



MINUTES

Rocky Mountain House Library Board

Wednesday, March 25, 2026 7pm

Library Meeting Room

Present: Ben Worth, Lori Pratt, Karen Travis, Elyse Morin, Lynda Huseby, Lori Sunde-Cooper, Mimi Cole

Absent: Tyler McCauley, Denise Boniface

1. CALL TO ORDER

The meeting was called to order by Chair Lori Pratt on Wednesday, March 25, 2026 at 7:00 pm.

1.1.1 Agenda and Minutes

1.1.1.1 Additions/changes to the agenda: 2.2 removed

1.1.1.2 **Motion #835** Elyse moved to adopt the agenda for tonight's meeting. Seconded by Mimi. **CARRIED**

1.1.1.3 Chair Lori asked if there were any questions about the February meeting minutes. No questions.

Motion #836 Mimi moved to adopt the February 25, 2026 meeting minutes. Seconded by Karen. **CARRIED**

2. ITEMS FOR DECISION

2.1 Financial Report: Ben presented the financial report. Lori SC asked about staff expenses and Ben advised invoicing from the Town is approximately every 3 months. Mimi asked if the budget was on track; Ben advised there were no concerns. Lynda asked about staff bonuses; Ben confirmed that these were built into annual performance reviews.

Motion #837 Lynda moved to accept the financial report as



presented. Seconded by Elyse. **CARRIED**

2.3 Policy updates: Ben shared that the Facility Policies were distributed to the Policy Committee.

The Board reviewed the policies and discussed the following revisions:

- Revised name of policies from Facilities to Operational
- Updates to references to FOIP
- Deletion of minor redundancies, inconsistencies, and irrelevant references

Motion #838 Mimi moved to approve the revisions to the Facilities Policies. Seconded by Lynda. **CARRIED**

The Board reviewed and discussed the FI-17 Artificial Intelligence Policy.

Motion #839 Karen moved to adopt the Artificial Intelligence Policy. Seconded by Elyse. **CARRIED**

3. ITEMS FOR DISCUSSION

3.1 Advocacy Committee - Plan of Service: Karen presented 5 proposed value statements and Board members provided general consensus and feedback.

- Partnership
- Accessibility
- Advocacy
- Creativity & Adaptability
- Literacy & Intellectual Freedom

A draft of the Plan of Service will be prepared for the April board meeting.

4. ITEMS FOR INFORMATION

4.1 Library Manager's Report: The Board reviewed Ben's report. Ben highlighted that there was good feedback to the current art exhibit;



artists are booked into 2028.

4.2 Library usage stats to the end of February 2026: Ben reported that borrowing in February was in line with 2025. Karen asked about the increase in borrowing from outside of PRL; Ben responded that there is increased awareness of this service and staff attempts to source the materials. Lynda commented on the number of children participating in programs.

5. **CORRESPONDENCE:** None.

6. **ROUND TABLE DISCUSSION:**

Lynda - April 7 at 9am there will be a presentation to Town Council requesting communication to the Alberta Government regarding AISH funding; support will be appreciated

Lori SC - Shared that her husband is listening to too much Stephen King since receiving a library card for Christmas

Mimi - Discussion with Kristina from town indicated that Market on Main is planned; first market will be the last week of June.

Elyse - Intellectual Freedom online sessions regarding parents rights in education; will send the link

Ben - Staff members are recovering from a wide-spread illness.

Trivia will be 3rd Wednesday (April 15) at Rival Trade, starting at 6:30pm

7. **NEXT MEETING:** April 22, 2026 7 pm

8. **ADJOURNMENT:**

Motion #840 Lynda moved to adjourn at 8:13 pm. Seconded by Elyse. **CARRIED**