

**FORESTBURG PUBLIC LIBRARY**  
Minutes of November 20, 2025

Present at the meeting: Elaine Fossen, Eddie Reyven, Genevieve Beauregard, Sylvia Jahns, Deb Lundy and Caroline Boddy

Caroline called the meeting to order @ 5 P.M.

Caroline presented an agenda for the meeting, moved by Eddie that we accept the agenda. Carried.

Discussions about the email received from Jessica Hermanson dated November 14, 2025. Caroline has contacted all of the complainants including Parkland Library. Responses are as follows:

- Occupational Health & Safety – in place to protect
- Employment Standards – deals with wages, overtime and vacation
- RCMP – case is closed – dismissed
- Human Rights Commission – nothing
- Government of Canada, Libraries Division – deals with books and circulation
- Parkland Library Director – suggested to send letter to complainant.

It appears from discussions that Caroline had, that Jessica Hermanson is seeking two weeks severance pay of \$288, despite the fact that she resigned from her position.

Sylvia moved that we send a letter to Jessica Hermanson as suggested by Ron Sheppard once Elaine receives approval from council. Carried

Kelly has cancelled all programming until further notice pending our programmer obtaining a vulnerable criminal record check.

Discussion about obtaining security cameras to record actions in the library. We need to obtain more information.

The library manager has posted the Christmas hours, dates which we did not have available at the meeting. Caroline advised that the dates were satisfactory. Deb moved that we approve them. Carried.


We have received the Municipal Affairs grant.

The library will not be doing anything this year for the Light up the Night event.

The Friends of the Library will have a table at the Christmas Market. Must ensure that the survey forms are given to the Friends to hand out and have completed at the Market.

Meeting adjourned at 6:15 p.m.

  
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Chairperson

  
Secretary