

Stettler Library Board

Minutes of the Meeting

November 17, 2021
SRC Board Room and via Zoom

Call to Order: 5:15 pm

Attendance: Jane Skocdopole; Les Stulberg; Ben Ayotte; Barb Gano; Gail Peterson; Corianne Neilson; Blake Chapman; Will Brown; Vicki Leuck

Regrets: Gord Lawlor

Staff Present: Rhonda O'Neill; Crystal Friars

Agenda: Ben moved that the agenda be accepted with clarification at 3(a)(iii-iv) Treasurer/Secretary positions combined. CARRIED

Minutes for the October 20, 2021 meeting: Barb moved that the minutes be accepted as presented. Ben seconded. CARRIED

1. **Treasurer's Report.** Barb moved that the Treasurer's report be accepted as presented. Gail seconded. CARRIED

2. **Correspondence:** No correspondence

3. **New Business:**

a. Board Positions

i. Chair—Barb nominated Jane. Jane is willing to stand. Unanimous vote.

CARRIED

ii. Vice-Chair—Les nominated Vicki. Vicki is willing to stand. Unanimous vote.

CARRIED

iii. Treasurer—Blake nominated Barb. Ben seconded. Barb is willing to stand. Unanimous vote.

CARRIED

iv. Secretary—Les nominated Barb. Barb is willing to stand. Unanimous vote.

CARRIED

v. Members at Large—Corianne, Ben, Will, Gail, Blake

vi. Elected Representatives—Gord, Les

b. Committee Appointments

i. Advocacy & Programming—Jane, Vicki, Ben, Will, Gail

ii. Personnel & Finance—Jane, Les, Gord, Barb

- iii. Policy Review—Jane, Ben, Blake, Corianne
- iv. Liaison to Friends--Gail

4. **Old Business:**

- a. Budget 2022 Update—The budget was presented to the County Council on November 10, 2021. It went well. Les stated that County budget deliberations will be starting in the next couple of days. Jane, Barb & Rhonda will present to the Town on December 7, 2021 at 7:05 pm.

5. **Library Manager's Report:** A report was included in the meeting package. Rhonda highlighted the programming stats.

6. **Committee Reports:**

- a. Friends of the Library—Wine Survivor ticket sales are in their final push. Crystal invited the board members to participate in the Elimination draws starting on Monday, November 29 at 4 pm. The Spooktacular Book Sale brought in over \$1600. The Historic Ghost Walks finished up on October 23.
- b. Advocacy & Programming—The Strategic Plan is into its next phase. The board, staff and Friends will meet together after the board meeting on Wednesday, December 15 at approximately 6 pm for a visioning session.
- c. Personnel & Finance—The presentation of the 2022 budget to Town Council is December 7 at 7:05. Committee will meet to complete Rhonda's annual review.
- d. Policy Review – The committee members are currently working on the Personnel Policy.
- e. Parkland Regional Library—Gord attended the PRL board meeting

7. **Next meeting**—Wednesday, December 15, 2021 at 5:15 pm with supper to follow.

8. **Adjournment**—Moved by Will at 5:58 pm.

CARRIED