

Present:

Absent:

1. Approval of the Agenda
2. Board Feedback
3. Consent Agenda
 - a. Approval of Minutes of February 22 2022 meeting
 - b. Items for Information
 - i. Correspondence
 - Budget 2022 Letter from Minister McIver
 - c. Reports
 - i. Director's Report
 - ii. Nicole's Program Report and Library Stats February 2022
 - iii. Program Overview to February 28 2022
4. Items for Discussion
 - a. Update from Policy Committee
 - b. Update regarding Board Communications Platform
 - c. 2021 Audit
 - i. Funds allocated for counselling Summer 2021
 - ii. Funds earmarked for the Operating Reserve Spring 2021
5. Items for Decision
 - a. 2021 Audit
 - i. Funds allocated for counselling Summer 2021
 - ii. Funds earmarked for the Operating Reserve Spring 2021

Next regular Board meeting: March 15, 2022, 7:00pm

Present: Elizabeth Bagdan, Elizabeth Luck (Chair), Carlene Wetthuhn (County Council), Lynette Irvine, Renee Greer, Carol Williams, Joy-Anne Murphy (City Council), Julie Girard, Margo McPhail, Alyssa Martin (Director)

Absent:

1. Approval of the Agenda:

Approval of the Agenda with the change that the Agenda should read 2022, not 2021. **Motion 8/22 M/S/C** – Carlene Wetthuhn, Carol Williams, Carried.

2. Board Feedback

Robyn was commemorated in the City Council meeting this evening. Some very kind words were shared by Agnes Hoveland.

There was also a really nice piece [about Robyn] in the Booster last week.

In Read for 15, we had the third highest percentage of readers (20.5%) and first in the total number of readers with 3849.

This week is Freedom to Read week as well.

3. Consent Agenda

a. Approval of Minutes of January 18, 2022 meeting **Motion 9/22 M/S/C** – Julie Girard, Renee Greer, Carried.

b. Items for Information

i. Correspondence

- Camrose County Allocation 2022 Interim Budget
- County Requisition Thank You

ii. Workplace Violence, Harassment and Other Unacceptable Behaviour Policy

c. Reports

i. Director's Report

ii. Nicole's Program Report and Library Stats January 2022

iii. Program Overview to January 31 2022

iv. 2022 Public Library Survey and 2021 Annual Report

4. Items for Discussion

a. Update from Policy Committee

We finished the Workplace Violence, Harassment and Other Unacceptable Behaviour Policy, and made progress on the new Personnel Policy.

b. Board Business Platform (file sharing etc.)

We looked into multiple cloud storage/communication possibilities for the board.

“I make the motion that we move forward with updating our IT to Office 365/Teams Format to simplify the exchange of information for the board and for any other way that you would choose to use it.”

Motion 10/22 M/S/C – Julie Girard, Renee Greer, Carried.

5. Items for Decision

a. Approval of 2022 Public Library Survey and 2021 Annual Report

“I make the motion to approve the 2022 Library Survey and 2021 Annual Report.” **Motion 11/22 M/S/C** – Carol Williams, Julie Girard, Carried.

b. Ratification of Budget 2022 Proposal Revision – E-vote occurred November 23, 2021

“Make a motion to ratify the e-vote” **Motion 12/22 M/S/C** – Julie Girard, Joy-Anne Murphy, Carried.

c. Workplace Violence, Harassment and Other Unacceptable Behaviour Policy

“I make a motion to approve the policy” **Motion 13/22 M/S/C** – Carlene Wetthuhn, Renee Greer, Carried.

d. Move \$26,000 from the Staff Salaries Budget Line (5301) to the Building Repair & Maintenance Budget Line (5290)

“I make the motion to move the \$26,000 from the Staff Salaries Budget Line (5301) to the Building Repair & Maintenance Budget Line (5290)” – **Motion 14/22 M/S/C** – Carol Williams, Julie Girard, Carried.

