

**Present:****Absent:****1. Approval of Agenda****2. Board Feedback**

a.

**3. Consent Agenda**

a. Approval of Minutes of June 18, 2019 meeting

b. Items for Information

i. Correspondence

- Thank you from Jason Kenney
- Battle River Community Foundation
- Provincial Operating Grant
- Rural Operating Grant
- Provincial 100 Year Certificate
- Thank You for 100 Year Certificate
- Birth-Tea Road Closure
- Thank You for Birth-Tea Road Closure
- Reading with Royalty – Complaint and Response
- Inclusive Programming Support
- Centennial Celebration Invitations
- Acceptance of Centennial Celebration Invitations
- Art Walk Appreciation Certificate
- Fellowship of Camrose Public Library Meeting Minutes
- LAPP Accountant's Report
- Annual Statement of Control Environment for LAPP
- Statement of Non Participating Employees for LAPP
- Final Report from Alberta OHS

ii. Correspondence and Information Relating to the Building:

- Thank You to City for Glass Door
- Thank You to City for Ramp Repairs
- Asset Management Summaries
- Hardware Inventory from Parkland

- City of Camrose, Library Board Lease Agreement
- Pictures and Information Advocating for a New Library
- Room Bookings Chart
- Calendar for September and October Room Bookings
- Maximum Occupant Load
- iii. Other
  - Augustana Alumni Citation Award Article
  - Robyn's Article Featured on *Inclusifyy*
- c. Reports
  - i. Librarian's Report
  - ii. Life Cycle Board Report
  - iii. Book Bike Board Report
  - iv. Summer Reading Club Board Report
  - v. Summer Reading Registration Statistics
  - vi. Summer Reading Program Statistics
  - vii. Social Media Coordinator Board Report and Survey Analysis
  - viii. Nicole's Program Report Summer 2019
  - ix. Program Overview for June 2019
  - x. Program Overview for July 2019
  - xi. Program Overview for August 2019
  - xii. Library Stats for June 2019
  - xiii. Library Stats for July 2019
  - xiv. Library Stats for August 2019

#### **4. Items for Decision**

- a. Policy Revision:
  - i. Social Media Policy
- b. New Policy:
  - i. Mould Prevention and Remediation Policy

#### **5. Items for Discussion**

- a. Meeting date of November 19, possible date change because of overlap with 100<sup>th</sup> Birthday
- b. Centennial Celebration Invitation suggestions?

- c. Use of Funds for Book Bike adding Electric Assist
  - i. Expense Justification Report
  - ii. Ryan Farley Correspondence
  - iii. Expense Justification Report Follow Up

**6. Adjournment**

Next regular Board meeting: **October 15, 2019** at 5:15 PM

**Present:** Elizabeth Luck (Chair), Krista Larocque, Agnes Hoveland (City), Renee Greer, Robyn Gray (Director)

**Absent (with notice):** Al Corbett, Trevor Miller, Katherine Schwaiger, Susanna Bruneau

**1. Approval of Agenda Motion 31/19 M/S/C** K. Larocque/A. Hoveland. Passed.

**2. Board Feedback**

a. Elizabeth Luck

- i. Programming statistics showed an increase of 44% from April to May. This is probably influenced by the Book Bike and Life Cycle's appearances at events beginning in May, but also reflects a positive shift numbers for in-house programs.
- ii. The Book Bike and Life Cycle were both at Jaywalkers (which took place May 31 and June 1-2) and the Purple Martin Festival on June 15.
- iii. Next Tuesday, June 25, is the Summer Kick-off Birth-Tea Party! A big thank-you to Council for letting us close the street for the occasion.

b. Agnes Hoveland

- i. The Fellowship of the Camrose Public Library should have increased communication with the Camrose Library Board as well as promoting themselves in the community. The Fellowship should contact the Booster regarding an article promoting the group and their goals. Should also include their meeting minutes in Board package and provide a list of the members.
- ii. The statistics show a substantial amount of outside businesses and organizations using the library space. Nicole to provide a list of these for Board information.

**3. Consent Agenda Motion 32/19 M/S/C** A. Hoveland/K. Larocque. Passed.

a. Approval of Minutes of May 21, 2019 meeting

b. Items for Information

i. Correspondence

- Letter to Kaycee Madu
- Letter to Joe Ceci
- Camrose Ski Club Thank-You
- Minister of Municipal Affairs Letter from Provincial Public Library Network

ii. Other

- PRL Board Talk – May 23, 2019

- 2018 Financial Review Engagement – Final Copy
- 2018 Audit Highlights, with Surplus Recommendations from Management
- Zumbathon Fundraiser
- Parkland Professional Development Workshop

c. Reports

- i. Librarian's Report
- ii. June 2019 Program Calendar
- iii. July 2019 Program Calendar
- iv. Nicole's Program Report May 2019
- v. Program Overview to May 31, 2019
- vi. May 2019 Library Stats

**4. Items for Decision**

- a. E-vote: motion to enter e-motions regarding Review Engagement into the minutes. **Motion 33/19** for the Board to approve the 2018 Audit **M/S/C** R. Greer/K. Larocque. **Motion 34/19** to move surplus into reserves and use additional money as suggested by library staff, **M/S/C** A. Hoveland/K. Larocque.
- b. There are suggestions to move more money into Building Maintenance Reserve and also creating a separate Building Reserve specifically for construction of a new library building. The surplus will be brought forward to the Finance Committee and addressed closer to budget 2020 time. A list of technology assets should be created with their ages, ownership, (PRL) maintenance costs, especially computers to assist in managing the amount in the Technology Reserve.
- c. Policy revisions:
  - i. Governance Policy **Motion 35/19 M/S/C** A. Hoveland/R.Greer. Passed with additional changes discussed at meeting.
  - ii. Resource Sharing Policy **Motion 36/19 M/S/C** K. Larocque/R. Greer. Passed.
  - iii. Social Media Policy. The board recommends rewriting this policy and bringing back the revised draft to a future meeting.
  - iv. Confidentiality and User Records Policy **Motion 37/19 M/S/C** K. Larocque/A. Hoveland. Passed. This policy could be used in creating another policy relating to FOIP within CPL for patron confidentiality.
  - v. Conditions for the Use of Areas of the Library Not Normally Used for Public Service **Motion 38/19 M/S/C** K. Larocque/R. Greer. Passed.

**5. Items for Discussion**

- a. Switching meeting times from 5:00 PM to 5:15 PM starting in September.  
**Motion 39/19 M/S/C** A. Hoveland/R. Greer. Passed.
- b. Personnel Committee volunteers needed to assist with R. Gray's 6-month probationary performance review. K. Larocque, A. Hoveland, and E. Luck will serve as the members of this committee. July 5<sup>th</sup> at 1:00pm is when this performance review will take place. R. Gray will send her Self Appraisal to the members of the Personnel Committee once she has completed it.

**6. Adjournment**

Next regular Board meeting: **September 17, 2019** at 5:15 PM



Premier of Alberta

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Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

June 12, 2019

Ms. Elizabeth Luck  
Chair  
Camrose Public Library  
4710 - 50 Avenue  
Camrose AB T4V 0R8

Dear Ms. Luck:

Thank you for your letter of congratulations. It is a great honour and privilege to serve as Premier of Alberta.

Albertans have placed their trust in our new government, and we have hit the ground running. Our team is experienced and talented—we're passionate about bringing positive change to Alberta and building a province where dreams truly can come true.

We are creating good jobs, growing the economy, and fighting for pipelines to get our products to market and secure the full value of our resources. As we carry out this work, we are committed to forging new relationships—with our fellow provinces and territories, Indigenous leaders, industry, and other partners—to advance our shared objectives and help usher in a new era of prosperity for Canada.

Again, thank you for writing. I look forward to working together.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Kenney". The signature is stylized and written in a cursive-like font.

Hon Jason Kenney PC  
Premier of Alberta



# Battle River Community Foundation

P.O. Box 1122, Camrose, Alberta T4V 4E7

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**Telephone**

780-679-0449

**e-mail**

info@brcf.ca

**Website**

www.brcf.ca

**Board Chair**

Imogene Walsh

780-672-6131

**Vice-Chair**

Tom Chelmick

780-679 9173

**Secretary**

Kevin Gurr

780-679-4660

**Treasurer**

Wally Wrubleski

780-781-7323

**Past Chairman**

David Ofrim

780-672-3534

**Directors**

Jim Hampshire

780-384-2237

Stephen Kambeitz

780-679-0444

Leon Lohner

780-672-5670

Debbie Orcheski

780-679-3130

Garrett Zetsen

780-672-1195

**Ambassador**

**Emeritus**

Ken Drever

Blain Fowler

780-672-3142

**Executive Director**

Dana Andreassen

780-679-0449

August 15, 2019

Robyn Gray  
Camrose Public Library  
4710 50 Ave  
Camrose, AB T4V 0R8

Dear Robyn,

I am pleased to advise you that a grant, in the amount of \$7,900 funded by the Ross and Denise Irving Fund has been approved for the Camrose Public Library. Our cheque #3079 is enclosed.

If you have any questions please call Dana Andreassen, our Executive Director at 780-679-0449.

We would appreciate your consideration of ways that you might offer appropriate recognition of this grant, so that other people in the community can become aware of the Community Foundation and its activities.

The Board members of the Community Foundation extend their best wishes and thank you for the important contribution you make to our community.

Sincerely,

Imogene Walsh  
Board Chair





Public Library Services Branch  
803, 10405 Jasper Avenue  
Edmonton, Alberta T5J 4R7  
Telephone: 780 427-4871  
[www.albertalibraries.ca](http://www.albertalibraries.ca)

August 29, 2019

Ms. Elizabeth Luck, Chair  
City of Camrose Library Board  
c/o Camrose Public Library  
4710 - 50 Avenue  
CAMROSE, AB T4V 0R8

Dear Ms. Luck:

Enclosed please find a cheque in the amount of \$50,072 (fifty thousand seventy-two dollars). This is interim funding and it is 50% of the public library operating grant the board received last year.

The Public Library Services Branch supports and enables a provincial network of efficient and effective library service for all Albertans. We are pleased to be able to contribute these funds to assist the library board with the provision of public library service in your community.

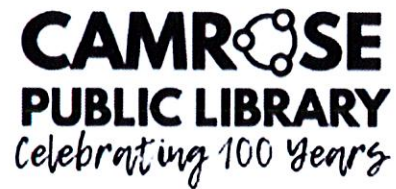
Yours truly,

A handwritten signature in blue ink, appearing to read "Jen Anderson".

Jen Anderson  
Manager, Public Library Grants Program

Enclosure

4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



September 10, 2019

The Honourable Kaycee Madu  
Alberta's Minister of Municipal Affairs  
Legislature Office  
132 Legislature Building  
10800 – 97 Avenue NW  
Edmonton, AB  
Canada T5K 2B6

To the Honourable Kaycee Madu,

On behalf of the Board and Staff of Camrose Public Library, please accept our sincere thanks for providing us with 50% of the 2019 Public Library Operating Grant at this time. We realize that the United Conservative Party is still in the process of finalizing their budget for the Fall, and are grateful that we have been provided with this interim funding. We truly appreciate the Province of Alberta's ongoing support of public libraries.

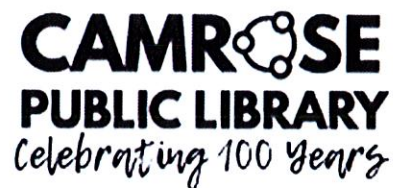
Libraries actively support the Government of Alberta's agenda by promoting early childhood development, being invested in families and communities, providing a welcoming environment to newcomers, supporting educational success, and creating proud, prosperous, and desirable places to live. At Camrose Public Library (CPL), we have four main goals: to provide social engagement so citizens can develop relationships and end isolation, to facilitate a welcoming space both physically and virtually for all patrons, to help people satisfy their curiosity for lifelong learning, and to enable all citizens to connect to the online world free of charge. We offer regular programs of all varieties throughout the year for all ages, along with numerous special events.

The Public Library Operating Grant that we receive from the provincial government is instrumental in allowing CPL to offer programs that make an impact to our community, such as our "Snacks in the Stacks" program for hungry kids during the school year, weekly outreach services and in-house engagement for numerous seniors, and summer programs to help kids and teens foster friendships throughout July and August. This funding also enables us to offer a variety of reading, listening, and viewing materials for all library patrons, which foster stress reduction, knowledge building, vocabulary

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4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



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expansion, and better writing skills. Along with countless other libraries throughout Alberta, Camrose Public Library prides itself on being an essential community hub that improves the health, education, and economy of its community members.

We know that our values are shared with you and your party. If you are ever in Camrose and are available, we would be more than happy to meet with you and provide you with a tour of our library. We look forward to continuing to forge a lasting working relationship over the next several years, and are happy that you have been chosen as Minister of Municipal Affairs.

Sincerely,

Robyn Gray, Director, Camrose Public Library

cc: Camrose Public Library Board

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5404 – 56 Avenue  
Lacombe, AB T4L 1G1  
Ph. (403) 782-3850

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## **Parkland Regional Library**

Cooperation ■ Innovation ■ Service

August 19, 2019

Camrose Public Library  
4710 - 50th Avenue  
Camrose, AB T4V 0R8

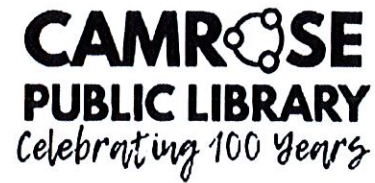
Please find attached a cheque for \$12,126.75. This is a libraries service grant designed by the provincial government to enhance library service to rural patrons. The grant is based on Parkland Regional Library's municipal membership agreement, which is given to municipalities without library boards on a per capita basis. Camrose County and the Village of Bittern Lake have both allocated a portion of their population allotment to your library.

The above amount represents a projected 50% of the 2019 library services grant. The balance will be sent once the provincial budget is announced in the fall.

In the spirit of building relationships with the new provincial government, PRL continues to encourage your board to send a thank-you letter Kaycee Madu, the Minister of Municipal Affairs for the advance funding and invite your local MLA to your library to show just how much work your library does and how important you are to the community.

If you have any questions, please feel free to contact the Finance Department at [finance@prl.ab.ca](mailto:finance@prl.ab.ca)

4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



August 26, 2019

The Honourable Kaycee Madu  
Alberta's Minister of Municipal Affairs  
Legislature Office  
132 Legislature Building  
10800 – 97 Avenue NW  
Edmonton, AB  
Canada T5K 2B6

To the Honourable Kaycee Madu,

On behalf of the Board and Staff of Camrose Public Library, please accept our sincere thanks for providing us with 50% of the 2019 Library Services Grant at this time. We realize that the United Conservative Party is still in the process of finalizing their budget for the Fall, and are grateful that we have been provided with this interim funding. We truly appreciate the Province of Alberta's ongoing support of public libraries.

Libraries actively support the Government of Alberta's agenda by being invested in families and communities, promoting early childhood development, providing a welcoming environment to newcomers, supporting educational success, and creating proud, prosperous, and desirable places to live. At Camrose Public Library (CPL), we have four main goals: to provide social engagement so citizens can develop relationships and end isolation, to facilitate a welcoming space both physically and virtually for all patrons, to help people satisfy their curiosity for lifelong learning, and to enable all citizens to connect to the online world free of charge. We offer regular programs of all varieties throughout the year for all ages, along with numerous special events.

The Public Library Board Operating Grant that we receive from the provincial government is instrumental in allowing CPL to offer programs that make an impact to our community, such as our "Snacks in the Stacks" program for hungry kids during the school year, weekly outreach services to numerous seniors

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A thick orange horizontal bar at the bottom of the page, featuring a series of small, white, circular icons spaced evenly along its length.

4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214

**CAMROSE**  
**PUBLIC LIBRARY**  
*Celebrating 100 Years*

homes, and summer programs to help kids and teens foster friendships throughout June and July. This funding also enables us to offer a variety of reading, listening, and viewing materials for all library patrons, which foster stress reduction, knowledge building, vocabulary expansion, and better writing skills. Along with countless other libraries throughout Alberta, Camrose Public Library prides itself on being an essential community hub that improves the health, education, and economy of its community members.

We know that our values are shared with you and your party. If you are ever in Camrose and are available, we would be thrilled to meet with you and provide you with a tour of our library. We look forward to continuing to forge a lasting working relationship over the next several years, and are happy that you have been chosen as Minister of Municipal Affairs.

Sincerely,



Robyn Gray, Director, Camrose Public Library

cc: Camrose Public Library Board

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# CAMROSE PUBLIC LIBRARY

*Congratulations on 100 years*

Libraries are an important part of our communities, providing vital services and programs for Albertans of all ages. Thank you for creating a welcoming space that allows visitors to satisfy their curiosity, engage with one another and connect to the world.

Congratulations as you celebrate this remarkable milestone in November 2019, and best wishes for continued success.

A handwritten signature in black ink, appearing to read "Jason Kenney".

*Hon Jason Kenney, Premier of Alberta*



July 5, 2019

The Honourable Jason Kenney, Premier of Alberta  
307 Legislature Building  
10800 – 97 Avenue NW  
Edmonton, AB  
Canada T5K 2B6

To the Honourable Jason Kenney,

On behalf of the Board and Staff of Camrose Public Library, I would like to thank you for the Certificate of Congratulations for 100 Years of library service. It is our honour to have reached this milestone, and we look forward to continuing to play an important role in our community. We are happy to hang this certificate on our wall as a reassurance to our community that their provincial government values libraries as much as they do.

At Camrose Public Library, we pride ourselves on providing a welcoming space, resources, and staff who help strengthen our community and its people. Our programs and services foster social and civic engagement, help build digital literacy, and encourage lifelong learning and curiosity. Thanks to the support of the Government of Alberta, we are able to do the aforementioned with little or no cost to our patrons; as a result of these services, we have seen our community grow in resilience and many lives have changed for the better.

Again, thank you. We very much look forward to the next hundred years of working in partnership with the Government of Alberta for the good of all Albertans.

Sincerely,

Robyn Gray, Director, Camrose Public Library

cc: Camrose Public Library Board

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The City of  
**Camrose**

5204 – 50 Avenue, Camrose, Alberta T4V 0S8 PH. (780) 672-4426 FAX (780) 672-2469

June 11, 2019

13.P1.01

Camrose Public Library Summer Program Team  
Camrose Public Library  
4710 – 50 Avenue  
Camrose, AB T4V 0R8

**Re: Street Closure Approval – Camrose Public Library – Birth-Tea Party  
– June 25, 2019**

On behalf of Camrose City Council, I am pleased to advise at the June 10<sup>th</sup>, 2019, Regular Council Meeting, Camrose City Council passed the following motion:

**MOTION #309/19** Moved by Hoveland - seconded by Ofrim that the request from Camrose Public Library, to close the road for the "Birth-Tea Party" on Tuesday, June 25, 2019 be approved subject to the following regulations respecting movement and control of traffic and parking, in effect:

1. That 50th Avenue between 47 Street and 48 Street in front of the Camrose Public Library be closed to all traffic, including bicycles from 4:00 pm to 9:00 pm on Tuesday, June 25, 2019 for activities related to "Birth-Tea Party" except as provided hereunder:
  - a. The activities will not prevent access for any emergency vehicles and City of Camrose Public Works vehicles;
  - b. All lanes in the areas in question will remain open to traffic;
  - c. Camrose Public Library shall ensure and maintain all necessary traffic controls and pedestrian safety measures are provided during the period of time the activities are scheduled;

- d. Subject to the Camrose Public Library saving harmless the City from and against all claims, losses, demands and expenses whatsoever arising out of the activities or operations of the "Birth-Tea Party" and activities at the subject location;
- e. Subject to the Camrose Public Library providing proof of public liability insurance in the amount of \$5 million naming the City of Camrose as co-insured;
- f. Subject to the Camrose Public Library advising all business owners in the affected areas of the street closure at least one week prior to the event;
- g. Subject to the Camrose Public Library monitoring the noise levels and asking participants to lower sound levels when asked to by business owners;
- h. Subject to the Camrose Public Library ensuring that a clean-up of the area is done at the end of the event.

CARRIED

The City of Camrose extends best wishes for a successful event.

Sincerely,

***The City of Camrose***



Norman Mayer  
Mayor

cc: Jason Heise, Chair, 2019 Jaywalkers Jamboree Committee  
cc: Kim Isaak, Deputy City Manager, City of Camrose  
cc: Ryan Poole, Director Community Services, City of Camrose  
cc: James Sacker, Director, Public Works, City of Camrose  
cc: Jeremy Enarson, Director, Engineering Services, City of Camrose  
cc: Peter Krich, Fire Chief, Fire Services  
cc: Mark Neufeld, Camrose Police Chief, Camrose Police Services

June 26, 2019

Dear Camrose City Council,

On behalf of the Board and Staff of the Camrose Public Library, please accept our sincere thanks for giving us permission to close the street in front of our library for our Summer Kick-Off Party! Although we did not end up closing the street due to inclement weather, we greatly appreciate your support and commitment to your community library and to youth literacy.

This event brought in an estimated 250 people, filling the library with excited children smashing pinatas and rushing around the library on a scavenger hunt, adults sipping tea and coffee, and families making party hats and decorating cookies. This kick-off party promoted the Camrose Public Library's Summer Reading Program, which is dedicated to providing materials, services, and programs to young people at no charge. Our library has the goal of keeping young people involved in their community by providing a welcoming, accessible space for everyone. We strive to ensure that our programs are highly responsive and reflective of the needs of youth in our community. Your support is important and valuable to help us meet our goal of promoting literacy, preventing summer learning loss, and building a healthy community.

Thank you again, and we look forward to continuing to work with you in the future!

Sincerely,

Liana Nand, Juanita Hohm,  
Jennifer McDevitt, Jennae Matzner,  
Elliot Harder, Sarah Bean  
Summer Program Coordinators,  
Camrose Public Library



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## Robyn Gray

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**From:** Website contact form <no-reply@wufoo.com>  
**Sent:** Wednesday, July 24, 2019 1:18 PM  
**To:** Robyn Gray  
**Subject:** Contact the Camrose Public Library [#662]

Name \* [REDACTED]

Email \* [REDACTED]

Direct Director: Robyn Gray

question

to: \*

### Your Message \*

I am writing once again to protest the Read with a Drag Queen event that the library is hosting. This is not about discrimination against adults who wish to engage in dressing up as the opposite gender in their own private lives. This is about introducing a divergent sexual lifestyle to impressionable children in the guise of reading with a princess. Children recognize that a man dressed as a woman with outrageous makeup, is not a Disney princess. It makes a mockery of what a woman is. Am I correct in assuming that the book(s) read will also encompass divergent lifestyles? I am not homophobic – I feel adults have every right to live as they please as long as they live within the law and are not hurting anyone else. I do, however, object to my tax dollars funding events that seem intent on indoctrinating children from a very young age to accept anything and everything as normal behaviour. Drag queens belong in nightclubs, not public libraries. I am certain I will get a return email discussing diversity and inclusiveness and tolerance, as I did last year, but I did want once again to express my concern about bringing adult content into a situation with young children. I am certain nothing will change, except that more children will be confused as to who they are.

July 25, 2019

Dear [REDACTED]

Thank you for contacting us regarding your concern about Reading with Royalty. We sincerely appreciate your effort to stay up to date on library events and welcome your feedback on our programs. Thank you for giving us the opportunity to respond to your concerns and answer your questions. We hope this response clarifies why we host this event and what positive impact it can have.

At the Camrose Public Library, we are committed to promoting the right to freedom of expression for people of all ages, as well as to creating a space where people can learn about and come to accept their differences. To that end, Reading with Royalty is an event dedicated to family literacy and self-acceptance.

Dressing in drag is not a sexual lifestyle; it is performance art. This particular drag performance is not sexual in any way and contains no adult content. Rather, it creates an inclusive, family-oriented space where everyone can feel free to express their creativity and be themselves. The books we will be reading at the event will also be inclusive, as representation in literature helps children to see themselves and their families reflected back at them, as well as helps them to understand how people and families may differ from their own. For more about this, we recommend R.S. Bishop's article "Mirrors, Windows, and Sliding Glass Doors", which states:

When children cannot find themselves reflected in books they read, or when the images they see are distorted, negative, or laughable, they learn a powerful lesson about how they are devalued in the society of which they are a part. [...] Children from dominant social groups have always found their mirrors in books, but they, too, have suffered from the lack of availability of books about others. [...] They need books that will help them understand the multicultural nature of the world they live in, and their place as a member of just one group, as well as their connections to all other humans.

<https://scenicregional.org/wp-content/uploads/2017/08/Mirrors-Windows-and-Sliding-Glass-Doors.pdf>

You are correct that children can tell the difference between a drag queen and a Disney princess, and while both forms of dress-up encourage creativity and play, Reading with Royalty by no means encourages them to conflate the two. Children are naturally curious about the world around them and often engage in gender-based play on their own, and this event affirms that behaviour. There are many ways to express your gender and your identity, and at the library, we support all of them. On this topic, Joe Kort, Ph.D. and longtime sex and gender therapist writes:

I know that there is no substance to the argument that exposing anyone, including children, to the reality of people with a different sexual orientation or gender identity influences the children's innate sexual orientation or gender identity. [...]

**CONNECT. CREATE. CAPTIVATE.**

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The real problem, as I see it, lies not in exposing children to the reality of diverse sexualities and gender identities—those who do not fit the typical definitions of masculinity or femininity—but rather not providing gender-nonconforming kids with other templates as they begin to sort out their feelings about who they authentically are. Data shows a far higher rate of suicide, 41 percent, for transgender children than others. When they are made to feel like outsiders, bullied in school, and rejected by the society in which they live, they move into crisis.

<https://www.psychologytoday.com/ca/blog/understanding-the-erotic-code/201901/drag-queen-storytime-children>

As a public library, we respond to our community's needs and desires and strive to provide events and programs that reflect our community's population. The positive feedback we've received from those who have attended Reading with Royalty in the past makes us confident that we are providing an event people in Camrose want. That being said, as the Canadian Library Association's Position Statement on Diversity and Inclusion states:

Libraries understand that an acceptance of differences can place individual and collective values in conflict. Libraries are committed to tolerance and understanding. Libraries act to ensure that people can enjoy services free from any attempt by others to impose values, customs or beliefs.

<http://cfla-fcab.ca/en/guidelines-and-position-papers/position-statement-on-diversity-and-inclusion/>

As such, we understand that not all of our services will be of interest to every person. We also firmly believe that we play a necessary role in the community by hosting events and programming that are not desirable to the whole of that community. Reading with Royalty is no more an imposition of values and beliefs on our patrons than any other part of our services, and like all of our services, it is open to anyone who wishes to come and experience the positive impact we see at our programs and events every day.

For that reason, we would like to sincerely invite you to attend Reading with Royalty and see what it is truly all about. If you choose not to attend, we hope that the resources we have cited here will help provide clarity about why others might want or need this type of event. Our objective is to provide access to all types of information, including diverse ideologies, in order to foster informed respect of the differences that exist in our community.

Sincerely,

  
Robyn Gray, Nicole Bannick, and the CPL Summer Programmers: Elliot Harder, Jennae Matzner, Jennifer McDevitt, Juanita Hohm, Liana Nand, and Sarah Bean

cc: Camrose Public Library Board

**CONNECT. CREATE. CAPTIVATE.**

## Robyn Gray

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**From:** Robyn Gray  
**Sent:** Tuesday, July 30, 2019 11:59 AM  
**To:** [REDACTED]  
**Subject:** RE: Regarding Concerns about Reading with Royalty Program

Good Afternoon,

Thank you for taking the time to contact Camrose Public Library and share your views. We welcome all voices at the library, so long as said voices are not silencing others.

We did indeed change the name of 'Reading with a Queen' to 'Reading with Royalty,' because this year we were going to have a Drag King facilitate the storytime in addition to our Drag Queen from previous years. Unfortunately our Drag King was unable to attend due to unforeseen circumstances.

If you ever have suggestions for programming opportunities that we could provide that would tie into your interests, please let us know.

Take care,

**Robyn Gray, MLIS**

Director, Camrose Public Library

p. (780) 672-4214 fb. [CamroseLibrary](#) t. [camroselibrary](#) in. [camrosebookbike](#)

*We wish to acknowledge that Camrose Public Library is located on Treaty 6 territory and the homeland of the Métis.*

**From:** [REDACTED]  
**Sent:** Tuesday, July 30, 2019 7:21 AM  
**To:** Robyn Gray <rgray@prl.ab.ca>  
**Subject:** Re: Regarding Concerns about Reading with Royalty Program

Thank you for taking the time to reply. I have delayed replying because I know that nothing I can say will make any difference. The problem with today's definition of tolerance is that there is no line in the sand to say "beyond this and no more." At what point does the intolerable become tolerable? Can all lines be crossed? Is what is intolerable today, going to be tolerable tomorrow? I did notice the change from Reading with a Queen, to Reading with Royalty to make the event sound even more innocuous. I'm glad to be in the latter half of my life, but I fear for my grandchildren.

Rick Warren has penned a great quote:

Our culture has accepted two huge lies. The first is that if you disagree with someone's lifestyle, you must fear or hate them. The second is that to love someone means you agree with everything they believe or do. Both are nonsense. You don't have to compromise convictions to be compassionate."

I think our modern society fits the following illustration to a T - we are slowly being boiled to death as a society and we don't even realize it.

In the 19th century, scientists performed many experiments about a "frog in a kettle." They concluded that if a frog is dropped into a kettle of boiling water, it will immediately jump

out because of the pain. But if the frog is placed in a kettle with water at room temperature, and if the water is heated very slowly over time, the frog will not feel the heat in time to avoid being boiled to death.

Anna

On Thu, Jul 25, 2019 at 4:40 PM Robyn Gray <[rgray@prl.ab.ca](mailto:rgray@prl.ab.ca)> wrote:

Good Afternoon [REDACTED]

Thank you for your message regarding your concerns about Reading With Royalty. Please see the attached letter, containing our formal response. Please note that within this letter, we have voiced our sincere wish that you attend this event tomorrow so that you can see the true nature of our Reading With Royalty program.

Thank you,

Robyn Gray, MLIS  
Director, Camrose Public Library

p. (780) 672-4214 fb. [CamroseLibrary](#) t. [camroselibrary](#) in. [camrosebookbike](#)

*We wish to acknowledge that Camrose Public Library is located on Treaty 6 territory and the homeland of the Métis.*

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**From:** Website contact form <[no-reply@wufoo.com](mailto:no-reply@wufoo.com)>  
**Sent:** Wednesday, July 24, 2019 1:18 PM  
**To:** Robyn Gray <[rgray@prl.ab.ca](mailto:rgray@prl.ab.ca)>  
**Subject:** Contact the Camrose Public Library [#662]

---

Name \* [REDACTED]

---

Email \* [REDACTED]

---

Direct Director: Robyn Gray

question

to: \*

---

Your Message \*

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I am writing once again to protest the Read with a Drag Queen event that the library is hosting. This is not about discrimination against adults who wish to engage in dressing up as the opposite gender in their own private lives. This is about introducing a divergent sexual lifestyle to impressionable children in the guise of reading with a princess. Children recognize that a man dressed as a woman with outrageous makeup, is not a Disney princess. It makes a mockery of what a woman is. Am I correct in assuming that the book(s) read will also encompass divergent lifestyles? I am not homophobic - I feel adults have every right to live as they please as long as they live within the law and are not hurting anyone else. I do, however, object to my tax dollars funding events that seem intent on indoctrinating children from a very young age to accept anything and everything as normal behaviour. Drag queens belong in nightclubs, not public libraries. I am certain I will get a return email discussing diversity and inclusiveness and tolerance, as I did last year, but I did want once again to express my concern about bringing adult content into a situation with young children. I am certain nothing will change, except that more children will be confused as to who they are.

---

[REDACTED]  
[REDACTED]  
August 23, 2019.

Robyn Gray

Director

Camrose Public Library.

Dear Robyn,

I want to thank you and the Camrose Public Library for all the support you have given to Camrose Pride Community, the Friends and Family subgroup, as well as the LGBTQ2 community at large.

I am a founding member of Camrose Pride Community and the Friends and Family group, which initially met at Camrose United Church. While the church itself was very supportive, there were some members of each group who indicated that they would feel more comfortable in a secular space. Both groups approached Camrose Public Library and have since made that their meeting place. Camrose Pride Community meets in the Irving Meeting Room, while Friends and Family meet in "the Bunker".

We are so grateful for the welcome we have been given as well as the opportunity our groups have been given to meet in a space that is welcoming and safe for all. Camrose Public Library was an early adopter of being a safe and friendly space for members of the LGBTQ2 community; with welcoming signage. You also have included a selection of pertinent books, not to mention providing a showcase for art.

The Camrose Public Library is more than a library. It is a meeting place and it is truly for the public. Thank you for recognizing that we are part of the public. As an ally with Camrose Pride Community, I salute your ongoing, positive support. You have set an inclusive tone, which we so appreciate. Well done and heartfelt thanks.

Yours truly,

*Colleen R. Nelson*

Colleen Nelson  
[REDACTED]

Most Relevant ▾



Write a comment...



**Carol Breitzkreutz** What a royal treat to see these photos and know that this great event to promote inclusion is continuing and getting better and bigger every year! Congratulations! 🤍😊🌻

Love · Reply · Message · 3w



**Deb Cryderman** So pleased you do this! What a wonderful way to be part of an inclusive, loving community!

Like · Reply · Message · 3w



**Candy Morningway** As always, it was so much fun. Thanks for creating such an incredible, inclusive space for all of us.

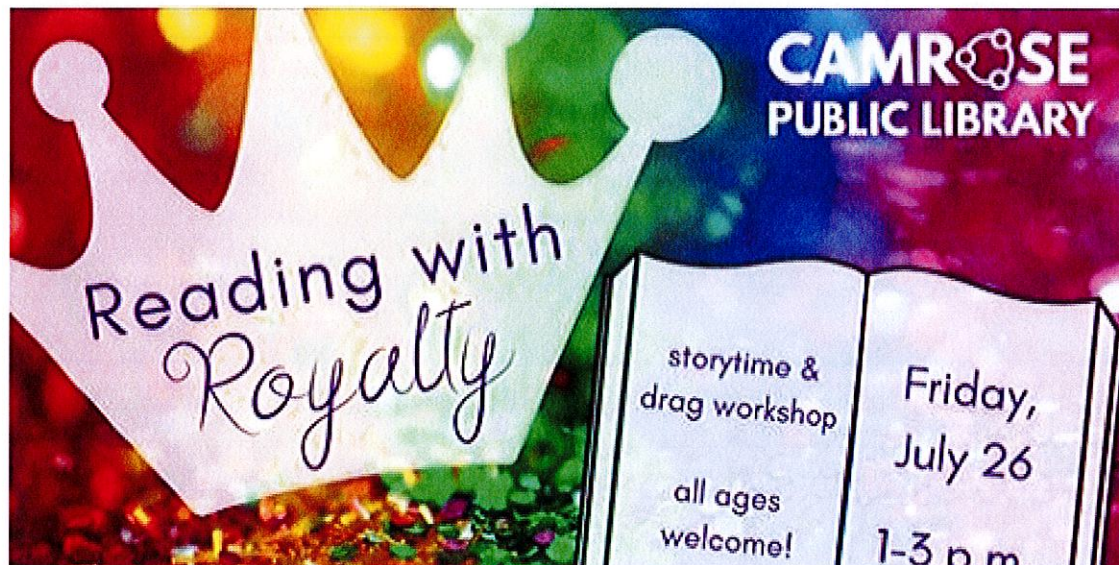
Love · Reply · Message · 3w



**Candy Morningway** was <sup>14</sup> attending Reading with Royalty. ...

26 July · 🧑🏻🧑🏻

Great stories. Great audience.



