



Be prepared. Be present in the moment. Be respectful of all.

Didsbury Municipal Library – Meeting Minutes –October 18, 2022

Present: Melynda Crampton, Nicole Brander, Curtis Engel, David McWhinney, Alana Gibson,,Patricia Brisebois, Carolyn Massel

Regrets: Brad Misener

Absent: Julian Ross

Staff: Maia Foster

Call to Order at 7:06 pm by Melynda

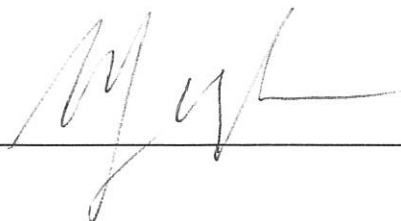
1. Alana MOVED to approve the agenda.. APPROVED.
2. David MOVED to approve the minutes for September 20, 2022. APPROVED.
3. Alana MOVED to approve the consent agenda. APPROVED.
 - a. Manager's Report
 - b. Financial Reports (Balance Sheet 2022 and YTD Income Statement 2022)
 - c. Items for Information (Monthly stats, Oct. Program Guide, Policy FAC-1, PRLS Board Talk, Patron Satisfaction Survey)
4. New Business
 - a. Country Christmas volunteers are needed on November 18. Volunteers are needed to man stations.
 - b. Self Evaluation for board members
 - c. Password Manager. David MOVED to leave the choice of a password protection program to the discretion of the manager. APPROVED.
 - d. Payroll Options. Maia has investigated alternatives to Paytracker but there is no other company that offers a similar service at a comparable price. It makes no financial sense to switch providers at this time.
 - e. David MOVED that we switch from a defined benefits package to a Health Spending Account. The Manager will determine an implementation plan, what is covered, eligibility, the possibility of penalties and will report back to the Board. APPROVED
 - f. We will be seeking an 8.127%increase in our municipal appropriation (including a 3% COLA). Some budget lines have been joined



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- together under general categories. (Eg. General office supplies rather than individually itemized lines. In future years, David recommends that COLA should be discussed at budget time, not earlier in the year.
- g. Policy FAC-1. Nicole MOVED to amend Policy FAC-1 to remove the National Day For Truth & Reconciliation from the list of closure dates. APPROVED.
 - h. Update from meeting between Mayor Hunter and our Chair - The town will be applying for the CFEP in June. Craig Fox is putting together RFPs. The exterior initial drawing does not match the core plan for the rest of the street and this will need to be looked into. The Board wants to be involved in the planning process. Council needs a “plan B” if the CFEP application is not approved. Working closely with MVC will be important. As a Board, we need to advocate to MVC for greater financial support. Can we work together at an upcoming meeting to investigate ways to strategically advocate to MVC? We can begin by inviting MVC Council members to review our annual reports.
 - i. Advocacy Session - Melynda attended this session to learn about how Parkland is working with other systems to advocate to the provincial government on behalf of rural boards.

7. Adjourned at 8:14pm by Melynda.

Chair:  Date: Dec. 6/2022