Next regular Board meeting: March 15, 2022, 7:00pm



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

February 24, 2022

Dear Public Library Board Members:

Earlier today, my colleague the Honourable Travis Toews, Minister of Finance, introduced Budget 2022. The challenges of the past few years have meant we have been faced with some very difficult decisions and we have aimed to make those decisions with common sense and compassion.

With that in mind, I am pleased to share the news that *Budget 2022* continues to present good news for Alberta's public libraries. We understand the vital role that libraries play in our communities. That is why we have kept provincial public library operating grants stable once again, and you are eligible to receive the same amount in 2022-23 that you did in 2021-22.

Funding for provincial public library network supports also remains stable, meaning our management of SuperNet connectivity, e-content such as ebooks, and interlibrary loan services continues.

You can find more details on the budget on our website alberta.ca/budget.

If you have any questions about your library grant eligibility or the grant application process, please contact ministry staff at libgrants@gov.ab.ca. Library grants can be paid once *Budget 2022* receives legislative approval and once your complete grant application has been received and reviewed by my staff in the Public Library Services Branch.

Again, I want to thank you for the continued work you do to make our communities such great places to live, and particularly for the professionalism and determination you've shown in the past few difficult years. I look forward to continuing to work with you to serve Albertans and look forward to prosperous days ahead.

Sincerely,

Ric McIver
Minister

Director's Report March 7 2022

Summer Students

We put out the help wanted ad for our summer students. The posting closes on March 21 at 9:00am. Applicants must be between the ages of 18 to 30, be a permanent resident in Canada, and be returning to post-secondary studies in the fall to be in alignment with Young Canada Works eligibility requirement.

We're Hiring!

CAMROSE
PUBLIC LIBRARY

The Camrose Public Library is looking for multiple outgoing, energetic Summer Programmers who can bring the library to the people!

Details:

- 16 week contract (May-August), Full Time
- \$18/hr
- Applicants must meet Young Canada Works Eligibility

See the full post at:
cpl.prl.ab.ca/about-us/employment

Questions?
Contact Alyssa Martin
amartine@prl.ab.ca



Restrictions Lifted

February was spent bringing all of the furniture out of storage, and prepping for in-person programming. Our calendar for March is packed, and it includes the return of Snacks in the Stacks, and in-person, 1 on 1 tech help. The lifting of restrictions has been going well, and library attendance has been picking up steadily.

CAMROSE PUBLIC LIBRARY



Adult Fiction Seating



Children's Library



Adult Non-Fiction



YA Seating



Dolly Parton's Imagination Library

We are thrilled to announce that the Camrose Public Library has entered a partnership with the Camrose Rotary Club to bring Dolly Parton's Imagination Library to the children of Camrose! Dolly Parton's Imagination Library is a program that puts one free book a month into the hands of children aged 0-5. The Rotary Club was able to start this program with enough funding for just over 100 children for three years, in the city limits. Their goal is to increase their funding so that every child in the City of Camrose and Camrose County can be a part of the DPIL. Camrose Public Library is providing some administrative, outreach, and fund application support. To date, we have had 75 children sign up for this amazing program. The library also receives a book each month to add to the collection so that anyone with a library card can access the same titles as the participants.



Dolly Parton's Imagination Library has come to Camrose!

The Rotary Club of Camrose, in partnership with the Camrose Public Library, has brought the Imagination Library to town. This program puts FREE BOOKS into the hands of children from birth to age five, helping families to connect and develop a love of reading together. DPIL mails high-quality, age appropriate books right to your home every month, up until your child's fifth birthday.

What Does This Cost?

Thanks to the fundraising efforts of the Rotary Club, this program is completely free!

Who's Eligible?

All residents of the City of Camrose from birth to age five.

How do I Sign Up?

Come to the Camrose Public Library, and we can get you a form, or sign you right up at the desk. We will need the child's guardian to sign it, along with a City of Camrose address to mail the books to.



CAMROSE
PUBLIC LIBRARY

Camrose Public Library
4710 50 Ave
CAMROSE AB T4V 0R8
Phone: 780-672-4214 | cpl@prl.ab.ca
imaginationlibrary.com

February 2022

Program and Library Statistics

Submitted by Nicole Kyle
March 8, 2022

82

people accessed programs and outreach services that help develop relationships and end social isolation.

