

Stettler Library Board

Minutes of the Meeting

March 17, 2021

Stettler Recreation Centre Board Room and Via Zoom

Call to Order: 5:19 pm

Attendance: Jane Skocdopole (Chair); Les Stulberg; Ben Ayotte; Vicki Leuck; Barb Gano; Gail Peterson; Gord Lawlor; Corianne Neilson

Regrets: Blake Chapman; Will Brown

Staff Present: Rhonda O'Neill; Crystal Friars

Agenda: Correct the next meeting date. It should be April 21, 2021. Les moved that the agenda be accepted with correction. CARRIED

Minutes for the February 17, 2021 meeting: Gord moved that the minutes be accepted as presented. Ben seconded. CARRIED

1. **Treasurer's Report.** Barb moved that the Treasurer's report be accepted as presented. Gord seconded. CARRIED

2. **Correspondence:**

- a. Charities Aid Foundation of Canada—Cheque of \$60 from online donations through our website
- b. Stettler & District Food Bank Association—Thank you for donation of toques and hats from Crystal's Crochet Club: An Act of Kindness edition.
- c. White Sands Colony—Thank you postcards from children that Gillian Spencer chose books for.

3. **New Business:**

- a. Trade Show & Steel Wheel Stampede—June 11 and 12, 2021. This has been tentative approved as a market with 65% occupancy. The Board of Trade is working with all logistics. The Library has a booth for the trade show.
- b. Programming Update—Looking at hiring a new programmer in later May or early June. Megan Roper will be back in April to help with Brain Train and Something Cool After School. Crystal has taken over Read and Rhyme. Rhonda will do Brain Train and

Something Cool After School until Megan returns. Ghost Walks will be back in the spring.

4. Old Business:

- a. Fees for Conversion Services and Disk Repair —A conversion area is being set up next to the makerspace so that individuals can do their own conversions. Barb asked about including 3D printing in the fee schedule. Rhonda will prepare a draft fee schedule and send it to the Policy Review committee.
- b. Budget 2021 Update—Gord moved that the discussion move in camera at 5:42 pm. Barb seconded. CARRIED
Ben moved that the discussion move out of camera at 6:02 pm. Gail seconded. CARRIED
Barb moves that the Board approve the 2021 Revised budget as presented by the Personnel/Finance Committee. Vicki seconded. CARRIED

5. **Library Manager’s Report:** A report was included in the meeting package. It was asked if the Library Manager’s Report was sent to the Town and County Councils. Both Gord and Les give highlights to their respective councils.

6. Committee Reports:

- a. Friends of the Library—No meeting
- b. Advocacy & Programming—No meeting
- c. Personnel & Finance—To meet April 1, 2021 at 5:30 pm.
- d. Policy Review – Will meet following sharing of draft fee schedule.
- e. Parkland Regional Library—No meeting.

7. **Next meeting**—Wednesday, April 21, 2021 at 5:15 pm.

8. **Adjournment**—Moved by Vicki at 6:18 pm. CARRIED