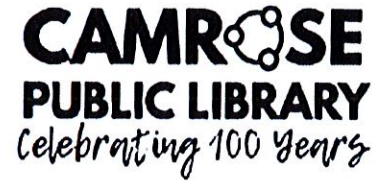
Dear Camrose Public Library,

Thank you so much for coming out and supporting our Pride in the Park celebration. Our relationship with you is one of our most important. Thank you for all you do.

Camrose Pride Community  
Lucas (Wedding)

Stephanie

4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



August 27, 2019

Mrs. Elizabeth Luck, Board Chair  
Camrose Public Library  
4710 – 50 Ave  
Camrose, AB T4V 0R8

To Mrs. Luck,

On behalf of the Staff of Camrose Public Library, please accept this invitation to act as Master of Ceremonies for Camrose Public Library's Centennial Celebration on November 19, 2019. This role includes beginning the formal component of the evening at 7:30pm with an Indigenous Land Acknowledgement and words of welcome, and introducing each dignitary before they take the floor for one minute of speaking time on behalf of their organizations. We request that you will then introduce the keynote who will speak for 25 minutes. After this, the Director will guide the rest of the event.

We expect that approximately 300 attendees will be present along with a photographer, and there will be hors d'oeuvres served and displays showing how Camrose Public Library became the community hub that it is today.

November 19, 1919 was the day that trustees came together to form the official Camrose Public Library Board. Our gathering on November 19 will be a celebration of how far Camrose Public Library has come in our first 100 years, and a toast as we launch forward into our next 100 years. We look forward to continuing to play an important role in our community going forward, and expanding our services to the public even further than what we currently provide.

Please let us know by September 20 whether you accept the invitation to speak at Camrose Public Library's Centennial Celebration. As CPL's Board Chair, you have played an instrumental role in enabling the library to become the wonderful place it is today. Thank you so much for all of your dedication and support.

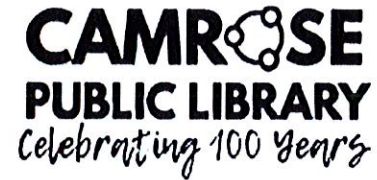
Sincerely,

A handwritten signature in black ink, appearing to read "Robyn Gray".

Robyn Gray, Director, Camrose Public Library  
cc: Camrose Public Library Board

**CONNECT. CREATE. CAPTIVATE.**

4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



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August 14, 2019

Mayor Norman Mayer, City of Camrose  
5204 – 50 Avenue  
Camrose, AB, T4V 0S8

To Mayor Mayer,

On behalf of the Board and Staff of Camrose Public Library, please accept this invitation to attend Camrose Public Library's Centennial Celebration on November 19, 2019. In addition, we would be honoured if you would say a few words on behalf of the City of Camrose at this remarkable event. We expect that approximately 300 attendees will be present, and there will be hors d'oeuvres served and displays showing how Camrose Public Library became the community hub that it is today. In addition to dignitaries saying a few words, we will have a keynote speaker.

November 19, 1919 was the day that trustees came together to form the official Camrose Public Library Board. Our gathering on November 19 will be a celebration of how far Camrose Public Library has come in our first 100 years, and a toast as we launch forward into our next 100 years. We look forward to continuing to play an important role in our community going forward, and expanding our services to the public even further than what we currently provide.

Please let us know by September 16 whether you would be available to say a few words at our Centennial Celebration on behalf of the City of Camrose. This would consist of approximately one minute of speaking time.

Thank you for your consideration, and thank you to the City of Camrose for supporting Camrose Public Library. We look forward to the next hundred years of working in partnership with the City of Camrose to provide exceptional service to the community.

Sincerely,

A handwritten signature in black ink, appearing to read "Robyn Gray", is written over a thin horizontal line.

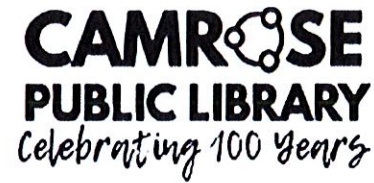
Robyn Gray, Director, Camrose Public Library

cc: Camrose Public Library Board

**CONNECT. CREATE. CAPTIVATE.**

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4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



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August 14, 2019

Mr. Don Gregorwich, Reeve of Camrose County  
3755 - 43 Avenue  
Camrose, AB, T4V 3S8

To Reeve Gregorwich,

On behalf of the Board and Staff of Camrose Public Library, please accept this invitation to attend Camrose Public Library's Centennial Celebration on November 19, 2019. In addition, we would be honoured if you would say a few words on behalf of Camrose County at this remarkable event. We expect that approximately 300 attendees will be present, and there will be hors d'oeuvres served and displays showing how Camrose Public Library became the community hub that it is today. In addition to dignitaries saying a few words, we will have a keynote speaker.

November 19, 1919 was the day that trustees came together to form the official Camrose Public Library Board. Our gathering on November 19 will be a celebration of how far Camrose Public Library has come in our first 100 years, and a toast as we launch forward into our next 100 years. We look forward to continuing to play an important role in our community going forward, and expanding our services to the public even further than what we currently provide.

Please let us know by September 16 whether you would be available to say a few words at our Centennial Celebration on behalf of Camrose County. This would consist of approximately one minute of speaking time.

Thank you for your consideration, and thank you to Camrose County for supporting Camrose Public Library. We look forward to the next hundred years of working in partnership with Camrose County for the good of all county members.

Sincerely,

A handwritten signature in black ink, appearing to read "Robyn Gray", with a horizontal line extending from the end of the signature.

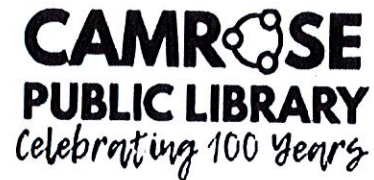
Robyn Gray, Director, Camrose Public Library

cc: Camrose Public Library Board

**CONNECT. CREATE. CAPTIVATE.**

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4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



August 14, 2019

Ms. Anjah Howard  
Manager of Planning & Development at Camrose County  
3755 – 43 Avenue  
Camrose, AB, T4V 3S8

To Ms. Howard,

On behalf of the Board and Staff of Camrose Public Library, please accept this invitation to act as keynote speaker for Camrose Public Library's Centennial Celebration on November 19, 2019. For this important occasion, we wish to have a keynote speaker with a long history and association with Camrose Public Library, who has been and continues to be an advocate and supporter for the work that we do in our community. We expect that approximately 300 attendees will be present, and there will be hors d'oeuvres served and displays showing how Camrose Public Library became the community hub that it is today. In addition to featuring a keynote speaker, we will have dignitaries present to say words of welcome.

November 19, 1919 was the day that trustees came together to form the official Camrose Public Library Board. Our gathering on November 19 will be a celebration of how far Camrose Public Library has come in our first 100 years, and a toast as we launch forward into our next 100 years. We look forward to continuing to play an important role in our community going forward, and expanding our services to the public even further than what we currently provide.

Please let us know by September 16 whether you would be available to act as keynote speaker. This would consist of approximately twenty-five minutes of speaking time.

Thank you for your consideration, and thank you for your ongoing support and advocacy for Camrose Public Library.

Sincerely,

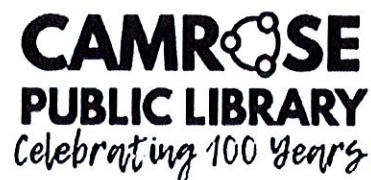
A handwritten signature in black ink, appearing to read "Robyn Gray", written in a cursive style.

Robyn Gray, Director, Camrose Public Library  
cc: Camrose Public Library Board

**CONNECT. CREATE. CAPTIVATE.**



4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



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August 14, 2019

The Honourable Jason Kenney, Premier of Alberta  
Legislature Office  
307 Legislature Building  
10800 – 97 Avenue NW  
Edmonton, AB  
Canada T5K 2B6

To the Honourable Jason Kenney,

On behalf of the Board and Staff of Camrose Public Library, please accept this invitation to attend Camrose Public Library's Centennial Celebration on November 19, 2019. In addition, we would be honoured if you would say a few words on behalf of the Government of Alberta at this remarkable event. We expect that approximately 300 attendees will be present along with a photographer, and there will be hors d'oeuvres served and displays showing how Camrose Public Library became the community hub that it is today. In addition to dignitaries saying a few words, we will have a keynote speaker.

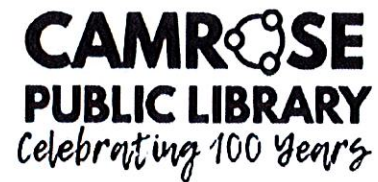
November 19, 1919 was the day that trustees came together to form the official Camrose Public Library Board. Our gathering on November 19 will be a celebration of how far Camrose Public Library has come in our first 100 years, and a toast as we launch forward into our next 100 years. We look forward to continuing to play an important role in our community going forward, and expanding our services to the public even further than what we currently provide.

Please let us know by September 16 whether you would be available to say a few words at our Centennial Celebration on behalf of the Province of Alberta. This would consist of approximately one minute of speaking time.

**CONNECT. CREATE. CAPTIVATE.**

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4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



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Thank you for your consideration, and thank you to the Alberta government for supporting Camrose Public Library. We look forward to the next hundred years of working in partnership with the provincial government to provide exceptional service to the community.

Sincerely,

A handwritten signature in black ink, appearing to read "Robyn Gray". The signature is fluid and cursive, with the first name "Robyn" being more prominent than the last name "Gray".

Robyn Gray, Director, Camrose Public Library

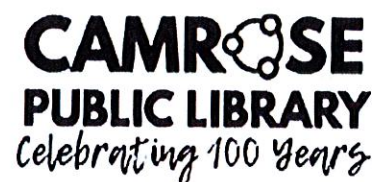
cc: Camrose Public Library Board

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4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



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August 14, 2019

Ms. Jackie Lovely, MLA for Camrose  
Legislature Office, 6<sup>th</sup> Floor  
9820 – 107 Street  
Edmonton, AB  
Canada T5K 1E7

To Ms. Jackie Lovely, MLA for Camrose:

On behalf of the Board and Staff of Camrose Public Library, please accept this invitation to attend Camrose Public Library's Centennial Celebration on November 19, 2019. In addition, we would be honoured if you would say a few words on behalf of the Government of Alberta at this remarkable event. We expect that approximately 300 attendees will be present, and there will be hors d'oeuvres served and displays showing how Camrose Public Library became the community hub that it is today. In addition to dignitaries saying a few words, we will have a keynote speaker.

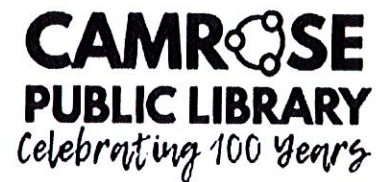
November 19, 1919 was the day that trustees came together to form the official Camrose Public Library Board. Our gathering on November 19 will be a celebration of how far Camrose Public Library has come in our first 100 years, and a toast as we launch forward into our next 100 years. We look forward to continuing to play an important role in our community going forward, and expanding our services to the public even further than what we currently provide.

Please let us know by September 16 whether you would be available to say a few words at our Centennial Celebration on behalf of the Province of Alberta. This would consist of approximately one minute of speaking time. In addition, I look forward to meeting with you in person and providing a tour of our library on August 27.

**CONNECT. CREATE. CAPTIVATE.**

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4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



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Thank you for your consideration, and thank you to the Alberta government for supporting Camrose Public Library. We look forward to the next hundred years of working in partnership with the provincial government to provide exceptional service to the community.

Sincerely,

A handwritten signature in black ink, appearing to read "Robyn Gray".

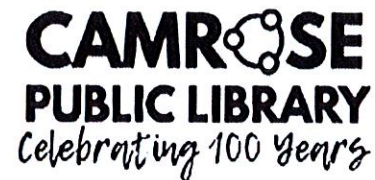
Robyn Gray, Director, Camrose Public Library

cc: Camrose Public Library Board

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4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



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August 14, 2019

The Honourable Kaycee Madu  
Alberta's Minister of Municipal Affairs  
Legislature Office  
132 Legislature Building  
10800 – 97 Avenue NW  
Edmonton, AB  
Canada T5K 2B6

To the Honourable Kaycee Madu,

On behalf of the Board and Staff of Camrose Public Library, please accept this invitation to attend Camrose Public Library's Centennial Celebration on November 19, 2019. In addition, we would be honoured if you would say a few words on behalf of the Government of Alberta at this remarkable event. We expect that approximately 300 attendees will be present along with a photographer, and there will be hors d'oeuvres served and displays showing how Camrose Public Library became the community hub that it is today. In addition to dignitaries saying a few words, we will have a keynote speaker.

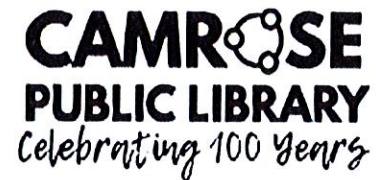
November 19, 1919 was the day that trustees came together to form the official Camrose Public Library Board. Our gathering on November 19 will be a celebration of how far Camrose Public Library has come in our first 100 years, and a toast as we launch forward into our next 100 years. We look forward to continuing to play an important role in our community going forward, and expanding our services to the public even further than what we currently provide.

Please let us know by September 16 whether you would be available to say a few words at our Centennial Celebration on behalf of the Province of Alberta. This would consist of approximately one minute of speaking time.

**CONNECT. CREATE. CAPTIVATE.**

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4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



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Thank you for your consideration, and thank you to the Alberta government for supporting Camrose Public Library. We look forward to the next hundred years of working in partnership with the provincial government to provide exceptional service to the community.

Sincerely,

A handwritten signature in black ink, appearing to read "Robyn Gray".

Robyn Gray, Director, Camrose Public Library

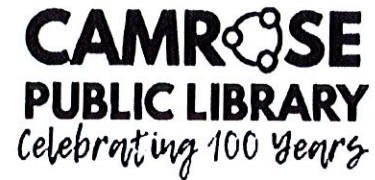
cc: Camrose Public Library Board

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**CONNECT. CREATE. CAPTIVATE.**

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4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



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August 16, 2019

Mrs. Diana Davidson, Director of Public Library Services Branch  
Government of Alberta  
#803, 10405 Jasper Avenue  
Edmonton, Alberta T5J 4R7

To Mrs. Davidson,

On behalf of the Board and Staff of Camrose Public Library, please accept this invitation to attend Camrose Public Library's Centennial Celebration on November 19, 2019. In addition, we would be honoured if you would say a few words on behalf of Public Library Services Branch at this event. We are so grateful for all of the hard work that Public Library Services Branch puts into supporting Albertan libraries, and it would be wonderful to have you speak. We expect that approximately 300 attendees will be present as well as a photographer, and there will be hors d'oeuvres served and displays showing how Camrose Public Library became the community hub that it is today. In addition to dignitaries saying a few words, we will have a local keynote speaker.

November 19, 1919 was the day that trustees came together to form the official Camrose Public Library Board. Our gathering on November 19 will be a celebration of how far Camrose Public Library has come in our first 100 years, and a toast as we launch forward into our next 100 years. We look forward to continuing to play an important role in our community, and expanding our services to the public even further than what we currently provide.

Please let us know by September 16 whether you would be available to say a few words at our Centennial Celebration on behalf of Public Library Services Branch. This would consist of approximately one minute of speaking time.

**CONNECT. CREATE. CAPTIVATE.**

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4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214

**CAMROSE**  
**PUBLIC LIBRARY**  
*Celebrating 100 Years*

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Thank you for your consideration, and thank you so much to the Public Library Services Branch of the Government of Alberta for all of your support of Albertan libraries such as Camrose Public Library. We look forward to the next hundred years of working in partnership with Public Library Services Branch to provide exceptional service to our local community and beyond.

Sincerely,



Robyn Gray, Director, Camrose Public Library

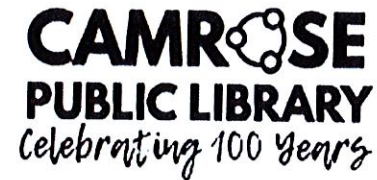
cc: Camrose Public Library Board

**CONNECT. CREATE. CAPTIVATE.**

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4710 50 Avenue  
Camrose, AB T4V 0R8  
780.672.4214



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August 21, 2019

Mr. Ron Sheppard, Director  
Parkland Regional Library  
5404 - 56 Ave  
Lacombe, AB, T4L 1G1

To Mr. Sheppard,

On behalf of the Board and Staff of Camrose Public Library, please accept this invitation to attend Camrose Public Library's Centennial Celebration on November 19, 2019. In addition, we would be honoured if you would say a few words on behalf of Parkland Regional Library at this remarkable event. We expect that approximately 300 attendees will be present, and there will be hors d'oeuvres served and displays showing how Camrose Public Library became the community hub that it is today. In addition to dignitaries saying a few words, we will have a keynote speaker.

November 19, 1919 was the day that trustees came together to form the official Camrose Public Library Board. Our gathering on November 19 will be a celebration of how far Camrose Public Library has come in our first 100 years, and a toast as we launch forward into our next 100 years. We look forward to continuing to play an important role in our community going forward, and expanding our services to the public even further than what we currently provide.

Please let us know by September 20 whether you would be available to say a few words at our Centennial Celebration on behalf of Parkland Regional Library. This would consist of approximately one minute of speaking time.

Thank you for your consideration, and thank you to Parkland Regional Library for supporting Camrose Public Library. We look forward to the next hundred years of working in partnership with Parkland to provide exceptional service to the community.

Sincerely,

A handwritten signature in black ink, appearing to read "Robyn Gray", written in a cursive style.

Robyn Gray, Director, Camrose Public Library  
cc: Camrose Public Library Board

**CONNECT. CREATE. CAPTIVATE.**

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**From:** [Ronald Sheppard](#)  
**To:** [Robyn Gray](#)  
**Subject:** November  
**Date:** Tuesday, September 3, 2019 1:50:02 PM

---

Hi Robyn,

I will attend your 100<sup>th</sup> anniversary event this November and will be prepared to say a few words. Should something change between now and then I will let you know. I look forward to your official agenda.

And congratulations!

Ron

**Ron Sheppard**

**Director**

Parkland Regional Library | 5404-56 Ave Lacombe AB T4L 1G1  
403.782.3850 ext 230 | 1.800.567.9024 ext 230 | [prl.ab.ca](http://prl.ab.ca)

*[I respectfully acknowledge that I work and live on Treaty 6 territory, traditional lands of First Nations and Métis people.](#)*

September 12, 2019

Ms. Robyn Gray, Director

Camrose Public Library

4710 – 50 Ave

Camrose, AB T4V 0R8

To Ms. Gray,

Thank you for your formal invitation to act as Master of Ceremonies for Camrose Public Library's Centennial Celebration on November 19, 2019 at 7:30 pm.

It would be a great honour to accept this invitation to act as both Master of Ceremonies and deliver a short speech as current Camrose Public Library's Board Chair on behalf of the Board and Library.

Thank you for your kind words regarding my personal role as Board Chair and my dedication and support. I truly appreciate it.

I am excited and look forward to celebrating Camrose Public Library's past century and our future century on a personal and professional note.

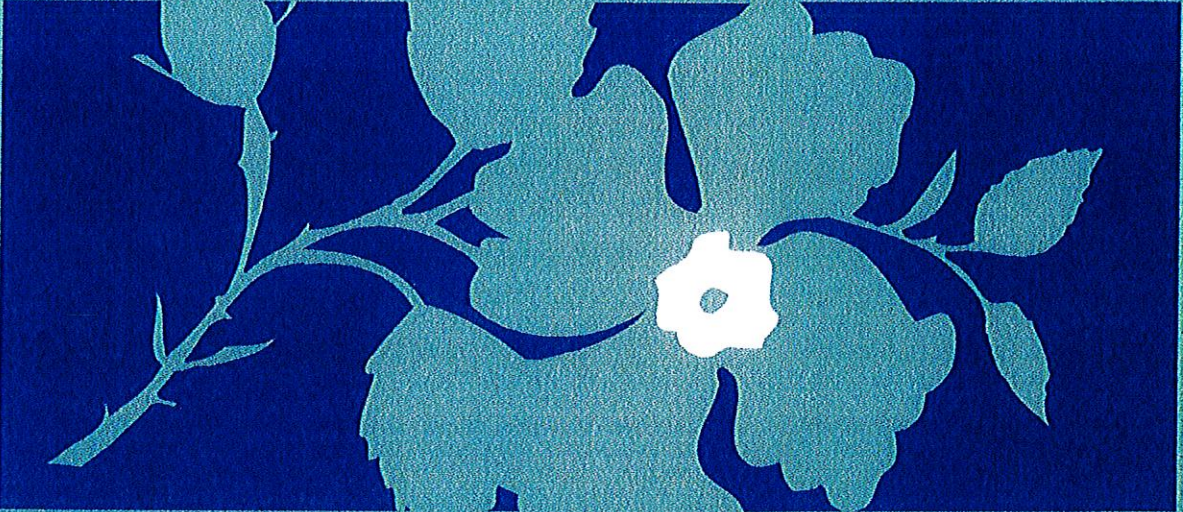
Again, many thanks.

Sincerely,



Elizabeth Luck, Chair, Camrose Public Library

Cc: Camrose Public Library Board



*Valued Arts Supporter*

This certificate is awarded to

CAMROSE PUBLIC LIBRARY

In recognition of your support of the Arts in Camrose

*Signature*

*J. C. Mc*

*Date*

*Sept 4/19*

## **Fellowship of CPL**

**July 15, 2019**

**7:00 pm**

In attendance: Sandra Schole, Josie Anton Roberts, Robyn Gray, Shannon Stolee

### **1. Approval of Agenda**

### **2. Consent Agenda**

### **3. Old business**

- a. Election of Executive tabled until the next meeting.
- b. Bank account (forms, signatures on last month's minutes) tabled until next meeting.
- c. FCPL Slogan tabled until next meeting.
- d. Graphics tabled until next meeting.
- e. Birth-tea Party on June 25. The Fellowship sold 50/50 tickets and gave the winner, Cindy Laskosky, \$48 and the Fellowship got \$48. Socks sales were \$24 and approximately \$30 was received in donations.
- f. Zumbathon on July 5 raised \$340 between ticket sales and donations. 15-20 people attended.

### **4. New Business**

- a. Social Campaign for a new Library needs to start. The new library will receive more support from the community once they see that fundraising plans are already underway.
- b. Booster interview tabled until next meeting.
- b. Next fundraiser tabled until next meeting.

5. **Date of Next Meeting:** Josie will send out a doodle poll for a September meeting.

### **6. Adjournment at 7:33pm**

Call to Order: 7:05

Present: Kalene, Shannon, Robyn, Aaron, Celine.

Absent with Notice: Bailey

What our vision/mission is going to be as the Fellowship

- 'New building' advocacy route
- Raise money for books, programs, kits, etc.

Examples from other Friends Groups

- Spruce Grove
  - o Four meetings a year, event/bingo every month, casino once a year
  - o Raise money for books/tables/kits

New building project

- City council may be more willing to throw their weight around if they know the interest/support is there
- What if a new building was made to house the library and other organizations in need?
- Advocacy versus fundraising
  - o We could fundraise for smaller library projects while advocating for a new building, and then switch to building fundraising when the time is right
- Info meeting for advocates
  - o Pancake breakfast
  - o Brunch

Up our social media game

- Formality vs. playfulness
- Weekly posts
  - o Quote
  - o New studies

September 24, 10-2:30 – Augustana Community Info Pop-Up

Vision

- Making sure the library has the resources to support the community
- A library where all community members can see themselves
- Ongoing impact

Mission

- Supporting the library in having the tools it needs to provide services to have an ongoing impact to the community

#### Quick events

- Paint night
- Gift card survivor
- Survivor pool

#### Facebook Posts

- 100<sup>th</sup> Birthday
- Gift Card Tree
- Community Registration Night – Thursday

#### Looking forward

- September Bingo (Kalene)
- October Paint Nite (Celine)/Wood Sign Making (Josie)
- November Gift Cards (Josie)
- Sign Making (Josie)
- Taste of Camrose (February-April, Aaron)
- Vision and Mission statements (Kalene)

#### Structure

- AGM on last Monday of November
- Meetings on the second Monday of every month

## Contact Report

### Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

<b>Legal Name:</b> CAMROSE PUBLIC LIBRARY BOARD	<b>Employer Representative/Title:</b> Robyn Gray / Director
<b>Work Site Party Name Provided:</b> Camrose Public Library	<b>Phone Number:</b> (780) 672-4214
<b>Work Site Address:</b> 4710 50 Ave, Camrose, ALBERTA, T4V 0R8	<b>Email Address:</b> rgray@prl.ab.ca
<b>Site Name / Description:</b> Camrose Public Library	<b>OHS Officer:</b> Mike Ireland & Don Henley

#### Contact Activities

Item	Details	Date
Documentation Reviewed for Compliance	Employer representative submitted documents and ROC to address orders.	September 11, 2019

#### Order Issued

ORDERS ARE ISSUED UNDER THE AUTHORITY OF THE OCCUPATIONAL HEALTH AND SAFETY ACT AND TAKE EFFECT IMMEDIATELY ON ISSUANCE.

Item	Details	Date
Order Compliance 01	<p><b>REASON FOR DEACTIVATION:</b> Employer submitted a report on compliance document identifying that a mould exposure plan is now in place and mould has been remediated.</p> <p><b>OBSERVATION(S)/FINDING(S):</b> During the inspection, OHS Officers and the director noted what appeared to be mould behind wall paper and on the dry wall in the lower level west side. The presence of mould and how the employer was going to control workers' exposure was not set out in the hazard assessment.</p> <p><b>REQUIREMENT:</b> Where mould exists or may exist, an employer must ensure that a worker's exposure to the mould is controlled in accordance with section 9 of the Alberta OHS Code 2009.</p> <p><b>Compliance Date Extension Reason</b> Employer submitted an email requesting additional time to comply with orders.</p> <p><b>APPLICABLE OHS LEGISLATION:</b> Chemical Hazards, Biological Hazards and Harmful Substances-Controlling Mould Exposure 43.1</p>	<p><b>Compliance Achieved Date</b> September 11, 2019</p> <p><b>Extension Date(s)</b> September 17, 2019</p> <p><b>Compliance Date</b> August 27, 2019</p>



This Contact Report was delivered electronically to: Robyn Gray on September 11, 2019

Issued by Occupational Health and Safety

The Alberta Occupational Health and Safety Act requires that orders issued be posted in a conspicuous place as soon as practicable until conditions have been met.

Section 70 and 71 of the Occupational Health and Safety Act allow for orders and some decisions to be reviewed and/or appealed. Visit [alberta.ca/labour-and-immigration.aspx](http://alberta.ca/labour-and-immigration.aspx) or call 1-866-415-8690 for more information. The initiation of a review or appeal does not suspend the order or decision unless a stay is granted. Requests for review and/or appeal must be initiated within 30 days of the initial date of service.

To obtain a copy of Alberta's Occupational Health and Safety legislation, visit: [www.qp.alberta.ca](http://www.qp.alberta.ca)

There are two mandatory courses for Health and Safety Committee Co-Chairs and Health and Safety Representatives to help them understand their roles: Part 1 pre-requisite training (2 hours) and Part 2 training (6 hours). Part 1 pre-requisite training is provided at no charge. Those who successfully complete the courses will receive a certificate for each and eight hours of credit towards their annual training requirement. This training must be taken from an approved training provider identified by Alberta Labour and Immigration. Please visit [www.alberta.ca/health-safety-committee-representative-training.aspx](http://www.alberta.ca/health-safety-committee-representative-training.aspx) for more information.

For assistance with your health and safety program, please contact one of the health and safety associations below:

These associations are funded through a levy on employer's WCB premiums:

Alberta Construction Safety Association (ACSA) [www.youracsa.ca](http://www.youracsa.ca)

Alberta Hospitality Safety Association (AHSA) [www.ahsa.ca](http://www.ahsa.ca)

Alberta Motor Transport Association (AMTA) [amta.ca](http://amta.ca)

Alberta Municipal Health and Safety Association (AMHSA) [amhsa.net](http://amhsa.net)

Continuing Care Safety Association (CCSA) [www.continuingcaresafety.ca](http://www.continuingcaresafety.ca)

Energy Safety Canada [www.enform.ca](http://www.enform.ca)

Manufacturers' Health and Safety Association (MHSA) [www.mhsa.ab.ca](http://www.mhsa.ab.ca)

These associations operate on a fee-for-service basis:

Alberta Association for Safety Partnerships (AASP) [www.aasp.ca](http://www.aasp.ca)

Alberta Food Processors Association (AFPA) [www.afpa.com](http://www.afpa.com)

Alberta Forest Products Association (AFPA) [www.albertaforestproducts.ca](http://www.albertaforestproducts.ca)

Alberta Mine Safety Association [www.abminesafety.ca](http://www.abminesafety.ca)

Alberta Safety Council (ASC) [www.safetycouncil.ab.ca](http://www.safetycouncil.ab.ca)

Western Wood Truss Association of Alberta [www.wwta.ab.ca](http://www.wwta.ab.ca)

For more information on the Certificate of Recognition program, visit Partnerships in Injury Reduction at [alberta.ca/partnerships-injury-reduction.aspx](http://alberta.ca/partnerships-injury-reduction.aspx).

4710 50 Avenue, Camrose Alberta T4V 0R8  
780.672.4214



July 17, 2019

Paul Stone, Building Maintenance Superintendent  
City of Camrose  
5204 – 50 Avenue  
Camrose AB T4V 0S8

Dear Mr. Stone,

On behalf of the Board and Staff of the Camrose Public Library, I would like to thank you for having the glass in our front door replaced! We realize that this was a big job, and we really appreciate it.

We are so grateful for all of the ways that the City of Camrose supports Camrose Public Library, through financial contributions, building maintenance, and partnerships to promote civic engagement. Camrose Public Library is happy to continue to play an important and influential role for all citizens of the City of Camrose, Camrose County, and beyond!

Again, thank you. I look forward to continuing to work together well into the future!

Sincerely

A handwritten signature in blue ink, appearing to read "Robyn Gray".

Robyn Gray, Director

cc: Camrose Public Library Board

**CONNECT. CREATE. CAPTIVATE.**

---

June 24, 2019

City of Camrose  
5204 – 50 Avenue  
Camrose AB T4V 0S8

Dear Mr. Boyd,

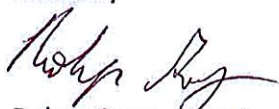
On behalf of the Board and Staff of the Camrose Public Library, I would like to sincerely thank you for having the ramp in front of our library renovated! We have had numerous positive comments from patrons who are grateful to have a smooth ramp that meets their mobility needs. Some of the supportive comments on our Facebook page have been as follows: "Yay CPL. Way to go! Upgrading and accommodating!", "Man I love our library, it's so awesome accommodating for everyone," "Yay! Well done city!", and "Hallelujah! Way to go City of Camrose, Alberta for supporting those who need the ramp to access the library! Way to go Camrose Public Library, for doing everything you can to eliminate barriers to access!" – and we have had lots of positive comments in person in addition to these comments on social media.

In addition to this, thank you for collaborating with Camrose Public Library staff so that we were able to establish a time that worked best for the ramp to be closed. We really appreciate that the renovation was done quickly so that there were only 2.5 days that the ramp was not available to the public!

We are so grateful for all of the ways that the City of Camrose supports Camrose Public Library, through financial contributions to the library, building maintenance, and partnerships to promote civic engagement. Camrose Public Library is happy to continue to play an important and influential role for all citizens of the City of Camrose, Camrose County, and beyond!

Again, thank you. I look forward to continuing to work together well into the future!

Sincerely



Robyn Gray, Director

cc: Camrose Public Library Board

**CONNECT. CREATE. CAPTIVATE.**

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## Asset Management Summary

Furniture Reserve – In regards to the reserves we want to put towards furniture:

The majority of the furniture we have bought over the years came from either full grants or ‘matching grants’, where we would use our reserves to cover half the costs of new furniture. We also purchased furnishings with our Furnishing Reserve when we did some interior renovations at the library.

The cost of furniture listed is what was paid at the time of purchase. Replacing the furniture now will likely cost more. We will slowly replace furnishings as needed.

Strive Nesting Chairs – 75 chairs (meeting room and around the library) - \$26,720

Green Club Chairs – 12 chairs with left or right tablets (up and down) - \$15,275

Snyder Traditional Chairs, Brown, 4 chairs - \$10,181

Palmieri, Sled Base Lounge Chairs, Yellow, 4 chairs - \$5,000

Ristech Solutions, CamReading Table,(Computer Desks) - \$1,349.60 per desk

It is important to continue keeping a reserve in place for specific furniture purchases. Nicole is currently in the process of putting together an application for a matching grant to get additional furniture, in particular she’s hoping we can purchase sturdier desks for the computers to sit on because the ones that the kids use downstairs are really worn out. Before she applies for this grant, we will consider utilizing some of the Ross and Denise Irving Fund provided through Battle River Community Foundation from 2018 and bring forward these expenses to the board as we select specific items.

In regards to the technology reserve:

Four years ago, we purchased our own server independent of Parkland – and we will likely replace this server ourselves and should have enough money in the budget to cover it. Below is the information on our server and backup battery that we purchased about 4 years ago – the pricing listed is what is currently online.

Server: Dell Precision Tower 3620, i5-6500 - \$1,315

Battery: APS Smart UPS 1500 - \$50

We currently have \$2000 in the technology reserve but would like to increase this to \$5000 so that we are able to cover the cost of a new server should the need arise.

Depending on need, Parkland will purchase/replace items like our computer towers, core software, and wireless access points. In addition to the inventory attached in a spreadsheet as part of this meeting package, items that PRL provides for libraries include:

- Software on Public computers (Microsoft & Deep Freeze) licensed by PRL at a cost of \$78.39 per computer, per year. This amounts to \$1802.97/year.
- Software on Staff computers (Microsoft) is licensed by PRL at a cost of \$72.00 per computer, per year. This amounts to \$1512.00/year.
- Server – PRL pays \$509.24/year for Microsoft server software.
- Wireless access points – these will not function without a centralized controller and related software. Those costs have not been factored in.