193

community members of all ages attended programs that facilitate lifelong learning.

Did you know?

We deliver materials to an average of 60 people per month who have difficulty making it in to the library.

1

awesome bit of feedback

"I just get a great feeling every time I come in. You know, it's not just about the stuff you have, it's the people".

February Summary:

This was another quiet month for regular, ongoing programming, but we're looking forward to what March will bring with the easing of public health restrictions and a cautious return to in-person programming.

Upcoming Special Events



Sphero Hot Potato

Learn to code a spherical robot to play the classic game of Hot Potato with a twist!

March 28

10:30-11:30 AM

for kids in grades 3-5

Space is limited. Email cpltechhelp@prl.ab.ca to register.



Sphero: Guardians of Mars

Learn to code a spherical robot and navigate a mock Martian landscape during a space storm!

March 28

1:00-2:00 PM

for kids in grades 6-8

Space is limited. Email cpltechhelp@prl.ab.ca to register.



EDISON SUMO WRESTLERS

Use Scratch to code and compete with an Edison Robot!

March 29

Grades 3-5: 10:30-11:30 AM

Grades 6-8: 1:00-2:00 PM

Space is limited. Email cpltechhelp@prl.ab.ca to register.



March 9
6:30 PM

at

CAMROSE
PUBLIC LIBRARY



+ HeartMath.

SPRING in to a Library Program Saturday, March 19 1:00-3:00 PM

Drop in for spring-themed crafts
and activities; no registration
required and all ages
are welcome!

CAMROSE
PUBLIC LIBRARY



Ongoing Program Schedule:

CAMROSE PUBLIC LIBRARY

For more details and upcoming special events, please visit www.cpl.prl.ab.ca.

Program	Day	Age	Time
1-on-1 Tech Help	By Appointment	All ages	By Appointment
Snacks in the Stacks	School Days	Grades 1-12	3:30 - 4:30 PM
Something Cool After School	School Days	Grades 1-9	3:45 PM
Ukulele Jam	Mondays	Adults	1:00 PM
Spanish Conversation Circle	Mondays	Adults	3:00 PM
BookSquirms	Tuesdays	0-1 year & caregivers	9:30 AM (Online via Zoom)
Books and Bounces	Tuesdays	0-1 year & caregivers	10:30 AM
German Conversation Circle	Tuesdays	Adults	4:00 PM (Online via Zoom)
YNot YA Book Club	Last Tuesday Monthly	12-17 years	6:30 PM
Once Upon A ScreenTime	Wednesdays	Families	9:30 AM (Online via Zoom)
Terrific Tales	Wednesdays	0-5 years & caregivers	10:30 AM
TechTutor	Wednesdays	Adults	1:00 PM
Anime Club	Wednesdays	12-17 years	6:30 PM
Bed Time Story Time	Wednesdays	Families	7:00 PM
Ukulele Jam Online	First Thursday Monthly	Adults	1:00 PM
French Conversation Circle	Thursdays	Adults	4:00 PM
Cosy Card Night	Fourth Thursday Monthly	Adults	7:00 PM (Online via Zoom)
Backlist Book Club	Last Thursday Monthly	Adults	7:00 PM
L'heure du conte (French Story Time)	Fridays	Families	11:00 AM

This schedule runs from March 1 to June 24, 2022. Program schedule and format are subject to change.

CONNECT. CREATE. CAPTIVATE.

Library Statistics

We've recently changed the way we record visitors to the library. We used to tally on a monthly basis, but were interested in how library use varies throughout the week. Below are the daily averages (and hourly based on operational hours in brackets) for January and February combined. I'll be including this in monthly statistics going forward.

Mondays: 132 (avg of 13.2/hr) Tuesdays: 195 (avg of 19.5/hr)
 Wednesdays: 185 (avg of 18.5/hr) Thursdays: 157 (avg of 15.7/hr)
 Fridays: 165 (avg of 20.6/hr) Saturdays: 119 (avg of 23.8/hr)
 Sundays: 54 (avg of 13.5/hr)

It'll be interesting to see where these go in the next couple of months with the loosening of health restrictions and the return to in-person programming!

