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# Rocky Public Library



## MINUTES

### Rocky Mountain House Library Board

#### Special Emergency Meeting

Wednesday, November 12, 2025 7pm

#### Library Meeting Room and Zoom

**Present:** Ben Worth, Lori Pratt, Karen Travis, Tyler McCauley,

Lori Sunde-Cooper

**Zoom:** Mimi Cole, Lynda Huseby

**Absent:** Elyse Morin, Denise Boniface

### 1. CALL TO ORDER

This special emergency meeting was called to order by Chair Lori Pratt at 7:10 pm on Wednesday, November 12, 2025. She thanked everyone for attending on short notice and set the agenda.

### 2. ITEMS FOR DISCUSSION

**2.1** Review of Rural Services Grant Funding: Ben gave a brief overview of the funding changes that resulted from the formation of the Clearwater County Library Board (CCLB). The Rural Services Grant that used to be distributed by Parkland Regional Library at the request of Clearwater County has been eliminated. The funds are now distributed directly to CCLB by the county. A Memorandum of Understanding to distribute a portion of those funds

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to RMHPL, equivalent to funding this library used to receive from the Rural Services Grant, has never been signed. As a result, the RMHLP has a budget shortfall of approximately \$46,000 for our current year. The recently submitted budget for 2026 will have the same lack of funds.

**2.2 Update on Attendance at CCLB Meeting:** Ben has been corresponding with the co-manager of the Caroline Library to try to set up an inter-board meeting. A meeting was planned for November 3 but the notification was sent to the past members, so it was cancelled. The new CCLB held a meeting on November 10 but did not invite the RMHLB because it was an organizational meeting. However, upon seeing that the Rocky library was on the agenda Ben and Lori decided to attend as observers. They were asked to speak at that portion of the meeting. The CCLB is composed of new members except for one. Ben and Lori left the meeting with the impression that the CCLB will not sign a Memorandum of Understanding and therefore will not be distributing any of the grant funding to RMHLP. Ben and Lori will be attending the Town of Rocky Mountain House Council meeting on November 18 and the Clearwater County Council meeting on November 25. They will present the budget shortfall at both meetings. Ben will draft a cover letter to accompany the revised budget. The CCLB will also be attending the county council meeting.

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## 3. ITEMS FOR DECISION

### 3.1 Revision to 2026 Budget Submission:

**Motion #809:** Tyler moved to revise the 2026 budget submission by removing the Rural Services Grant and adding the equivalent amount of \$46,000 to Local Appropriation funding shared by the town and county. Seconded by Karen. **CARRIED**

### 3.2 Funding for 2025 Budget:

**Motion #810:** Tyler moved to make an emergency funding request of \$46,000, split between the town and county, to make up for the budgeted funding shortfall in 2025. Seconded by Lynda. **CARRIED**

4. **ADJOURNMENT: Motion #811** Lori S moved to adjourn at 8:15 pm. Seconded by Tyler. **CARRIED**