



Town of Sylvan Lake Library Board
Regular Monthly Meeting

November 9, 2022
Library Meeting Room

MEETING MINUTES

TIME: 6:30 p.m.

MEMBERS PRESENT: Andrea Newland, Julie Maplethorpe, Briana Darbyshire, Teresa Rilling, Krista Anderson

Regrets: Sean McWade, Alex Lambert

Absent :

Guests: Rob Wiens

Minutes Taken By: Julie Maplethorpe	Action to be taken:	By whom:	Timeline :
1. Call to order – 6:32 p.m. As part of our call to order, we respectfully acknowledge that we are meeting on Treaty 6 territory, traditional lands of First Nations and Métis Peoples. We are grateful for the Knowledge Keepers and Elders who have gone before us.			

<p>2. Approval of the Agenda a. Krista moved to accept the agenda as presented. Carried.</p>			
<p>3. Approval of the Minutes: a. Teresa moved to accept the minutes as presented. Carried.</p>			
<p>4. Communications a. Email communication was received by Virginia Beswick on November 9, 2022 to resign from the Board.</p>			
<p>5. Financials a. Treasurer's Report Daily Banking: \$162,024.65 GIC 1: \$160,694.28 (matures in June 2023) GIC2: \$80,941.95 (matures in March 2023) The final quarterly deposit from the Town of Sylvan Lake was received on October 17 in the amount of \$106,934.44. Briana moved to have her report accepted as presented. Seconded by Teresa. Carried. Briana moved to remove Virginia's signing authority from all library related accounts. Seconded by Krista, carried.</p>			
<p>6. Library Operations a. Director's Update - See November package for details. Andrea Newland will be presenting the budget to the Town of Sylvan Lake on November 14, 2022 at 6:00pm. b. Programming Update - See November package for details.</p>			
<p>7. Open Items No items carried forward.</p>			
<p>8. New Items a. Board Elections - Nominations were opened on the floor. Briana was nominated as Board Chair, accepted, and with no other nominations was elected. Sean was nominated as Secretary, accepted, and with no other nominations was elected. The position of Vice Chair and Treasurer will be tabled to the next meeting.</p>			

<p>b. December Holiday Hours - Teresa moved to close the library on Saturday December 24 and Saturday December 31. Carried.</p>			
<p>9. Policy - Work on policies will continue within the sub-committees.</p>			
<p>10. Information and Updates - No items were presented.</p>			
<p>11. Next meeting: January 11, 2023 at 6:30pm.</p>			
<p>12. Adjournment: Krista moved to adjourn at 7:05p.m.</p>			

Thompson