14	25.43	25.71	20.17
2:00-3:00	8.86	31.14	13.57	22	30.43	24.43	34.17
3:00-4:00	13.86	26.57	16.57	22.14	24.86	28.86	32.67
4:00-5:00	9.4	25.8	24.8	18.8	23.8	20.6	21
5:00-6:00	17.75	13.6	14	12.2	13.2	12.4	21.6
6:00-7:00	10.25	10	5.25	12	8.4	8.2	13.8
7:00-8:00	9.5	10.25	4.75				
Hourly Interaction Avg	11.82	24	15	18.69	23.19	21.78	23

Total Daily Door Count	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23	Mar-24
Sunday	31	25	86	114	92	88	0
Monday	95	111	198	235	310	436	352
Tuesday	111	115	269	288	357	257	303
Wednesday	135	122	232	262	290	253	421
Thursday	113	114	192	228	221	262	289
Friday	96	87	181	317	227	233	350
Saturday	68	58	149	151	120	153	191
Total	649	632	1307	1595	1617	1682	1906

Door Count - Daily Avg by Hours Open	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23	Mar-24
Sunday	7.75	6.25	21.5	28.5	22.25	22.00	0
Monday	9.5	11.1	19.8	26.11	34.44	48.44	39.11
Tuesday	11.1	11.5	26.9	32	39.67	28.56	33.67
Wednesday	13.5	12.2	23.2	29.11	33.67	28.11	46.78
Thursday	11.3	11.4	19.2	25.33	23.78	29.11	32.11
Friday	12	10.88	18.1	35.22	25.22	25.89	38.89
Saturday	13.6	11.6	14.9	35.2	30	30.60	38.2

Door Count - Hourly Averages	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23	Mar-24
10:00-11:00	13.8	3	21	29	37.4	26.4	23.67
11:00-12:00	9.83	13.83	28.5	29	34.6	27.83	37.17
12:00-1:00	9.21	11.86	21.29	24.71	25.86	29	26.83
1:00-2:00	10.43	11.14	19.14	25.29	37	28.29	29.33
2:00-3:00	13.21	9.43	25.43	38.71	31.71	43.29	39.83
3:00-4:00	12.43	13.86	26.14	35.71	35.29	40.57	56.83
4:00-5:00	13.4	15	48.2	32.67	29.2	33.8	48.4
5:00-6:00	15.4	16	19.25	27.6	21.8	22.6	43.4
6:00-7:00	7.5	8.5	9.25	19.2	18.4	22.6	26
7:00-8:00	7.25	5.25	8				
Total/AVG	11.39	11.09	22.93	30	30.56	31.15	38.12

Computer Usage - Uses	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23	Mar-24
Sunday	3	10	15	12	17	10	N/A
Monday	33	27	38	30	67	48	46
Tuesday	21	39	36	38	59	31	39
Wednesday	31	37	21	35	28	33	59
Thursday	51	37	21	36	57	41	31
Friday	32	33	16	34	31	44	38
Saturday	21	11	18	37	24	13	33
Total	192	194	165	222	283	220	246

Computer Usage - Total Time (HRS:MIN)	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23	Mar-24
Sunday	1.75	9.21	14.56	9:25	13.51	7:27	N/A
Monday	18.5	32.44	3.08	23:35	50.28	40:24	32:33
Tuesday	11.75	37.51	9.49	23:24	32.35	21:42	19:47
Wednesday	26.75	38.54	14.46	30:17	14.37	29:55	53:11
Thursday	24.5	43.44	20.15	26:06	30.28	35:42	23:22
Friday	20	21.34	12.00	22:57	29.15	39:23	22:57
Saturday	10.5	5.54	20.19	30:05	20.57	7:53	30:27
Total	113.75	190.02	95.13	165.49	192.11	182.26	182.17

Computer Usage - Time (HRS:MIN) adjusted for Operational Hour Average	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23	Mar-24
Sunday	0:26	2:20	3.44	2.21	4.25	1.52	N/A
Monday	1:51	3:16	0.21	2.37	7.44	4.29	3:37
Tuesday	1:10	3:47	1.04	2.36	6.56	2.45	2:11
Wednesday	2:40	3:53	1.38	3.22	3.11	3.19	5:54
Thursday	2:27	4:22	2.15	2.54	6.33	3.58	2:35
Friday	2:30	2:41	1.20	2.33	3.44	4.23	2:33
Saturday	2:06	1:10	4.03	6.01	4.80	1.35	6:05
Total Hourly Avg	2:00	3:19	1.40	3.03	3.33	3.23	3.39

