



SUMMER READING CLUB (SRC) PROGRAM ASSISTANT

JOB DESCRIPTION

This term position runs July–August and includes a paid orientation day in June (TBD). Schedule: July 1; Mondays in July and August (excluding Aug 3 and Aug 31); plus one half-day Thursday shift in July and one in August.

Under the supervision of the Library Manager and/or Program Coordinator, you will plan and deliver the Summer Reading Club. Working with other staff, you will supervise children ages 5–12 through engaging indoor and outdoor reading and activity programs.

REQUIREMENTS

- ➔ Must be 15 years of age or older
- ➔ Comfortable working with children ages 5 to 12
- ➔ Friendly and positive attitude
- ➔ Responsible, organized and detail- oriented, with the ability to take initiative
- ➔ Ability to take and follow instructions
- ➔ Be willing to commit to the full duration or most of the work assignment
- ➔ Have a valid Social Insurance Number at the start of employment
- ➔ Satisfactory Vulnerable Sector Check from Police Service required as condition of employment for adult candidates (18+)

COMPENSATION

\$15.00 per hour, paid monthly

HOW TO APPLY

Applications must include a resume and cover letter delivered in person or via email to:
Rebecca Smith, Library Manager
205 1st Street East, Cremona AB
cremonalibrary@prl.ab.ca

APPLICATION DEADLINE

Accepting applications until all positions filled

****Please note that only those candidates selected for further consideration will be contacted***