Camrose is responsible for all other technology that is not listed in the attached spreadsheet. That includes computer/network peripherals such as: barcode scanners, receipt printers, multifunction printers (i.e. copiers), monitors, projectors, and computer software (other than Microsoft & Deep Freeze). Besides potentially replacing the server as mentioned above, the main equipment that we will likely have to replace soon are some of the monitors, since they are used extensively by the public. Similar to our furniture, some of these costs have been funded by grants. We have a set of iPads for the library that were purchased through a New Horizons Grant, and the Rotary Club of Camrose Daybreak funded the projector and screens installed in The Bunker.

I would like to also note that at the Parkland Executive Committee Meeting in August 2019, there was discussion of what will happen if Parkland is faced with budget cuts from the Government of Alberta. Ron Sheppard made reference to the fact that if Parkland has to decrease expenses by \$270,710 because of funding cuts (which we like to think is a drastic example), they will have to entirely eliminate PRL's program of buying computers, wireless equipment, and other related devices for member libraries for savings of \$65,580. This means that a lot of those purchases that Parkland has done on our behalf could potentially be made the responsibility of Camrose Public Library in future years.

To address the questions regarding what the City is responsible for versus the Library itself:

The Lease Agreement between the City of Camrose and the Camrose Public Library Board (included in this month's board package) provides some information regarding the responsibilities of 'the City of Camrose' in contrast with 'Camrose Public Library' when it comes to the maintenance of the building. According to this agreement, the City is responsible for replacement costs and maintenance relating to exterior walls and doors and windows, the roof, foundation, entrance ramp/stairs and mechanical equipment including HVAC and plumbing relating to the long-term operation and maintenance of the facility (pg 2). Some of the ways that we have seen this come into play since I have become Director are that the City removed a barrel that had been discarded on our premises, they shoveled snow in the

winter, they replaced our fluorescent lights with LED ones, they have renovated the ramp outside the building, and they have covered the cost of repairing the broken glass in our front entrance door. According to the Lease Agreement, the Library is responsible for all utility costs required for the operation of the Library including water, sanitary sewer, garbage collection and disposal, power, natural gas, telephone, cable TV, and Supernet access. The Library also insures the furniture, fittings and fixtures, and all contents for their full replacement value against damage, along with personal property and public liability insurance (pg 2-3). Some of the examples of how this has played out since I've become Director are that we had our carpets professionally cleaned along with the cushions on some of our furniture, we clean and replace the mats weekly in the front entrance through Unifirst Canada, we have paid for repairs to the phone system, and have paid for toner/ink/paper/repairs for our multipurpose printer and scanner. Camrose Public Library pays a service contract annually to Otis for our elevator maintenance; once a year we pay \$3,600 for maintenance testing and procedures on said elevator.

Camrose Public Library hires our own janitorial staff that work every evening except Sundays, but otherwise the City of Camrose primarily does maintenance for us. The furnace has a sticker stuck to it saying that the furnace should be cleaned in 2019 since the last time was 2016, and usually the City of Camrose would take care of that.

## Camrose Public Library - Hardware Inventory

July 2019

Category	Name	Manufacturer	Model	Cost	Year Purchased
Desktop Computer	ACA-CIRC01D	Dell Inc.	OptiPlex 5040	\$875.09	2016
Desktop Computer	ACA-CIRC01U	Dell Inc.	OptiPlex 5040	\$875.09	2016
Desktop Computer	ACA-CIRC02U	Dell Inc.	OptiPlex 5040	\$875.09	2016
Desktop Computer	ACA-PUBLIC01U	Dell Inc.	OptiPlex 5040	\$875.09	2016
Desktop Computer	ACA-PUBLIC03D	Dell Inc.	OptiPlex 5040	\$875.09	2016
Desktop Computer	ACA-PUBLIC03U	Dell Inc.	OptiPlex 5040	\$875.09	2016
Desktop Computer	ACA-PUBLIC04U	Dell Inc.	OptiPlex 5040	\$875.09	2016
Desktop Computer	ACA-PUBLIC07U	Dell Inc.	OptiPlex 5040	\$875.09	2016
Desktop Computer	ACA-STAFF02D	Dell Inc.	OptiPlex 5040	\$875.09	2016
Desktop Computer	ACA-STAFF03U	Dell Inc.	OptiPlex 5040	\$875.09	2016
Desktop Computer	ACA-STAFF06D	Dell Inc.	OptiPlex 5040	\$875.09	2016
Desktop Computer	ACA-STAFF10U	Dell Inc.	OptiPlex 5040	\$875.09	2016
Desktop Computer	ACA-EXAM01	Dell Inc.	OptiPlex 5050	\$937.82	2018
Desktop Computer	ACA-EXAM02	Dell Inc.	OptiPlex 5050	\$937.82	2018
Desktop Computer	ACA-STAFF05D	Dell Inc.	OptiPlex 5050	\$937.82	2018
Desktop Computer	ACA-PCRES01	Dell Inc.	OptiPlex 7020	\$813.40	2015
Desktop Computer	ACA-PUBLIC01D	Dell Inc.	OptiPlex 7020	\$813.40	2015
Desktop Computer	ACA-PUBLIC02D	Dell Inc.	OptiPlex 7020	\$813.40	2015
Desktop Computer	ACA-PUBLIC02U	Dell Inc.	OptiPlex 7020	\$813.40	2015
Desktop Computer	ACA-PUBLIC04D	Dell Inc.	OptiPlex 7020	\$813.40	2015
Desktop Computer	ACA-STAFF04U	Dell Inc.	OptiPlex 7020	\$813.40	2015
Desktop Computer	ACA-STAFF07U	Dell Inc.	OptiPlex 7020	\$813.40	2015
Desktop Computer	ACA-STAFF08U	Dell Inc.	OptiPlex 7020	\$813.40	2015
Desktop Computer	ACA-PUBLIC05D	Dell Inc.	OptiPlex 7050	\$977.57	2017
Desktop Computer	ACA-PUBLIC05U	Dell Inc.	OptiPlex 7050	\$977.57	2017
Desktop Computer	ACA-PUBLIC06D	Dell Inc.	OptiPlex 7050	\$977.57	2017
Desktop Computer	ACA-PUBLIC06U	Dell Inc.	OptiPlex 7050	\$977.57	2017
Desktop Computer	ACA-PUBLIC07D	Dell Inc.	OptiPlex 7050	\$977.57	2017
Desktop Computer	ACA-PUBLIC08U	Dell Inc.	OptiPlex 7050	\$977.57	2017
Desktop Computer	ACA-PUBLIC09D	Dell Inc.	OptiPlex 7050	\$977.57	2017
Desktop Computer	ACA-PUBLIC10U	Dell Inc.	OptiPlex 7050	\$977.57	2017
Desktop Computer	ACA-PUBLIC11U	Dell Inc.	OptiPlex 7050	\$977.57	2017
Desktop Computer	ACA-PUBLIC12U	Dell Inc.	OptiPlex 7050	\$977.57	2017
Desktop Computer	ACA-OPAC01D	Dell Inc.	OptiPlex 9020	\$900.00	2014
Desktop Computer	ACA-OPAC02U	Dell Inc.	OptiPlex 9020	\$900.00	2014
Laptop Computer	ACA-STAFF05N	Dell Inc.	Latitude 3470	\$1,067.09	2016
Laptop Computer	ACA-STAFF06N	Dell Inc.	Latitude 3470	\$1,067.09	2016
Laptop Computer	ACA-STAFF01N	Dell Inc.	Latitude 3570	\$1,090.20	2017
Laptop Computer	ACA-STAFF07N	Dell Inc.	Latitude 3570	\$1,090.20	2017
Laptop Computer	ACA-STAFF04N	Dell Inc.	Latitude E5440	\$937.20	2015
Laptop Computer	ACA-STAFF21N	Dell Inc.	Latitude E5440	\$937.20	2015
Laptop Computer	ACA-STAFF22N	Dell Inc.	Latitude E5440	\$937.20	2015
Laptop Computer	ACA-STAFF20N	Dell Inc.	Latitude E5520	\$951.00	2012
Laptop Computer	ACA-STAFF23N	Dell Inc.	Latitude E5520	\$951.00	2012
SuperNet Router	ACA-FG60E	FortiNet	FortiGate 60E	\$1,847.83	2016
Wireless Access Point	ACA-AP01	Aruba	W-AP205	\$501.00	2015
Wireless Access Point	ACA-AP02	Aruba	W-AP205	\$501.00	2015
Wireless Access Point	ACA-AP03	Aruba	W-AP205	\$501.00	2015

This Lease Agreement made this 22<sup>nd</sup> day of DECEMBER, 2006.

BEWEEN:

**THE CITY OF CAMROSE**

(hereinafter referred to as the "City")

PARTY OF THE FIRST PART

AND:

**CAMROSE PUBLIC LIBRARY BOARD**

(hereinafter referred to as the "Library")

PARTY OF THE SECOND PART

***LEASE AGREEMENT***

*WHEREAS* the City is the registered owner of a parcel of land situated in the City of Camrose, in the Province of Alberta, and legally described on the attached Schedule "A", hereinafter referred to as the "Lands";

*AND WHEREAS* on the Lands there is situated the Camrose Public Library building and the Library wishes to rent the said building and lands, as highlighted in red on Schedule "A" attached hereto; (The "Leased Premises")

*NOW THEREFORE THIS AGREEMENT WITNESSTH AS FOLLOWS:*

**1.0 PREMISES:**

In consideration of the rents, covenants, agreements and conditions hereinafter reserved and contained on the part of the Library, to be respectively paid, kept, observed and performed, the City hereby demises and leases unto the Library the Leased Premises on the terms of this Agreement.

**2.0 PERMITTED USE:**

The Leased Premises may be used by the Library as a Public Library and for no other purpose.

**3.0 TERM:**

To have and to hold for and during the term of twenty (20) years commencing January 1, 2007 and ending on December 31, 2026 unless terminated or extended under the terms of this Agreement.



The term of this Lease shall in no way supersede the right of the City to allocate, or not allocate funds to the Library through the annual budgeting process.

**4.0 RENT:**

The Library agrees to pay rent as follows:

For the entire period rent of ONE DOLLAR (\$1.00) per annum, commencing on the 1<sup>st</sup> day of January, 2007, payable on the 1<sup>st</sup> day of January thereafter, throughout the term of the Lease;

**5.0 UTILITIES:**

The Library agrees to arrange for and pay for all utility costs required for the operation of the Camrose Public Library including water, sanitary sewer, garbage collection and disposal, power, natural gas, telephone, cable TV and Supernet access, if required.

**6.0 CITY'S RESPONSIBILITY:**

The City shall be responsible for the following:

- 6.1 capital replacement costs and maintenance relating to exterior walls and doors and windows, roof, foundation, entrance ramp/stairs and mechanical equipment including HVAC and plumbing related to the long-term operation and maintenance of the facility;
- 6.2 development and maintenance of all landscaped and parking areas related to the facility;

**7.0 TAXES:**

The City agrees to pay property taxes, including local improvement taxes, that may be assessed against the Leased Premises at the commencement of this lease.

**8.0 INSURANCE:**

The Library at all times during the whole of the term hereby demised undertakes to:

- 8.1 Insure and keep insured the furniture, fittings and fixtures, and all contents for their full replacement value against damage resulting from burglary or an attempted

threat, fire, insurance with extended coverage and water damage, including sprinkler leakage and discharge;

- 8.2 Obtain and maintain personal property and public liability insurance in an amount of not less, than \$5,000,000.00 for loss of property arising out of any one incident and \$2,000,000.00 for injuries to any one person;
- 8.3 Name the City as an additional named insured on its insurance policy, with the terms and conditions approved by the City; and
- 8.4 Deliver to the City, accompanied by evidence satisfactory to the City that the premiums thereon have been paid, not less than 10 days prior to the expiration of any current policies. In the event of loss or partial loss, the proceeds of all policies shall be used for the purpose of repairing the damage sustained.

**9.0 QUIET ENJOYMENT:**

Subject to the terms, covenants and conditions contained in this Lease, the City covenants that upon duly performing and observing all its covenants and obligations contained in this Lease, the Library shall and may peaceably possess and enjoy the Leased Premises for the Term without any disturbance or interruption from the City or any other person using the Leased Premises.

**10.0 REPAIRS:**

The Library covenants and agrees with the City to repair the interior aspects of the Leased Premises, and all partitions, doors, fixtures, equipment and appurtenances thereof, reasonable wear and tear and damage by fire, lightning, acts of God or the Queen's enemies only excepted. The Library's covenant to repair shall not in any case include any structural or mechanical repairs to any aspect of the premises that have been assigned as the City's Responsibility outlined in section 5.1, unless the damage is caused by the negligence of the Library or its agents, employees, invitees or licensees.

**11.0 VIEW AND REPAIR:**

The Library covenants with the City that the City together with workmen may enter and view the state of repair of the Leased Premises and that the Library will repair the Leased Premises according to notice in writing received from the City. In the event that the Library refuses or

neglects to repair as properly required hereunder and to the reasonable satisfaction of the City as soon as reasonably possible after written demand, this refusal or negligible conduct by the Library is grounds for termination of this Lease Agreement. At the discretion of the City, the City may make such repairs to be effected at such time and in such manner so as not to unreasonably interfere with the use by the Library of the Leased Premises. Upon completion of such repairs the Library shall pay the City's costs for making such repairs as additional rent.

**12.0 SURRENDER OF PREMISES:**

At the expiration of the tenancy hereby created, the Library covenants to surrender the premises in the same condition as they were in at the time of commencement of this Lease, reasonable wear and tear excepted, and shall surrender all keys for the Lands to the City at the place then fixed for payment of rent and shall inform the City of all combinations on locks, safes, vaults, if any, in the Leased Premises. The Library's obligation to observe or perform this covenant shall survive the expiration or other termination of the term of this Lease.

**13.0 ASSIGNING:**

The Library shall have no rights of assignment of the said Lease without prior approval from the City.

**14.0 FIXTURES AND ALTERATIONS:**

The Library shall not erect any partitions nor make any alterations in or additions to the Leased Premises without the prior written consent of the City. All such alterations, additions or improvements made by the Library shall be and remain, at the election of the Library, the property of the Library on the expiration or the termination of the term hereof, and if the Library does not elect to keep as its property such alterations, additions or improvements, the same shall be the property of the City. The Library shall repair any damage caused to the Lands or the building by the installation and removal thereof.

**15.0 REMOVAL OF TRADE FIXTURES:**

The Library shall, upon the expiration or other termination of the term hereof, remove all its trade fixtures and furnishings which at anytime may have been placed in or upon the Leased Premises by the Library, and the Library shall pay the cost of repairing and making good any

damage caused to the Lands or building by the installation and removal of such trade fixtures and furnishings.

**16.0 LIENS:**

During the term of this Lease the Library shall not suffer or permit any builder's liens or other liens for work, labour, services or material relating to work contracted for by the Library or any agents, servant or employee of the Library to remain filed against the Lands; provided this shall not require the Library to pay any such liens so long as it shall in good faith contest the validity thereof and for as long as, in the opinion of the City, there is no imminent danger of the Lands or any part thereof or the Lands being lost, forfeited or imperiled during the pendency of such contest; provided further that, the Library, if required by the City, shall provide adequate security to the City pending the contesting of any such lien.

**17.0 COMPLY WITH LAWS:**

The Library covenants that the Library will carry on and conduct all business from time to time carried on by the Library upon the Lands in such a manner as to comply with all statutes, bylaws, rules and regulations of any dominion, provincial, municipal, or other competent authority for the time being in force and shall not do anything upon the Lands in contravention of any of them. The Library further covenants to comply with any regulation of the Canadian Fire Underwriter's Association or of any body having similar functions or of any liability or fire insurance company by which the City or Library may be insured in respect to the building or the Lands.

**18.0 INDEMNITY OF CITY:**

The Library shall indemnify and hold harmless the City against any and all claims, damage or expense arising out of any act or other occurrence on or about the Leased Premises and from all costs, liabilities, claims and damages or expenses due to or arising out of any work done by, or act of neglect or omission of the Library or its servants, employees, agents, contractors or invitees in or about the Leased Premises or due to or arising out of any breach by the Library of any provision of this Lease.

**19.0 LIMITATIONS OF CITY'S LIABILITY:**

The City shall not be liable or in any way responsible to the Library in respect of any loss, injury or damage suffered by the Library or others in respect of the following:

- 19.1 Property of the Library or others from theft, damage or any other cause, other than loss or damage caused by act or neglect of the City;
- 19.2 Injury or damage to persons or property resulting from a fire, explosion, escaping steam or gas, electricity, water, rain or snow, or leaks from any part of the building including the Leased Premises or from any pipes, appliances or plumbing therein;
- 19.3 Indirect or consequential damage or damages for personal discomfort or illness or loss of business resulting from the interruption of the heating, ventilating or air conditioning services or any utility services to be provided under this Lease by the City, howsoever caused;
- 19.4 Damage caused by other tenants, occupants or persons in the Lands or other leasehold premises in the building or damage caused in the course of construction or operation of any private or public work;
- 19.5 Loss or damage however caused, other than loss or damage caused by the act or neglect of the City;
- 19.6 Any damage or peril which the Library is required to insure against pursuant to Section 6 hereof.

**20.0 DESTRUCTION OR DAMAGE BY FIRE:**

Provided and it is expressly agreed that if during the term of this Lease the building in which the Leased Premises are situate shall be destroyed or damaged by fire or other casualty, the following provisions shall have effect:

- 20.1 In the event of substantial destruction of all or part of the Leased Premises or of the building, the City may within four (4) months after such destruction and on giving written notice to the Library, declare this Lease terminated forthwith, and in such event, rent shall be apportioned and shall be payable up to the date of such destruction and the Library shall be entitled to be repaid by the City any rent paid in advance and unearned or a proportionate part thereof. The expression "substantial destruction" shall mean such damage as, in the opinion of the City, requires substantial alteration or reconstruction of the building or of the Leased Premises which, in the opinion of the City cannot be repaired.

**21.0 RE-ENTRY:**

The City's right of re-entry shall arise on the following events arising:

- 21.1 In the case of default or breach or no-performance of any of the covenants or agreements in this Lease contained on the part of the Library;
- 21.2 If the Leased Premises, without the written consent of the City, become and remain vacant for a period of 10 days;
- 21.3 If the Leased Premises is used by any other person than such as are entitled to use them under the terms of this Lease;
- 21.4 If the Library shall without the written consent of the City abandon the Leased Premises and sells or disposes of goods and chattels of the City or remove them from the Leased Premises so that there would not in the event of such abandonment, sale or disposal be sufficient goods on the Lands subject to distress to satisfy the rents due or accruing due.
- 21.5 Upon the occurrence of any of the above noted events it shall be lawful for the City at any time thereafter to enter the same to have again, repossess and enjoy as the City's former estate. Anything herein contained to the contrary notwithstanding, and no acceptance and no condoning excusing or overlooking by the City on previous occasions of any breach of default similar to that for which re-entry is made shall be taken to operate as a waiver of this condition or in any way to defeat or effect the rights of the City hereunder.

**22.0 CUMULATIVE REMEDIES; NO WAIVER:**

The specific remedies to which the City may resort under the terms of this Lease are cumulative and are not intended to be exclusive of any other remedies or means of redress to which the City may be lawfully entitled in case of any breach or threatened breach by the Library of any covenant, term or provision of this Lease. The waiver by the City of any breach by the Library of any covenant or condition in these presents, contained shall not be construed as or constitute a waiver of any further or other breach of the same or any other covenant or condition, and the consent or approval of the City to or of any act by the Library requiring the City's consent or

approval shall not be construed as or constitute a consent or approval to any subsequent similar act by the Library.

**23.0 BANKRUPTCY AND ABANDONMENT:**

The Library covenants and agrees that if the term hereby granted or any of the goods and chattels of the Library on the said lands shall be at any time during the said term seized or taken in execution or attachment by any creditor of the Library or if the Library shall make any assignment for the benefit of creditors or any bulk sale (excluding a sale of assets in conjunction with any assignment to subletting of this Lease consented to by the City pursuant to clause 11 hereof) or becoming bankrupt or insolvent shall take the benefit of any act now or hereafter in force for bankrupt and insolvent debtors or if any order shall be made for the winding up of the Library, or if the said lands shall without the written consent of the City become and remain vacant for a period of 30 days, or be used by any other person than such as are entitled to use them under the terms of this Lease, or if the Library shall without the written consent of the City abandon the said lands or sell or dispose of goods or chattels of the Library to remove them from the said lands so that there would not in the event of such abandonment, sale or disposition be sufficient goods on the said lands subject to distress to satisfy the rents due or accruing due then and in every such case the then current months rent and the next ensuing three (3) months rent shall immediately become due and payable and the City may re-enter and take possession of the said lands as though the Library or servants of the Library or any other occupant of the said lands, were holding over after the expiration of the said term, and the said term shall, at the option of the City forthwith become forfeited and determined, and in every one of the cases above such accelerated rent shall be recoverable by the City in the same manner as the rent hereby reserved and as if rent were in arrears and the said option shall be deemed to have been exercised if the City or its agents shall have given written notice to such effect to the Library.

**24.0 REFUSE:**

24.1 The Library agrees that the Library shall not allow any refuse, garbage, or other loose or objectionable material to accumulate in or about the Leased Premises and will at all times keep the Leased Premises in a clean condition, and shall, immediately before the termination of the term hereby granted, wash the floors, windows, walls and woodwork of the Leased Premises. The Library further covenants that the Library will not upon the termination of the said term leave upon

the Leased Premises any rubbish or waste and will leave the Leased Premises in a clean and tidy condition.

- 24.2 The Library shall not store materials or conduct any activities in a manner that would contaminate the Leased Premises or adjacent lands. All contamination of the Leased Premises caused by the Library is to be reclaimed at the termination or expiration of the lease. The Library shall indemnify the City for all environmental contamination by the Library.

**25.0 SIGNS AND ADVERTISING:**

The Library shall be entitled to erect or install any exterior signs or interior window or door signs or advertising media provided that the character and material is consistent with the standards set by the City for the building and provided that the installation of any signage does not structurally damage the building. The Library shall indemnify and save harmless the City from all claims, demands, losses or damage to any person or property arising out of the installation of any signs.

**26.0 SUCCESSORS:**

All rights and liabilities herein given to, or imposed upon the respective heirs, executors, administrators, successors and permitted assigns, and if there shall be more than one Library, they shall all be bound jointly and severally by the terms, covenants and agreements herein. No rights, however, shall inure to the benefit of any assignee, licensee or concessionaire of the Library unless the assignment, license or concession has been approved by the City in writing as provided in clause 11 hereof.

**27.0 NOTICES:**

Except as herein otherwise specifically provided, any notice herein provided or permitted to be given by the Library to the City shall be sufficiently given if mailed postage prepaid, addressed to the City at 5204 - 50 Ave, Camrose, Alberta, T4V 0S8 and any notice herein provided or permitted to be given by the City to the Library shall be sufficiently given if mailed, postage prepaid, addressed to the Library at the Library's registered address. Any such notice given as aforesaid shall be conclusively deemed to have been given on the fourth business day on which such notice is mailed, as the case may be. Either party may at any time give notice in writing to the other of any change of address of the party giving of such notice the address therein



specified shall be deemed to be the address of such party for the giving of notices hereunder. The word "notice" in this clause shall be deemed to be any request, statement or other writing in this Lease provided or permitted to be given by the City to the Library or by the Library to the City.

**28.0 CITY MAY PERFORM COVENANTS:**

If the Library shall fail to perform any of the covenants or obligations of the Library under or in respect of this Lease, the City may from time to time, in its discretion, perform or cause to be performed any of such covenants or obligations, or any part thereof and for such purposes may do such things as may be requisite, including without limiting the foregoing, enter upon the Leased Premises and do such things upon or in respect of the Lands or any part thereof as the City may consider requisite or necessary.

**29.0 ARBITRATION AND LEGAL ACTION:**

- 29.1 If any dispute shall arise between the City and the Library, either party may request by written notice resolution discussions take place with the assistance of a mutually agreed upon mediator within 30 days.
  
- 29.2 In the event the parties are unable to resolve a dispute by mediated resolution, either party may request arbitration of the dispute by giving a written notice to arbitrate to the other. In such event, each of the City and Library shall, within 10 days after the giving of such notice to arbitrate, give notice to the other nominating one arbitrator on its own behalf, and the 2 arbitrators so nominated shall within 10 days of the nomination of the second, nominate a third arbitrator and the 3 arbitrators so nominated shall determine the dispute in accordance with this section and having regard to all of the provisions of this Lease (provided that if either party shall fail to nominate an arbitrator in accordance with the foregoing or if the 2 arbitrators who have been nominated fail to agree on the nomination of a third arbitrator, either the City or the Library may apply upon written notice to the other, to a Justice of the Queen's Bench of Alberta who shall have jurisdiction to nominate such arbitrator or arbitrators). The decisions of any 2 of the 3 arbitrators shall be binding upon the parties. The cost of each arbitrator shall be borne equally between the City and the Library. Except as to the matters

otherwise provided herein the provisions of the Arbitration Act of Alberta, or any successor statute, shall apply provided always that if any dispute has not been determined by the arbitrators within 30 days of the giving of the notice to arbitrate, either the City or the Library at any time hereafter, but prior to a determination being made by the arbitrators, shall be entitled to have recourse to the Courts of Alberta having jurisdiction for the determination of the dispute, and upon the commencement of any action for such purpose the jurisdiction of the arbitrators in respect of such dispute shall cease.

29.3 In addition to the rights of arbitration provided herein, the parties shall each have their normal remedies at law or in equity, and in particular, nothing herein shall deprive the City of recourse to all its legal and equitable remedies in respect of the breach by the Library of any of its obligations under this Lease.

29.4 In addition to any other remedies provided in this Lease or otherwise available to the City, the City shall be entitled to obtain an injunction restraining any violation or attempted or threatened violation by the Library of the Library's covenants herein contained.

### **30.0 OVERHOLDINGS:**

It is further agreed that if the Library shall continue to occupy the Leased Premises with the consent of the City after the expiration of this Lease without any further written agreement the said Library shall be a monthly tenant at the rents and other charges herein specified (pro-rated or calculated on a monthly basis), or otherwise on the terms and conditions herein set out. If this overholding extends for a period of six (6) months, both parties agree to negotiate a new Lease Agreement.

### **31.0 LEGAL EXPENSES:**

In case suit shall be brought for recovery of possession of the Leased Premises, for the recovery of rent or of any other amount due under the provisions of this Lease, or because of the breach of any other covenants herein contained on the part of the Library to be kept or performed and a breach shall be established, the Library shall pay to the City all expenses incurred therefore, including legal fees on a solicitor/client basis.

**32.0 NO AGENCY OR PARTNERSHIP CREATED:**

Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation of rent nor any other provision contained herein, nor any acts of the parties herein shall be deemed to create any relationship between the parties other than the relationship of landlord and tenant.

**SEVERABILITY:**

If any provisions of this Lease or the application thereof to any person or circumstances shall be invalid or unenforceable to any extent, the remainder of this Lease agreement and the application of such provisions to other persons or circumstances shall not be affected thereby and may be enforced to the greatest extent permitted by law.

**33.0 GOVERNING LAWS:**

This Lease and the obligations of the City and the Library hereunder shall be interpreted, construed and enforced in accordance with the laws of the Province of Alberta.

**34.0 ENTIRE AGREEMENT:**

This Lease and the schedules thereto contains the entire agreement between the City and the Library and it is hereby declared that there is no condition precedent or warranty of any nature whatsoever, and no warranty or covenant whatsoever collateral to this Lease.

**35.0 TIME OF ESSENCE:**

Time shall, in every respect, be of the essence.

**36.0 EXAMINATIONS AND ACCEPTANCE OF PREMISES:**

The Library shall examine the Leased Premises before taking possession hereunder and such taking of possession shall be conclusive evidence as against the Library that at the time thereof the Leased Premises are in good order and satisfactory condition.

**37.0 ACCEPTANCE OF LEASE:**

The Library hereby accepts this Lease Agreement of the Leased Premises to be held by it as tenant and subject to the restrictions, covenants and conditions above set forth. It is expressly

agreed between the parties hereto that the City does not in any way warrant the condition or sufficiency of the Leased Premises or its suitability for its intended use or any of its facilities. Upon taking possession of the Leased Premises, the Library shall be conclusively deemed to have examined the Leased Premises and the Lands and to have found them in order and such taking of possession shall be conclusive evidence against the Library that when possession was taken, the Lands were in satisfactory condition.

### **38.0 TERMINATION**

Each and every of the following events shall constitute an event of default (hereinafter referred to as an "Event of Default"):

- 38.1 if the Library fails to make any payment, in whole or in part, of any amount payable to the City as provided in this Lease;
- 38.2 if the Library vacates the premises or ceases to carry on the Permitted Use;
- 38.3 if the Library neglects or fails to observe, perform or comply with any of its obligations pursuant to this Lease, howsoever arising, and fails to remedy such default within thirty (30) days from the date of receipt of written notice from the City requiring that the Library cure the default.
- 38.4 Upon the occurrence of an Event of Default, in addition to any and all other rights and remedies available to the City, the City may terminate this Lease by delivery of notice in writing to that effect to the Library. Such termination shall not limit in any way the City's recourse to any remedies available to it at law, equity or otherwise. At the time of any termination, and provided the Library has continuously maintained the Leased Premise appropriately, the City shall assume ownership of the Leased Premise in its condition at termination of this Lease. At the time of any termination the City may, at its sole option, assume ownership of any improvements constructed by the Library on the Leased Premises.
- 38.5 In addition to any other rights available to the City pursuant to this Lease, upon the occurrence of an Event of Default the City shall be entitled to collect from the Library the following costs as Rent:
  - 38.5.1 all payments made by the City or costs incurred by the City which ought to have been paid or incurred by the Library, or for which the City is entitled

to be paid or to be reimbursed by the Library, pursuant to the terms of this Lease;

38.5.2 all disbursements and costs (including legal and other professional costs on a solicitor and his own client full indemnity basis) and all fees and costs related to recovery or collection of such sums or the enforcement of the terms of this Lease generally; and

38.5.3 interest at the rate of the Alberta Treasury Branches prime lending rate charge at its main branch in Camrose, Alberta, plus 5%, from the date they are invoiced by the City to the Library to the date of payment in full to the City.

38.6 In the event that the Library fails to make any payment or provide any sum to the City as Rent, that amount may, at the election of the City and without limiting or waiving any right or remedy against the Library under this Lease, be set off against and shall apply to any sum of money owed by the City to the Library from time to time until all amounts owing to the City have been completely set off.

38.7 The City reserves the right to terminate this agreement providing twelve (12) months notice to the Library.

### **39.0 RIGHT OF RENEWAL**

This Lease may be renewed by mutual consent of both parties, so long as the Library is not in default of any of its obligations contained within this Lease, the Library shall have the option to renew this Lease for two (2) further terms of five (5) years each, commencing upon the expiration of the Term or the first renewal term as the case may be, upon the following terms and conditions:

39.1 the option to renew shall be exercised by the Library delivering written notice to the City of the intention to exercise the option;


39.2 if the option to renew is exercised by the Library, it shall be exercised no earlier than Twelve (12) months prior to the expiration of the Term or first renewal term, as the case may be, and no later than six (6) months prior to the expiration of the Term or first renewal term, as the case may be; and

39.3 upon exercising its option to renew, this Lease shall be extended for a further term of five (5) years upon the same terms and conditions as contained within this

Lease save and except that there shall be no further option to renew beyond the renewal options as specifically described above.

**IN WITNESS WHEREOF** the City and the Library have executed this Lease as of the day and year first above written.

**THE CITY OF CAMROSE**

  
Mayor

  
Assistant City Manager

**CAMROSE PUBLIC LIBRARY**

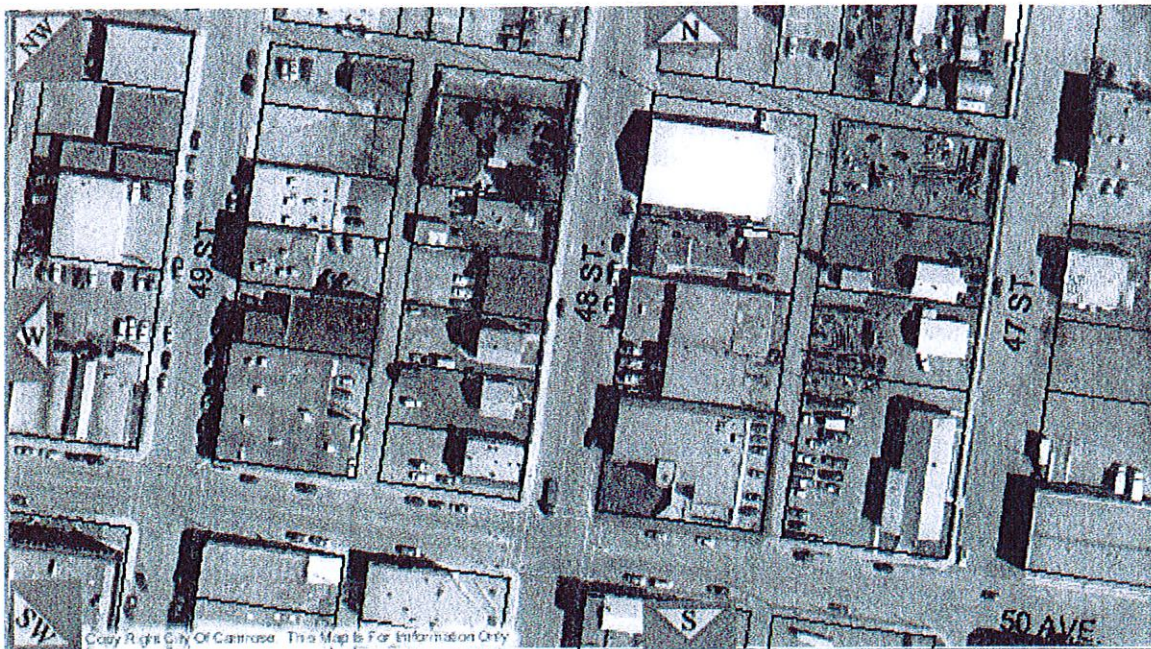
  
Chair

\_\_\_\_\_

SCHEDULE "A"

Legal description of the building and lands.

Lots 12 and 13, Block 31, Plan XXVIII-C





### Pictures and Information Advocating for a New Library

Please see the information below as part of why Camrose Public Library would benefit from moving to a much larger space that could have more meeting rooms available, for both our Library programs and for local groups that want an affordable spot.

