

## **Job Posting: Summer Reading Program Assistant**

**Location:** Ponoka Jubilee Library, Ponoka, Alberta

**Position Type:** Seasonal (15 weeks, May 19, 2026 – August 28, 2025)

**Application Deadline:** May 1<sup>st</sup>, 2026

**Wage:** \$18.00/hr

### **About Us:**

At Ponoka Jubilee Library we are committed to fostering a love of reading and learning in our community. Our Summer Reading Program aims to engage youth through exciting activities, promote literacy, and create an inclusive environment for all participants.

### **Position Overview:**

We are seeking a passionate and dedicated Summer Reading Programmer to support our summer literacy initiatives. This position offers a unique opportunity to work with children and families, promote reading, and gain valuable experience in a dynamic library setting.

### **Key Responsibilities:**

- Plan and implement of the summer reading program activities.
- Engage with children and families to promote literacy and encourage participation.
- Organize and lead reading-related events, such as storytime sessions and reading challenges.
- Maintain participant records and track reading progress.
- Collaborate with library staff and volunteers to create a welcoming and inclusive environment.
- Provide feedback and suggestions for program improvements based on participant experiences.

### **Qualifications:**

- Must be between 16 and 30 years old and eligible for the Young Canada Works program.
- Passion for reading and promoting literacy among children and youth.
- Experience working with children in educational or recreational settings is an asset.
- Strong communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Creative and enthusiastic approach to engaging youth.

### **What We Offer:**

- A supportive and collaborative work environment.
- Opportunities for professional development and skill-building.
- A chance to make a positive impact in the community.

**How to Apply:**

Interested candidates should submit their resume and a cover letter detailing their interest in the position and relevant experience to [dcundliffe@prl.ab.ca](mailto:dcundliffe@prl.ab.ca) by May 1<sup>st</sup>, 2026. Please include "Summer Reading Programmer Application" in the subject line.

Join us in inspiring the next generation of readers and making a difference in our community!

Ponoka Jubilee Library is an equal opportunity employer and welcomes applications from all qualified individuals, including those from diverse backgrounds.