



Town of Sylvan Lake Library Board  
Regular Meeting – Program Room  
Wednesday, November 8, 2023, **6:30 p.m.**

**1. Call to Order and Land Acknowledgment**

- 1.1. Approval of the Agenda
- 1.2. Approval of the Minutes from October 11, 2023\*
- 1.3. Board Chair Communication
- 1.4. Motions made via email

**2. Items for Decision**

- 2.1. Organizational Meeting/Elections\*
  - a. Board Chair
  - b. Secretary
  - c. 2024 Board Meeting Dates
- 2.2. Policies for Decision
  - a. Finance Policy\*
  - b. Governance Policy/ Policy Review\*
- 2.3. 2024 Holidays Closures\*
- 2.4. Staff Appreciation/ Holiday Gifts

**3. Items for Discussion**

- 3.1. Policies for Discussion
  - a. Personnel Committee\*

**4. Items for Information**

- 4.1. Treasurer's Report\*
  - a. August Profit/Loss Report\*
- 4.2. Director's Report\*
- 4.3. Programming Report\*

**5. Next Meeting Date: January 10, 2024**

**6. Adjournment**

\*Additional Item Information attached in the package

\*\* In Camera