#### Room Bookings Info, Provided by Nicole (who does the majority of our room bookings):

- We recently had to turn away the Hospice Society Bedside Singing group for a bi-monthly booking that they wanted from mid-September and on into the new year
- I've had to move one of my after-school programs for the Women's Shelter on a monthly basis for over a year now (occasionally twice per month if they need additional space for an executive meeting)
- Every summer, our ongoing bookings with the Open Door (weekly), Genealogical Society (monthly), CAFCL (bi-monthly), Hospice Society (Monthly Death Cafe), MS Society (monthly) and the Visually Impaired Persons Club (monthly) are cancelled because we need both the Bunker and the Irving Room for summer programming and office space
- Lack of space in the summer also limits our adult programming since the Irving isn't available; this includes cancelling the ukulele group (weekly), Spanish Club (weekly), and Card-Making Classes (weekly)
- For November 2019, our technology programmer Kelly had planned on offering a 4-week technology tutoring series in the Irving Room. Unfortunately, an outside group booked the room far in advance and the time conflicted with when Kelly wanted to run the program, so a lot of adjustments will have to be made
- Thanks to a very successful Community Registration Night on September 5, we had 33 toddlers attend the Storytime program on September 10. Usually with this many children it would have been ideal to switch to the Irving Room instead of the Children's Programming Room, but they were unable to move because another program was going on simultaneously in the Irving Room
- Public Library Services Branch of the Government of Alberta contacted us about an extremely affordable First Nations learning opportunity they wanted Camrose Public Library to host for the community. Unfortunately, even though the event is not until November, we do not have space available to book it here. Fortunately we are able to partner with Augustana to host the event, but if it weren't for this partnership we would be looking at a \$100 room rental fee at Augustana or else cancelling the event altogether.

Within September's Library Board package, please also find copies of the September and October calendar showing the amount of room bookings both for the Library's programs and for external groups to use our space. I'll note that our exam proctoring service is used extensively; while we have enough room to accommodate students writing exams currently, the library would benefit from having a larger space in which to offer more time-slots and quiet spaces to students.

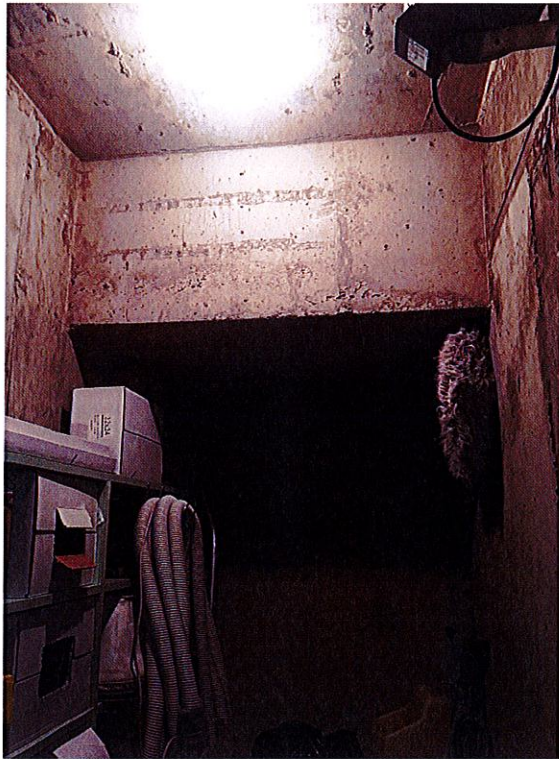
Examples of Where Building Needs Maintenance Work Done

Below are some images of issues we've had with the physical building over the past while. I won't include images of the mould since it ended up getting dealt with in September.

Over the summer, there was leaking in the southwest corner of the children's library, resulting in stains on the ceiling tiles in the corner and all along the windows:



On one rainy day, there was leaking in the storage unit downstairs directly behind the circulation desk:

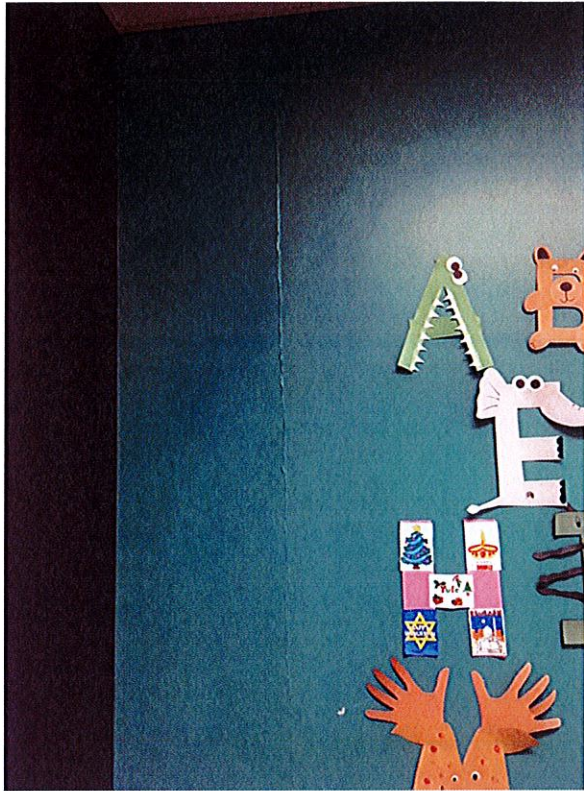


There was also leaking in the other, back corner of the lower level by the emergency exit (see the rust-coloured line down the doorframe):





There is a crack forming in the Children's Programming Room – apparently this has been fixed in the past but is happening again:

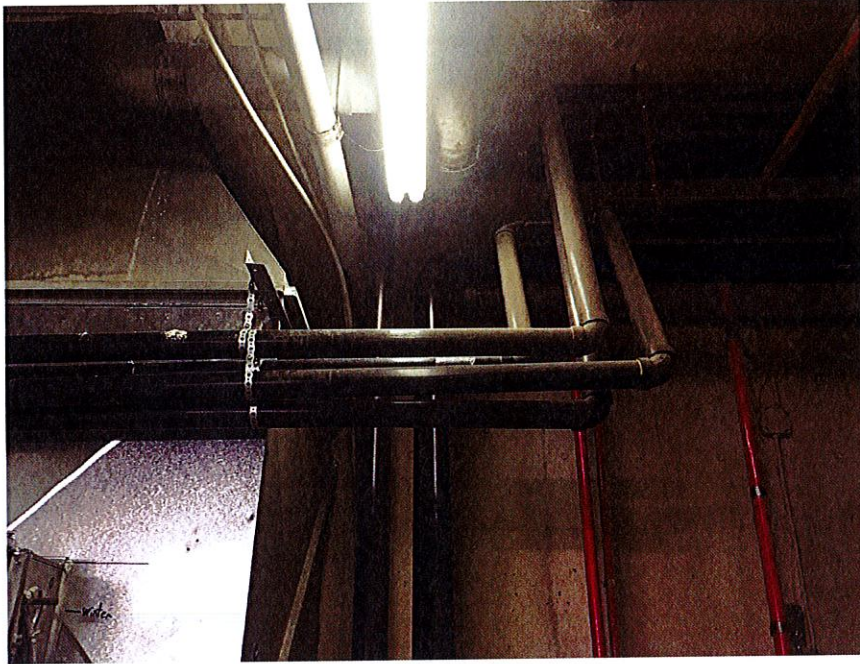


And one of the biggest problems is the Bunker. Due to limited space, the Bunker is used as a programming and meeting space most of the year, and from May to September it acts as the office for our Summer Students. This room has had a lot of leaking problems...during a few rain storms there was leaking in the doorway leading to the bunker, and often rusty liquid would drip from the ceiling onto the students' work and the carpet. Unfortunately, the rust stains on the roof are not an easy fix because they are under the staircase, so any repairs would require that the entire staircase be ripped out.





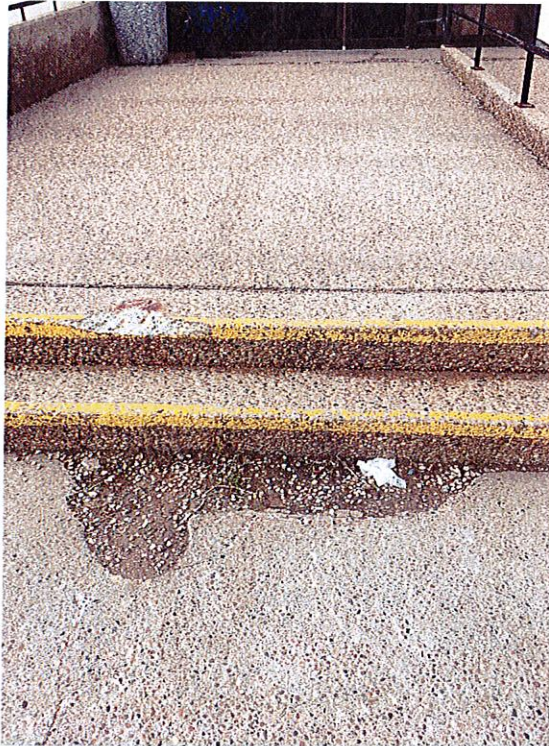
I'm including a picture of the pipes in the furnace room downstairs – there is a bit of plaster that has dripped down although it doesn't look too bad in this photo. In January the pipes in the room that we use for exam proctoring burst so that part of the basement was covered in water. This was because there used to be a kitchen sink in that room that was not properly insulated or sealed off – the City was kind enough to fix it but it's still a bit concerning.



We are extremely grateful for the extensive work that was done to most of the ramp in the Spring! However, I will note that part of the ramp is still in disrepair:



When Alberta OHS staff came to inspect the library, they also acknowledged that the stairs have a tripping hazard in their current state:



Another thing I will mention is that with the amount of kids that come through our doors and then get restless and want to play outside, it would be fantastic to have more outdoor space designed for kids. All winter long, kids climb the pile of snow sitting in the parking lot...they seem to have fun but it's dirty and also dangerous if traffic comes through that parking lot. Kids run around on the outer stairwell and ramp, and other patrons don't always appreciate having to navigate past lots of kids on their way into the library. In September 2019, kids have been climbing on the tree outside and breaking its branches – they've also reportedly been climbing on our roof! We're on a very busy corner that has a high risk of collisions. This poses a risk both to kids crossing the street, and to our Book Bike and Life Cycle that have to use this intersection often throughout the summer. A bigger outdoor space, plus more parking so that patrons can access the library quickly and safely, would be instrumental in a new library space.

Please note that in the board package, I have also included the Maximum Occupant Load of Camrose Public Library from the City of Camrose Fire Department. For the upstairs of the library, our maximum occupant load is 169, whereas for the downstairs it is 131. While we do not exceed these limits most of the time, bigger events such as Be Your Own Valentine, the Christmas Party, and our Summer Kick-Off Tea Party bring hundreds of people through our doors. During these bigger events, we could technically be found guilty of an offence under the safety codes act.





Camrose Public Library 2018-2019 Room Bookings    Items in green are recurring    Does not include programs presented in partnership with Library

Irving Room	Bunker	Children's Room	Adult Fiction
<i>Camrose Driving School</i>	<i>Open Door</i>	<i>VIP Club</i>	<i>Private Tutors</i>
Private Booking	<i>Camrose Pride Community</i>	<i>Canadian Parents for French</i>	Service Options for Seniors
<i>Camrose Women's Shelter</i>	<i>Genealogy Society</i>	Girl's Empowerment Group	Ole's Spring Run Off
CPA Alberta	Norquest		
Many private bookings	Private Booking		
<i>Genealogy Society</i>	Wordpress Meetup		
<i>CAFCL</i>	Urban Hens		
<i>Open Door</i>	Private Gaming Group		
<i>Camrose Pride Community</i>	United Nurses of Alberta		
<i>Family &amp; Friends</i>	Walkable Camrose		
PRL			
<i>Fellowship of CPL</i>			
HOME Program			
<i>MS Support Group</i>			
<i>Hospice Society</i>			
City of Camrose			
Motivation Plus			
<i>VIP Club</i>			
Together Alberta			
NDP Constituency Association			
Little Warriors			
Ride to Conquer Cancer			
CNIB			
United Nurses of Alberta			
Home School Groups			
ECCHS Prom Committee			
Primary Care Network			
Urban Hens			
Canadian Cowboy Challenge			
Home School Theatre			
About Time Productions			
			Submitted by Nicole Bannick, June 20, 2019

# 2019 September

Calendar, The Bunker Schedule, Storytime Room Schedule, Public Adult Fiction Section Schedule, Irving Room Schedule, Exam Room B Schedule, Exam Room A Schedule, Room Booking Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sep 1	2	3	4	5	6	7
CLOSED FOR LABOUR DAY CLOSED FOR LABOUR DAY CLOSED FOR LABOUR DAY CLOSED FOR LABOUR DAY CLOSED FOR LABOUR DAY CLOSED FOR LABOUR DAY	CLOSED FOR LABOUR DAY CLOSED FOR LABOUR DAY CLOSED FOR LABOUR DAY CLOSED FOR LABOUR DAY CLOSED FOR LABOUR DAY Labour Day 12p Ukulele 1:30 to 2:30 2:30p 3:00 Spanish	NO EXAMS NO EXAMS 9a Preschool Programs 9:30a Books and Bounces 10:30a Lawyer interview - N 10:30a Lawyer interview - N 3p Snacks in the Stacks 6p Fellowship	3p Snacks in the Stacks 5p BEDFORD CHRISTIE MGS 5:30p Open Door Outrea 5:30p French Circle 6:00 I 6:30p Bedtime Storeis wi	8a Tech Tutor Class 10a Preschool Program 12p Yarns 3p Snacks in the Stacks 3:30p Something Cool At	10a open craft studio 1p make and take prep 3p Snacks in the Stacks 3:30p Something Cool At	1p BEDFORD CHRISTIE MGS
8	9	10	Sep 11	12	13	14
	NO EXAMS NO EXAMS 10:30a Sherry Marshall, FAS 12p Ukulele 1:30 to 2:30 2:30p 3:00 Spanish 3p Snacks in the Stacks 5:30p Camrose Pride Cor 5:30p Camrose Pride Cor	NO EXAMS 9a Preschool Programs 9:30a Books and Bounces 11a make and take 1p Make and Take 3p Snacks in the Stacks	12p TED Talks 12:30p Women's Shelter 1p Jincy George - NFDN 20 3p Snacks in the Stacks 4:30p Jill Beesley - Athabasca 5:30p Open Door Outrea 5:30p French Circle 6:00 I 6:30p Bedtime Storeis wi	8a Tech Tutor Class 10a Preschool Program 10a Skylar Prevost - NFDN 10:30a Brett Edlund - QTRA 12p Yarns 3p Snacks in the Stacks 3:30p Seniors Expo Meeting 3:30p Something Cool At 5p Kelsey Nadeau 780 226 5:30p Diabetes the basics	10:30a Brett Edlund - QTRA 1p Homeschool Hangout 3p Snacks in the Stacks 3:30p Something Cool At	11a Kelsey Nadeau 780 226 11a Lindsay Underwood - P
15	16	17	18	19	20	21
1:30p TAYLOR ENGLISH COI	NO EXAMS NO EXAMS 9a Polaris Training 12p Ukulele 2:30p Spanish 6:30p September Adu	NO EXAMS NO EXAMS 9a Preschool Programs 9:30a Books and Bounces 3p Snacks in the Stacks 4:30p Board Meeting	12p TED Talks 1p Vera Hunker (Athabasca) 3p Snacks in the Stacks 5:30p Open Door Outrea 5:30p French Circle 6:00 I 6p Genealogy, Deb, pear 6:30p Bedtime Storeis wi	8a Tech Tutor Class 10a Preschool Program 12p Yarns 3p Snacks in the Stacks 3:30p Something Cool At 5p Kelsey Neadeau 780 226 5:30p Diabetes the basics 6p 7:00 to 8:30 Death Cafe 6p 7:00-8:30 Death Cafe	3p Snacks in the Stacks 3:30p Something Cool At	
22	23	24	25	26	27	28
1p CHRIS MACINTYRE COM	NO EXAMS 9a Let's Talk Commun 12p Ukulele 1:30 to 2:30 2:30p 3:00 Spanish 3p Snacks in the Stacks	NO EXAMS NO EXAMS 9a Preschool Programs 9:30a Books and Bounces 3p Snacks in the Stacks	10a Vera Hunker (Athabasca) 11a Dhruval Sanjay Vaghani 11a MS Social, Sherry, 780 E 12p TED Talks 3p Snacks in the Stacks 4p Women's Shelter 5:30p Open Door Outrea 5:30p French Circle 6:00 I 6:30p Bedtime Storeis wi	8a Tech Tutor Class 10a EMILY TSCHETTER 780 10a Preschool Program 12p Yarns 3p Snacks in the Stacks 3:30p Something Cool At 5:30p Diabetes the basics	10a Nick Kroeger - LGST 10a French Preschool 1p Homeschool Hangout 3p Snacks in the Stacks 3:30p Something Cool At	
29	30	Oct 1	2	3	4	5
1:30p ASHLEY CORRIGAN	NO EXAMS NO EXAMS 12p Ukulele 1:30 to 2:30 2:30p 3:00 Spanish 3p Snacks in the Stacks	NO EXAMS NO EXAMS 9a Preschool Programs 9:30a Books and Bounces 3p Snacks in the Stacks 6:30p Tracy Burnett talk	3p Snacks in the Stacks 5p CNIB, Merico, 780.652.0 5:30p Open Door Outrea 5:30p French Circle 6:00 I 6:30p Bedtime Storeis wi	8a Tech Tutor Class 10a Victoria Brenton - PSYC 10a Preschool Program 12p Yarns 1p make and take prep 3p Snacks in the Stacks 3:30p Something Cool At 5p Grief workshop setup 5:30p Diabetes the basics	grief workshop 10a open craft studio 10a open craft studio 3p Snacks in the Stacks 3:30p Something Cool At	11a Kelsey Nadeau - Math 11a Genealogy Workshop, I

# 2019 October

## Calendar, The Bunker Schedule, Storytime Room Schedule, Public Adult Fiction Section Schedule, Irving Room Schedule, Exam Room B Schedule, Exam Room A Schedule, Room Booking Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sep 29 1:30p ☞ ASHLEY CORRIGAN	30 NO EXAMS NO EXAMS 12p Ukulele 1:30 to 2:30 ☞ 2:30p 3:00 Spanish ☞ 3p Snacks in the Stacks ☞	Oct 1 NO EXAMS NO EXAMS 9a Preschool Programs ☞ 9:30a Books and Bounce: ☞ 3p Snacks in the Stacks ☞	2 3p Snacks in the Stacks ☞	3 8a Tech Tutor Class ☞ 10a Victoria Brenton - PSYC 10a Preschool Program ☞ 12p Yarns ☞ 1p make and take prep ☞ 3p Snacks in the Stacks ☞ 3:30p Something Cool At ☞	4 grief workshop 10a open craft studio ☞ 10a open craft studio 3p Snacks in the Stacks ☞ 3:30p Something Cool At ☞	5 11a Genealogy Workshop, I
6 1p Newo Energy non-profit	7 NO EXAMS NO EXAMS 10a Kim, CRFC, k.kienitz ☞ 12p Ukulele 1:30 to 2:30 ☞ 2:30p 3:00 Spanish ☞ 3p Snacks in the Stacks ☞	8 NO EXAMS NO EXAMS 9a Preschool Programs ☞ 9:30a Books and Bounce: ☞ 11a make and take ☞ 1p Make and Take ☞ 3p Snacks in the Stacks ☞	9 12:30p Women's Shelter ☞ 3p Snacks in the Stacks ☞	10 8a Tech Tutor Class ☞ 10a Preschool Program ☞ 12p Yarns ☞ 3p Snacks in the Stacks ☞ 3:30p Something Cool At ☞	11 10a French Preschool 1p Homeschool Hangout ☞ 3p Snacks in the Stacks ☞ 3:30p Something Cool At ☞	12 CLOSED FOR THANKSGI ☞ CLOSED FOR THANKSGI ☞ CLOSED FOR THANKSGI ☞ CLOSED FOR THANKSGI ☞ CLOSED FOR THANKSGI ☞
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20 1:30p Cathy Duong - PSYCH	21 NO EXAMS NO EXAMS 10a Kim, CRFC, k.kienitz ☞ 12p Ukulele 1:30 to 2:30 ☞ 2:30p 3:00 Spanish ☞ 3p Snacks in the Stacks ☞	22 NO EXAMS NO EXAMS 9a Preschool Programs ☞ 9:30a Books and Bounce: ☞ 3p Snacks in the Stacks ☞ 4:30p Camrose Driving Si ☞	23 3p Snacks in the Stacks ☞	24 8a Tech Tutor Class ☞ 10a Preschool Program ☞ 12p Yarns ☞ 3p Snacks in the Stacks ☞ 3:30p Something Cool At ☞	25 1p Homeschool Hangout ☞ 3p Snacks in the Stacks ☞ 3:30p Something Cool At ☞	26 11a Christie Bedford - ACCI
27 1:30p Cathy Duong - PSYCH	28 NO EXAMS NO EXAMS 10a Kim, CRFC, k.kienitz ☞ 12p Ukulele 1:30 to 2:30 ☞ 2:30p 3:00 Spanish ☞ 3p Snacks in the Stacks ☞	29 NO EXAMS NO EXAMS 9a Preschool Programs ☞ 9:30a Books and Bounce: ☞ 3p Snacks in the Stacks ☞ 4:30p Camrose Driving Si ☞	30 11a MS Social, Sherry, 780 E 3p Snacks in the Stacks ☞	31 8a Tech Tutor Class ☞ 10a Preschool Program ☞ 12p Yarns ☞ 3p Snacks in the Stacks ☞ 3:30p Something Cool At ☞	Nov 1 10a open craft studio ☞ 1p make and take prep ☞ 3p Snacks in the Stacks ☞ 3:30p Something Cool At ☞	2



The City of  
**CAMROSE FIRE DEPARTMENT**

5025-51 Street, Camrose, Alberta T4V 1S6  
Phone 672-2906

## MAXIMUM OCCUPANT LOAD

(To be posted in a Conspicuous Place Near the Principal Entrance)

FOR: **CAMROSE PUBLIC LIBRARY (upstairs)**  
**4710 – 50<sup>th</sup> Ave. Camrose, Alberta**

Alberta Fire Code Article 2.7.1.3.

- (1) The maximum permissible occupant load for any room shall be calculated on the basis of the lesser of
- (a) The number of occupants determined in accordance with Table 3.1.16.1 of the Alberta Building Code,
  - (b) The occupant load for which means of egress are provided, or
  - (c) The occupant load as calculated and posted in accordance with the Alberta Building Code
- (2) The number of occupants permitted to enter a room shall not exceed the posted maximum occupant load calculated in conformance with Sentence (1).


See Sentence 2.7.1.5. Of the Alberta Fire Code which specifies the required aisle and row arrangements.

DINING AND BEVERAGE (Licensed Premises)	XXX
SPACE WITH FIXED SEATS	XXX
SPACE WITH NON-FIXED SEATS	XXX
SPACE WITH NON-FIXED SEATS AND TABLES	169

**FAILURE TO ENSURE THAT THE MAXIMUM OCCUPANT LOAD IS NOT EXCEEDED COULD RESULT IN THE OWNER OR PERSON/S IN CHARGE BEING FOUND GUILTY OF AN OFFENCE UNDER THE SAFETY CODES ACT.**

24 September 2001

SAFETY CODES OFFICER:

  
PETER KRIGH  
SCO #001020  
Fire: Ins 1, Inv 1



The City of  
**CAMROSE FIRE DEPARTMENT**

5025-51 Street, Camrose, Alberta T4V 1S6  
Phone 672-2906

## MAXIMUM OCCUPANT LOAD

(To be posted in a Conspicuous Place Near the Principal Entrance)

FOR: **CAMROSE PUBLIC LIBRARY (downstairs)**

**4710 – 50<sup>th</sup> Ave. Camrose, Alberta**

Alberta Fire Code Article 2.7.1.3.

- (1) The maximum permissible occupant load for any room shall be calculated on the basis of the lesser of
- (a) The number of occupants determined in accordance with Table 3.1.16.1 of the Alberta Building Code,
  - (b) The occupant load for which means of egress are provided, or
  - (c) The occupant load as calculated and posted in accordance with the Alberta Building Code
- (2) The number of occupants permitted to enter a room shall not exceed the posted maximum occupant load calculated in conformance with Sentence (1).

See Sentence 2.7.1.5. Of the Alberta Fire Code which specifies the required aisle and row arrangements.

DINING AND BEVERAGE (Licensed Premises)	XXX
SPACE WITH FIXED SEATS	XXX
SPACE WITH NON-FIXED SEATS	XXX
SPACE WITH NON-FIXED SEATS AND TABLES	131

**FAILURE TO ENSURE THAT THE MAXIMUM OCCUPANT LOAD IS NOT EXCEEDED COULD RESULT IN THE OWNER OR PERSON/S IN CHARGE BEING FOUND GUILTY OF AN OFFENCE UNDER THE SAFETY CODES ACT.**

24 September 2001

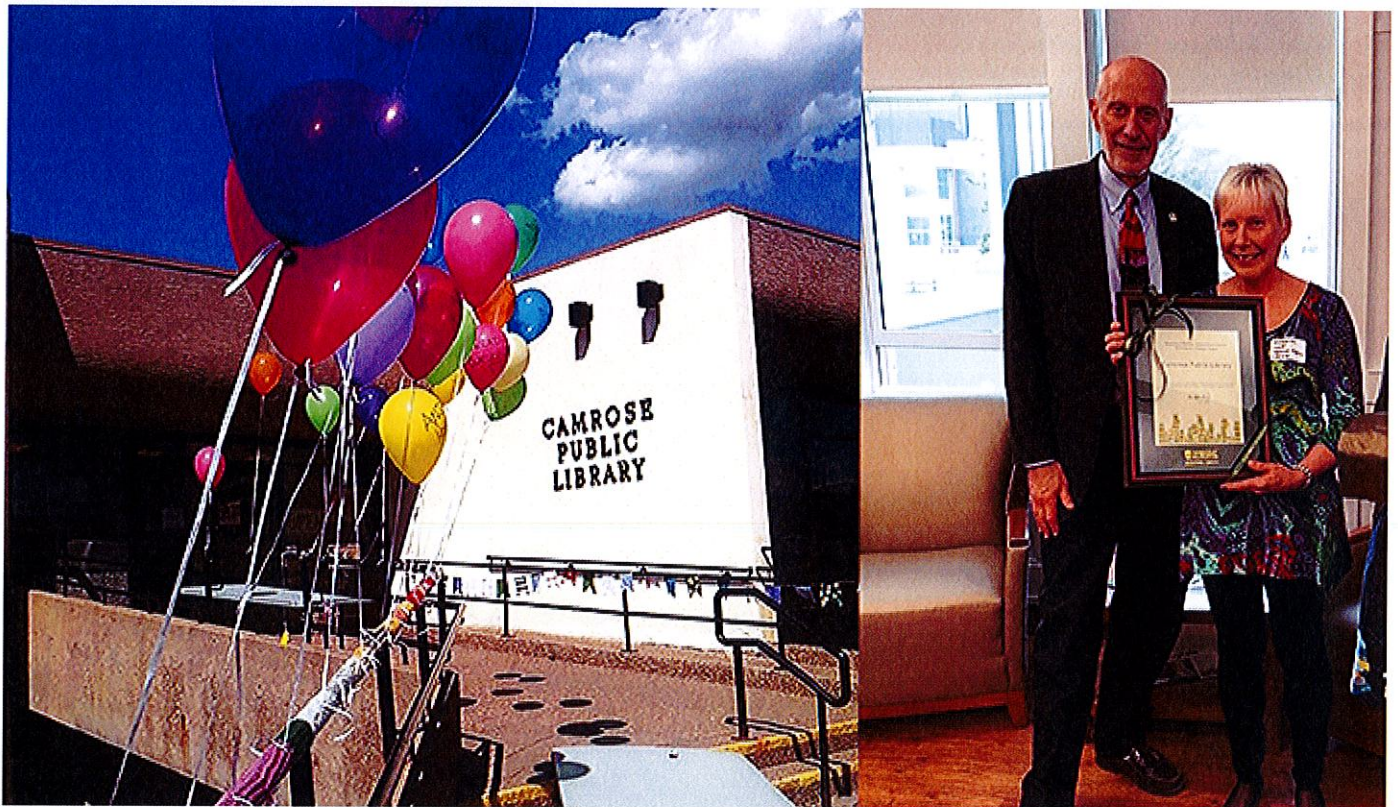
SAFETY CODES OFFICER:

  
PETER KRICH  
SGO #001020  
Flt Lt 1, Inv 1

# Camrose Public Library creates a place for all Augustana students

Posted on August 7, 2019 by [Sydney Tancowny](#)

By Sydney Tancowny



The Camrose Public Library (CPL) is the first organization to receive the Augustana Campus Alumni Citation Award. Elizabeth Luck, CPL Board Chair (middle), and Nicole Bannick, library Program Coordinator (right), accepted the award from Augustana's recently retired dean, Allen Berger, at the annual CSL partner appreciation event.

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In Augustana's Community Service-Learning (CSL) Program, the Camrose Public Library is a shining gem.

Created to connect student learning with experience by placing students with community partners, CSL encourages everyone to participate, regardless of discipline. Student placements are spread across organizations within Camrose in order to find that perfect fit. One could imagine each student as a book within the program, just as unique and varied in its content as the next. The goal is to find the correct shelf where each of these "books" fit. Some find their place at a law firm, some in health care and others at local non-profit organizations. However, no matter the discipline, these "books" will always have a place at the library.

“We have a motto: ‘If we don’t have it, we can find it.’ We like to feel the same way about placements. If it doesn’t exist, let’s find a way to make it work,” said Nicole Bannick, Program Coordinator at the library.

From their very first year as a CSL partner in 2012, the Camrose Public Library has stood out. The library took on 33 students when the average per community partner was 6-8. Since that time, the Library has hosted 215 CSL placements, with Augustana students participating in youth programming, technology tutoring, planning a sustainable Christmas party, joining the Library Board as interns and much more. In fact, the Library’s flexibility as a community partner has resulted in them hosting placements from almost every discipline at Augustana.

More than just connecting students to work that is relevant to their studies, CSL placements at the library connect students to the Camrose community. In their 2019-2023 Plan of Service, the library identifies itself as a community centre whose programs, resources and services work to build personal connections. With over 1,700 programs and 40,000 participants in the past year alone, the library is the place where Augustana students are given the chance to work with and meet people across all ages and demographics, expanding their horizons and their ideas for their futures.

Sometimes, these ideas of their future selves keep students at the library. After completing their CSL placement, students will often stay to work at the library over the summer, with some staying much longer. In the case of Carley Angelstad, her time with the library helped her discover her love of the profession. Since then, Carley has worked at the library, won the McCrae Intellectual Freedom Award for her work with the library’s technology programming for seniors, presented at the Alberta Library Conference and is currently pursuing her Master’s of Library and Information Studies at the University of Alberta. “My CSL experience with the library 100% led to all of my post-grad work experience and opportunities and ultimately got me to where I am today,” said Angelstad.

Above all, the library and their staff’s overwhelming love and support of hosting Augustana’s CSL students is of most note. When speaking with Nicole Bannick and Elizabeth Luck, the CPL Board Chair, their excitement and gratitude towards Augustana students was paramount. “They offer so much of themselves and their skills, what they can do and the things we can’t do,” said Luck. “We couldn’t do some of our programs without them.”

Over their seven years of involvement with Augustana’s CSL program, the Camrose Public Library has proven itself as both a valuable community partner and a deserving recipient of the 2018 Alumni Citation Award. Their dedication to serving Augustana students has made it clear that, wherever their education takes them, the Camrose Public Library will always save them a spot on their shelf.

*The Alumni Citation Award recognizes a non-alumnus/a’s significant contributions to the life of Augustana.*

Retrieved from: <https://news.augustana.ualberta.ca/2019/08/camrose-public-library-creates-a-place-for-all-augustana-students/?fbclid=IwAR3hy7cD3L9ytXBN0dgOTA9FuNn49GOOKEgUMyPt0Xv0FYtFeGcAwwyGfo>





## "Managers resisted allowing Indigenous patrons into the library."

It was during my last semester of my Bachelor of Arts degree that I realized librarianship was the perfect career for me. But what began as a fascination with the idea of 'working with books all day' quickly turned into the realization that I was entering a career where I could make a difference to the world around me.

My first professional job was for a library system in north-east Alberta that provided support for 37 rural libraries. I began my position within weeks of the Public Library Services Branch of the Government of Alberta's announcement that they would be providing a grant to library systems to provide services for Indigenous patrons. I had a supervisor who cared greatly about providing exceptional library services to Indigenous peoples on and off reserves, and she immediately put this grant into action.

All 37 library managers were provided with cultural sensitivity training, and an Indigenous liaison was hired to develop services and provide pop-up libraries on reserves. However, receiving this grant was also an eye-opening experience in negative ways. Certain library managers resisted allowing Indigenous patrons into the library. A few board members made racist comments about how

Indigenous patrons would steal library materials as soon as they had a library card. Seeing this level of intolerance was horrifying. However, seeing my supervisor forge on to create a difference in the lives of many Indigenous patrons was inspiring, and she was named a Mover and Shaker, Community Builder by Library Journal for her hard work. This was one of the first moments where I truly realized the incredible impact that librarians can have in their community.

Eventually, I began working for a school division in Camrose, Alberta. During Pride Week 2018, I drove by Camrose Public Library and saw pride flags in the windows and a rainbow 'Welcome' message on the sidewalk. I emailed the Director, telling her how happy I was to see such an inclusive message. She emailed back and asked to quote my email in support of Pride Week... there had been several complaints about the display, and she was writing letters explaining why she would not be taking it down. It upset me to realize that homophobia is alive and well, and this hardened my resolve to use my career to create positive change.

As the past Director of Camrose Public Library has moved on, I am honoured to be the new Director in Camrose. We continue to hang our flag for Pride Week, and soon will be hosting our third annual Drag Queen Storytime. The library has received complaints about this event in the past, and likely will again this year – but we will be ready. The library is a place for everyone, and we will never stop fighting for inclusion of those who don't feel accepted elsewhere in the community. For this reason (among many others), there is no doubt in my mind that being a librarian is the best job in the world.

\*\*\*

Bio: Robyn Gray is the Director of Camrose Public Library. She is passionate about providing inclusive and meaningful library services to every member of the community. She also serves as the Collections Coordinator for the Greater Edmonton Library Association Prison Project, and enjoys finding new ways to get involved in library-outreach initiatives. In her spare time, she knits and plays the bagpipes.

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- ♥ Killam Food Store: Killam Public School Breakfast Program
- ♥ Sedgewick Food Store: Central High - Sedgewick Public School Breakfast Program.

