



## Hours and Days of Operation

The Sylvan Lake Municipal Library Board will ensure optimal operating hours while allowing the Sylvan Lake Municipal Library (SLML) to remain fiscally responsible.

The Library Director may approve temporary changes to the hours of operation based on staffing considerations, community needs, seasonal changes, health and safety, or additional feedback and evaluation.

SLML will be open to the public:

- Sunday 1:00 pm - 5:00 pm
- Monday 10:00 am - 8:00 pm
- Tuesday 10:00 am - 8:00 pm
- Wednesday 10:00 am - 8:00 pm
- Thursday 10:00 am - 8:00 pm
- Friday 10:00 am - 5:00 pm
- Saturday 10:00 am - 5:00 pm

Hours of opening will be reviewed annually by the Board to ensure that the Library offers hours of service that best suit the community's needs and are reasonable within the scope of the budget.

SLML will be closed to the public:

- On all public and statutory holidays outlined in the personnel policy
- At least one day annually for Staff Development Day
- The Library Director, or designate, may close the Library if mechanical emergency or environmental conditions prevent the safe operation of the building. The Library may also be closed temporarily due to an emergency at the request of the RCMP, fire department or other public services.

Date Approved: June 8, 2016  
Board Chair: Lynda Fiedler

Date Approved: February 12, 2025  
Board Chair: Carol Moore