Wifi - Sessions	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23	Mar-24
Sunday		37	188	196	112	218	14
Monday		404	442	413	594	356	487
Tuesday		489	470	407	838	360	339
Wednesday		354	511	443	610	294	649
Thursday		466	341	523	454	522	470
Friday		491	359	436	527	375	368
Saturday		214	210	128	203	143	145
Total		2455	2521	2546	3338	2268	2472

Wifi - Average Time (HR:MIN)	Mar-22	Jul-22	Nov-22	Mar-23	Jul-23	Nov-23	Mar-24
Sunday		0.40	0.54	0.54	2.59	1.03	16.26
Monday		0.09	0.26	0.39	0.37	0.54	0.42
Tuesday		0.09	0.25	0.34	0.28	0.50	0.55
Wednesday		0.09	0.27	0.33	0.38	0.51	0.33
Thursday		0.10	0.33	0.27	0.51	0.29	0.36
Friday		0.07	0.32	0.35	0.44	0.42	0.45
Saturday		0.09	0.47	1.30	1.33	1.03	1.4
Total		0.13	0.35	0.45	1.07	0.50	3:05

Camrose Public Library
 Adult Programs
 January 1 to March 31, 2024

Outreach	Program	Attendance
Deliveries to Care Facilities	28	213
German Circle Online	12	43
Ukulele Online	11	32
Mind Masters	3	731
Augustana Preview Days	1	40
	55	1059

In House	Program	Attendance
Spanish	12	91
Ukulele	10	99
Fibre Club	11	55
Drum Circle with CMHA	3	31
French (Wednesday) CANCELLED	4	4
French (Thursday)	12	28
Climate Café	3	18
Cricut Classes	6	28
How To: Canva	1	19
How To: Chat GPT	1	10
Intellectual Freedom & Libraries	1	18
Fellowship Open House	1	30
Mending March	3	12
Advanced Makers with Makers Making Change	1	2
	69	445

Total	124	1504
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Camrose Public Library
Family Programs
January 1 to March 31, 2024

Outreach	Program	Attendance
Read for 15	1	4167
Chuck Maclean Family workshops	3	47
Women's Shelter Family Literacy	3	18
Paw Café with CAARS	1	175
	8	4407

In House	Program	Attendance
Snacks in the Stacks	62	1227
Something Cool After School	51	350
Books & Bounces	12	220
Terrific Tales	12	210
Tech Help	26	52
Bed Time Stories	12	131
Crafternoon	11	81
Rainbow Club	3	8
Writing Club	12	3
Early Dismissal Matinee	3	216
Family Literacy Day with CFRC	1	25
Game Day CANCELLED	4	2
Anime Club CANCELLED	4	8
Leap Day	1	0
Spring Break vr	2	8
Jr Innovators with Makers Making Change	1	25
	217	2566

Total	225	6973
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Camrose Public Library
 Childrens Programs
 January 1 to March 31, 2024

Outreach	Program	Attendance
	0	0

In House	Program	Attendance
Chester Ronning Kindergarten Tours	3	61
	3	61

Monthly Total	3	61
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Camrose Public Library
 Teen Programs
 January 1 to March 31, 2024

Outreach	Program	Attendance
	0	0

In House	Program	Attendance
Golden Flames Teen D & D	12	115
Mario Cart Tourney	1	16
	13	131

Total	13	131
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Camrose Public Library
Total Programs
January 1 to March 31, 2024

Outreach Programs	63	5466
In-house Programs	302	3203
YTD	365	8669

Submitted by Nicole Bannick
April 3 2024

March 2024

Program and Library Statistics

Submitted by Nicole Kyle
April 4, 2023

608

people accessed programs that help develop relationships, end social isolation, and make them feel welcome in our library and our community.

383

People attended library programs and special events designed to educate and promote a love of lifelong learning.

74

people per month who are unable to attend the library receive library materials thanks to the dedication of our staff and volunteers

1 patron quote that shows what we mean to some people:

"I think librarians are just about the most important people in the community"

March Program Summary

February was a busy month with ongoing programs and special events that provided opportunities to build both traditional and digital literacies, get creative, and connect with community.