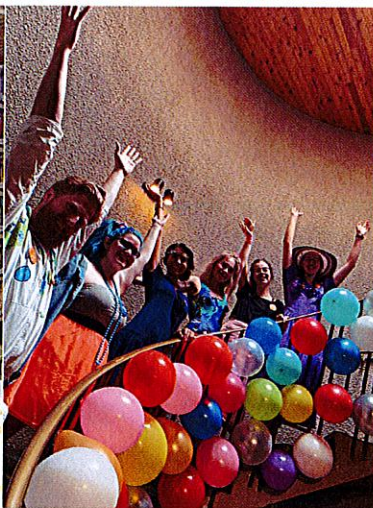
*You're at home here.*  
**CO-OP**  
Wild Rose

*Read with Royalty and the Dressup Aftermath!*

*Co-op's Ad involving Snacks in the Stacks!*



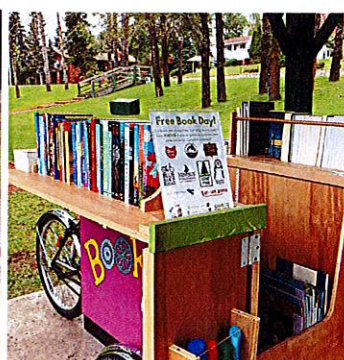
*Birth-Tea Party!*



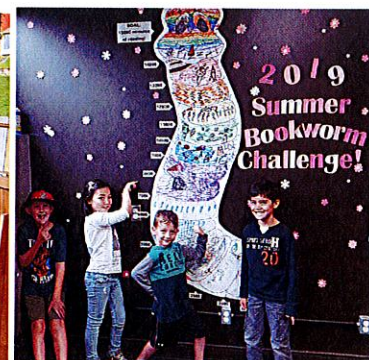
*Big Valley Jamboree Parade!*



*The Fellowship Running the 50/50*



*Free Book Day!*



*Reading Challenge Complete!*

## Fundraising for Snacks in the Stacks

While Wildrose Co-op is hosting Fuel Good Day for other organizations this year (SOS – Service for Seniors and the Churchmice Players), they are still contributing to Snacks in the Stacks through donating 3 cents from every reusable bag sold to us and two other breakfast programs!

## Summer Students

We had a terrific summer with summer students that brought enthusiasm, innovation, and passion into their roles! Thanks to their hard work, not only did we have terrific programming all summer long, but we now have an extra shelf in the Book Bike Shed as well as a secure place where bikes can be locked up outside of the shed between trips. I had an 'Exit Interview' with each Summer Student to discuss their roles and ways that the role could be made even better next year – this gave me tons of great ideas and also helped me feel confident now that I have a summer of experience directing summer students.

## Birth-Tea Party

The Birth-Tea Summer Kickoff Party was a huge success! We had approximately 300 people come through our doors, and fun was had by all. There was birthday cake, make-your-own-party hats, balloons, birthday card crafts, a scavenger hunt, piñatas, and so much more! Thank you so much to everyone who was able to join us for this celebration. Krista had the awesome idea of having 'Marvel Superheroes' as a theme next year – we're certainly open to other ideas too as we start planning for next year! We would love a theme that can be relevant to all ages. While the Birth-Tea Party was a lot of fun, there ended up being more engagement with children than with other age groups – whereas the Harry Potter Tea Party in 2018 was something that applies to all generations.

## The Fellowship of Camrose Public Library

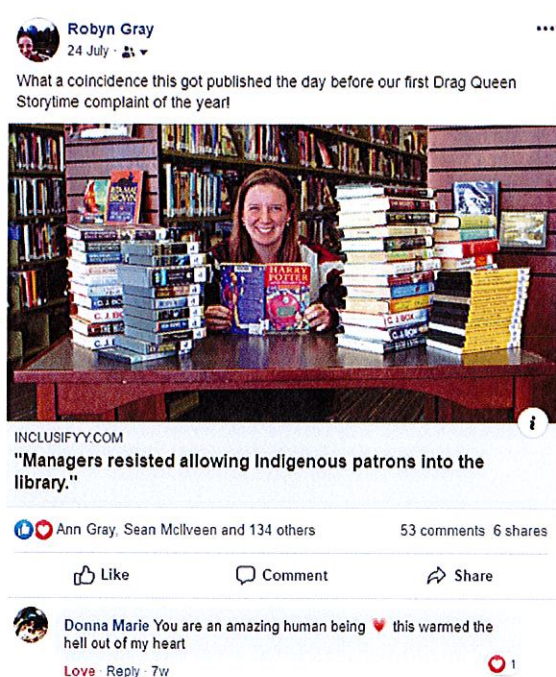
Camrose Public Library's Friends Group, "The Fellowship of Camrose Public Library," has finally gotten a start in terms of fundraising. They were at the Birth-Tea Party with a 50-50 draw, which generated \$48 for the library. The Zumbathon was also a big success and brought in tons of participants that don't necessarily visit the library often – and they raised a total of \$340, with enthusiasm to do another one sometime soon! There was a meeting of the Fellowship executive on September 3 for a discussion on what goals they want to achieve. They seemed eager to have the efforts of their fundraising be put towards a new library, and I have encouraged the Chair to reach out to the Booster to do an interview so that word gets out into the community. Let me know if you think of anyone that would like to join this great group. Thanks again to Renee for being the CPL Board representative for the Fellowship!

## Professional Development

On September 23<sup>rd</sup>, myself and 5 other staff members will attend the Parkland Professional Development Day with the theme “Let’s Talk Communication.” I have submitted a session proposal for the 2020 Southern Alberta Library Conference in Lethbridge, and hope to find out soon whether it’s been accepted or not. The Alberta Library Conference in Jasper has also put out a call for proposals with a deadline of September 20<sup>th</sup>, so I’m still trying to finalize a proposal for that.

## Article for Inclusifyy

When we had our first complaint regarding ‘Reading With Royalty,’ I shared the article that I had written for *Inclusifyy* on Facebook (please see article elsewhere in this board package):



While lots of the comments were positive and from my own friends, it was inspiring to receive comments from other members of both the local and library community: Diana Davidson from Public Library Services Branch of the Government of Alberta wrote ‘You are doing such great work Robyn Gray’ and Nikki Featherstone, who is a local art therapist and involved in the Camrose Pride Community wrote “So SO happy and grateful we received you in this role!” And while my original post shows that it was shared 6 times, the post has been shared much more than that – when Nikki Featherstone shared it to her own wall, it was shared another 5 times and when another of my friends posted it, it got shared an additional 3 times...I like to think that this article reached fairly far and wide!

I am happy to mention that we only had one person complain about Reading With Royalty this year, although unfortunately we had a bit of an issue with a couple on the actual day of the event. I will provide more information at the Board Meeting itself.

### Library Card Sign-Up Month

Parkland is once again promoting Library Card Sign-Up Month this September, and we have created 'Refer a Friend' cards to encourage registration. Every time someone presents this card stating that someone else referred them to the library, they are entered in a draw for a Visa gift card.

### Building Maintenance and Safety

As you will see in the board package, Alberta OHS got involved in the library August 13<sup>th</sup>. They conducted an inspection, and we will discuss some aspects of said inspection during the meeting. I will be updating some aspects of our OHS Package, and I will take on the role of Health and Safety Representative – this is required when there are 6 or more full-time staff at the workplace, which we now have. OHS Alberta has tons of online webinars I plan on taking part in, but there also has been discussion about our library hosting an OHS event so that myself and other community groups can participate locally.

### New Staff and Review

The Library is happy to welcome back Larissa Lehman as a circulation assistant – Larissa has a long history of working with us and was eager to return. We have also hired Jenny Plecash full-time – Jenny has an MBA and MLIS and will be working mostly as a circulation assistant but will also spend her off-desk time conducting projects for us. She started off by sending out letters to local schools inviting parents of students to sign their children up for library cards.

I had my 6-month probationary performance review on July 5<sup>th</sup> with K. Larocque, A. Hoveland, and E. Luck, and am very happy to have passed. I have absolutely loved this job so far, and am so grateful for all the support I have received. Once the first year is past me, I will begin branching into bigger projects, and continuing to support staff in creating a library that the community is proud of.

### 100<sup>th</sup> Birthday Planning

Myself and the programmers have been distributing invitations for our Centennial Celebration on November 19, 2019 throughout the community, and have been working hard to think of what other names to add to our invite list. I'm a bit unsure as to how far back I should go for inviting past staff and board members, and for a lot of them I'm not sure of their contact information. Any tips or recommendations from the board are greatly appreciated!

Jackie Lovely came for a tour of the library on August 29<sup>th</sup> and seemed to enjoy her visit. She has confirmed that she will speak at the Centennial Celebration. Ron Sheppard from Parkland

and Mayor Mayer have also confirmed that they will say a few words on behalf of their organizations.

Also, our event in August where we forgave library overdue fines was a great success. We had one patron call and say they could not wait to finally return to the library now that the financial burden had been lifted. This is what we love to hear, and the message of welcoming that we love to convey.

**The Countdown is On!**  
*Our 100th Birthday is under 100 Days Away!*

To celebrate, we are waiving all overdue fines!  
Any overdue fines accumulated on patron accounts up to August 15, 2019 are now waived.

\*Please note that we cannot waive 'lost items' because some of these belong to other libraries\*

Be sure to visit Camrose Public Library today and share in the celebration!

**CAMROSE  
PUBLIC LIBRARY**

**CONNECT. CREATE. CAPTIVATE.**

On behalf of

**CAMROSE  
PUBLIC LIBRARY**

you are invited to join us

*November 19, 2019*

for our

*Centennial Celebration*

Festivities will take place from 7 to 9 p.m., including a keynote speaker, words of welcome from dignitaries, displays, and hors d'oeuvres.

Join us as we celebrate how far we have come in our first 100 years and launch forward into the next 100!





## **Intergenerational Programming End-of-Year Report Summer 2019**

**Jenna Matzner**

I have been so grateful to be apart of the 2019 summer staff here at the Camrose Public Library. This summer was filled with many successes, laughs, and learning experiences. Below I will discuss my life cycle and programming stats, successes, and things to improve for next year!

### **Cycling Without Age Statistics**

#### **May- 240 interactions**

- This month was used to contact different care facilities around Camrose to create a schedule for outreach with the Life Cycle. I managed to contact 11 care facilities and create weekly to monthly schedules with each of them. Because the Life Cycle was being repaired during this month, I was unable to give out rides. Despite this, I managed to show the bike when it was brought back and network around Camrose for the bike.

#### **June- 94 passengers, 760 interactions**

- There was a slow start to this summer due to the weather, and most of the outreach on the Life Cycle would happen in July. However, I was able to give out **94** rides on the Life Cycle at various facilities. The events/facilities I went out to were:
  - Pine and Spruce
  - Memory Lanes
  - Crossroads
  - Rosehaven
  - Jaywalkers
  - PRIDE Community BBQ
- Besides actual passenger numbers, I estimated that **650** people interacted with the bike at these facilities and events for the month. This reflects those who contacted me about the bike, those who seen me out and about on the bike during outreach or at events, and people who would converse with me about the bike in person.

#### **July- 279 passengers, 1100 interactions**

- July was also marked with bad weather and many rainy days, but that didn't stop the Life Cycle! This month saw a big increase in Life Cycle passengers, with a total of **279**! A majority of these passengers came from the Downtown Camrose Market. Others were as follows:

- Crossroads
  - Memory Lanes
  - Rosehaven
  - Bethany Meadows
  - Rosealta
  - Pine and Spruce
  - Louise Jensen
  - Faith House
  - Viewpoint
- We also had two community members take the Life Cycle out from CPL to take out family members during a family reunion, and another lady who took out her mother for a ride.
  - Besides actual passenger numbers, I estimated that **1050** people interacted with the bike at these facilities and events for the month. This reflects those who contacted me about the bike, those who seen me out and about on the bike during outreach or at events, and people who would converse with me about the bike in person. This month was very high due to market days, which resulted in many folks inquiring or inspecting the bike!

### **August- 169 passengers, 1050 interactions**

- This month slowed down a bit also due to the rain as well as me finishing a week early from work. I still managed to have **169** passengers for August! Facilities attended were:
  - Crossroads
  - Memory Lanes
  - Rosehaven
  - Rosealta
  - Pine and Spruce
  - Louise Jensen
- Besides actual passenger numbers, I estimated that **980** people interacted with the bike at these facilities and events for the month. This reflects those who contacted me about the bike, those who seen me out and about on the bike during outreach or at events, and people who would converse with me about the bike in person.

### **Summer Total- 542 passengers, 3150 interactions!**

- The bike definitely saw plenty of passengers this summer. I was able to go to the Downtown Camrose Market 8 times, and multiple times at 11 different care facilities. Events the bike was at were Jaywalkers, PRIDE community BBQ, Canada Day Celebrations, BVJ Parade, and a Seniors Expo! I also managed to bring the bike out to some parks with the Book Bike this summer.

## **Intergenerational Programming Statistics**

### **July- 168 total attendance**

- **Reading Buddies, Tuesdays and Thursdays 3-4: 70 total attendance:** This program engaged older adults and youth to read stories to one another. Each program involved 5-6 stories, where every one had a chance to read to the group. We had Agnes Hoveland come read to the children to start the year off, and each program involved a variety of healthy snacks. It was successful however I wouldn't have done it twice a week as Thursday's program was very slow compared to Tuesday.
- **Craft Creations for All Generations, Mondays 3-4: 52 total attendance:** This program encouraged all ages to come out and do some fun, environmental related crafts. Crafts ranged from homemade bird houses, planting herbs and flowers, and some fun science experiments such as a DIY lava lamp!
- **Pen Pals, Tuesdays 11-12: 46 total attendance:** This program encouraged all ages to come out and write a letter to those living in care facilities. The purpose of this program was to alleviate isolation that is often felt in care facilities through cute, friendly letters written by the children. These care facilities were also encouraged to write back, if they so wished. This program was incredibly fun, and it was extremely heartwarming when the children would get responses from their pen pal.

### **August- 73 total attendance**

- **Reading Buddies, Tuesdays and Thursdays 3-4: 25 total attendance:** This program engaged older adults and youth to read stories to one another. Each program involved 5-6 stories, where every one had a chance to read to the group. Throughout the summer, we had less people show up on Thursdays. I'd really recommend that if this program is done in the future, it is limited to one day a week.
- **Craft Creations for All Generations, Mondays 3-4: 30 total attendance:** This program encouraged all ages to come out and do some fun, environmental related crafts. Crafts ranged from homemade bird houses, planting herbs and flowers, and some fun science experiments such as a DIY lava lamp.
- **Pen Pals, Tuesdays 11-12: 18 total attendance:** This program encouraged all ages to come out and write a letter to those living in care facilities. The purpose of this program was to alleviate isolation that is often felt in care facilities through cute, friendly letters written by the children. These care facilities

were also encouraged to write back, if they so wished. This program was incredibly fun, and it was extremely heartwarming when the children would get responses from their pen pal.

## **Summer Total: 241 program attendance!**

- Something that I struggled with this summer was creating programs that enticed an older demographic to the library. The majority of attendees for my programs were children, which was wonderful, however I believe the intergenerational programmer should do their best to get older generations to programs. I would recommend perhaps bringing the children to senior homes to read and do crafts with them as a way to bridge those relationship gaps!

## **Outreach Programs:**

- **Timeslips: 2 sessions, 28 participants**
  - This program uses storytelling to help seniors living with dementia think creatively and tell interesting stories. I visited two care facilities this summer and each session was extremely enjoyable for myself and the seniors.
- **Music and Memory: 3 participants**
  - This program allows seniors check out mini iPod's loaded with music they requested. Music can be very soothing, meaningful, and spark nostalgia for the seniors. I had 3 people take out iPod's which I downloaded a list of their favorite artists onto.

## **Positives/Successes**

**Life Cycle:** This summer, I was able to increase the number of rides given out to the senior homes and community. As mentioned above, I made it out to 11 care facilities in Camrose and reached 542 passengers. Riding the bike around Camrose to and from the centers, as well as at Farmers Markets, allowed for a wide audience to see the bike. Many would ask questions and contact me personally about the bike. I was able to train 6 people this summer on the bike and two individuals took the bike out for personal use. Advertising also went well this summer. I put up many posters throughout the community and was able to attend many public events with the bike (Pride BBQ, Canada Day, Seniors expo, etc). This increased engagement with the bike and sparked new interest and questions regarding the bike.

The best part about piloting the bike this summer was seeing how meaningful it was to the seniors. Many would explain to me how they have not been on a bike in decades. Another common comment from the seniors would be about how lovely the bike was,

and how it was such a great opportunity to get outside during the nice summer days. Seasons Retirement Home even sent me and the Book Bikers a tray of cookies to say thank you for visiting them this summer. This goes to show how incredibly special this bike is to the community.

**Programming:** The biggest positive for programming this summer was the Pen Pals program, as I believe this best represented “intergenerational programming”. Children had the opportunity to communicate with seniors in the Camrose community, and if they got a response their faces would light up. The outreach programming I did with Timeslips was a success, because the seniors were really engaged and made some lovely stories, which I have attached below. I was very nervous for this particular program because it can sometimes be difficult to engage seniors in what seems like a silly program, but in my case, it went very well.

## **Challenges**

**Life Cycle:** The biggest difficulty for me was managing multiple life cycle appointments a week, as well as internal programming. The best way to counteract this would be to find volunteers for the bike, but this was another big challenge this summer. Most of the community members who wanted to volunteer with the bike was for personal use with their own family, which is great, but I was also hoping to find more volunteers who would go out to the senior homes as well. Perhaps the best way to deal with this challenge in the future is advertising the bike a few months before the summer so it stays fresh in memory for the community and creating life cycle bike-focused events that could serve as training days for anyone who might be interested.

The weather was also a big challenge this summer. We had many days of rain, wind, and cold weather that would have made the rides unpleasant for the seniors. Because of the weather, I had to cancel many life cycle appointments at the senior homes and a few during the downtown market.

**Programming:** It was very difficult to develop programming that would engage different age groups in Camrose. My goal was to get more seniors out to the programming, but I only ended up having a few come out. I was too stuck on redoing programming from other years because I was worried that different ideas wouldn't work as well as previous summer programming. In future years, I think it is important to ignore these fears and go ahead and be creative with programming. Senior focused programming should have been increased on my part, and I wish I would have advertised for the outreach programs more (Timeslips and Music and Memory).

## **Things to Improve for Next Year:**

- Advertising more throughout the year for the Life Cycle and potentially running training days for the bike to increase the volunteer list for the bike!
- Something I did on occasion this summer was bring the bike to parks with the Book Bike. This allowed for more engagement with the bike and a few more rides in the community! This should definitely continue next year.
- Find more community volunteers to take the bike out to senior homes! This would allow the intergenerational programmer to have more time with other programming and would broaden the scope of the bike to the wider community.
- Develop more senior-friendly/focused programming. It is so important to get seniors to the library! This potentially could be done by developing days with the senior homes where a bus would bring them to the library to attend programming. Another idea was to bring the kids to the senior homes to read and do crafts with the seniors!
- Try to schedule days with the book bike to go to senior homes together. This collaboration is super beneficial for the seniors because while the life cycle goes out with some passengers, the ones waiting for a ride can take out a book or do a craft with the book bikers rather than just wait for a ride!

# Book Bike Board Report 2019

This summer has felt like a revitalizing opportunity for the Book Bike starting with our brand new box and new colour scheme. We attended a wonderful collection of events and completed programming with a host of new and recurring community partners, attracting patrons from previous years as well as patrons who had never heard of the Book Bike before! We also were fortunate enough to receive a grant from the Alberta Emerald Foundation to support some of our programming. While we consider this summer to be a success, we faced quite a few challenges in terms of engagement with patrons and community partners, on top of the usual challenge that is the uncontrollable weather Albertan weather.

## STATISTICS OVERVIEW

Patrons Visited: 4,255

Events Attended: 13

Visits to Markets: 8

Visits to Parks: 28

Visits to Seniors Homes: 8

Community Partners: 16

Shirts Ripped: 2

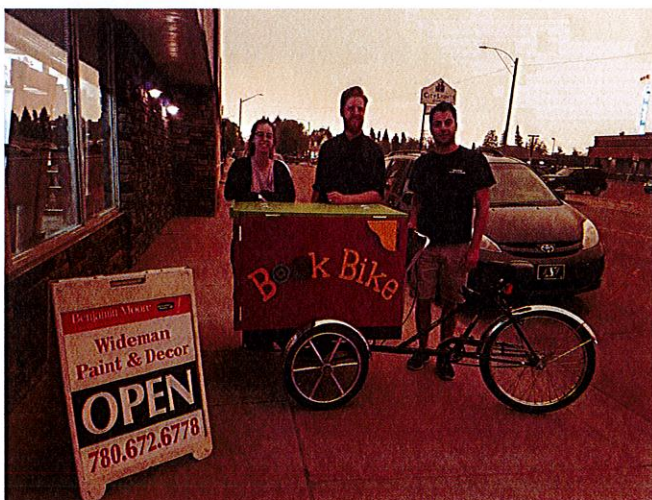
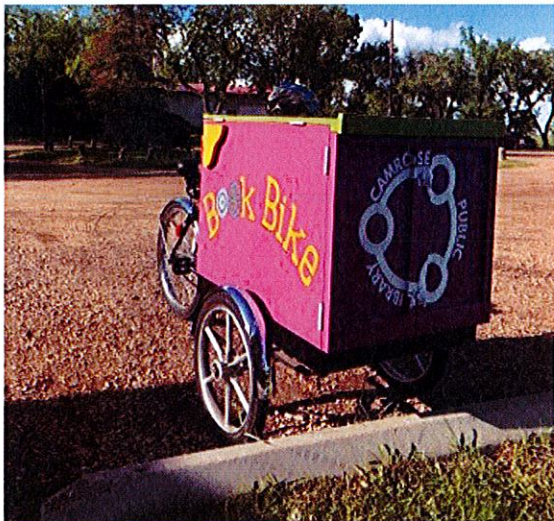




# The Book Bike of the Future

Following the rebranding of the library's logo and colours, the Book Bike was given a revitalization as well! Terry Musgrave built and donated a brand new box for the bike which fits properly into the frame, making biking smoother than ever. The new look was designed by the Book Bike team, and paint for the project was donated by Wideman Paint and Décor. The design features the updated CPL brand colours and logo, as well as the "Connect, Create, Captivate" slogan.

The old Book Bike is still visible at the library as well— it is displayed on the wall outside the Irving Room for all to see!

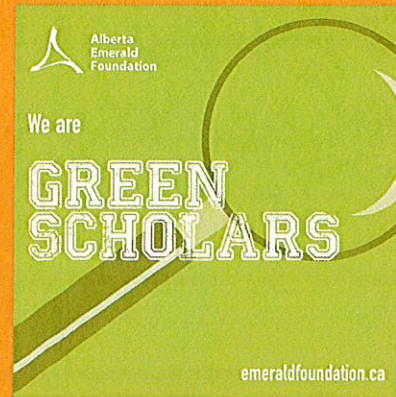


# Youth Environmental Engagement Grant

This summer, the Book Bike was fortunate to receive a grant for \$500 from the Alberta Emerald Foundation to support our programming efforts. We decided to focus our programming on environmental literacy, both with structured programming and with the materials we brought with us on the bike. We completed 13 formal programs for very receptive participants through the Discovery Kids Day Camp and Reading University. Through these structured programs, as well as casual programming in parks, we reached approximately 500 people with environmental literacy programming!

During our structured programming, we did activities such as field guide scavenger hunts, nature art, environmental story time, geocaching, and bug dipping. In our casual programming, we encouraged participants to think about nature and the world they live in, with a focus on living green through conservation and simple tasks like park clean up and plant identification.

We used our grant funds to acquire a collection of new environmental themed books for the library shelves. We also put together a small collection of items to add to our circulation collection that will promote environmental literacy.



# Successes of the Summer

Once again, the Book Bike had a very successful Free Book Day event! We contacted Canadian publishers in May and were lucky enough to receive donations from 9 different publishers, which allowed us to give out books for 3 days, with most patrons taking away between 2 and 10 books! On top of these donations, we were also able to clear out the rest of the donated books from previous years. In total, we provided books to over 300 patrons during the event!

## PUBLISHERS

Orca Publishers

Eschia Books

Owlkids

Lone Pine Publishing

Nimbus Publishing

Folklore Publishing

Pajama Press

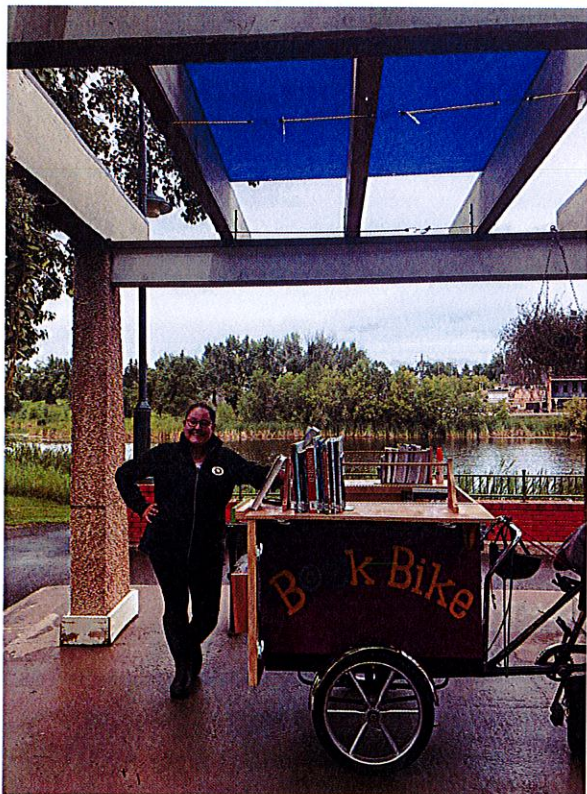
Annick Press

Blue Bike Books



NUMBER OF  
PARTNERS

16



### Community Partners

- Battle River School Division
- Battle River Watershed Alliance
- Camrose Arts Society
- Camrose Chamber of Commerce
- Camrose Pride Community
- Camrose Seniors Coalition
- Camrose Wildlife Stewardship Society
- City of Camrose
- Discovery Kids Day Camp
- Fika Coffeehouse
- Newo Energy
- Rosealta Lodge
- Sacred Arts Café
- Seasons Retirement Community
- Wideman Paint and Decor
- Starbucks Camrose

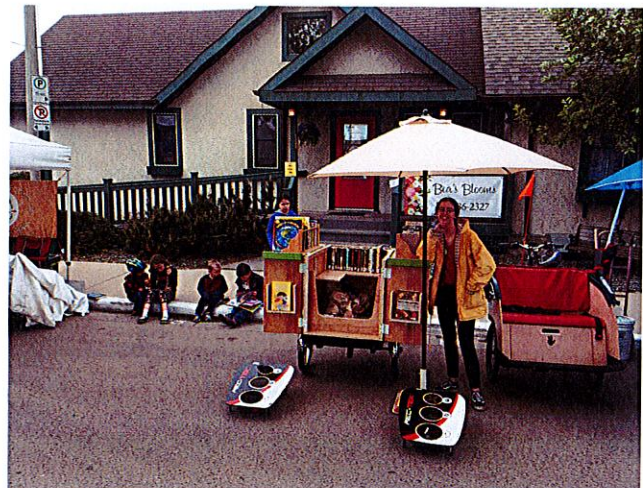
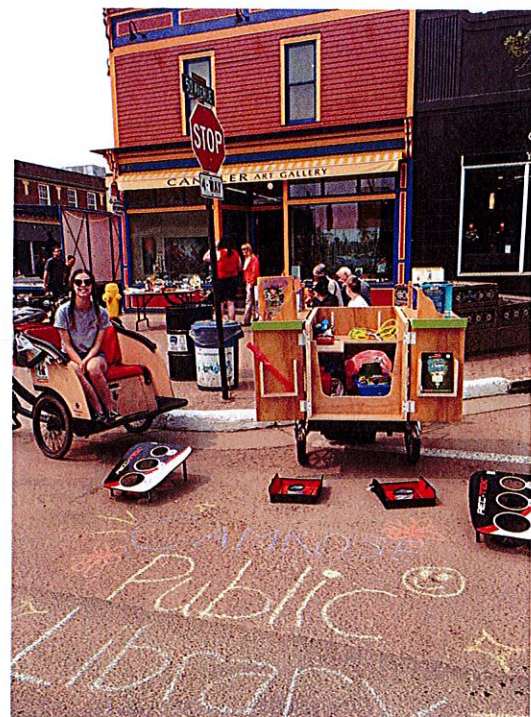
Book Bike

## Community Events

- Arts and Recreation in the Park
- Big Valley Jamboree Parade
- Canada Day Festivities
- Discovery Kids Day Camp
- Downtown Farmer's Market
- Jaywalkers Jamboree
- Newo Energy Solar Event
- Pride Community Barbeque
- Purple Martins Festival
- Reading University
- Senior's Expo
- Service Options for Seniors Café
- Watershed Literacy Day

NUMBER OF  
EVENTS

13



# Challenges of the Summer

While we made some great community connections and facilitated successful programming this summer, we found ourselves hitting more roadblocks than we would have liked to. Our biggest issue was finding people to engage with, along with other sub-issues that relate to that, such as marketing, scheduling, geography, and communication. Our intention with this section of our report is not to complain or criticize, but instead to be used as a guide for how to successfully build the future of the Book Bike.

## **Challenge #1: Engagement**

The encounters we had out in the community were overwhelmingly positive, however, we had far fewer encounters than we had anticipated. This summer was tangibly different from previous ones, we assume mainly because of the inconsistent weather. Parks that were popular in years past were empty for us, and when there were people at the park, they were not interested in interacting with the bike. Because of this, circulation and card sign-up statistics were down from previous years. As well, we had a significant amount of people interested in the bike who were from out of town, and whose libraries were not Parkland members. Lots of these people were intrigued by the bike, but we were unable to check books out to them or sign them up for cards because of this reason.

## **Challenge #2: Physical Limitations**

If the Book Bike is intended to be an outreach tool to reach people who cannot reach the library, it needs to be able to serve areas that are not immediately accessible from the library. We had planned to take the Book Bike to parks further from the library building, but were unable to due to the time and strength demands of the bike. We prioritized time set up rather than travel time this year, but that meant that we had to stick to areas that were near the library, therefore not reaching the more remote neighborhoods.

# Challenges of the Summer

## **Challenge #3: Communication**

We discovered that brainstorming programming with community partners was difficult due to the lack of imagination on their part, as well as their lack of understanding of what the Book Bike could do. This relates to the need for increased Book Bike visibility and promotion throughout the year. When the Library Director and Programmers build community relationships throughout the year, the Book Bike should be kept in mind— propose hypothetical partnerships and programming early in the year so that partners have a better understanding of what we can bring to the table. Publish partnerships in the Interagency Newsletter (both fall and spring) to publicize the kinds of programming being done, and to invite potential partners to contact the Book Bike/library.

## **Challenge #4: Interacting with Vehicles While Biking**

It is very apparent that there is a lack of education in Camrose about how to interact with bikers on the road, let alone with the Book Bike/Life Cycle. We encountered vehicles yielding right of way unnecessarily, as well as crossing onto the wrong side of the road to pass us while biking, overall making the road unsafe for us and other vehicles.

## **Challenge #5: Accessibility Issues**

Most notably in our programming in parks and playgrounds, we encountered a variety of issues relating to accessible access to said parks. We struggled with finding entrances in fences or concrete parking barriers to bring the Book Bike into parks (Duggan Park and the Stony Creek Centre, respectively), pushing the Book Bike up hills to access certain parks (West Park), as well as maneuvering around ruts, puddles, and potholes.

# Challenges of the Summer

## **Challenge #5: Accessibility Issues cont.**

We can only imagine how difficult it must be for people using strollers or wheelchairs to access these parks. This again prohibited the places and patrons that we were able to visit— if the Book Bike couldn't make it into the space, we couldn't provide our services.

## **Challenge #6: Weather**

While it was completely out of our control, the unpredictable and unusual weather we had this summer sincerely restricted what we were able to do for outreach programming. If the rain wasn't too heavy, we were able to bike with a tarp over the Book Bike to make it to a sheltered area, like the gazebos at Jubilee park, but this meant that there were no people at the parks to interact with, and that we ended up going to Jubilee park more than any other area. Throughout the rest of the summer, we had quite a few days where we weren't able to go out at all. We missed multiple Downtown Market days due to rain and saw less engagement during the summer because of less than ideal temperatures. This contributed to our decrease in numbers and made it difficult to reach as many patrons as we wanted.



# Suggestions for the Future

## **Actionable Item: Marketing**

Book Bike visibility needs to be improved throughout the year, as well as the use of the Book Bike Instagram account. Marketing through means other than social media should be explored as well– the digital marquee, cross promotion between businesses and Downtown Camrose, school visits in the fall/bringing the Book Bike to schools when it isn't active to introduce the concept to students. Social media should be used as a tool to build excitement for the Book Bike and SRC leading into the summer, as well as throughout the year to solidify people's recognition of what the Book Bike is.

## **Actionable Item: Scheduling**

While having a schedule of park stops seemed like the right move at the beginning of the summer, we discovered that this restricted our ability to not only reach more patrons but to be able to do more programming outside of parks. We did not have people who were coming to meet us because we had posted our schedule, people just happened to stumble upon us. This meant that there were days where nobody came to the park we were at, despite the fact that it was our scheduled location for that day. We noted a lot more interaction in the afternoons and suggest that in future years, the day of the Book Bike team does not always start at 9am– perhaps it starts at 11am or 12pm to reach more patrons in the afternoon, and/or includes Saturday shifts. However, we did find that mornings were a good time to visit senior's homes and Reading University. Dropping the formal schedule and instead pushing for more social media engagement to follow where the bike will be as an outreach tool may lead to higher engagement for future summers.

# Suggestions for the Future

## **Actionable Item: Scheduling cont.**

Additionally, there is no reason why the Book Bike can't go out during May and June to begin to build relationships with senior's homes specifically. Connection between the Book Bike and senior's homes should be made in May alongside the Intergenerational Programmer, and face-to-face meetings should be set up to ensure the programming being brought to these facilities is what the facilities actually want/need. May and June should focus more on being outreach workers and learning what that entails, rather than spending the majority of the time planning for programming going on inside the library, such as the Kick-Off Tea Party.

## **Actionable Item: Training**

Due to the fact that Polaris was very new and that all the staff were still getting comfortable using it, our circulation training was very lacking. For future summers, we suggest scheduling the summer students for a full 8 hour circ shadow shift to learn the ins and outs of circulation, as well as the materials available to patrons. This should also include an in-depth explanation of ME and TAL cards, and what that means for the Book Bike.

Book Bikers need to have a solid understanding of the current (and past) outreach services and programs, especially book delivery. There should be a meeting/ ongoing communication between the Adult Programmer, the Intergenerational Programmer, the Book Bike Programmers, and Outreach Workers beginning in May to ensure there is not overlap or confusion in what is being offered, and so that the summer students have the proper answers to questions about outreach services when out in the community.

