

# FORESTBURG PUBLIC LIBRARY

## Board Meeting Minutes

March 14<sup>th</sup>, 2024 @ 1800

Attendees: Caroline Boddy, Sarah Tonowski, Sylvia Jahns, Eddie Reyven, Tina-Marie Schwab

- 1) Meeting called to order by chair, Caroline, at 1805
- 2) Sylvia moved to accept the agenda with no additions. Carried
- 3) Minutes of the February 8<sup>th</sup>, 2024 meeting reviewed. Tina-Marie moved that the minutes be accepted as presented, no errors or omissions noted. Carried
- 4) Action Items: Board member renewal
  - a) Helena Burg has stepped down
  - b) Donna is away at the moment, tabled until April 11<sup>th</sup> 2024 meeting
- 5) Correspondence and Reports
  - a) Correspondence
    - i) Letter from Province of Alberta that Forestburg Public Library will be received the base grant of \$9000
    - ii) Letter received for Ministers Awards submissions. Eddie will review for programs and possible application
    - iii) Letter received asking for donations to Red Serge Ball – replied that town of Forestburg has donated
  - b) Treasurer's Report for February 2024 reviewed.
    - i) Eddie moved that cheques numbered 1548 through 1552 be approved. Carried
    - ii) Sylvia and Eddie moved that in regards to the new Alberta Treasury Branch bank account
      - (1) Treasurer be given ability to pay bills online, and
      - (2) Set up account with ability to receive e-transfers, and
      - (3) Order approx. \$200 for a package of 250 cheques (for those bills that cannot be paid via e-transfer).
      - (4) Motion carried.
  - c) Library Manger's Report for February/March 2024 reviewed. Sarah will be moving forward with research into social causes: food pantry, pickup/dropoff for women's shelter, etc. Upcoming dates of interest:
    - i) April 18<sup>th</sup>, 2024 – bottle drive (please meet at Bottle Depot at 1800)
    - ii) April 13<sup>th</sup>, 2024 – 4H Amazing Race will have a stop at the Forestburg Public Library
  - d) Village Council report – tabled until next meeting as Elaine is away.
- 6) Next meeting April 11<sup>th</sup>, 2024 @ 1800.
- 7) As all business concluded, meeting adjourned at 1842.