

**Committee of the Stettler Public Library Boards**  
**Town of Stettler and County of Stettler #6**  
**Minutes of the Meeting**

October 16, 2019  
Stettler Recreation Centre

**Call to Order:** 5:35 pm

**Attendance:** Jane Skocdopole (Chair); Ben Ayotte; Les Stulberg; Will Brown; Vicki Leuck; Barb Gano (via phone); Blake Chapman; Andrew Brysiuk; Gord Lawlor; Gail Peterson

**Staff Present:** Rhonda O’Neill; Crystal Friars

**Agenda:** Gord moved that the agenda be accepted as presented. Andrew seconded.  
CARRIED

**Minutes for the September 18, 2019 meeting:** Les moved that the minutes be accepted as presented. Barb seconded.  
CARRIED

1. **Treasurer’s Report.** Barb moved that the treasurer’s report be accepted as presented.  
Seconded by Vicki  
CARRIED

2. **New Business:**

- a. Follow-up on Library Fines: It has been six months since we started a pilot project to discontinue fines and the number of long overdue items has not increased. Lost books are up over 6 months ago, but many items come back with prompting. Patrons have been pleasantly surprised and grateful when they learn that there are no fines. More information about lost books and other libraries embracing no fines will be prepared for our next meeting.

3. **Old Business**

- a. Election Forum—Jane would like to thank Rhonda, Stacy, Andrew, and Shaun for their work on this. The Candidates’ Forum was attended by approximately 85 people. Students from Castor attended once again. The library will reach out to teachers directly (grade 6) when the opportunity comes around again.
- b. Digital Literacy Fair (November 7)—Planning is underway with Adult Learning Council and Alberta Communities Against Abuse. The Library will be presenting about spotting fake news. There will be a digital petting zone and Shaun will discuss about photography.

4. **Library Manager's Report:** A report was included in the meeting package. Rhonda gave a quick update on the Fall Fair; was unable to attend due to staffing issues.
5. **Committee Reports:**
  - a. Friends of the Library—there will be a meeting of the friends regarding Wine Survivor on Wednesday October 23 at 7 pm. Last Ghost Walk is Saturday October 19.
  - b. Advocacy & Programming—No meeting.
  - c. Personnel & Finance—Met on October 2 to discuss the 2020 budget. It will be a lean budget with a 1.25% cost of living increase. The committee will touch base via email to put final touches on the budget prior to presenting at the November 20, 2019 board meeting. The committee will meet on November 27 at 5 pm for Rhonda's evaluation.
  - d. Policy Review—No meeting.
  - e. Parkland Regional Library—Meeting upcoming. Les and Gord reported that the PRL budget has been passed by both the Town and County councils.
  - f. ALTA—Nothing to report.
6. **Next meeting**—Wednesday, October 16, 2019 at 5:00 pm.
7. **Adjournment**—Moved by Will at 6:16 pm. CARRIED