Camrose Public Library						
Monthly Stats						
Feb 2022						
Circulation	Feb 2022	Feb 2021	2022 YTD	2021 YTD	Under/Over 2021	% Chg. Over 2021
Adult Material	5120	3866	10729	7614	3115	41%
Young Adult Material	338	216	719	423	296	70%
Juvenile Material	4151	1982	8394	4633	3761	81%
TAL Items Borrowed	113	4	230	21	209	995%
TAL Items Sent	23	10	48	12	36	300%
Total	9745	6078	20120	12703	7417	58%

Econtent	Feb 2022	Feb 2021	2022 YTD	2021YTD	Under/Over 2021	% Chg. Over 2021
Cloud Library/RBDigital	521	954	1143	1967	-824	-42%
Overdrive	798	571	1573	1136	437	38%
Total	1319	1525	2716	3103	-387	-12%

Circulation by Residence	Feb 2022	Feb 2021	2022 YTD	2021 YTD	Under/Over 2021	% Chg. Over 2021
City of Camrose	7832	5643	15981	11299	4682	41%
County of Camrose	1939	1116	4063	2310	1753	76%
Outside City/County	96	13	172	23	149	648%
ME	1	49	66	63	3	5%
Total	9868	6821	20282	13695	6587	48%

Miscellaneous	Feb 2022	Feb 2021	2022 YTD	2021 YTD	Under/Over 2021	% Chg. Over 2021
Visitors	3755	956	7414	1754	5660	323%
WiFi Users	5121	2472	9164	6681	2483	37%
Internet Users	452	0	874	0	874	∞
Exams	32	0	57	0	57	∞
Total	9360	3428	17509	8435	9074	108%

Selection of Service Responses						
1. Social Engagement: Developing Relationships and Ending Isolation						
2. Connect to the Online World: Public Internet Access						
3. Satisfy Curiosity: Lifelong Learning						
4. Visit a Welcoming Place: Physical and Virtual Spaces						
Programs	Feb 2022		2022 YTD		Participants	
Service Response	Sessions	Participants	Sessions	Participants	2021 YTD	2020 YTD
1	18	82	38	170	323	1018
2	0	0	0	0	6	115
3	14	193	27	390	405	1344
4	0	0	0	0	105	1528
Library Advocacy	0	0	1	3849	3313	3257
Total	32	275	66	4409	4152	7,262

Camrose Public Library
 Adult Programs
 January 1 to February 28, 2022

Outreach	Program	Attendance
Deliveries to Care Facilities	18	121
Spanish Online	8	48
Ukulele Online	8	44
French Circle Online	7	19
German Circle Online	8	22
Cosy Cards	2	22
Mind Masters	2	235
Podcasts	2	11
	55	522

In House	Program	Attendance
	0	0

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses		
	0	0

Total	55	522
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Camrose Public Library
 Family Programs
 January 1 to February 28, 2022

Outreach	Program	Attendance
Read for 15	1	3849
Books & Bounces Online	4	16
Curious Cuties with Camrose Family Resource Centre	1	7
	6	3872

In House	Program	Attendance
	0	

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses		
	0	0

Total	6	3872
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Camrose Public Library
 Children's Programs (5-12 years)
 January 1 to February 28, 2022

Outreach	Program	Attendance
Origami Club Online	5	15
	5	15

In House	Program	Attendance
	0	0

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses		
	0	0

Monthly Total	5	15
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Camrose Public Library
 Teen Programs
 January 1 to February 28, 2022

Outreach	Program	Attendance
	0	0

In House	Program	Attendance
	0	0

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses		
	0	0

Total	0	0
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Camrose Public Library
 Total Programs
 January 1 to February 28, 2022

Outreach Programs	66	4409
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In-house Programs	0	0
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Outside Groups	0	0
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YTD	66	4409
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