

FORESTBURG PUBLIC LIBRARY
Minutes of March 13, 2025

PRESENT: Elaine Fossen, Donna Friedrich, Eddie Reyven, Sylvia Jahns, Gen Beauregard, Deb Lundy, and Jessica Hermanson

Elaine called the meeting to order @ 6:05 P.M.

Additions to the agenda:

- b. Probation period for Jessica;
- c. Purchase of large magnifying glass

Moved by Sylvia that we accept the agenda with the additions. Carried.

Action Items:

A. Casino -- Gen has not received the information for Casino workers. Many names were mentioned but to date no one is confirmed. Elaine confirmed that she and Dwayne and Michael and Sylvia will be working the dayshift and that paperwork has been provided.

Gen will work the night shift. Gen was instructed to contact Caroline to determine who else will be working the night shift. Will require 5 workers for that shift.

Gen has not booked any hotel rooms. After discussion it was decided that she should book 7 rooms for 2 nights just to be sure that there are rooms available. Should they not be needed, they can be cancelled.

B. Manager Probation - As Jessica's six month probation has now expired, Elaine moved that the probation be lifted and the library will follow through with the terms of the contract. Carried.

C. Purchase of Magnifying glass -- Moved by Eddie that the library purchase a large magnifying glass to be used in the library. Carried.

Treasurer's report:

Gen presented the updated financial report. Moved by Eddie that cheque numbers 57 through 60 be approved. Carried.

Eddie questioned if there was a limit on the manager's spending without board approval. Gen will check into the policy and get back to the board.

Manager's report

Attached hereto and forming part of these minutes.

Village Council report –

Elaine advised that she attended a Parkland Library Advocacy session and she provided some advocacy tips for the library, which included

- i Board members should always advocate for the library; talk to our MLA, leaders, councillors and influential people;
- ii. Invite people to our Tuesday Tea;
- iii. Go to events representing the library,
- iv. Three key messages -
 - a. library is more than books
 - b. library supports literacy
 - c. library is connected to the community

As people are moving away from Facebook more and more, contact the local newspapers and get free advertising through them. Putting in a story doesn't cost any money. Continue use of the INFORESBURG.

Donna moved that we accept the Manager's report and Village Council report for information purposes. Carried.

Discussion about the April bottle drive and it was decided that it would be best to have it after Easter on April 24th.

Next meeting will be April 10, 2025 at 6 p.m

As all matters were dealt with, the meeting was adjourned at 7 p.m.


Chairperson/Manager


Secretary

Forestburg Public Library

Read Learn Connect

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(780) 582-4176 www.forestburglibrary.prl.ab.ca

Reporting: Jessica Hermanson

Date/Period reporting for: **February/March 2025**

PROGRAMS/EVENTS

February 2025

- **EverActive** Program replaced with **Songs Stories & Sparkles**
 - Introducing Jody to the kids and parents.
- **Book club** with 8 members – The Maid
- **Kids Can Publish** – average of 8-10 kids per session.
 - **Isaac** is close to publishing Eve's book! When it's available, the Library will throw a party and contact Community Press to do an article on the book and program.
- **Tea Time** – still a big hit with regulars, average attendance is 5-6 people

March 2025

- **Songs Stories & Sparkles** Fridays from 10:30 to 12:00.
 - Changing the program to include structure. Jody has created a "Children's Program Guidelines" poster to help the gentle guidance of behavior.
 - New Schedule will look something like the following:
 - 10:30 – 10:45 greetings
 - 10:45 – 11:00 themed event such as music or play
 - 11:00 – 11:15 snack and story
 - 11:15 – 11:30 craft
 - 11:30 – 12:00 free play
- **Book Club** – Thursday Murder Club
 - We will be ordering a book in for the 1st of the month and meeting at the end of every month on the last Wednesday
- **Kids Can Publish** Program has received a \$5000 grant to help a teenage get her book edited by a professional editor.
 - Isaac and I are looking into a \$50,000 grant to amp up the program
 - Would allow us to purchase a proper printer, some computers, software etc.

- **High School fair “Adult 101” – March 13th**
 - Eddie and I (and hopefully Isaac) will be attending to promote the library.
 - Banners, table cloths and two kits from parkland have been ordered to display
 - Anime Kit
 - Youth craft kit
- **Paint Pouring** Class with Gigi March 18th at 6:60
 - Painting pizza boxes
- **Tea Time** - the original tea timer will be back in April!

IDEAS

- Wednesday late afternoon program? Looking for something.
- Looking putting together a **recipe library** and/or a **tool library**