

## How to print from your phone

### Printing costs

\$0.25 black and white per page  
\$1.00 colour per page



### Printing from an iPhone

1. Bring up the document or photo that needs to be printed.
2. Connect to the printer's wireless network.
  - a. **Wireless Network = DIRECT-JA-XRX AL C8155(A0D8AD)**
  - b. **Password = 12345678**



3. Select the "share" option.
4. Select "Print".
5. Select the library's Xerox printer.
  - a. **Copies** – select how many you want to print
  - b. **Print in Colour** – choose black and white. *Please note, the printer defaults to colour (\$1.00/page for colour, \$.25/page for b & w)*
  - c. **Double-sided** – leave or disable if you want single sided
  - d. **Paper size** – Letter is the most common choice. Defaults frequently to tabloid
6. Select "Print".



### Printing from an Android

1. Follow the above instructions.
2. **Android Troubleshoot \*optional\***  
OpGo to: Settings --> Connections --> More connection settings --> Printing
  - a. Select "Download plugin"
  - b. Download and install the appropriate plugin for the printer. Please note that the "Xerox Print Service Plugin" may need to be downloaded/installed from the Google Play Store.

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Occasionally when printing from a device, you will receive an error that the printer is unavailable, but the document will print regardless. Please wait for a library employee to verify before sending the document again.

To protect the privacy of patrons and staff, please do not enter the work area and wait for a member of staff to collect and count your printing.