We have along history as a partner organization for Community Service Learning students from the Augustana Campus of the University of Alberta. This term we hosted a 4th year Environmental Science student who planned and implemented a series of 4 repair cafes focusing on textiles repairs.



We introduced 55 kids to the library for the first time this month! I hosted tours for 3 kindergarten classes from Chester Ronning School. We did some basic library instruction, read some books, and created bookmarks for them to keep. I'm planning follow-up visits to their classrooms to drop off 32 shiny new library cards to students!

Our monthly "Half-Day Matinee" still continues to grow; there were 82 people of all ages this month! We started off with pizza thanks to the sponsorship of Dominos and our partnership with Camrose Family Resource Centre, read a bit of the novel *Matilda* by Roald Dahl, had an interactive screening of the film adaptation, and made tiny paper newts. I made certain to tell them they are NOT to go in anyone's water glass!.



We hosted a week of technology based programs for people of all ages during our local school divisions' Spring Break. From VR sessions to programs that taught people to modify existing technologies for accessibility needs, there was something for everyone!



Ongoing Programs

Ukulele Jam (adults)
Mondays @ 10:00

Spanish Circle (adults)
Mondays @ 3 in person
and on Zoom

Books & Bounces
(infants)
Tuesdays @ 11:30

German Circle (adults)
Tuesdays @ 4 on Zoom

Terrific Tales
(families) Wednesdays
@ 10:30

Golden Flames D&D
Club (teens)
Wednesdays @ 4

Bed Time Stories
(families)
Wednesdays @ 6

Ukulele Online (adults)
Thursdays @ 1 on Zoom

French Circle (adults)
Thursdays @ 1 in-person
and on Zoom

Climate Cafe (all ages)
1st Tuesday monthly @ 5:30

Drumming Circle (16+)
1st Thursday Monthly @ 5
Register at
<https://bit.ly/CMHADrums>

Half-Day Matinee
(all ages)
BRSD/EICS Early Dismissal
Days @ 12:30  Sponsored by
Domino's

Snacks in the Stacks
(grades 1-12)
School days @ 3:30

Something Cool After
School
(grades 1-8)
School days @ 3:30

Rainbow Club Public
GSA (all ages)
1st operational Saturday
Monthly @ 11

Crafternoon (all ages; 11
and under accompanied
by an adult)
Saturdays from 1-4

Fibre Club (all ages)
Saturdays @ 1

For Zoom links and information:

Phone: 780.672.4214
Web: prl.ab.ca/camrose
Email: cpltechhelp@prl.ab.ca



24/7 access to electronic resources:
Visit prl.ab.ca/camrose
to check out electronic
print materials, audio
books, learning resources,
and resume building
software.
Log in with your library
card number and PIN.

1-on-1 Tech Help

Please call or email
to book your 1 hour
appointment for
computer, mobile,
and software
assistance. Email or
call us to book your
appointment.



Our Hours:

Monday-Friday: 10-7
Saturday: 11-4
Sunday: Closed
Closed April 1

Special Events

For Cricut's Sake (Adults, registered)
April 5 or 12 from 5-7 PM
Paper Lanterns. Space is limited; please
register with QR below.

Envriopalooza (Family, drop-in)
April 20 at 11 AM-12 PM
Join us for an early Earth Day celebration and
help us make upcycled art out of things
destined for the landfill or recycling depot!

Party Piñatas (Family, registered)
April 21 from 10 AM-12 PM
at Chuck MacLean Arts Centre (4809 52 St.)
Planning a pending party? Why purchase a piñata
when you can make one for free? Space limited;
register with the QR below.

Vermicomposting 101
April 23 at 5:00 (Adults, drop-in)
Join DJW Vermicomposting & Plant Ventures
to learn the basics of why and how to create
your own composter at home with worms!

Emergency Preparedness Workshop
April 25 at 5:30 (Adults, registered)
Emergencies can happen at any time. Join
Albera Health Services staff and learn to
develop your own personal emergency plan.
Space limited; register with the QR below.

For registered programs,
please visit
<https://bit.ly/CPLEventbrite>,
scan the QR,
or call 780-672-4214.





We have a New Room!

It has:

- **Desks and chairs**
- **A computer**
- **Internet access**
- **A web camera**

Need to attend a webinar? Study with some friends? Have a quiet place for a chat? Sounds like you need to book The Cave!

This space is FREE to everyone!