All summer students should be trained on how to ride the Life Cycle, and should have First Aid training alongside their CPR/AED/Naloxone training.

# Suggestions for the Future

## **Actionable Item: Physical Limitations**

Having an electric assist for the bike would make reaching playgrounds in newer residential areas much more feasible. Those areas could also be visited more freely if there isn't a set schedule to follow, i.e. having to be to a specific location for a specific time, which impedes the length of time allowed for spending at the park.

## **Actionable Item: Interacting with Vehicles While Biking**

As of July 16th 2019, the Book Bike has been in contact with Constable Kelly Bauer about producing a social media campaign detailing how to interact with bicycles and the Book Bike when driving. This campaign did not come to fruition this summer, but we strongly encourage that this be revisited in the fall so that it can be made public in the spring. This is something that should be continued by the Library Director to ensure the safety of the Book Bike employees in the summer. If nothing else, the Library's social media should be used to inform residents about the return of the Book Bike, and what it means to interact with it while driving. Posts on Facebook about the importance of treating bikers as vehicles could do wonders for driver's understanding and biker safety.

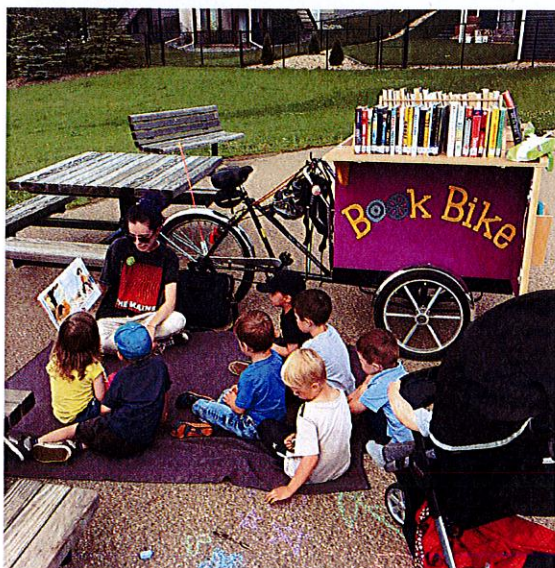
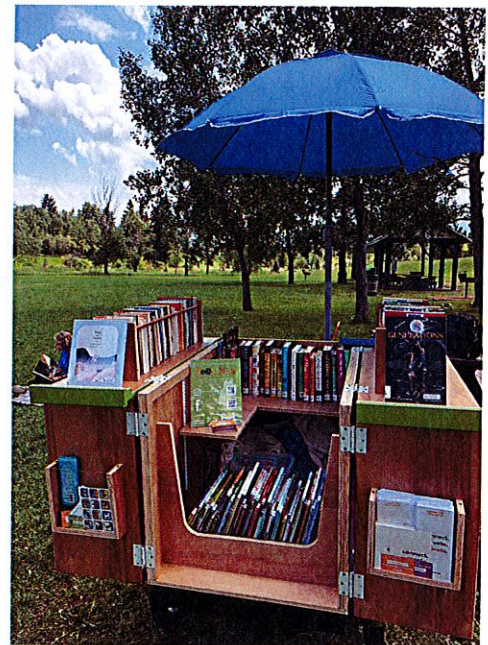
## **Actionable Item: Accessibility**

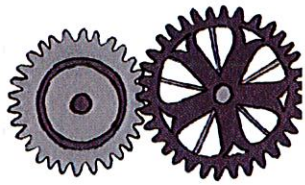
Advocacy from the Board and the Fellowship on behalf of the library and the Book Bike for properly accessible greenspaces in Camrose would improve the reach of Book Bike services and ultimately allow us to effectively reach sections of the community we are currently unable to.

# Other Suggestions for Success

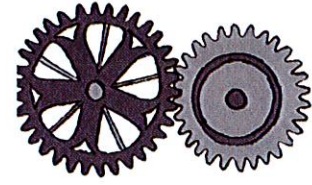
## Purchases:

- Square Reader for processing fines/county card payments while on bike
- Market tent for Downtown Market– we missed more markets than we would have liked to due to rain, and a stand-up market tent would have allowed us to be at the market even if it was raining.
- Electric assist/motor for bike

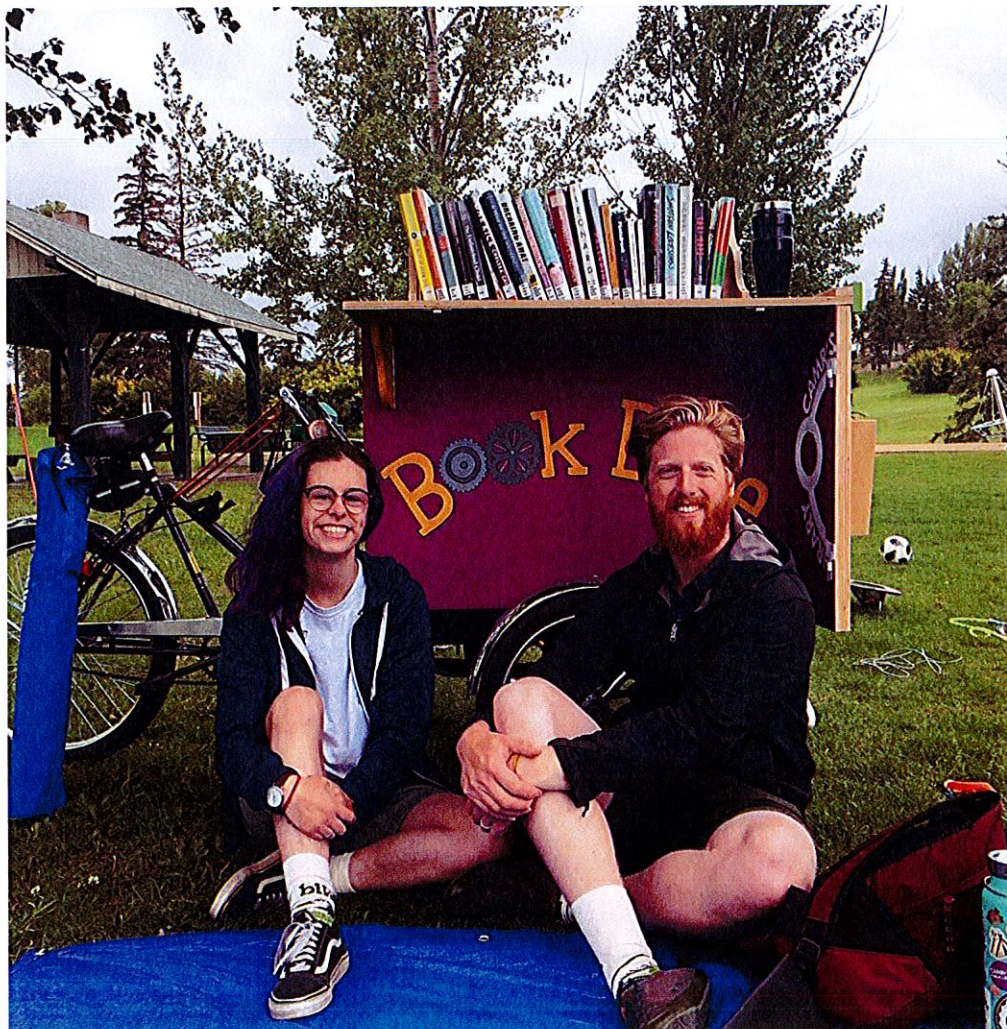




# Conclusion



To sum it all up, we had a really great summer despite the setbacks we encountered, and we think that next summer has the ability to be even better with the changes we have suggested. We provided books, programming, and smiles to the community of Camrose and had a good time doing so! We are leaving this summer with strong thighs, sun tans/burns, and a greater passion for outreach work. We had a blast biking around and hope that someday we find jobs we love as much as we loved this one!



# Summer Reading Club Board Report 2019

This summer came and went faster than our ice cream cones melted on a hot day! We started our summer planning both the Summer Kick-off Birth-Tea Party and the Summer Reading Club. We began promoting our programming in schools throughout Camrose later in May, reaching over 500 children through assemblies and classroom visits at 4 Camrose schools. When we were not travelling to various schools, we were busy planning fun activities and programs to provide during July and August. Luckily for us, we worked very well together which opened our potential programming possibilities. After doing everything from taking extra time to learn how to play Dungeons and Dragons to practicing story time, we facilitated a summer full of programming bringing in 175 registered children and a total of 1519 participants in 117 programs. Here are some of our highlights and setbacks from SRC 2019!

## **Teen Snack and Chat**

We were pleasantly surprised with how many teens joined us for the Teen Snack and Chat programs. We have more experience providing programs for children, so coming up with ideas for teen programming was a bit of a challenge. We decided to leave this program a bit more open ended and instead of planning everything in May and June, we asked the teens for their input. We planned the very first program, but after that we asked the teens what sort of activities and meals they wanted and worked from there. For the most part this worked well, however we did have the issue of that often the teens were quite indecisive and were not always willing to openly share their ideas.

## **Game On (Teens)**

For our Game On teen program, we wanted to continue with last summer's Dungeons and Dragons program. As neither of us were familiar with the game, earlier in the summer we had our coworker Jennifer McDevitt start our own campaign so we could learn how to play. This was incredibly helpful as we were not comfortable providing a program in which we had no experience. We also brought in a volunteer Dungeon Master from the community who was able to help us run the program smoothly, and frankly was just amazing! As teens are typically a harder group to encourage to use the library, we were thrilled to consistently see high numbers at this program. Due to the popularity of this program, we are hopeful it will continue throughout the year.

## **Books and Bikes**

Books and Bikes was another popular program this summer. Teaming up with the Book Bike is a great way to promote not only the awesome programming we provide at the library, but all the outreach options available as well. As much as we love making crafts inside, it is great to have an opportunity to get kids activity and outside. Many of the kids really enjoyed having a chance to ride alongside the Book Bike, and we had some parents comment on their appreciation of us teaching their kids proper bike safety and road rules.

## **Creative Kitchen**

As expected our Creative Kitchen program was once again very popular. Because of this popularity we did face a few challenges. The first issue we found was that having so many children limited what types food creations we could make. We simply do not have the space or resources to provide a true “cooking” class for kids. Instead, we were limited to snacks which required no actually cooking or baking, and that would be easily distributed and contained. The program was open to 5-12-year-olds, and was originally planned to run for two hours. We quickly found that with the number of children of this wide age range, it was not possible to run the program for the full two hours and keep them all engaged. We solved this by cutting the program to one hour, which allowed the children to leave after their snack was made. This helped us immensely as we were able to better quality programming for a shorter time rather than mediocre programming for a longer time.

## **Fun-tastic Fridays**

The goal of Fun-tastic Fridays programs was to provide something a little different that could include the whole family. We started the summer with very full programs which led to a few struggles including finding room for latecomers and controlling the volume of chatter, but attendance eventually settled into a more reasonable, but still high, number of participants. Two of our best attended Fun-tastic Fridays were Reading with Royalty – where we brought back local Drag Queen Robin Bank\$ to read stories and host a dress-up party after – and Kompany Family Theater’s interactive performance of “Secrets of the Curious Creepy Crawlies”. For most of the other programs, we teamed up with Battle River School Division’s Mental Health Capacity Building Program. They provided free workshops on fun strategies to promote mental health literacy for children. Some of these activities included yoga, aromatherapy clay modelling, and calming glitter jars. Our final Fun-tastic Friday program of the summer was dedicated to a Bookworm Party because the children worked hard to meet and exceed our reading goal of 15000 minutes of reading! We had crafts, games, prizes and a special appearance by the Ice Cream (Book) Bike!

Overall, we had a fantastic summer. It was a wonderful experience to work alongside coworkers who quickly became friends. We had a great group of kids who came regularly to our programs and, while at times it could be overwhleming, it was an incredibly fulfilling experience. We are hopeful that next year’s group of summer students will enjoy their time at the Camrose Public Library as much as we did!

Respectfully submitted,

Liana Nand and Juanita Hohm

Wednesday July 3	Boys	Girls	Total
SRC 5-8		3	9
SRC 9-12		8	3
Books and Bikes		5	11
Game Time		11	9
			20
Thursday July 4	250 minutes		
SRC 5-8		6	7
SRC 9-12		7	6
Game on		5	5
			10
Friday July 5	225 minutes		
SRC 5-8		1	8
SRC 9-12		4	6
Fun-tastic Fridays		11	21
			32
Monday July 8	228minutes		
SRC 5-8		5	4
SRC 9-12		4	4
Kids Movie		12	14
Maker Monday		9	7
			16
Tuesday July 9			
Creative Cooking		17	16
Teen Snack and Chat		2	4
			33
Wednesday July 10	210 minutes		
SRC 5-8		4	5
SRC 9-12		1	4
Books and Bikes		9	12
Game time		11	10
			21
Thursday July 11	130 minutes		
SRC 5-8		4	6
SRC 9-12		4	4
Game on		5	9
			14
Friday July 12	155 minutes		
SRC 5-8		3	4
SRC 9-12		2	2
Fun-tastic Fridays		13	14
			27
Monday July 15	1015 minutes		
SRC 5-8		2	3
SRC 9-12		1	4
kids movie		4	10
maker Monday		5	8
			13



Tuesday July 16	2730 minutes		
Creative cooking	22	32	54
teen snack and chat	3	3	6
Wednesday July 17	580 minutes		
SRC 5-8	4	5	9
SRC 9-12	1	6	7
books and bikes	8	8	16
game time	11	6	17
Thursday July 18	260 minutes		
SRC 5-8	5	3	8
SRC 9-12	2	5	7
game on	7	6	13
Friday July 19	367 minutes		
SRC 5-8	2	7	9
SRC 9-12	2	5	7
Fun-tastic fridays			42
Monday July 22	150		
SRC 5-8	3	7	10
SRC 9-12	1	9	10
kids movie	5	12	17
maker Monday	3	16	19
Tuesday July 23			
Creative cooking	3	24	27
teen snack and chat	3	4	7
Wednesday July 24	425 minutes		
SRC 5-8	3	8	11
SRC 9-12	5	8	13
books and bikes			28
game time	9	10	19
Thursday July 25	315 minutes		
SRC 5-8	2	4	6
SRC 9-12	4	9	13
game on	3	4	7
Friday July 26	435		
SRC 5-8	1	10	11
SRC 9-12	3	8	11
fun-tastic fridays			65

Monday July 29	1623 minutes		
SRC 5-8	2	9	11
SRC 9-12	3	6	9
Kids movie	3	11	14
Maker Monday	4	7	11

Tuesday July 30			
Creative cooking	10	22	32
teen snack and chat	1	2	3

Wednesday July 31	280		
SRC 5-8	4	10	14
SRC 9-12	4	6	10
books and bikes	7	13	20
game time	8	8	16

Thursday August 1			
BVJ Parade	2	8	10
Game on	3	3	6

Friday August 2	632 minutes		
SRC 5-8	1	6	7
SRC 9-12	5	3	8
fun-tastic fridays	5	9	14

Tuesday August 6			
creative cooking	8	14	22
teen snack and chat		5	5

Wednesday August 7	340		
SRC 5-8	5	6	11
SRC 9-12	1	6	7
books and bikes			15
game time	8	9	17

Thursday August 8			
SRC 5-8	1	4	5
SRC 9-12			32
game on	5	2	7

Friday August 9			
SRC 5-8	4	6	10
SRC 9-12	2	3	5
fun-tastic fridays	5	9	14

Monday August 12

SRC 5-8	2	3	5
SRC 9-12	1	3	4
kids movie	5	6	11
maker Monday	3	2	5

Tuesday August 13

creative cooking	18	16	34
teen snack and chat	3	3	6

Wednesday August 14

SRC 5-8	3	6	9
SRC 9-12	1	5	6
books and bikes			16
game time	9	5	14

Thursday August 15

SRC 5-8	3	5	8
SRC 9-12	2	3	5
game on	6	4	10

Friday August 16

SRC 5-8	1	5	6
SRC 9-12	1	3	4
fun-tastic Friday	6	14	20

Monday August 19

SRC 5-8	1	7	8
SRC 9-12	3	4	7
kids movie	5	7	12
maker Monday	1	2	3

Tuesday August 20

creative cooking	7	11	18
teen snack and chat	2	3	5

Wednesday August 21

SRC 5-8	2	6	8
SRC 9-12	4	5	9
books and bikes	4	9	13
game time	9	4	13

Thursday August 22

SRC 5-8	1	4	5
SRC 9-12	6	1	7
game on	5	2	7

Friday August 23

SRC 5-8	1	5	6
SRC 9-12	2	3	5
fun-tastic fridays	8	11	19
TOTAL Kids in all programs:			1519

# 2019 Social Media and Marketing Coordinator Board Report

compiled by Jennifer McDevitt

It was an honour and a thrill to return to CPL as the Social Media and Marketing Coordinator for a second summer. I had an excellent four months taking hundreds of pictures, collecting and analyzing data, and supporting the awesome people who worked alongside me.



## Social Media

Thanks to great permanent staff and my work last summer, I had less to do for social media in general this summer. In addition to posting about other things going on around the library, I kept the social media up to date with everything the Summer Reading Club, Book Bike, and Intergenerational programmers were doing, including making graphics and events. I worked with Parkland to update the website for the summer and helped the SRC set up their online registration, and I assisted the Book Bike with their Free Book Day campaign. Hopefully this contributed to the great numbers everyone had at their programs and events this summer! Some of our best posts from the summer in terms of reach and engagement are on the next couple pages.



INSIGHTS

See More

**2.3K**  
People Reached  
+7 last 7 days

**75**  
Responses  
+1 last 7 days

Track ticket sales on your next event by adding a ticket link

Audience  
**Women 35-44**  
29% of total reach

AUG 20

### Kids Creative Kitchen

Public · Hosted by Camrose Public Library

Kids Creative Kitchen was by far our most popular SRC program, both in person and online!



Camrose Public Library

Published by Jennifer McDevitt [?] · July 9 · 🌐

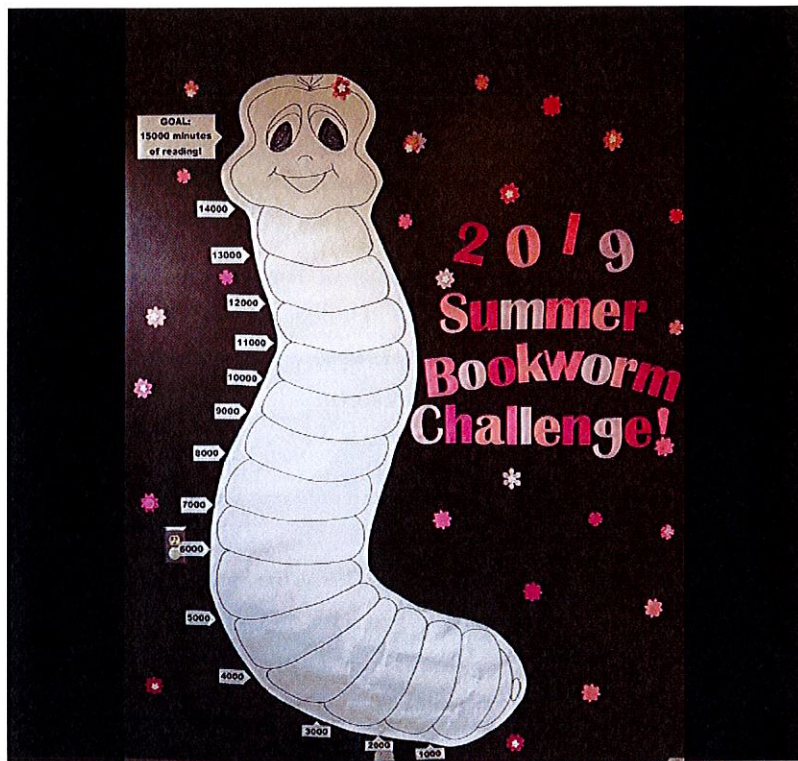
Thanks to everyone who came out for Kids Creative Kitchen! We had the best time with all of you. 🥰👏🍪



797  
People Reached

151  
Engagements

Boost Post



**Camrose Public Library**  
 Published by Jennifer McDevitt (?)  
 · July 2 · 🌐

Summer Reading Club starts tomorrow morning! Kids can bring in their reading logs all summer long and help us bring colour back into Herman the Bookworm's life. 🐛📖

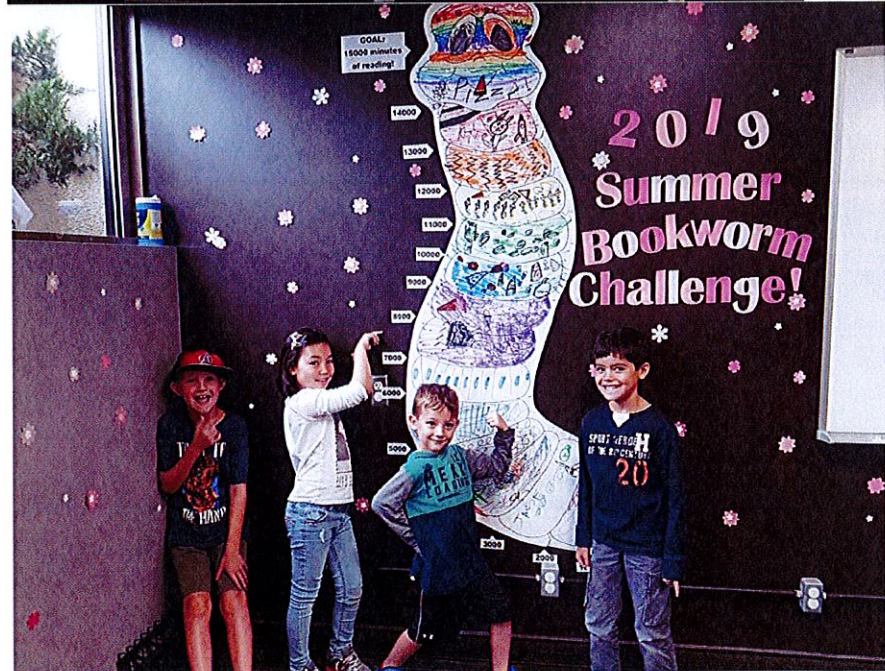
📍 Tag Photo 📍 Add Location ✎ Edit

**889** People Reached **66** Engagements [Boost Post](#)

👍❤️ 26 4 Shares

👍 Like 💬 Comment ➦ Share 🌐

🐛 Write a comment... 😊 📷 📄 🗨️



**Camrose Public Library**  
 Published by Jennifer McDevitt (?)  
 · August 12 · 🌐

We reached our reading goal with time to spare!! 🎉 The Summer Reading Club unlocked a party on August 23rd at 1 p.m., and everyone is invited to celebrate with us!

📍 Tag Photo 📍 Add Location ✎ Edit

**685** People Reached **73** Engagements [Boost Post](#)

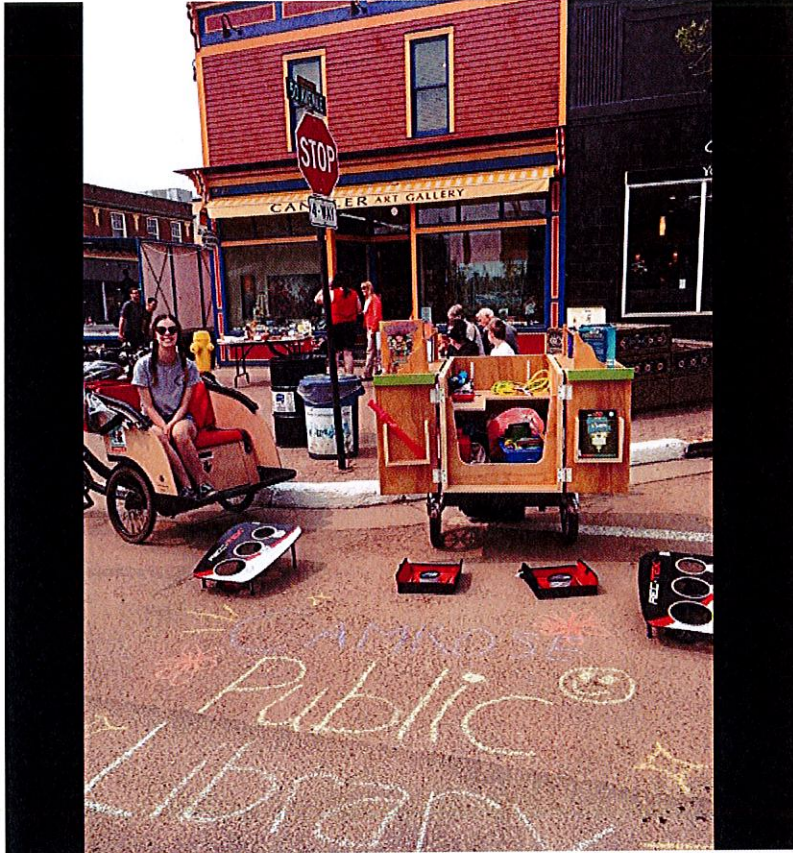
👍❤️👤 31 1 Comment

👍 Like 💬 Comment ➦ Share 🌐

Most Relevant ▾

Brent J Priegnitz Barb Gilliat could do a winter reading challenge with a pizza party if they make it! Sept to Dec 15  
 Like Reply Message · 1w

🐛 Write a comment... 😊 📷 📄 🗨️



**Camrose Public Library**  
 Published by Jennifer McDevitt [?]  
 · May 31 · 🌐

First outing of the summer for our Book Bike and Life Cycle ✓✓✓ Come hang out with us at Jaywalkers!

📍 Tag Photo 📍 Add Location ✎ Edit

676 People Reached 98 Engagements [Boost Post](#)

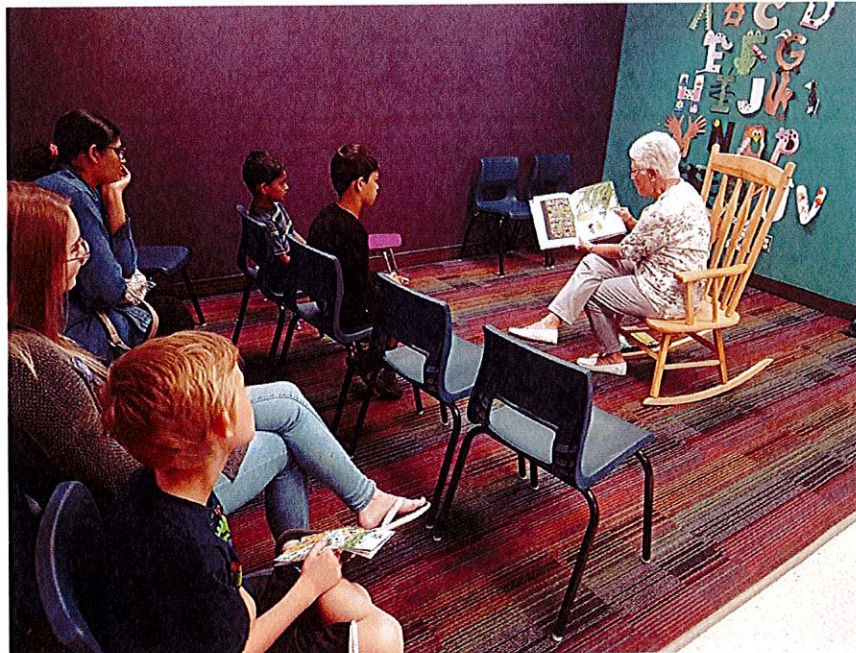
👍❤️ 44 1 Comment 1 Share

👍 Like 💬 Comment ➦ Share 🌐

Most Relevant ▾

Jenn Bean What cool bikes  
 Like · Reply · Message · 11v

Write a comment... 😊 📷 🗨️ 🗨️



**Camrose Public Library**  
 Published by Jennifer McDevitt [?]  
 · July 8 · 🌐

Thanks to Agnes Hoveland for reading to us last week at Reading Buddies! All ages are invited to read together tomorrow from 3-4 p.m.

📍 Tag Photo 📍 Add Location ✎ Edit

713 People Reached 43 Engagements [Boost Post](#)

👍❤️ 29 1 Comment

👍 Like 💬 Comment ➦ Share 🌐

Most Relevant ▾

Sheilagh Ross Great on Agnes and lucky kids!  
 Like · Reply · Message · 6w

Write a comment... 😊 📷 🗨️ 🗨️





Camrose Public Library

Published by Jennifer McDevitt [?] · August 6 at 10:50 AM · 🌐

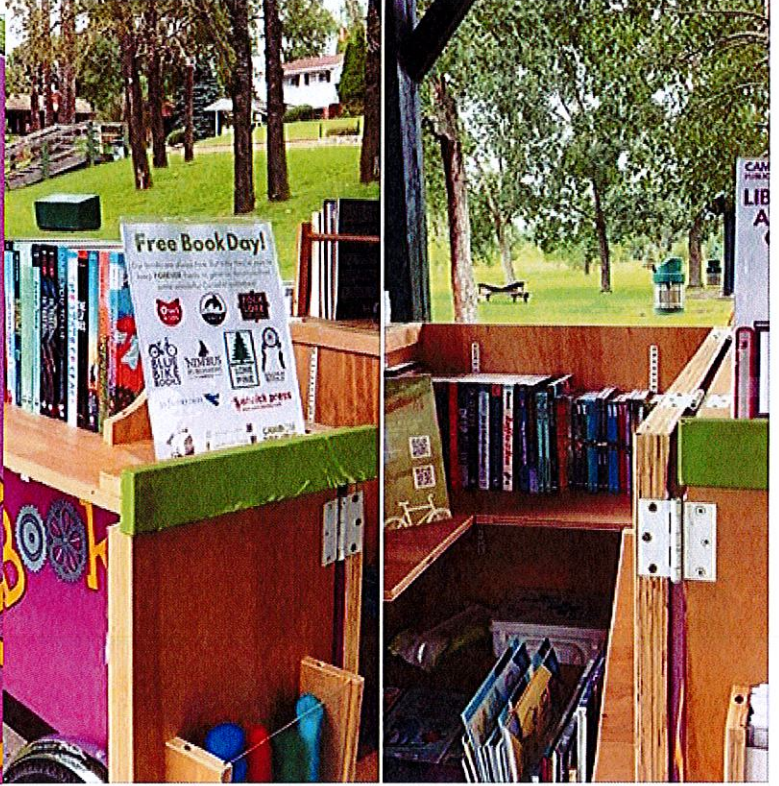
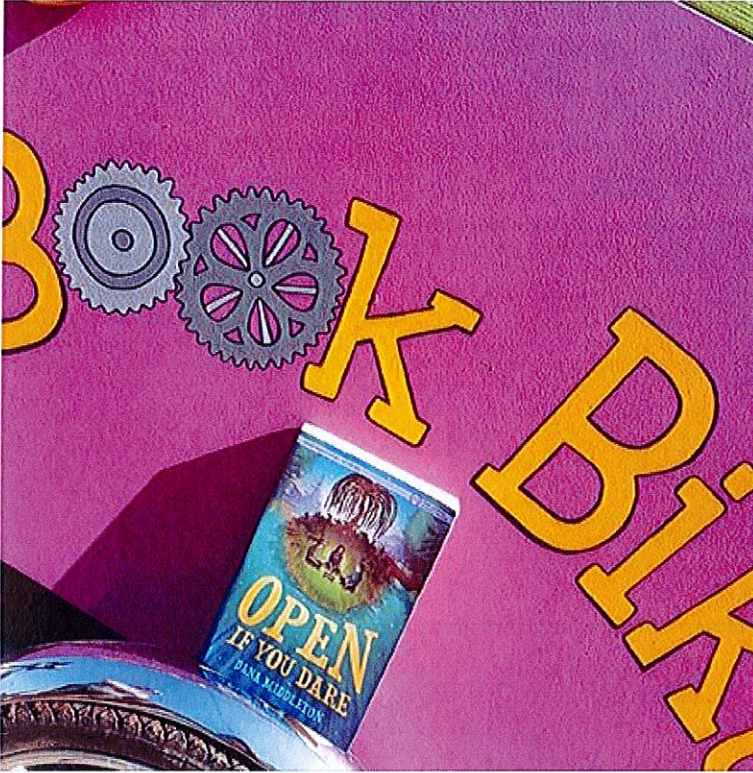
It's Free Book Day next Monday, and we're leading up to it with a contest!  
📖 Find this book in a Little Free Library somewhere in Camrose and bring it to the Book Bike on August 12 to win a \$5 coffee shop gift card! 🎁



Camrose Public Library is at Jubilee Park.

Published by Jennifer McDevitt [?] · August 12 at 10:33 AM · Camrose, AB · 🌐

Free Book Day is here! Catch the Book Bike at Jubilee Park today until about 3:30 and give some lucky books a forever home 📖 🎁



🌱 Get More Likes, Comments and Shares  
Boost this post for \$30 to reach up to 7,300 people.

🌱 Get More Likes, Comments and Shares  
Boost this post for \$30 to reach up to 7,300 people.

937  
People Reached

44  
Engagements

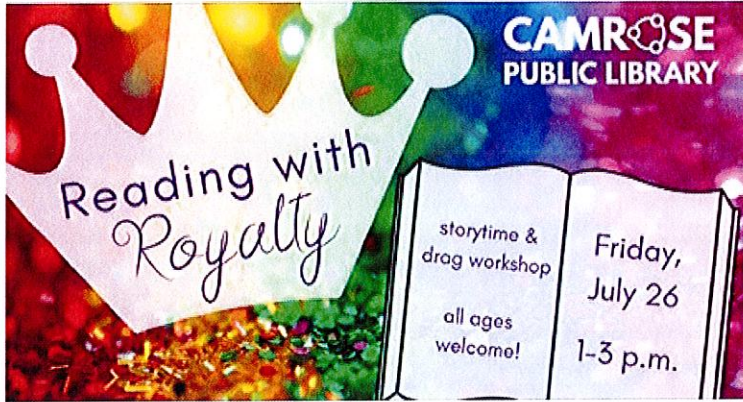
Boost Post

1,209  
People Reached

113  
Engagements

Boost Post

People told the Book Bike they came for Free Book Day because they saw the Facebook post! \o/



INSIGHTS See More

<p><b>2.4K</b> People Reached +0 last 7 days</p>	<p><b>37</b> Responses +0 last 7 days</p>
<p>Track ticket sales on your next event by adding a ticket link</p>	<p>Audience</p> <p><b>Women 25-34</b> 26% of total reach</p>

English (US) · Français (Canada) · Español +

**JUL 26** **Reading with Royalty**  
Public · Hosted by Camrose Public Library and Camrose Pride Community

**Camrose Public Library**  
Published by Jennifer McDevitt [?] · July 26 at 3:51 PM · 🌐

Thank you so much to everyone who came to Reading with Royalty, and a big thanks to our drag queen Robyn Bank\$! We had an absolute blast reading stories and dressing up! 🧡💜👑



- Most Relevant ▾
- Write a comment... 😊 📷 🗨️ 🗑️
- Carol Breitreutz** What a royal treat to see these photos and know that this great event to promote inclusion is continuing and getting better and bigger every year! Congratulations! 🧡💜👑  
Love · Reply · Message · 3w 👍❤️ 6
  - Deb Cryderman** So pleased you do this! What a wonderful way to be part of an inclusive, loving community!  
Like · Reply · Message · 3w 👍❤️ 5
  - Candy Morningway** As always, it was so much fun. Thanks for creating such an incredible, inclusive space for all of us.  
Love · Reply · Message · 3w 👍❤️ 5

898 People Reached      472 Engagements      [Boost Post](#)

I can safely say that a 52.6% engagement rate (number of people who not only saw the post but also interacted with it) is incredibly good for a post on our Facebook page! Once again, despite needing to respond to a complaint letter about it, I had a blast helping put on Reading with Royalty and felt lucky to be part of such an inclusive library.

