

FORESTBURG PUBLIC LIBRARY

Minutes for February 25, 2026

Present – Elaine Fossen, Caroline Boddy, Eddie Reyven and Sylvia Jahns. Genevieve Beauregard, a non-director, was present by invitation as an observer only and did not participate in deliberations or voting.

Elaine called the meeting to order at 10:05 a.m.

Minutes – Elaine moved the minutes from January 8 be approved. Carried

Sylvia moved the minutes from February 12 be approved. Carried

Action Items – The Statement of Policies was reviewed; Caroline and Genevieve will amend them as discussed.

- A new opening date was discussed. We will advertise for a manager with resumes to be in by March 9 and open on March 20. Elaine will contact Parkland.
- After review Elaine moved the adoption of the Plan of Service. Eddie seconded. Carried
- Volunteer help in the library was tabled.
- Outstanding bills were received from Parkland, they will be given to Friends of the Library to pay.
- WCB annual return will be sent in by Caroline.
- Our 2026 budget will be sent to Parkland.
- Hazard assessment forms from Parkland were given to Sylvia to work on with Eddie and Deb.
- Elaine is looking into insurance coverage.
- The account at ATB will officially be called Village of Forestburg Library Board as per Alberta government regulations. Elaine Fossen, Caroline Boddy and Sylvia Jahns will have signing authority.
- We missed the Young Canada Works grant and Caroline is working on redoing the Canada Summer Jobs grant.

Correspondence – Letter from the Village for the re-appointment of Sylvia for 3 years.

Letter from Society of Western Canadian Artists (SWCA) asking if we would be interested in displaying/selling their books, not at this time.

Next Meeting – at the call of the Chair.

Meeting adjourned at 12:45 p.m.

Chair -



Secretary -

