

FORESTBURG PUBLIC LIBRARY

May 8, 2025

PRESENT: Elaine Fossen, Sylvia Jahns, Eddie Reyvan, Gen Beauregard, Deb Lundy, Caroline Boddy, Gord Cunningham, Mary Ellen Cunningham

Caroline called the meeting to Order @ 6:02 P.M.

Gen moved to accept the agenda. Carried

The minutes of the meeting of April 10, 2025 were reviewed. As there were no errors or omissions, Sylvia moved that the draft minutes be accepted as presented. Carried.

ACTION ITEMS:

- a. Casino – June 30th and July 1st Caroline still requires a couple more workers but she has people in mind.
- b. Plan of Service – old plan was reviewed. It requires a few updates and board members can provide any comments they have to Jessica. Jessica will present the updated version at the June board meeting.
- c. Volunteer appreciation – Elaine suggested that we not provide gift certificates to the board members as it is an unnecessary expense. Everyone agreed. It was decided that we would give an honorarium to anyone that provided a service. Sylvia moved that we give a \$100 honorarium to Isaac for his help in the Kids can Publish program. Carried.

CORRESPONDENCE – Discussion about the article in the Camrose Booster regarding Sexual content in the children's section of the Camrose Library. Jessica indicated that she is not comfortable putting out any books with sexual content in the children's section and will not do so. If a parent requests a book of this nature, she will bring it in for them but it will not be on view. Board agreed with her plan.

TREASURER'S REPORT -

Updated financial statement for the month of April, 2025, was presented. Elaine moved that we approve cheque numbers 66 through and including 70 as well as the EFT. Carried.

Application for provincial grant - all grant monies received from the Government will now be directly deposited by way of EFT. Our bank account must be in the name of the "Village of Forestburg Library Board". Arrangements have been made for the name change.

Application for AG Society Grant – have applied for a \$3,000 grant.

MANAGER'S REPORT - Copy of report is attached and forming part of these minutes.

VILLAGE COUNCIL REPORT –

Nothing new to report at this time.

Jessica advised that the front door had been repaired.

Elaine indicated that the work on the front step and ramp is scheduled for this summer.

Next meeting will be June 12, 2025.

As all matters were dealt with, the meeting was adjourned at 6:57 p.m.



Chairperson



Manager

Secretary

Forestburg Public Library

Read Learn Connect

Box 579, 4901-50 St. Forestburg, AB T0B 1N0

(780) 582-4176 www.forestburglibrary.prl.ab.ca

Reporting: Jessica Hermanson

Date/Period reporting for: **April/May 2025**

PROGRAMS/EVENTS

April 2025

- **Songs Stories & Sparkles**
- **Book club** with 6 members – Outsider
- **Kids Can Publish** – Two books published!
- **Tea Time** – still a big hit with regulars, average attendance is 5-6 people. Changing to Thursday
- **Guess the Number and Win the Candies**
- **Sign up and Win** event with Eddie Reyven

May 2025

- **Songs Stories & Sparkles** Fridays from 10:30 to 11:30.
 - Great themed crafts. Kids are familiar with Jody and involved in crafts and play.
 - Mother's day craft
- **Book Club** – Cancelled for May
- **Kids Can Publish**
 - **TWO BOOKS PUBLISHED (Gen's kids)**
 - Party this week! May 8th 3:30 – 5:30. Advertised on the jumbotron
- **Adult Learning Workshops – Navigating the Health Care System**
 - Teacher is sick, we will postpone and try for an evening program
- **Tea Time** - Changing to Thursday
- **Mother's Day** display

MANAGER TO-DO LIST

- Clarify **Job Descriptions** for Manager, Circulation Desk, Programing and After School Students.
- Review contracts for employees.
- Review **Summer Reading Program**.