

**Stettler Library Board
Minutes
December 21, 2022
SRC Board Room and via Zoom**

Attendance: Jane Skocdopole, Barb Gano, Les Stulberg, Ben Ayotte, Corianne Neilson, Will Brown, Gail Peterson

Regrets: Blake Chapman, Vicki Leuck, Gord Lawlor

Staff Present: Rhonda O'Neill

Approval of Agenda: Barb Gano moved.

Approval of Minutes: Les Stulberg moved that the minutes be accepted as presented, Ben Ayotte seconded. CARRIED

Call to Order: 5:18 p.m. by Jane Skocdopole.
Motion by Les Stulberg to excuse Blake Chapman, Vicki Leuck and Gord Lawlor from attendance at the board meeting on December 21, 2022 and remain members of the Stettler Library Board in good standing.

1. **Treasurer's Report:** Barb Gano moved to accept the report as presented. Small anomaly noted on the balance sheet will be reviewed in January to ensure it is cleared. Corianne Neilson seconded. CARRIED

2. **Correspondence:** County of Stettler No. 6 sent notice to the Stettler Library Board reappointing Councillor Stulberg to be the Council Representative on the Board and reappointing Barb Gano, Blake Chapman, Benjamin Ayotte and Jane Skocdopole for a term ending October, 2024.

3. **New Business**
 - a) Family Literacy Day: The library will be hosting a special family story time for FLD. Board members invited to read at this event. Barb Gano and Jane Skocdopole volunteered to read and board members suggested others in the community who may be invited.
 - b) Budget Presentation – County of Stettler: Les Stulberg reported that the proposed library budget was passed by County Council at

their meeting earlier this week. Barb Gano and Jane Skocdopole will attend year in review presentation on December 14, 2022.

4. Old Business

- a) Organizational matters – Executive and Committees:
- Board Positions
 - i. Chair - Gord Lawlor nominated Jane Skocdopole by email dated December 19. Jane is willing to stand. Unanimous vote. CARRIED
 - ii. Vice Chair – Gord Lawlor nominated Vicki Leuck for Vice Chair by email dated December 19. Vicki is willing to stand. Unanimous vote. CARRIED
 - iii. Secretary/Treasurer – Jane Skocdopole nominated Barb Gano for Secretary/Treasurer. Barb is willing to stand. Unanimous vote. CARRIED
 - iv. Members at Large – Ben, Will, Gail, Blake. Corianne Neilson resigned her position on the Board.
 - v. Elected Representatives – Gord Lawlor, Les Stulberg
 - Committee Appointments
 - i. Advocacy & Programming – Jane, Vicki, Ben, Will, Gail
 - ii. Personnel & Finance – Jane, Barb, Gord, Les
 - iii. Policy Review – Jane, Ben, Blake
 - iv. Liaison to Friends – Gail.
- b) County Presentation: Went well. Rather than a budget presentation it was a year in review and thank you. Council appreciated receiving the budget early so that they could review and approve it at their November meeting.

5. **Library Manager's Report:** A report was included in the meeting package. Questions were asked around the Opioid Poisoning Response Training, Teen programming numbers, Minds in Motion program and meeting with Rairdan Services.

6. Committee Reports

- a) Friends of the Library: Wine Survivor was a hit again in 2022. Crystal sent in numbers for the board showing a total of 128 tickets were sold, 58 individuals purchased immunity and \$3720 was raised. Area businesses supported the fundraiser with a number of wonderful door prizes, which were well received.
- b) Advocacy & Programming: No meeting
- c) Personnel & Finance: Met prior to board meeting to conduct Manager's Performance Review.

- d) Policy Review: No meeting but will arrange one in the new year for a policy review.
- e) Parkland Regional Library: Met on November 17, Justin Stevens attended from Stettler County. A new chair was elected, Teresa Rilling from Sylvan Lake.

7. **In Camera:** Did not go in camera.

8. **Next Meeting** – January 18, 2023 at 5:15 p.m.

9. **Adjournment:** Prior to adjournment Les Stulberg recognized and offered congratulations to Gail Peterson on her being named the Female Citizen of the year. Adjournment moved by Will Brown at 6:05 p.m.