Call or visit the library for more details.
780-672-4214

Did you know:

- a print disability can be either visual, physical (like being unable to hold a book), or cognitive in nature?
- Around 13% or 5.2 million Canadians live with a print disability?
- You can access free print alternatives with your library membership like large print books and magazines, audio books, braille materials, and Victor Readers?
- Only 5% of print materials exist in an alternate format?



celalibrary.ca

For more information on print disabilities, to obtain accessible resources, and to learn how you can help advocate for more and better accessible formats, visit the Centre for Equitable Library Access and the National Network for Equitable Library Service at the websites listed here.



nnels.ca

March 2024 Library Statistics

YTD daily visit averages (and hourly based on operational hours in brackets)

Mondays: 303 (avg of 34/hr) Tuesdays: 350 (avg of 39/hr)
 Wednesdays: 349 (avg of 39/hr) Thursdays: 382 (avg of 42/hr)
 Fridays: 318 (avg of 35/hr) Saturdays: 214 (avg of 43/hr)
 Sundays: 97 (avg of 24/hr)

Circulation	Mar 2024	Mar 2023	2024 YTD	2023 YTD	Under/ Over 2023	% Chg. Over 2023
Adult Material	5372	5965	17180	17474	-294	-2%
Young Adult Material	422	613	1280	1498	-218	-15%
Juvenile Material	4725	4757	14511	14778	-267	-2%
TAL Items Borrowed	130	175	372	496	-124	-25%
TAL Items Sent	38	22	103	84	19	23%
Total	10687	11532	33446	34330	-884	-3%

Econtent	Mar 2024	Mar 2023	2024 YTD	2023 YTD	Under/ Over 2023	% Chg. Over 2023
Cloud Library/RBDigital	562	680	1582	1930	-348	-18%
Overdrive	1255	980	3788	2809	979	35%
Total	1817	1677	5370	4777	593	12%

Circulation by Residence	Mar 2024	Mar 2023	2024 YTD	2023 YTD	Under/ Over 2023	% Chg. Over 2023
City of Camrose	8325	9072	26971	27073	-102	0%
County of Camrose	2020	2059	6044	6594	-550	-8%
Outside City/County	227	32	313	95	218	229%
ME	81	19	138	97	41	42%
Total	10653	11182	33466	33859	-393	-1%

Miscellaneous	Mar 2024	Mar 2023	2024 YTD	2023 YTD	Under/ Over 2023	% Chg. Over 2023
Visitors	8035	7157	23547	19414	4133	21%
WiFi Users	11113	10471	26352	31647	-5295	-17%
Internet Users	977	1076	2951	2537	414	16%
Exams	22	21	76	52	24	46%
Total	20147	18725	52926	53650	-724	-1%

Selection of Service Responses

1. Social Engagement: Developing Relationships and Ending Isolation
2. Connect to the Online World: Public Internet Access
3. Satisfy Curiosity: Lifelong Learning
4. Visit a Welcoming Place: Physical and Virtual Spaces

Programs	Mar 2024		2024 YTD		Participants	
	Sessions	People	Sessions	People	2023 YTD	2022 YTD
1	31	476	110	956	567	503
2	9	781	24	811	422	16
3	42	61	115	1294	1530	803
4	35	36	114	1401	1496	204
Library Advocacy	0	0	2	4207	3399	3849
Total	117	1354	365	8669	7414	5,375

Camrose Public Library Bylaws

Bylaws

The Camrose Public Library Board enacts the following by-laws pursuant to The *Libraries Act*.

1.0 Definition

1.1 For the purposes of this bylaw by the expression:

1. "Act" refers to The Libraries Act and amendments thereto.
2. "Board" refers to the City of Camrose Library Board.
3. "Borrower" refers to the person to whom a Library borrower card has been issued.
4. "CPL" refers to the Camrose Public Library.
5. "Director" refers to the person charged by the Board with the operation of CPL.
6. "Library Materials" has the widest possible meaning and encompasses- regardless of format-items that are held in the collection of the Camrose Public Library or borrowed by the Camrose Public Library. This includes books, periodicals, audio, video, or projected media, paintings, drawings, photographs, micromaterials, toys, games, kits, and electronic databases.
7. "Library Resources" includes time, services, space, furniture, information, programs, equipment, and library materials designated for public use.
8. "Hours of Operation" means the hours as set from time to time by the Board, that the Library is open to members of the public for the purpose of using or borrowing library materials.
9. "Loan Period" means the period of time that a member may borrow Library resources for and includes any renewal of an original loan period.
10. "PRLS" means the Parkland Regional Library System, the regional system that CPL belongs to.
11. "TAL" means The Alberta Library, a province-wide library service organization

1.2 For the purposes of this bylaw:

1. Words in the singular include the plural and words in the plural include the singular.
2. Where a word is defined, other parts of speech and tenses of that word have corresponding meanings.
3. Where the time limit for doing anything falls on a day when the library is closed to the public, the time shall be deemed to be extended to the first day thereafter on which the library is open to the public.

