

Present:

Absent:

1. Approval of the Agenda
2. Board Feedback
3. Consent Agenda
 - a. Approval of Minutes of November 16 2022 meeting
 - b. Items for Information
 - i. Correspondence
 - Notice 2022-2023 PRL Board Appointments
4. Items for Decision (In Camera)
 - a. 2023 Budget
 - b. Employee Handbook

Next regular Board meeting: January 18 2023, 5:00pm

Present: Elizabeth Bagdan, Julie Girard, Lynette Irvine, Elizabeth Luck (Chair), Don Simpson (Camrose County Representative), Carol Williams, Alyssa Martin (Director)

Absent: Renee Greer, Joy Anne Murphy (City of Camrose Representative)

1. Approval of the Agenda

Additions to the Agenda:

Item for Discussion – Interim Director Posting

Item for Decision – Library Closure for Inventory

Motion 32/22 M/S/C - Carol Williams, Don Simpson,

2. Board Feedback

Deb Cryderman, Director of CPL from 2011-2018, recently won the Queen's Jubilee Medal for Public Service. Many of Deb's initiatives at CPL were cited. Excerpt from an email from the Public Library Service Branch:

"Deb Cryderman has been a leader in making Alberta's libraries more inclusive and into welcoming spaces for vulnerable patrons and marginalized communities. She has led programs such as "Snacks in the Stacks" that address food insecurity for school-aged kids, has created safe spaces for LGBTQ teenagers, initiated Period Poverty action plans, and hosted Death Cafes for people to learn about palliative care and bereavement strategies. During the pandemic closures, Deb and the Grande Prairie Library became one of the first libraries to offer a curbside delivery service so people could still borrow materials: Grande Prairie shared their model and lessons learned freely with other communities so libraries across Alberta could adapt and copy the service. Deb has worked at a variety of libraries across the Province: she has been Director at Stettler Public Library, at Camrose Public Library, and is currently leading the Grande Prairie Public Library. Deb also volunteers as an active member of the Alberta Public Library Administrator's Council (APLAC), was president of the Library Association of Alberta from 2016 to 2019, and was chair of Alberta Library Conference Planning committee from 2018-2021."

3. Consent Agenda

Motion 33/22 M/S/C - Don Simpson, Lynette Irvine

a. Approval of Minutes of October 19 2022 meeting

b. Items for Information

i. Correspondence

- Notice 2022-2023 City Council Appointments
- Notice 2022-2023 County Council Appointments
- Minister Introductory Letter for Chief Elected Officials and Public Library Boards

c. Reports

i. Director's Report

ii. Program Report and Library Stats October 2022

iii. Program Overview to October 31 2022

4. Items for Discussion

a. Policy Committee Update

The first draft of the Personnel Policy from April Shand at Salopek and Associates was reviewed by the Policy Committee. Alyssa will be meeting to discuss questions and feedback from the committee with April next week, and bring responses back to the committee.

b. PRL Board Alternate

The City of Camrose has requested that the CPL Board select an alternate for Elizabeth Luck's position on the Parkland Regional Library Board as Elizabeth's term ends December 31, 2022, and a new appointee will not be named till later in November.

c. Welcome letter to Minister of Municipal Affairs

Alyssa will draft a welcome letter to the new Minister for Municipal Affairs for Elizabeth to review and sign.

d. 2023/2024 Budget Update

During the budget presentations to the Camrose County Council and the City of Camrose Council, it was noted that many councillors were not familiar with the core mission of public libraries outside of our collections, or how our other services and programming fit into this mission. CPL and the board will need to make a concentrated effort to advocate for the library, and to ensure that the City and County Councils, as well as the community and local MLA candidates, know what the library's core mission is, and what services we offer leading up to the 2023 provincial election.

- e. Alyssa Martin (current CPL Director) will be going on parental leave in 2023, and the Interim Director job will need to be posted in January of 2023. A Personnel Committee will need to be selected as current members will be done their terms at this point.

5. Item for Decision

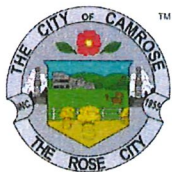
a. Library Closure for Inventory

As part of our Collection Maintenance, CPL will need to conduct a total library inventory in January 2023. We are requesting that the library be closed to the public Sunday, January 15 2023 to accommodate this.

Motion 34/22 M/S/C/ - Julie Girard, Don Simpson

“Motion to close the library for Inventory counting on January 15 2023.”

Next regular Board meeting: January 18 2023



The City of
Camrose

5204 – 50 Avenue, Camrose, Alberta T4V 0S8 PH. (780) 672-4426 FAX (780) 672-2469

December 6, 2022

Email: amartin@prl.ab.ca

Attention: Alyssa Martin, Director
Parkland Regional Library Board
Camrose Public Library Board
c/o Camrose Public Library
4710 – 50 Avenue
Camrose, AB
T4V 0R8

**Re: 2022-2023 City Council Appointment(s) - Parkland Regional
Library Board**

Please be advised an Organizational Meeting of City Council was held on October 17th, 2022, whereby City Council approved the following Council appointment to the Parkland Regional Library Board from October 17, 2022, to the Organizational Meeting of Council to be held in October, 2023.

Parkland Regional Library Board: Joy-Anne Murphy

Subsequently, at the December 5, 2022 Regular Meeting of Council, City Council approved the following amendment to the alternate appointment to the Parkland Regional Library Board from December 5, 2022 to the Organizational Meeting of Council to be held in October, 2023.

Parkland Regional Library Board: Renee Greer (Alternate)

Please give me a call at 780-781-0826 or send me an email at pstasko@camrose.ca should you have any questions.

Sincerely,

The City of Camrose



PJ Stasko
Mayor