

**Committee of the Stettler Public Library Boards  
Town of Stettler and County of Stettler #6  
Regular Meeting**

April 17, 2019

Stettler Recreation Centre

**Call to Order:** 5:35 pm

**Attendance:** Jane Skocdopole (Chair); Ben Ayotte; Les Stulberg; Will Brown; Vicki Leuck; Gord Lawlor; Andrew Brysiuk; Barb Gano; Gail Peterson; Blake Chapman

**Staff Present:** Rhonda O'Neill; Crystal Friars

**Agenda:** Addition: 2. New Business c) Signing Authority; 5. Committee Reports f) ALTA  
Andrew moved as amended. Vicki seconded. CARRIED

**Minutes for the March 20, 2019 meeting:** Barb moved that the minutes be accepted as presented. Gord seconded. CARRIED

1. **Treasurer's Report.** Everything is on track. Barb moved that the report be accepted as presented. Seconded by Blake. CARRIED

2. **New Business:**

a. **Library Fines**—The trend is to move away from fines because it can be a barrier to using libraries. Pros and cons were discussed. The difference between lost books and fines were explained by Rhonda. The idea of community service to work off the fines but it would cost the staff more time in training. This idea could be used for less frequently occurring situations. It is up to the library manager to waive fines. Discussions about fines can be difficult for the circulation staff. Didsbury Municipal Library has stopped collecting fines but does have a donation box. Rhonda reported that staff is onboard to waive fines. Barb moved that the Library waive fines for a trial basis of 6 months but leave it up to the staff how to publicize it. Ben seconded. Vote: 8 for; 2 against. CARRIED

b. **Statistics**—Because of the new computer system, there were no stats this month. Because it takes Rhonda a couple of days to compile the table that is in the Library Manager's report, she asked what stats the board is looking for and deems necessary. The board states that programs, a monthly new members report and any major anomalies are the stats that they find the most useful. The consensus was

that the stats be presented quarterly because having the data is more important than presenting it.

- c. Signing Authority—Rhonda is uncomfortable signing a cheque that is made out to her. Also if the Board Chair and the Treasurer are away at the same time, there is a delay until cheques can be signed and distributed. There was a discussion about adding a fourth person to having signing authority. Les moved that Jane Skocdopole, Barb Gano, Gord Lawlor and Rhonda O’Neill have signing authority on the Library’s bank account. Ben seconded.

CARRIED

### 3. Old Business

- a. Trade Show—24 new memberships were given at the Trade Show. The booth was very busy; the prize wheel broke. Jane liked the booth location. It was advised that a banner be added across the back of the booth.
- b. Election Forum—Everyone was very pleased with the turnout and the variety of ages that participated (school kids came from Castor with some great questions). The live streaming seemed to work well; the peak was 50 live viewers at one time. There was a question about the hall rental that Gord inquired about. The Town doesn’t want to set a precedence with free hall rental for the Library; Elections Alberta has to pay full cost. Gord did mention that the Ag Society does get 10 hall rentals per year that are not always used. Look at possibly partnering with the Ag Society in the future. It was suggested to bring the stand-up banner.

4. **Library Manager’s Report:** A report was included in the meeting package. Rhonda provided a quick overview and answered questions from members of the board. Crystal reported that the 2019-2020 Film Circuit season saw 542 movie-goers and a \$1333.21 profit.

### 5. Committee Reports:

- a. Friends of the Library—Meeting on Wednesday, May 8 at 7 pm. The Giant Book Sale saw an increase in sales over last year: \$1513.90 for 2019; \$974.60 for \$2018.
- b. Advocacy & Programming—No meeting
- c. Personnel & Finance—No meeting
- d. Policy Review—Met on Wednesday, April 3 at 5 pm to review the Intermunicipal agreement drafted by Ken Allan. It is very much like the agreement from the 1980’s. The funding agreement will remain a 35%/65% split. There will be a single name for the board. Gord and Les will champion the agreement with their respective councils. Barb moved to present the proposal to the municipalities. Will seconded.

CARRIED

- e. Parkland Regional Library—No meeting
- f. ALTA News—No meeting.

6. **Next meeting**—Wednesday, May 15, 2019 at 5:30 pm.

7. **Adjournment**—Moved by Barb at 6:33 pm.

CARRIED