2.0 Use of Library Resources on the Library Premises

2.1 Any member of the general public can use any library resource on library premises.

3.0 Library Facility

3.1 The portion of any building used for public library purposes is open to any member of the public free of charge during the public opening hours.

3.2 The Library's program rooms are available for use by groups in accordance with the terms and conditions outlined in Schedule A.

3.3 Every person using the Library building shall conduct themselves so as to not disturb other Library users or damage any property. Any staff member may ask any patron contravening this section to leave the premises. If any patron is asked and refuses to leave, the police may be contacted.

4.0 Borrower's Card

4.1 Any person may, in accordance with subsection 4.2, apply for a borrower's card from the Library. Patrons between the age of 0-11 may hold a library card for which a parent or guardian agrees to pay associated fines borrowing privileges; if a parent or guardian agrees to pay associated fines for the account, the child patron will have full borrowing privileges.

4.2 An application for a borrower's card must be:

1. In a form determined by the Director.
2. Accompanied by the fee set out in Schedule B.

4.3 Any staff member may issue a borrower's card to a person who has satisfied the requirements set out in subsection 4.1 and 4.2

4.4 Residents of a municipality that is a member of PRLS will be charged for and issued a borrower card for their home library. The home library is determined by the geographic location where property taxes are paid.

4.5 A borrower's card is valid for one year from the date of issue and may be renewed upon payment of the applicable fee set out in Schedule B.

4.6 Despite subsection 4.3, a borrower's card belongs to the Library and must be immediately returned to the Library if the holder of a borrower's card is requested to do so by the Director pursuant to Section 7.3

5.0 Responsibilities of a Borrower

5.1 A borrower card may only be used by the person to whom it is issued, or their designate. Refer to Schedule B.

5.2 A borrower shall be responsible for all library materials borrowed with the card; therefore, it is important that the borrower inform the Library if their card is lost or stolen.

5.3 A borrower or guarantor shall notify the Library of any change of address and/or telephone number.

5.4 A borrower or guarantor should return any Library item to the Library on or before the due date as provided in Schedule C.

6.0 Loan of Materials

6.1 In accordance with The Libraries Act, Section 36(3), there shall be no charge for the use of the following library resources:

1. Library resources used on the premises of the Library,
2. Library resources loaned to a borrower, and
3. Library resources acquired from other sources at the discretion of the Board.

6.2 For inter-library loan materials, when a lending library levies a charge for the loan or photocopy of materials, the requesting borrower may be asked to bear this charge.

6.3 Loan Periods are set by PRLS.

6.4 Library materials may be reserved in accordance with policy established by PRLS.

6.5 Library materials may be renewed in accordance with policy established by PRLS.

7.0 Penalty Provisions

7.2 The charges for damaged or lost materials are as set out in Schedule D.

7.3 A borrower card may be suspended or revoked by Library staff if the borrower:

1. fails to conduct themselves in a manner so as not to disturb other Library customers,
2. fails to comply with the conditions set out in section 4,
3. fails to pay an amount assessed by the Director for the loss or damage of a library resource within the time specified by the Director, or
4. exceeds the maximum allowable fine limit as set by PRLS.

7.4 A person who has had their borrower card revoked pursuant to subsection 7.3 may, within 30 days of such revocation, appeal to the Board in writing, setting out the grounds of the appeal.

7.5 The decision of the Board under subsection 7.4 is final.

7.6 In cases of serious dereliction, the Board may prosecute an offence under The *Libraries Act* under The *Libraries Act*. The range of penalties applying on conviction for such an offence is set out in *Schedule D*.

7.7 Any charge or penalty imposed pursuant to an offence under The *Libraries Act* inures to the benefit of CPL in accordance with the *Libraries Act*.