## Survey

My big project for the summer was the patron satisfaction survey. I developed the questions for the survey with help from Robyn, Shannon, and Kelly and eventually settled on a set we thought would get us the feedback we wanted.

We distributed the survey in a variety of ways: having copies of the survey at the Birthtea Party, bookmarks in patron's books and a display at the circulation desk, putting the survey itself in the newspaper, sending survey cards out with the Book Bike, putting a banner at the top of our website, social media posts, and spending a morning outside talking to everyone who came into the library. We also provided an incentive in the form of being entered in a prize draw for a custom gift basket. Lesley Barrott won and chose to have her gift basket instead be a donation to the Camrose Food Bank.

Overall, most people were happy to contribute, and we got a few people who wanted to share stories for our centennial celebration, though not near as many as we'd hoped for. An analysis of the data we collected is attached to this report.

Camrose Public Library  
Published by Jennifer McDevitt [?] · July 8 · 🌐

We want to hear your thoughts on our programs and services! Fill out this 5-minute survey before August 15 and be entered in a prize draw:  
[bit.ly/2019CPLsurvey](https://bit.ly/2019CPLsurvey)

**Help us bring you  
the resources, services, and  
programs that you want!**

[bit.ly/2019CPLsurvey](https://bit.ly/2019CPLsurvey)

Share your library story by August 15  
and be entered to win a prize!

**CAMROSE  
PUBLIC LIBRARY**

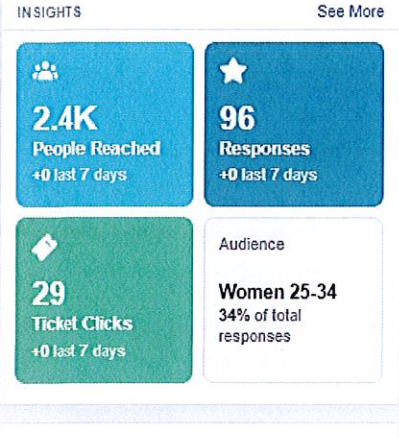
1,448 People Reached      101 Engagements      Boost Post

👍❤️👍 10      12 Shares

The first Facebook post re: the survey.

## Social Media Insights

One of my goals was to see how our social media posts have been performing in order to inform what kind of posts we make in the future. To do that, I made a year-long breakdown of our Facebook posts based on post type and engagement/reach. This revealed that we get the most engagement on posts that we share, posts that include our community partners, and posts we make from programs and events. [You can see that spreadsheet here.](#) I also added onto the social media handbook I made last year so that staff know how to look at how posts are doing in the future.



**JUN 25** Summer Kick-Off Birth-Tea Party  
Public · Hosted by Camrose Public Library

### Birth-tea Party

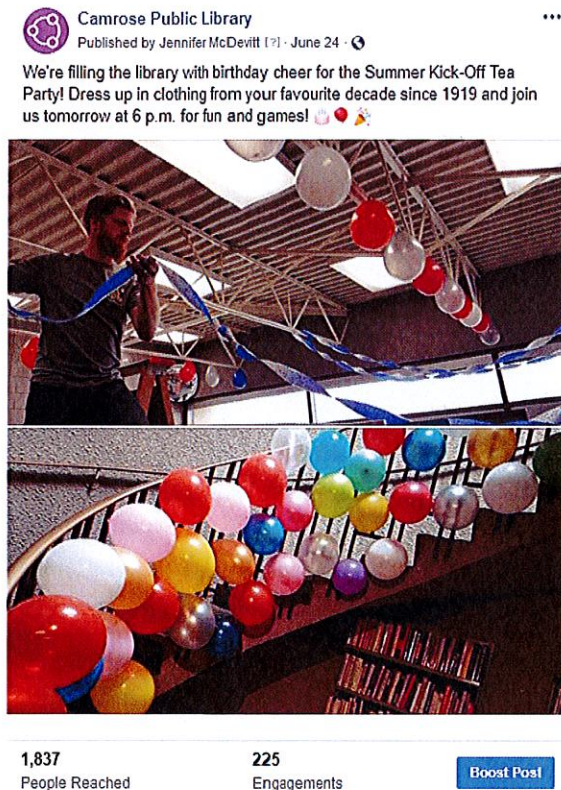
I worked with the other students to plan and throw the Summer Kick-Off Tea Party, providing support with coordination and brainstorming. I made all the signage, posters, and invitations for the party, and I helped with set-up and takedown. It was very helpful to have the experience of last year to inform the decisions we made this year, and we were very happy with how the party went!

### Providing Support

A large amount of my time this summer was spent supporting the other summer students. Along with being on-call for additional help, I provided help with Books & Bikes and Kids Creative Kitchen weekly, and I helped prep Liana and Juanita to do their Dungeons and Dragons program, as well as running a session when our volunteer Dungeon Master couldn't make it.

I did my best to help the Book Bike with promotion all summer, and I covered for Sarah the week and a half she was on vacation, as well as covering for Elliot at a few market days at the end of the summer. I also supported some of the prep for the Centennial Celebration by designing invitations and starting on the slideshow.

My recommendation going forward, based on my experience both last year and this, is that this position's job description and title be updated to be designated summer support. This person could still be point on social media and take on a project in May and June, but their main role would be helping the other students and full-time staff during the busy summer months. This way we could say yes to more opportunities for partnerships, especially with the Book Bike and Life Cycle; the other students would know that they have someone to rely on to fill in where needed; and the person in this role would be prepared for that to be part of their job.

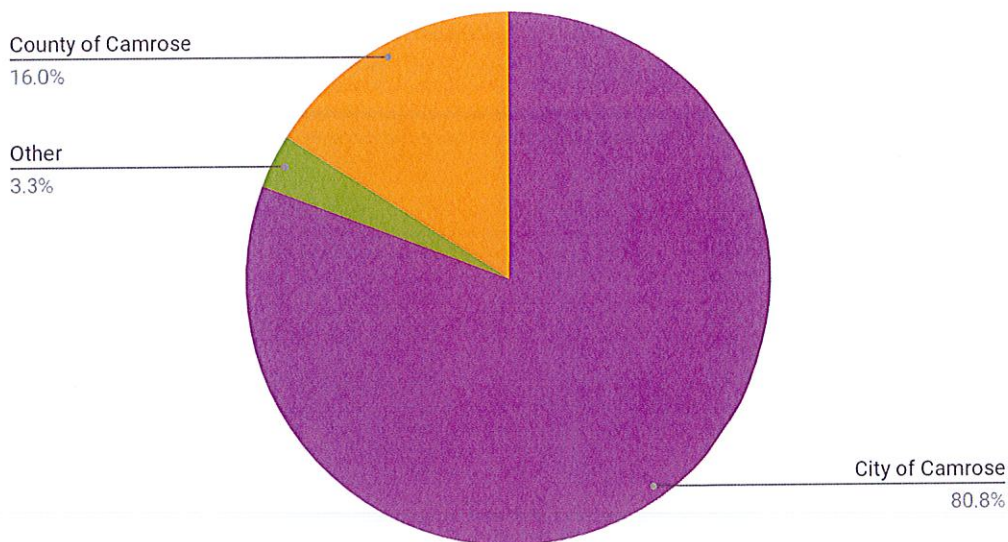


## 2019 Survey Analysis

We had 215 total responses from July 9 - August 15. Questions asked can be viewed in the appendix that follows.

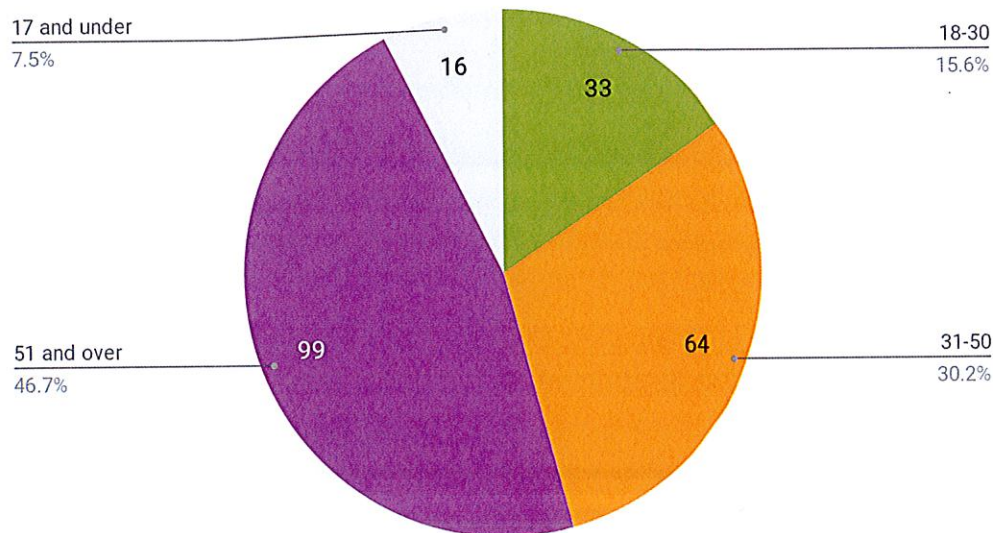
### Demographics

Do you live in the City or County of Camrose?



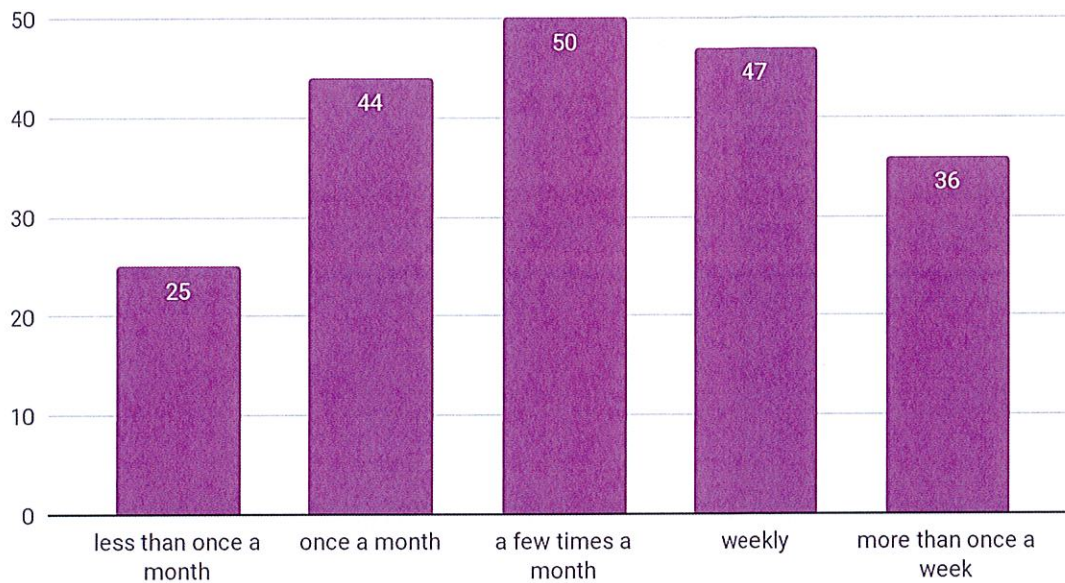
173 respondents (80.8%) were from the City of Camrose, 34 (15.9%) were from the County of Camrose, and 7 (3.3%) were from elsewhere. Considering that of the total population of the county and city, 30% of residents live in the county, and that there are 4 other libraries within the county limits (Bashaw, Bawlf, Hay Lakes, Edberg) plus close by ones like Daysland and Maskwacis, nearly 16% is a pretty significant number of county residents.

Age of Respondent



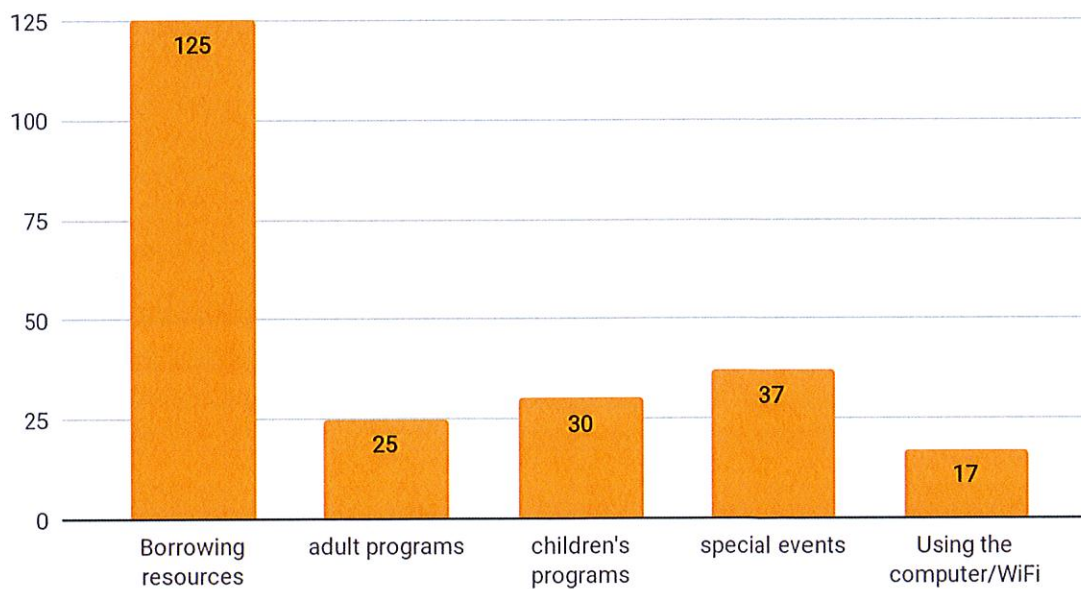
## Engagement with the Library

How often do you usually visit the library?



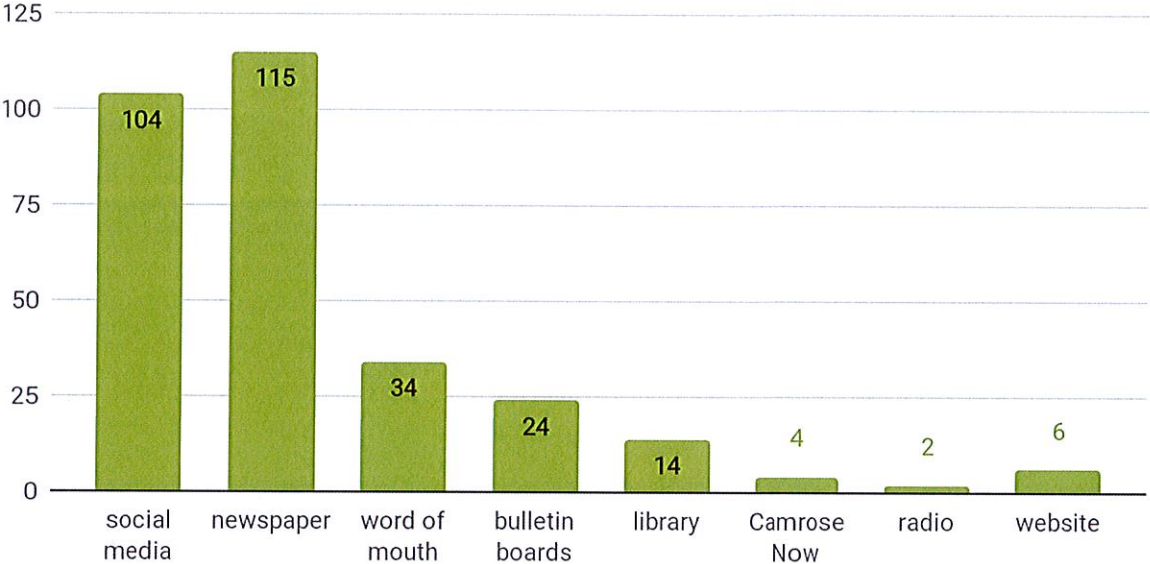
Respondents were a fairly even mix between people who visit the library very often and those who visit less often. We reached less people who don't regularly visit the library. Of these people, most do so in order to borrow resources, but they generally also then come to programs and events.

What do you usually visit the library for?



**Promotion**

Where do you usually find out about community events in Camrose?

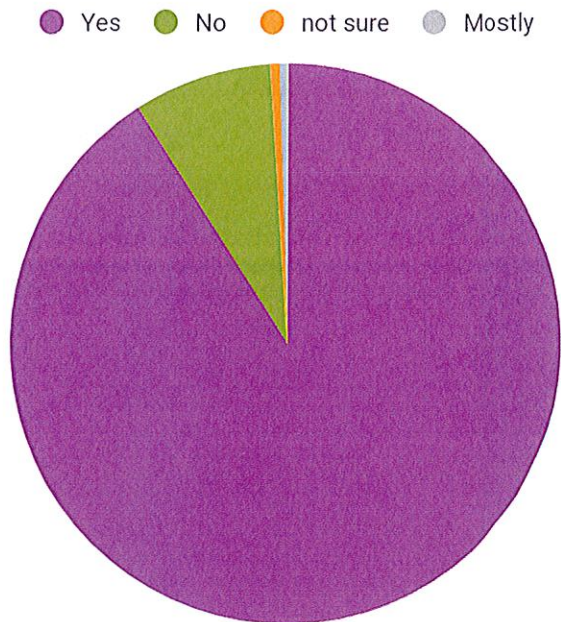


104 people (48.4%) said they usually find out about community events from social media, while 115 (53.5%) said they find them in the newspaper. 22 of these specified the Morning News, while 12 cited the Booster.

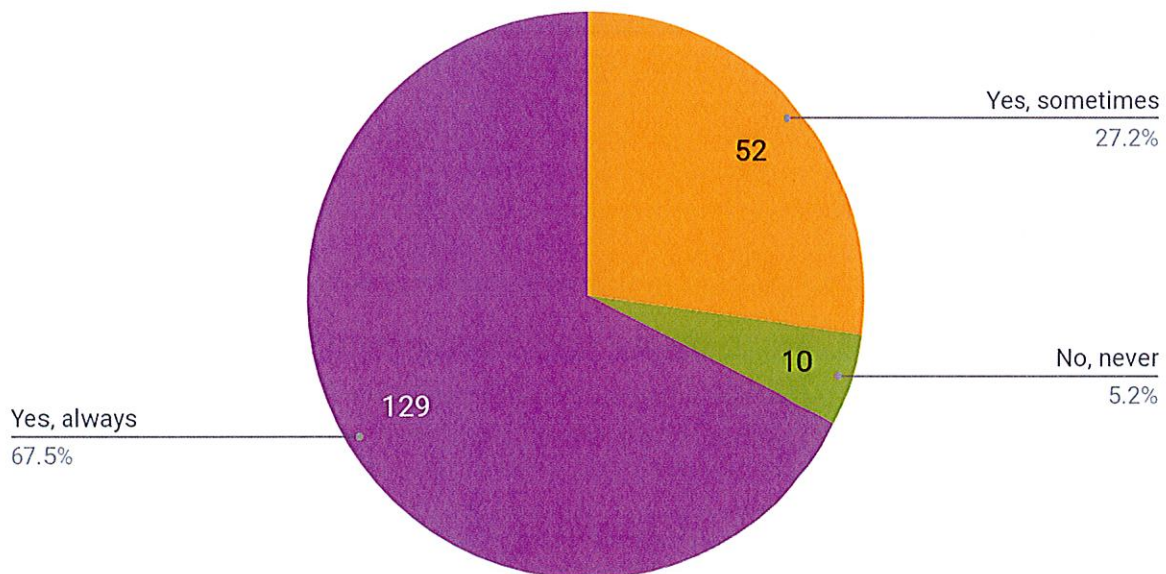
56 people responded that they would prefer to get news about the library from a monthly newsletter, and 68 people (31.6%) provided their email for newsletter purposes. 100 people (47%) would prefer to get info from social media. 6 people said they'd prefer a newspaper of some sort, and 33 said they'd like to get it in person.

## Customer Service

Do you feel that staff enjoy their jobs?



Do you feel welcome when you enter the library? Are you greeted?



People largely felt that the staff enjoy their jobs—170 (90.9%) said yes, 15 (8%) said no, and 1 each (0.5%) said “not sure” and “mostly”. Most people were greeted/felt welcome at the library, with 181 people (84.2%) saying they were either always or sometimes greeted/welcome.



Those who thought staff don't enjoy their jobs and the 10 (5.2%) who said they are never greeted had strong commentary on the matter:

"Staff seem happy except for a few who are mean (!!), rude, or really don't know what they are doing. There's the frumpy new one with the stunned look on her face whenever I look at her."

"Often I will avoid asking for assistance if needed, as I have found the staff to be rude or dismissive when approached."

"Quite a few staff members always seem very unhappy being there."

"Not everyone is happy there. There are some really grumpy ones at the desk. One only speaks in monosyllables. Another I've watched treat other people rudely. Some are great, though!"

"My biggest pet peeve with the library staff is actually that they fail to greet you. As someone with a customer service background, I just never understood it. I'm somebody they know because I volunteered, and even then they don't greet me when I arrive. If you are going to be sitting at a circulation desk right in front of the doors, isn't it just an automatic thing to look up and say hi? I actually find that most of the staff don't smile easily. If it wasn't for the fact that I belonged there as a volunteer, I'd get the message that the staff aren't very friendly and I wouldn't find them particularly approachable. Deb was the exception to the rule and now she's gone."

"I have never been welcomed to the Library. The staff are extremely unfriendly, when picking up books on hold I was pointed to a shelf, no explanation or help. I was told I had over due fees, when I asked for what book and when. Was told just to Pay the money and recieved no answer."

"I think perhaps your front desk staff could work on being a bit more polite. The building itself doesn't exactly inspire joy, being quite old, but it would be nice if the circulation staff were a bit more cheery despite that."

There were also a few positive comments about staff:

"The staff are very friendly and helpful"

"great staff and a friendly environment."

"I love our library and its staff. No matter who is working the circulation desks they are always helpful, friendly and eager to serve."

"We are very luck to have our library and the staff are friendly and helpful. A home away from home."

"staff are excellent"

90.8% of the 185 people who answered the question of how knowledgeable they felt staff were about library resources, the collection, current technologies, and programs happening at the library rated staff 4 or 5 (69 said 4, 98 said 5, 1 said 4.5).

To the question of how staff react when a patron has a problem or question, the answers were as follows:

- anticipate and find solutions (45 of 179, 25.1%)
- find solutions when you ask (127 of 179, 70.9%)
- not acknowledge you or are unable to find a solution (6 of 179, 3.4%)

## Collections

People were generally satisfied with our collection, with 86 (40%) responding that they were satisfied or that it met their needs, while only 7 (3.3%) people outright stated that they were unhappy. Most respondents didn't indicate their opinion either way, just made suggestions for where the collection could be expanded and improved.

23 (10.6%) mentioned inter-library loans making up for where our collection lacks, and a few used this as reasoning for why we need a wider variety of things available in our own collection, especially since with TAL items are non-renewable.

Things people want more of:

- French adult books
- music books
- updates to adult nonfiction
  - current parenting self-help books
  - alternative medicine
  - current self-help/improvement books
  - newer forging in Alberta resources
  - mythology/folklore (x2)
  - religions other than Christianity
  - DIY
- children's books in general (x3)
- children's audiobooks
- preteen graphic novels (x2)
- children's blu-ray
- early readers
- audiobooks in general (x2)
- vintage books for all ages
- large print (x4)
- video games
- ebooks in general (x5)
- cookbooks
- board games
- Christian books, including Christian teen books (x9)
- greater variety of magazines
- books about sports
- procedural murder mysteries

Recommendations people had:

- more signage (x4)
- more obvious way to rec books to the library
- sort the graphic novels by series instead of author
- being able to sign out board games
- publicizing the backpack kits more
- displaying more new releases
- acquiring a scanner than can digitize old slides
- providing access to ancestry site
- streaming movies/video (x2)
- posting a list of new books available

## Programs and Events

Program and event suggestions:

- adults
  - adult crafting (x3)
    - demonstrations, eg. sewing, glass cutting
    - crochet/knitting courses (x4)
    - pottery/painting (x3)
    - dreamcatchers/birdhouse building
    - DIY
    - partner with Chuck Maclean art centre for crafting
    - card making
  - sustainability
    - living green/reducing carbon footprint
    - reducing plastic use (x2)
    - bike repair
  - wellness
    - parents' meal organizing/planning/grocery saving
    - other parenting events
    - healthy food programs (x3)
    - cookbook club
    - kids cooking with adults
    - self-esteem/health resources
    - vegan events
    - meditation/yoga (x3)
  - couples' events
  - author visits
    - local authors
  - adult movie nights
  - history of Camrose, history in general, crafts abt history
  - more events for 30-somethings
  - women-centred programs/events (x4)
    - more like Be Your Own Valentine (x2)
    - self-defense for women
  - adult programs in the evening (x3)
  - social things for single seniors
  - camp programs for adults
- children
  - politics
  - Terraria or other video games
  - science education
  - kids cooking lessons
  - safety at home for 5+
  - summer K-1 refresh class
  - more baby programs at different times (x3, eg. one more in the afternoon)
  - ukulele
  - infant and child literacy
  - homeschoolers' programming during school hours (x5)
  - evening programming
  - more Friday programming for PD days

- writing classes
- tech
  - computer/tablet operating
  - programs like Lightroom
  - camera classes
  - storing photos
  - introduction to coding for teens/YAs
  - updates on software upgrades (info session on Polaris) (x3)
  - more VR
  - how to do 3D printing
  - more children's tech stuff in general
- general
  - book clubs for different ages (x7)
    - teen book club
    - murder mystery club for seniors
    - reading challenge
  - nature (x2)
    - plant identification
    - bird watching
    - gardening (x3)
    - mushroom hunting
  - D&D
  - blind date with a book
  - fun way to swap book recs
  - info/learning events (x5)
    - learning about different cultures
    - how to do storytelling
    - guitar learning circle
    - intro to a language with your child
    - language teaching
  - open mic
  - board game club
  - teen philosophy club
  - teaching life skills - adulting classes
    - sewing/fermenting/carpentry/welding
    - financial literacy
  - first nations truth and reconciliation
  - outdoor activities
  - how to volunteer at the library

**Appendix: Survey Questions**

[The online version of the survey can be viewed here.](#)

Do you live in the City or County of Camrose?    City    County    Other \_\_\_\_\_

Are you:      17 and under    18-30    31-50    51 and over

Where do you usually find out about community events in Camrose?  
(e.g. social media, newspaper(s), bulletin boards, etc)

---

---

How often do you usually visit the library? (Once a month, once a week, less/more than that...)

---

What do you usually visit the library for? (Circle all that apply)

- Borrowing resources    Adult programs    Children's programs    Using the computer/WiFi  
Special events    Other \_\_\_\_\_

How would you prefer to get information about the library? (Circle all that apply)

- Social media    Monthly newsletter    In person    Other \_\_\_\_\_

Are you satisfied with our collection? What would you do to improve it?

(Think about signage, variety of materials, variety of formats, etc)

---

---

---

What kind of programs and events would you like to see at the library?

(Think about your extra-curricular interests, things you'd like to learn about, etc.)

---

---

---

Do you feel welcome when you enter the library? Are you greeted?

- Yes, always    Yes, sometimes    No, never

How knowledgeable do staff seem about library resources, the collection, current technologies, and programs happening at the library? (1, not at all; 3, fairly; 5, very)

1      2      3      4      5

Do you feel that staff enjoy their jobs?

Yes    No

When you have a question or a problem, do staff:

anticipate and find solutions                  find solutions when you ask

not acknowledge you or are unable to find a solution

**We welcome any other comments you might have for us on the reverse side of this page!**

Camrose Public Library  
Programming Report  
June 2019

**CPL Service Responses and Applicable Programs**

*Social Engagement: Developing Relationships and Ending Isolation*

- Regular in-house programs: **288 people**
- Summer Kick-off BirthTea Party: **248 people**
- Programs facilitated by outside groups: **105 people**
- Life Cycle Trips: **94 people**

**Total for service response 1: 735 participants**

*Connect to the Online World: Public Internet Access*

- Ongoing in-house programs: **41 people**

**Total for service response 2: 41 participants**

*Satisfy Curiosity: Lifelong Learning*

- Ongoing Outreach: **73 people**
- Ongoing in-house programs: **182 people**
- Family Literacy Outreach to CFRC program: **24 people**
- School tours (advocacy): **120 people**
- SRC Outreach to schools (advocacy): **400 people**
- Seniors Week Craft: **3 people**
- Programs facilitated by outside organizations: **110 people**

**Total for service response 3: 912 participants**

*Visit a Welcoming Place: Physical and Virtual Spaces*

- Book Bike: **560 people**
- Life Cycle: **650 people**
- Snacks in the Stacks: **712 people**

**Total for service response 4: 1272 participants**

**Total program participation for June 2019: 3610 people.**

	January		February		March		April		May		June	
	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons
Adult	58	490	58	610	57	449	49	350	48	363	49	447
Family	77	1727	83	1528	67	1302	85	1688	78	1326	67	1883
Children	3	39	5	64	6	69	4	66	8	339	5	49
Teens	12	82	6	55	8	47	12	93	7	44	5	37
Other	1	3541	2	347	4	245	0	0	4	1095	14	1194
<b>Total</b>	<b>151</b>	<b>5879</b>	<b>154</b>	<b>2604</b>	<b>142</b>	<b>2112</b>	<b>150</b>	<b>2197</b>	<b>145</b>	<b>3167</b>	<b>140</b>	<b>3610</b>
Outreach	18	4038	16	481	14	294	14	133	17	1440	32	1801
In House	119	1841	138	2123	128	1818	136	2064	128	1727	108	1809
<b>Total</b>	<b>137</b>	<b>5879</b>	<b>154</b>	<b>2604</b>	<b>142</b>	<b>2112</b>	<b>150</b>	<b>2197</b>	<b>145</b>	<b>3167</b>	<b>140</b>	<b>3610</b>
Advocacy	1	3541	2	347	4	245	0	0	4	1095	14	1194
Service Resp	150	2338	152	2257	138	1867	150	2197	141	2072	126	2416
<b>Total</b>	<b>151</b>	<b>5879</b>	<b>154</b>	<b>2604</b>	<b>142</b>	<b>2112</b>	<b>150</b>	<b>2197</b>	<b>145</b>	<b>3167</b>	<b>140</b>	<b>3610</b>

Camrose Public Library  
Programming Report  
July 2019

**CPL Service Responses and Applicable Programs**

*Social Engagement: Developing Relationships and Ending Isolation*

- Regular in-house programs: **73 people**
- Life Cycle at Canada Day: **150 people**
- Life Cycle trips: **279 people**
- Intergenerational summer programs: **46 people**
- SRC programs: **152 people**
- Programs facilitated by outside groups: **64 people**

**Total for service response 1: 764 participants**

*Connect to the Online World: Public Internet Access*

- Ongoing in-house programs: **18 people**

**Total for service response 2: 18 participants**

*Satisfy Curiosity: Lifelong Learning*

- Ongoing Outreach: **51 people**
- Ongoing in-house programs: **148 people**
- Advocacy outreach to Rotary: **15 people**
- Tours (advocacy): **6 people**
- Alzheimer's session: **12 people**
- Jannette Byron Stone author visit: **30 people**
- Reading University visits: **256 people**
- Outreach to Camp flyrefly Resource Fair: **80 people**
- Intergenerational summer programming: **123 people**
- SRC Programming: **611 people**
- Programs facilitated by outside organizations: **80 people**

**Total for service response 3: 1412 participants**

*Visit a Welcoming Place: Physical and Virtual Spaces*

- Book Bike: **1707 people**
- Book Bike Canada Day: **500 people**
- Book Bike at Seasons: **57 people**
- Life Cycle @ Downtown Market: **450 people**
- Book Bike @ Reading University: **75 people**
- Reading with Royalty: **69 people**

**Total for service response 4: 2858 participants**

**Total program participation for July 2019: 5052 people.**

	January		February		March		April		May		June		July	
	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons
Adult	58	490	58	610	57	449	49	350	48	363	49	447	44	522
Family	77	1727	83	1528	67	1302	85	1688	78	1326	67	1883	68	2949
Children	3	39	5	64	6	69	4	66	8	339	5	49	59	920
Teens	12	82	6	55	8	47	12	93	7	44	5	37	14	190
Other	1	3541	2	347	4	245	0	0	4	1095	14	1194	5	471
<b>Total</b>	<b>151</b>	<b>5879</b>	<b>154</b>	<b>2604</b>	<b>142</b>	<b>2112</b>	<b>150</b>	<b>2197</b>	<b>145</b>	<b>3167</b>	<b>140</b>	<b>3610</b>	<b>190</b>	<b>5052</b>
Outreach	18	4038	16	481	14	294	14	133	17	1440	32	1801	53	3364
In House	119	1841	138	2123	128	1818	136	2064	128	1727	108	1809	137	1688
<b>Total</b>	<b>137</b>	<b>5879</b>	<b>154</b>	<b>2604</b>	<b>142</b>	<b>2112</b>	<b>150</b>	<b>2197</b>	<b>145</b>	<b>3167</b>	<b>140</b>	<b>3610</b>	<b>190</b>	<b>5052</b>
Advocacy	1	3541	2	347	4	245	0	0	4	1095	14	1194	5	471
Service Resp	150	2338	152	2257	138	1867	150	2197	141	2072	126	2416	185	4581
<b>Total</b>	<b>151</b>	<b>5879</b>	<b>154</b>	<b>2604</b>	<b>142</b>	<b>2112</b>	<b>150</b>	<b>2197</b>	<b>145</b>	<b>3167</b>	<b>140</b>	<b>3610</b>	<b>190</b>	<b>5052</b>



