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# Rocky Public Library



## MINUTES

### Rocky Mountain House Library Board

Wednesday, June 22, 2022 7pm

Via Zoom

**Present:** Ben Worth, Mimi Cole, Robin Begin, Michelle Swanson, Len Phillips, Jen Lefebvre

**Absent:** Karen Travis, Mike Stannix, Karen Mehlhaff

### 1. CALL TO ORDER

Chair Mimi Cole called to order the meeting of the Rocky Mountain House Library Board on Wednesday June 22, 2022, at 7:03 pm.

#### 1.1 Agenda and Minutes

**1.1.1** Additions/changes to the agenda and minutes: Ben added Item 3.3 News from Mike Stannix

**1.1.2 Motion #632** Len moved to adopt the agenda as amended for tonight's meeting. Seconded by Jen. **CARRIED**

**Motion #633** Michelle moved to approve the minutes for the May 25, 2022 meeting. Seconded by Robin. **CARRIED**

### 2. ITEMS FOR DECISION

**2.1** Financial Report: Ben presented the RCU account status and the Comparative Income Statement. He noted that most donations happen in the Fall. The Library Operating Grant and Rural Services Grant are expected to be in place by the end of summer. Showcase Cinema will



begin again in the Fall. Robin enquired about the expense for the Market on Main Street. The library pays the regular vendor rate which falls under Advocacy and Advertising.

**Motion #634** Len moved to accept the financial report as presented.  
Seconded by Robin. **CARRIED**

**2.2 Policy Updates:** The board discussed proposed changes to Policies 6.3, 6.4 and 4.6. It was agreed that these statements should be removed.

**Motion #635** Michelle moved to approve policy revisions as discussed.  
Seconded by Len. **CARRIED**

### **3. ITEMS FOR DISCUSSION**

**3.1 Market on Main sign-up reminder:** Board members are encouraged to sign up to help staff with the library booth at Market on Main. The library is scheduled to attend all markets during the summer.

**3.2 Summer Reading Club End of Summer social get-together:** Towards the end of summer we will plan a social get-together for staff and board members.

**3.3 News about Mike Stannix:** Ben informed the board that he received an email from Mike indicating that due to conflicting commitments he is resigning from the library board. The County has been notified that they will need to seek a replacement.



## 4. ITEMS FOR INFORMATION

**4.1** Library Manager's Report: Ben presented his report. He mentioned new staff are starting and the Summer Reading Program already has over 100 participants registered. The Rocky Museum will take our local history materials. Michelle asked that the public be made aware of this. Mimi asked board members to drop by the library to sign a card for a staff member who is on medical leave.

**4.2** Library usage stats to the end of May 2022: Usage is up substantially compared to one year ago.

**5. CORRESPONDENCE:** None

**6. NEXT MEETING:** September 28, 2022

**7. ADJOURNMENT:**

**Motion #636** Michelle moved to adjourn at 7:49 pm. Seconded by Robin  
**CARRIED**