



Town of Sylvan Lake Library Board
Regular Monthly Meeting

January 11, 2023
Library Meeting Room

MEETING MINUTES

TIME: 6:30 p.m.

MEMBERS PRESENT: Andrea Newland, Julie Maplethorpe, Briana Darbyshire, Teresa Rilling, Krista Anderson, Sean McWade, Alex Lambert, Carol Moore, Amanda Forbes

Regrets:

Absent :

Guests:

Minutes Taken By: Julie Maplethorpe	Action to be taken:	By whom:	Timeline:
1. Call to order – 6:29 p.m. As part of our call to order, we respectfully acknowledge that we are meeting on Treaty 6 territory, traditional lands of First Nations and Métis Peoples. We are grateful for the Knowledge Keepers and Elders who have gone before us.			

<p>2. Approval of the Agenda a. Alex moved to accept the agenda as presented. Carried.</p>			
<p>3. Approval of the Minutes: a. Teresa moved to accept the minutes as presented. Carried.</p>			
<p>4. Communications a. Welcoming of new Board members, Carol Moore and Amanda Forbes</p>			
<p>5. Financials a. Treasurer's Report Daily Banking: \$81,116.92 Board Savings: \$80,070.60 GIC 1: \$160,694.28 (matures in June 2023) GIC 2: \$80,941.95 (matures in March 2023)</p> <p>Briana moved to have her report accepted as presented. Krista seconded. Carried. Briana moved to increase the salary for Jeri to reflect her new role as interim Director of the Sylvan Lake Library until a permanent Library Director is found.</p>			
<p>6. Library Operations a. Director's Update - See January package for details. b. Programming Update - See January package for details.</p>			
<p>7. Open Items a. No items carried forward.</p>			
<p>8. New Items a. Board elections (Vice Chair and Treasurer) i. Julie nominated Alex as Vice Chair. Amanda volunteered as Treasurer. ii. Sean moved to close nominations for available Board positions. Carried. iii. Julie moved to accept Alex as Vice Chair. Carried.</p>			

<ul style="list-style-type: none"> iv. Julie moved to accept Amanda as Treasurer. Carried. b. Briana moved to remove Andrea as signing authority on all related banking accounts and add Amanda and Alex as signing authority on all related banking accounts as of January 13th. Julie amended this motion to add Jeri Wolf as signing authority. Teresa seconded. Carried. c. Review committee members (Library Policies) d. Budget 2023 update <ul style="list-style-type: none"> i. Andrea gave updated information on some late orders of books that did not arrive at Parkland before the end of 2022. 			
<ul style="list-style-type: none"> 9. Policy <ul style="list-style-type: none"> a. No new policy updates were presented 			
<ul style="list-style-type: none"> 10. Information and Updates <ul style="list-style-type: none"> a. No items were presented. 			
<ul style="list-style-type: none"> 11. Next meeting: February 8, 2023 at 6:30pm. 			
<ul style="list-style-type: none"> 12. Adjournment: Briana moved to adjourn at 7:39 p.m. 			