This bylaw replaces the previous CPL Bylaws.

Read a first time_____ [date]

Read a second time_____ [date]

Read a third time_____ [date] and adopted.

Signature: _____

Approved: May 5 1994

Amended: Oct. 24, 1995, Sept. 16, 2003, Feb. 21, 2006, April 21, 2010, May 21, 2013, June 17, 2014, January 2015, November 15, 2016, April 16, 2019, January 2020, January 2021

Schedules A to D are part of the Bylaws of the Camrose Public Library

Schedule A: Room Rental Fees

Schedule B: Annual Borrower Cards

Schedule C: Loan Periods for Library Materials

Schedule D: Penalty Provisions

Schedule A: Room Rental Fees

1. Individual residents of or organizations in the municipalities served by the Camrose Public Library are eligible for room rentals, in accordance with the CPL fee policy, which may be amended from time to time.

Schedule B: Annual Borrower Cards

1. Individual residents of the municipalities served by the Camrose Public Library are eligible for cards with full borrowing privileges, in accordance with the CPL fee policy, which may be amended from time to time.
2. Individuals may appoint designates on their card who may check out items on that card in their stead. They also have access to the borrowing history (if tracked), active holds, checkouts, ILL, and have the ability to place holds on the card. A designate can only be added to a card if the card holder gives written or in-person approval.
3. Institutions, Organizations, Businesses or Other Corporate Entities are eligible for a card with full borrowing privileges, in accordance with the CPL fee policy, which may be amended from time to time.
4. At any time, the Camrose Public Library Board may cover the cost of library cards, making them free to those who reside in the municipalities served.
5. Residents of a municipality that is not a member of PRLS are eligible for cards with full borrowing privileges, in accordance with the CPL fee policy, which may be amended from time to time.
6. Residents of a municipality that is a member of PRLS are not eligible for a Camrose Public Library card and will be charged for and issued a borrower card for their home library. The home library is determined by the geographic location where property taxes are paid.
7. ME Card:
The ME card allows patrons to use their local card at other public libraries across Alberta to borrow their materials. Adults ages 18 and over in good standing may complete a web form to create accounts with other libraries. They must follow the rules of the lending library. ME materials may be returned to any library in Alberta.
8. The Alberta Library (TAL) Card Holders:
Individuals who present valid TAL cards from their home library are eligible to have a CPL barcode attached to their home library card and borrow CPL materials as per the TAL regulations. There will be no charge or fee for this service.

Schedule C: Loan Periods for Library Materials

- Books – 3 weeks
- Magazines – 3 weeks
- Newspapers – Non-circulating
- Audio books – 3 weeks
- Audio CDs – 3 weeks
- DVDs – 3 weeks
- Realia – Various
- Inter-Library loan materials – As specified by lending library

Library materials borrowed from any other library whether within the PRLS, TAL, or ME are set to the owning library's borrowing period and may be different than what Camrose Public Library's borrowing periods are. Patrons are responsible for knowing when their library items are due regardless of which library the item is from and Camrose Public Library will make every effort to communicate various loan periods to patrons.

Schedule D: Penalty Provisions

1. Charges for damaged or lost resources:

1.1.For Library materials lost or damaged beyond repair, borrowers will pay the price listed in the top right corner of the book. If the item is more than 4 years old, charge half the price listed, and if the item is more than 8 years old, do not charge the patron. If there is no price on the top right corner of the book, it was a donation and no charge will be issued to the patron.

1.2.Patron accounts will be suspended if lost or damaged resources reach a value set by PRLS

Camrose Public Library Fee Policy

Section A – Card Fees

- 1) Camrose City Residents are eligible for free library cards.
- 2) Camrose County Residents are eligible for free library cards.
- 3) Institutions, Organizations, Businesses or Other Corporate Entities that operate in the City of Camrose or Camrose County are eligible for a library card at the rate of \$35 per year.
- 4) Residents of a municipality that is not a member of the Parkland Regional Library System are eligible for a library card at the rate of \$30 per year.

Section B – Room Rental Rates

Public Rate

Irving Room – Whole \$30 an hour

Irving Room – Half \$20 an hour

Sunroom - \$20 an hour

Storytime Room - \$20 an hour

Non-Profit Rate

Irving Room – Whole \$15 an hour

Irving Room – Half \$10 an hour

Sunroom - \$10 an Hour

Storytime Room - \$10 an hour