

# Stettler Library Board

## Minutes of the Meeting

January 19, 2022

SRC Studio Room and via Zoom

**Call to Order:** 5:17 pm

**Attendance:** Jane Skocdopole; Les Stulberg; Ben Ayotte; Barb Gano; Gail Peterson; Blake Chapman; Gord Lawlor; Vicki Leuck; Will Brown

**Regrets:** Corianne Nelson

**Staff Present:** Rhonda O'Neill; Crystal Friars

**Agenda:** Les moved that the agenda be accepted as presented. CARRIED

**Minutes for the December 15, 2021 meeting:** Barb moved that the minutes be accepted as presented. Gord seconded. CARRIED

1. **Treasurer's Report.** Barb reported a budget surplus for 2021 due to the continued impact of Covid on regular operations. Barb moved that the Treasurer's report be accepted as presented and that the Personnel/Finance Committee meet to review the surplus and make recommendations at the next meeting of the Board. Will seconded. CARRIED
2. **Correspondence:** No correspondence
3. **New Business:**
  - a. 2021 Annual Report—Rhonda presented the 2021 Annual Report. Changes were noted for the board members' personal information. Barb moved that the Annual Report be accepted with changes noted. Gail seconded. CARRIED
4. **Old Business:**
  - a. Budget 2022 Update— The County of Stettler has not approved the Library's 2022 budget yet.
5. **Library Manager's Report:** A report was included in the meeting package.

**6. Committee Reports:**

- a. Friends of the Library—No meeting. Les wanted to pass on how appreciative of all the hard work that the Friends has done to raise approximately \$10000 in 2021.
- b. Advocacy & Programming—Met to discuss the Plan of Service. The vision statement, mission statement and goals have been set. Rhonda to present to staff and bring back to the committee.
- c. Personnel & Finance—To meet on February 10 at 4 pm
- d. Policy Review – Committee members are currently working on the Personnel Policy.
- e. Parkland Regional Library—No meeting since last quarter. The Advocacy Committee is working on information for the next provincial election. PRL & Yellowhead are working together.

7. **Next meeting**—Wednesday, February 16, 2022 at 5:15 pm.

8. **Adjournment**—Moved by Will at 5:39 pm.

CARRIED