Camrose Public Library  
Programming Report  
August 2019

**CPL Service Responses and Applicable Programs**

*Social Engagement: Developing Relationships and Ending Isolation*

- Regular in-house programs: **73 people**
- Life Cycle Trips: **169 people**
- Intergenerational Programming: **18 people**
- SRC Programming: **20 people**
- Programs facilitated by outside groups: **52 people**

**Total for service response 1: 332 participants**

*Connect to the Online World: Public Internet Access*

- Ongoing in-house programs: **16 people**
- Tech Talks with Tyler: **33 people**

**Total for service response 2: 49 participants**

*Satisfy Curiosity: Lifelong Learning*

- Ongoing Outreach: **51 people**
- Ongoing in-house programs: **112 people**
- Intergenerational Programming: **55 people**
- SRC Programming: **419 people**

**Total for service response 3: 637 participants**

*Visit a Welcoming Place: Physical and Virtual Spaces*

- Book Bike: **1446 people**
- Life Cycle at community events: **980 people**
- Kickin' Country Parade: **500 people**

**Total for service response 4: 2926 participants**

**Total program participation for August 2019: 3944 people.**

	January		February		March		April		May		June		July		August	
	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons
Adult	58	490	58	610	57	449	49	350	48	363	49	423	44	522	46	441
Family	77	1727	83	1528	67	1302	85	1688	78	1326	67	1883	71	3050	44	1614
Children	3	39	5	64	6	69	4	66	8	339	5	49	59	920	34	336
Teens	12	82	6	55	8	47	12	93	7	44	5	37	14	190	11	73
Other	1	3541	2	347	4	245	0	0	4	1095	8	544	5	471	5	1480
<b>Total</b>	<b>151</b>	<b>5879</b>	<b>154</b>	<b>2604</b>	<b>142</b>	<b>2112</b>	<b>150</b>	<b>2197</b>	<b>145</b>	<b>3167</b>	<b>134</b>	<b>2936</b>	<b>193</b>	<b>5153</b>	<b>140</b>	<b>3944</b>
Outreach	18	4038	16	481	14	294	14	133	17	1440	26	1127	53	3364	46	3146
In House	119	1841	138	2123	128	1818	136	2064	128	1727	108	1809	140	1789	94	798
<b>Total</b>	<b>137</b>	<b>5879</b>	<b>154</b>	<b>2604</b>	<b>142</b>	<b>2112</b>	<b>150</b>	<b>2197</b>	<b>145</b>	<b>3167</b>	<b>134</b>	<b>2936</b>	<b>193</b>	<b>5153</b>	<b>140</b>	<b>3944</b>
Advocacy	1	3541	2	347	4	245	0	0	4	1095	8	544	5	471	5	1480
Service Resp	150	2338	152	2257	138	1867	150	2197	141	2072	126	2392	188	4682	135	2464
<b>Total</b>	<b>151</b>	<b>5879</b>	<b>154</b>	<b>2604</b>	<b>142</b>	<b>2112</b>	<b>150</b>	<b>2197</b>	<b>145</b>	<b>3167</b>	<b>134</b>	<b>2936</b>	<b>193</b>	<b>5153</b>	<b>140</b>	<b>3944</b>

Submitted by Nicole Bannick  
September 10, 2019

Camrose Public Library

Adult Programs

January 1 to June 30, 2019

Outreach	Program	Attendance
Book Deliveries to Care Facilities	53	343
Plot Matures Book Club	3	31
Outreach Tech Tutoring	2	40
Rosealta Pop-up Library	1	16
Pride Week at Augustana Forum	1	97
Augustana Job Fair	1	250
Fostering Allyship Symposium	1	70
Carissa Halton Author Visit at the Legion	1	20
Life Cycle trips	7	94
	70	961

In House	Program	Attendance
Book Club	6	24
Spanish Circle	22	169
Yarns	23	104
Ukulele	22	251
French Circle	21	118
Tech Program	23	104
Tech Drop in	0	0
Card Making	6	65
Death Café	5	36
Plot Matures Book Club	3	22
Open Craft Studio	1	2
Grief Workshop	1	20
Body Image Workshop	4	29
Sugar Roller Coaster	1	9
Polaris Training	2	46
Cannabis Sessions	3	49
Meditation	10	42
Nordly's Film Festival 101	1	5
Nordic Poles Winter Walking	1	6
BYOV	1	230
Acupuncture 101	1	7
Tech Tutor CSL	3	13
World Water Day with BRWA	1	25
Green Cleaning	1	2
Seniors Week Craft	1	3
	163	1381

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	89	784
	89	784

Total	322	3126
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Camrose Public Library  
Family Programs  
January 1 to June 30, 2019

Outreach	Program	Attendance
Women's Shelter Family Literacy	12	83
Read for 15 at Sifton School	1	350
RuPaul's Drag Race Trivia at Fox & Fable	1	32
Bikes at Jaywalkers	2	800
SRC Outreach to Schools	2	295
Francophone Day	1	130
Book Bike at Purple Martin Fest	1	20
Book Bike at Pride BBQ	1	60
Book Bike @ Rec in th Park	1	80
Book Bike at Market	2	400
Curious Cuties	1	24
Life Cycle at Community Events	6	650
	31	2924

In House	Program	Attendance
Books & Bounces (infants)	24	328
Tales for Twos and Threes	48	835
Bedtime Stories with Feena	22	145
Something Cool After School	107	1237
Super Sundays	7	64
Concept Corner (3-5 years)	22	174
Snacks in the Stacks	103	4671
Tech Help	72	159
PD Movies	1	32
Read for 15	1	3541
Queer Like Me Art Show	1	20
Volunteer Appreciation Day	1	25
Candidate Forum	1	83
Solar Panels Info	2	23
Bike Repair	1	14
Canadian Children's Books Week Author Visit	1	22
Oculus Rift	5	94
Summer Tea	1	248
	420	11715

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	19	245
	19	245

<b>Total</b>	<b>470</b>	<b>14884</b>
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Camrose Public Library  
 Children's Programs (5-12 years)  
 January 1 to June 30, 2019

Outreach	Program	Attendance
Kids Campus Visit	1	25
CCBW Author Visit Sparling & Jack Stuart Schools	2	274
St. Pat's Mystery Readers	2	46
Summer staff at schools	2	400
	7	745

In House	Program	Attendance
Reading Tails	13	134
Tours	8	187
	21	321

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	12	125
	12	125

<b>Monthly Total</b>	<b>40</b>	<b>1191</b>
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Camrose Public Library  
 Teen Programs  
 January 1 to June 30, 2019

Outreach	Program	Attendance
Our Lady of Mount Pleasant ESL Class	1	16
	1	16

In House	Program	Attendance
Open Book Society	4	22
D&D Club	18	79
Outreach School Visit	1	10
	23	111

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	26	241
	26	241

<b>Total</b>	<b>50</b>	<b>368</b>
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Camrose Public Library  
Total Programs  
January 1 to June 30, 2019

Outreach Programs	109	4646
In-house Programs	627	13528
Outside Groups	146	1395
YTD	882	19569

Submitted by  
Nicole Bannick  
Sept 4 2019

## Camrose Public Library

## Adult Programs

January 1 to July 31, 2019

Outreach	Program	Attendance
Book Deliveries to Care Facilities	62	394
Plot Matures Book Club	3	31
Outreach Tech Tutoring	2	40
Rosealta Pop-up Library	1	16
Pride Week at Augustana Forum	1	97
Augustana Job Fair	1	250
Fostering Allyship Symposium	1	70
Carissa Halton Author Visit at the Legion	1	20
Life Cycle trips	21	373
Outreach to Rotary	1	15
Book Bike at lodges	4	57
	98	1363

In House	Program	Attendance
Book Club	7	78
Spanish Circle	26	189
Yarns	27	120
Ukulele	26	288
French Circle	21	118
Tech Program	23	104
Tech Drop in	0	0
Card Making	6	65
Death Café	5	36
Plot Matures Book Club	3	22
Open Craft Studio	1	2
Grief Workshop	1	20
Body Image Workshop	4	29
Sugar Roller Coaster	1	9
Polaris Training	2	46
Cannabis Sessions	3	49
Meditation	10	42
Nordly's Film Festival 101	1	5
Nordic Poles Winter Walking	1	6
BYOV	1	230
Acupuncture 101	1	7
Tech Tutor CSL	3	13
World Water Day with BRWA	1	25
Green Cleaning	1	2
Seniors Week Craft	1	3
Alzheimer's Info Session	1	12
Tours	3	6
Jannette Byron Stone Author Visit	1	30



	181	1556
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Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	91	800
	91	800

Total	370	3719
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Camrose Public Library  
Family Programs  
January 1 to July 31, 2019

Outreach	Program	Attendance
Women's Shelter Family Literacy	12	83
Read for 15 at Sifton School	1	350
RuPaul's Drag Race Trivia at Fox & Fable	1	32
Bikes at Jaywalkers	2	800
SRC Outreach to Schools	2	295
Francophone Day	1	130
Book Bike at Purple Martin Fest	1	20
Book Bike at Pride BBQ	1	60
Book Bike @ Rec in th Park	1	80
Book Bike at Market	2	400
Curious Cuties	1	24
Life Cycle at Community Events	6	600
Book Bike July 1	1	500
Life Cycle July 1	1	150
Book Bike Programs	18	1707
Life Cycle at Market	1	450
	52	5681

In House	Program	Attendance
Books & Bounces (infants)	29	378
Tales for Twos and Threes	56	904
Bedtime Stories with Feena	22	145
Something Cool After School	107	1237
Super Sundays	7	64
Concept Corner (3-5 years)	26	199
Snacks in the Stacks	103	4671
Tech Help	81	177
PD Movies	1	32
Read for 15	1	3541
Queer Like Me Art Show	1	20
Volunteer Appreciation Day	1	25
Candidate Forum	1	83
Solar Panels Info	2	23
Bike Repair	1	14
Canadian Children's Books Week Author Visit	1	22
Oculus Rift	5	94
Summer Tea	1	248
Reading with Royalty	1	69
Intergenerational Pen pals	4	46
Intergenerational Crafts	4	52
Integenerational Reading Buddies	5	71

SRC	3	101
	463	12216

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	24	336
	24	336

<b>Total</b>	<b>539</b>	<b>18233</b>
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Camrose Public Library  
 Children's Programs (5-12 years)  
 January 1 to July 31, 2019

Outreach	Program	Attendance
Kids Campus Visit	1	25
CCBW Author Visit Sparling & Jack Stuart Schools	2	274
St. Pat's Mystery Readers	2	46
Summer staff at schools	2	400
Book Bike at Reading University	3	75
	10	820

In House	Program	Attendance
Reading Tails	13	134
Tours	8	187
Reading University library visits	8	256
SRC	48	589
	77	1166

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	12	125
	12	125

Monthly Total	99	2111
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Camrose Public Library  
 Teen Programs  
 January 1 to July 31, 2019

Outreach	Program	Attendance
Our Lady of Mount Pleasant ESL Class	1	16
Camp fYrefly Resource Fair	1	80
	2	96

In House	Program	Attendance
Open Book Society	4	22
D&D Club	18	79
Outreach School Visit	1	10
SRC D&D	4	51
SRC Snack & Chat	4	22
	31	184

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	31	278
	31	278

<b>Total</b>	<b>64</b>	<b>558</b>
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Camrose Public Library  
Total Programs  
January 1 to July 31, 2019

Outreach Programs	162	7960
In-house Programs	752	15122
Outside Groups	158	1539
YTD	1072	24621

Submitted by  
Nicole Bannick  
Sept 4 2019

Camrose Public Library

Adult Programs

January 1 to August 31, 2019

Outreach	Program	Attendance
Book Deliveries to Care Facilities	71	445
Plot Matures Book Club	3	31
Outreach Tech Tutoring	2	40
Rosealta Pop-up Library	1	16
Pride Week at Augustana Forum	1	97
Augustana Job Fair	1	250
Fostering Allyship Symposium	1	70
Carissa Halton Author Visit at the Legion	1	20
Life Cycle trips	37	542
Outreach to Rotary	1	15
Book Bike at lodges	8	162
	127	1688

In House	Program	Attendance
Book Club	8	83
Spanish Circle	29	199
Yarns	32	140
Ukulele	29	331
French Circle	21	118
Tech Program	23	104
Tech Drop in	0	0
Card Making	6	65
Death Café	5	36
Plot Matures Book Club	4	27
Open Craft Studio	1	2
Grief Workshop	1	20
Body Image Workshop	4	29
Sugar Roller Coaster	1	9
Polaris Training	2	46
Cannabis Sessions	3	49
Meditation	10	42
Nordly's Film Festival 101	1	5
Nordic Poles Winter Walking	1	6
BYOV	1	230
Acupuncture 101	1	7
Tech Tutor CSL	3	13
World Water Day with BRWA	1	25
Green Cleaning	1	2
Seniors Week Craft	1	3
Alzheimer's Info Session	1	12
Tours	3	6
Jannette Byron Stone Author Visit	1	30

Tech Talks with Tyler	4	33
	198	1672

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	91	800
	91	800

<b>Total</b>	<b>416</b>	<b>4160</b>
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Camrose Public Library  
Family Programs  
January 1 to August 31, 2019

Outreach	Program	Attendance
Women's Shelter Family Literacy	12	83
Read for 15 at Sifton School	1	350
RuPaul's Drag Race Trivia at Fox & Fable	1	32
Bikes at Jaywalkers	2	800
SRC Outreach to Schools	2	295
Francophone Day	1	130
Book Bike at Purple Martin Fest	1	20
Book Bike at Pride BBQ	1	60
Book Bike @ Rec in th Park	1	80
Book Bike at Market	2	400
Curious Cuties	1	24
Life Cycle at Community Events	6	600
Book Bike July 1	1	500
Life Cycle July 1	1	150
Book Bike Programs	30	3048
Life Cycle at Market	1	450
Life Cycle at Community Events	4	980
BVJ Parade	1	500
	69	8502

In House	Program	Attendance
Books & Bounces (infants)	32	397
Tales for Twos and Threes	62	970
Bedtime Stories with Feena	22	145
Something Cool After School	107	1237
Super Sundays	7	64
Concept Corner (3-5 years)	29	216
Snacks in the Stacks	103	4671
Tech Help	88	193
PD Movies	1	32
Read for 15	1	3541
Queer Like Me Art Show	1	20
Volunteer Appreciation Day	1	25
Candidate Forum	1	83
Solar Panels Info	2	23
Bike Repair	1	14
Canadian Children's Books Week Author Visit	1	22
Oculus Rift	5	94
Summer Tea	1	248
Reading with Royalty	1	69
Intergenerational Pen pals	6	64

Intergenerational Crafts	6	82
Integenerational Reading Buddies	9	96
SRC	7	168
	494	12474

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	25	351
	25	351

<b>Total</b>	<b>588</b>	<b>21327</b>
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Camrose Public Library  
 Children's Programs (5-12 years)  
 January 1 to August 31, 2019

Outreach	Program	Attendance
Kids Campus Visit	1	25
CCBW Author Visit Sparling & Jack Stuart Schools	2	274
St. Pat's Mystery Readers	2	46
Summer staff at schools	2	400
Book Bike at Reading University	3	75
	10	820

In House	Program	Attendance
Reading Tails	13	134
Tours	8	187
Reading University library visits	8	256
SRC	82	925
	111	1502

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	12	125
	12	125

<b>Monthly Total</b>	<b>133</b>	<b>2447</b>
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Camrose Public Library  
 Teen Programs  
 January 1 to August 31, 2019

Outreach	Program	Attendance
Our Lady of Mount Pleasant ESL Class	1	16
Camp flyrefly Resource Fair	1	80
	2	96

In House	Program	Attendance
Open Book Society	4	22
D&D Club	18	79
Outreach School Visit	1	10
SRC D&D	7	71
SRC Snack & Chat	7	38
	37	220

Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	36	315
	36	315

<b>Total</b>	<b>75</b>	<b>631</b>
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# Camrose Public Library

## Monthly Stats

June 2019

Circulation	June 2019	June 2018	2019 YTD	2018 YTD	Under/ Over 2018	% Chg. Over 2018
Adult Material	6298	6372	37423	40382	-2959	-7%
Young Adult Material	425	465	2280	2739	-459	-17%
Juvenile Material	4052	4170	21307	26252	-4945	-19%
TAL Items Borrowed	166	19	470	802	-332	-41%
TAL Items Sent	24	121	304	241	63	26%
<b>Total</b>	<b>10965</b>	<b>11147</b>	<b>61784</b>	<b>70416</b>	<b>-8632</b>	<b>-12%</b>

Circulation by Residence	June 2019	June 2018	2019 YTD	2018 YTD	Under/Over 2018	% Chg. Over 2018
City of Camrose	8704	8457	48378	52544	-4166	-8%
County of Camrose	2156	2172	12653	14714	-2061	-14%
Outside City/County	11	313	971	1723	-752	-44%
ME	1	198	716	1348	-632	-47%
<b>Total</b>	<b>10872</b>	<b>11140</b>	<b>62718</b>	<b>70329</b>	<b>-7611</b>	<b>-11%</b>

1. Social Engagement: Developing Relationships and Ending Isolation
2. Connect to the Online World: Public Internet Access
3. Satisfy Curiosity: Lifelong Learning
4. Visit a Welcoming Place: Physical and Virtual Spaces

Programs	June 2019		2019 YTD		Participants		2016 Total	2015 Total
	Sessions	Participants	Sessions	Participants	2018 YTD	2017 YTD		
Service Response								
1	51	735	330	3479	6662	7,642	note: annual total program participation	
2	12	41	120	1682	1610	1,737		
3	41	368	302	3396	2302	2,926		
4	22	1272	105	4590	71	108		
Advocacy	14	1194	25	6422	9535	5,709		
<b>Total</b>	<b>140</b>	<b>3610</b>	<b>882</b>	<b>19569</b>	<b>20,180</b>	<b>18,122</b>	<b>25942</b>	<b>21794</b>

Submitted by Nicole Bannick  
September 10, 2019

**Camrose Public Library**  
**Monthly Stats**  
 July 2019

Circulation	Jul 2019	Jul 2018	2019 YTD	2018 YTD	Under/ Over 2018	% Chg. Over 2018
Adult Material	7202	8034	44625	48416	-3791	-8%
Young Adult Material	585	505	2865	3244	-379	-12%
Juvenile Material	6307	5948	27614	32200	-4586	-14%
TAL Items Borrowed	166	155	636	957	-321	-34%
TAL Items Sent	37	13	341	254	87	34%
<b>Total</b>	<b>14297</b>	<b>14655</b>	<b>76081</b>	<b>85071</b>	<b>-8990</b>	<b>-11%</b>

Circulation by Residence	Jul 2019	Jul 2018	2019 YTD	2018 YTD	Under/Over 2018	% Chg. Over 2018
City of Camrose	11378	11201	59756	63745	-3989	-6%
County of Camrose	2700	2686	15353	17400	-2047	-12%
Outside City/County	114	521	1085	2244	-1159	-52%
ME	52	236	768	1584	-816	-52%
<b>Total</b>	<b>14244</b>	<b>14644</b>	<b>76962</b>	<b>84973</b>	<b>-8011</b>	<b>-9%</b>

**Selection of Service Responses**

1. Social Engagement: Developing Relationships and Ending Isolation
2. Connect to the Online World: Public Internet Access
3. Satisfy Curiosity: Lifelong Learning
4. Visit a Welcoming Place: Physical and Virtual Spaces

Programs/ Service Response	July 2019		2019 YTD		Participants		2016 total	2015 total
	Sessions	Partici- pants	Sessions	Partici- pants	2018 YTD	2017 YTD		
1	45	764	375	4243	7426	10,563	note: annual total program participation	
2	9	18	129	1700	1628	1,873		
3	104	1391	406	4787	3693	3,734		
4	27	2408	132	6998	2479	115		
Advocacy	5	471	30	6893	10006	5,709		
<b>Total</b>	<b>190</b>	<b>5052</b>	<b>1072</b>	<b>24621</b>	<b>25,232</b>	<b>21,994</b>		<b>25942</b>

Submitted by Nicole Bannick

10-Sep-19

# Camrose Public Library

## Monthly Stats

August 2019

Circulation	Aug 2019	Aug 2018	2019 YTD	2018 YTD	Under/ Over 2018	% Chg. Over 2018		
Adult Material	6462	7510	51087	55926	-4839	-9%		
Young Adult Material	498	485	3363	3729	-366	-10%		
Juvenile Material	4812	4329	32426	36529	-4103	-11%		
TAL Items Borrowed	109	148	745	1105	-360	-33%		
TAL Items Sent	32	14	373	268	105	39%		
<b>Total</b>	<b>11913</b>	<b>12486</b>	<b>87994</b>	<b>97557</b>	<b>-9563</b>	<b>-10%</b>		
Circulation by Residence	Aug 2019	Aug 2018	2019 YTD	2018 YTD	Under/Over 2018	% Chg. Over 2018		
City of Camrose	9605	9256	69361	73001	-3640	-5%		
County of Camrose	2387	2506	17740	19906	-2166	-11%		
Outside City/County	63	371	1148	2615	-1467	-56%		
ME	20	342	788	1926	-1138	-59%		
<b>Total</b>	<b>12475</b>	<b>12475</b>	<b>89037</b>	<b>97448</b>	<b>-8411</b>	<b>-9%</b>		
Selection of Service Responses								
1. Social Engagement: Developing Relationships and Ending Isolation 2. Connect to the Online World: Public Internet Access 3. Satisfy Curiosity: Lifelong Learning 4. Visit a Welcoming Place: Physical and Virtual Spaces								
Programs/ Service Response	Aug 2019		2019 YTD		Participants		2016 total	2015 total
	Sessions	Partici- pants	Sessions	Partici- pants	2018 YTD	2017 YTD		
1	38	332	413	4575	11,317	13482	note: annual total program participation	
2	11	49	140	1749	1,876	1944		
3	70	637	476	5424	2,962	4239		
4	16	1446	148	8444	103	123		
Advocacy	5	1480	35	8373	14,761	5709		
<b>Total</b>	<b>140</b>	<b>3944</b>	<b>1212</b>	<b>28565</b>	<b>31,019</b>	<b>25497</b>		

Submitted by Nicole Bannick

10-Sep-19

# Social Media Policy

Purpose: To guide the Library's use of social media in a manner consistent with the Board's mission, vision and values and social media's inherent characteristics.

## 1. Definitions

1.1. Social media: Any Web application, site or account created and maintained by Camrose Public Library which includes the capacity for public sharing, commentary, discussion and contribution.

## 2. The Library will use social media in support of the following objectives:

2.1. To provide information on Library services, programs and activities;

2.2. To highlight community events, activities, resources and issues;

2.3. To provide a simple method for customers to provide feedback on Library services and to request assistance;

2.4. To collect information on community needs and preferences;

2.5. To build and sustain community.

## 3. The Library will configure social media settings to best meet the objectives defined in the policy.

## 4. The Library reserves the right to delete, remove, or not accept, any user submitted content that the Library believes, in its discretion, is objectionable or that:

4.1. may be unlawful, harmful, threatening, abusive, harassing, defamatory, vulgar, obscene, libelous, hateful or discriminatory;

4.2. impersonates any person or entity, or falsely states or otherwise misrepresents an affiliation with a person or organization;

4.3. may infringe intellectual property rights including copyright;

4.4. is personally disrespectful of another individual;

4.5. includes personal information published without the consent of the person to whom the information relates;

4.6. is unrelated to the content of the social media channel;

4.7. links to material that is not directly related to the discussion on the relevant channel;

4.8. is commercial promotion or spam;

4.9. is not in keeping with the safe and welcoming environment of the Library.

## 5. The Library reserves the right to ban or block individuals from social media posting or access where there is repeated posting of objectionable content or where the social media interface and functionality makes blocking the effective way of dealing with objectionable posts.

## 6. The Library does not accept any responsibility for any content appearing on its online and social media channels that does not originate from staff members, Board members or authorized external contributors.

## 7. Only staff members authorized by the Library Director may post to Library social media channels. The Board may post via instruction to the Director.



8. Any post to social media representing the Library will be made from a Library account. No staff or Board member will claim to represent the Library when posting from a personal account.

9. Postings, comments and all online content posted by staff members to Library social media accounts shall reflect the mission, vision and values of the Library.

10. Social media content created by staff members as part of their employment responsibilities is the property of the Library and not the employee.

# Mould Prevention and Remediation Policy

Adapted from the Government of Alberta's Safety Bulletin: "Do I have a Workplace Mould Problem? OHS Information for Workers and Employers" (<https://ohs-pubstore.labour.alberta.ca/bh018>)

## Purpose:

To assist Camrose Public Library staff in understanding the risks of exposure to moulds and how to prevent harmful effects.

## What Is Mould?

Mould is a type of plant belonging to the fungi family. It occurs naturally both indoors and outdoors. Mould needs the right combination of water, nutrients and a suitable temperature to grow. Moulds are often relatively harmless. However, in some circumstances, they can pose a health hazard.

## Potential Health Effects

Most people exposed to background levels of mould have no health effects. However, some individuals may experience adverse effects when exposed to high levels of moulds. These include allergic reactions, infections or toxic effects. Common symptoms of toxic effects include headache, abnormal fatigue, nausea, eye and respiratory irritation and aggravation of asthma or allergies. Individuals experiencing these symptoms should check with their doctor if they suspect that these symptoms might be due to mould, as well as tell either the Camrose Public Library Manager or Director.

## Where Is Mould Most Likely Encountered?

Elevated levels of mould are most frequently found in areas where there are wet building materials (most often paper or wood-based) and where there has been water damage. Common sources of moisture include leaking pipes, sewer backups, moisture condensing on cold surfaces, high humidity environments, leaky roofs, and flooding events.

## What are some forms of Mould Prevention?

Good air circulation will help prevent mould growth through drying via evaporation, and lowering room temperatures can potentially be another tactic. Good housekeeping (for example, vacuuming and dusting regularly) will also help.

## Where Is Mould Most Likely To Be A Problem?

Mould is most likely to be a problem when substantially more mould is found indoors than outdoors or when the types of indoor mould differ from those found outdoors. Both these conditions indicate mould is growing indoors. The problem can be more serious if the mould is a toxic type.

Clues to a possible mould problem include musty odours or individuals reporting mould-related symptoms of illness. Identifying contamination can be as simple as seeing mouldy material on exposed surfaces or as difficult as finding hidden mould in carpets, behind walls or within ventilation systems. Where a mould problem is suspected, it may be necessary to consult an experienced indoor air quality

professional such as an industrial or occupational hygienist, or a building engineer specialist. To initiate this step, contact the City of Camrose's Health and Safety Coordinator.

#### What Can Be Done If There Is A Mould Problem?

The first thing that needs to be done if mould is found at Camrose Public Library is to contact the City of Camrose's Health and Safety Coordinator. From there, an abatement plan can be developed and executed.

When visible mould is present or indoor mould levels are substantially greater than the levels found outdoors, contaminated materials may need to be cleaned, disinfected or removed. When responding to a mould problem, begin by having a full understanding of what is causing the mould to develop so that the risk of future mould development can be minimized or eliminated upon abatement. In collaboration with the City of Camrose, do the following:

- explain the health risks to the affected workers, and provide employees with transparent information as the situation progresses
- if possible, isolate the source of contamination from the rest of the workplace to reduce potential worker exposure
- eliminate the moisture source. If the moisture is not controlled or eliminated, the mould problem will return. If this is not possible eliminate the materials capable of sustaining mould growth. Cleaning staff should be able to control small areas, where the patch of mould covers up to 0.09 m<sup>2</sup> (1 ft<sup>2</sup>), by following normal cleaning procedures. This usually involves cleaning affected areas with soap or detergents. There should be no visible mould left following cleaning activities and the waste should be sealed in a plastic bag for disposal; and
- where moderate or large areas of mould, where the patch of mould covers more than 0.09 m<sup>2</sup> (1 ft<sup>2</sup>), should be dealt with by hiring an indoor air quality specialist and/or mould abatement contractor. Proper procedures, equipment and appropriately trained abatement workers will be needed.

For more information, please visit the Government of Alberta's Safety Bulletin: "Do I have a Workplace Mould Problem? OHS Information for Workers and Employers": <https://ohs-pubstore.labour.alberta.ca/bh018>

As well as the Government of Alberta's document called "Best Practices: Mould at the Work Site": <https://open.alberta.ca/dataset/dcae7019-3112-4afa-ade3-220386766250/resource/d3ce1352-d13e-4254-98c2-24a4d0d8dc3c/download/whs-pub-bh019.pdf>

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Expense Justification Report – Book Bike Electric Conversion

Elliot Harder – Book Bike Coordinator 2019

August 22, 2019

The Camrose Public Library Book Bike has just completed its fifth summer of programming at the Camrose Public Library. As the operation of this outreach tool continues into future years and endeavors to reach more and more of the citizens of Camrose with library services, adding an electric assist to the bike will prove an invaluable investment. The attached correspondence with Ryan Farley the head technician at Bentley Cycle outline a cost between \$2500 and \$3000 to accomplish this conversion, and would likely include other valuable upgrades to the bike including new brakes and options for adding headlights and taillights powered by the same battery as the motor. This report outlines the programming benefits of this expense as they relate to the purpose of the Book Bike.

The Book Bike's mandate has been to bring the services and programs of the Public Library outside of the four walls of our building and into the community. We bring circulation materials and activities all around the city of Camrose so that those people who are limited by time constraints or mobility issues can still take advantage of what a public library has to offer. In the past few years of this program our schedule has focused on the green spaces near the centre of town as they have been the popular areas to find large groups of citizens. We have also visited many of the retirement communities in Camrose, which are also quite centrally located. The issue with continuing with this method of programming is that these locations are also quite near the library, and there are many more areas of Camrose that we have not seen our outreach services. Many of these unserved areas are located in regions of new residential development, located a great distance from the Library Building. If our mandate is to reach people who have difficulty accessing the library building, we cannot only run this outreach program to areas that are easily accessible from the library. The barrier to simply expanding our service area to include these other regions, is the physical and time requirements to bring materials to those parts of the city. An Electric assist on the Book Bike would overcome this barrier and ensure that the Book Bike is providing outreach to those people who have the greatest difficulty accessing library services within the library.

**CONNECT. CREATE. CAPTIVATE.**

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Physically, the Book Bike is incredibly demanding on the programmers who have to take it out. A typical load of materials, plus the weight of the bike can reach between 300 and 400 lbs. While the bike is designed to carry this much weight, the act of biking – especially uphill – is quite taxing. This creates hesitation in choosing distant locations for outreach because the programmers still need to be able to interact with patrons at the destination, and then bike back to the library at the end of the program. In the summer of 2019 our furthest programming locations required travelling around 3km and typically took us between 20 and 30 minutes. If we were to reach the more distant areas of Camrose on a regular basis, it would be between 4.5km and 5km of biking and would typically require between 45 and 60 minutes to complete a one-way trip. An electric assist would allow future Book Bike Programmers to maintain a higher velocity on their way to and from programming locations, and therefore drastically cut down on travel time and increase available time to serve patrons. The final thing that this investment would allow is for more spontaneity in the way the Book Bike Programmers operate. Changes in scheduling or requests for programming with little advance notice could be very easily accommodated if the programmers were not concerned about the physical strain or time constraint of adding something to their day.

The Book Bike has the potential to reach all of Camrose with wonderful outreach services, but in order to accomplish that it needs to be upgraded with an electric assist to respond to the ways that Camrose has changed in the time that this program has been running.

## Re: Worksman Frontloader

Ryan BCI

Mon 7/29/2019 11:50 AM

To: Elliot Harder <eharder@prl.ab.ca>

Elliot,

It is really hard to put a price on something without having it to make sure anything will even work. I am not comfortable giving such a breakdown without knowing that my motor will fit or not.

Ryan Farley

Mechanic

Bentley Cycle Inc

Box 512, 4932 50th Ave

Bentley, AB T0C 0J0

[403-748-3176](tel:403-748-3176)

On Jul 29, 2019, at 11:39 AM, Elliot Harder <[eharder@prl.ab.ca](mailto:eharder@prl.ab.ca)> wrote:

Hi Ryan,

Sorry for the radio silence on this. That price point sounds fairly doable for my plans. I am working on applying for a grant to help us cover the cost of this upgrade. If you are able to provide any cost breakdown for the estimate it would be super helpful. Even just a rough breakdown of material prices, and a super rough estimate of labour, I know a lot of it won't be possible to assess unless we bring the bike itself in.

Thank you again for helping me with this!

**Elliot Harder**

Book Bike Coordinator, Camrose Public Library

p. (780) 672-4214 fb. [CamroseLibrary](#) t. [camroselibrary](#) in. [camrosebookbike](#)

*We wish to acknowledge that Camrose Public Library is located on Treaty 6 territory and the homeland of the Métis.*

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**From:** Ryan BCI <[bentleycycleryanfarley@shaw.ca](mailto:bentleycycleryanfarley@shaw.ca)>

**Sent:** Thursday, June 6, 2019 4:40:31 PM

**To:** Elliot Harder <[eharder@prl.ab.ca](mailto:eharder@prl.ab.ca)>

**Subject:** Worksman Frontloader

Elliot,

Here is what I can offer. There are coaster brake kits available through the supplier I work with, which can be special ordered in.

Ideally, having front brakes as well would be an advantage, however I do not see a way to mount anything on the front.

There are other variables at play, that we cannot know the answer to, with out having the tricycle available to us to mock up the motor to see if it would fit.

Essentially, for budgetary numbers, an estimate of \$2500 - \$3000 should be fairly close.  
Ryan Farley  
Head Mechanic  
Bentley Cycle Inc  
Box 512, 4932 50th Ave  
Bentley, AB T0C 0J0  
[403-748-3176](tel:403-748-3176)

On Jun 6, 2019, at 3:22 PM, Elliot Harder <[eharder@prl.ab.ca](mailto:eharder@prl.ab.ca)> wrote:

Currently both. There are rim brakes on the back wheel, as well as a back pedal brake. We might be interested in changing that if there is a better solution. We need a brake that can securely park the bike when no one is on it.

### Elliot Harder

Book Bike Coordinator, Camrose Public Library  
p. (780) 672-4214 fb. [CamroseLibrary](#) t. [camroselibrary](#) in. [camrosebookbike](#)  
*We wish to acknowledge that Camrose Public Library is located on Treaty 6 territory and the homeland of the Métis.*

---

**From:** Ryan BCI <[bentleycycleryanfarley@shaw.ca](mailto:bentleycycleryanfarley@shaw.ca)>  
**Sent:** Thursday, June 6, 2019 2:57:25 PM  
**To:** Elliot Harder  
**Subject:** Re: [Shaw Suspected Junk Email]Re: Worksmen Frontloader

Elliot, are there hand brakes on this, or do you back pedal to stop?

Ryan Farley  
Head Mechanic  
Bentley Cycle Inc  
Box 512, 4932 50th Ave  
Bentley, AB T0C 0J0  
[403-748-3176](tel:403-748-3176)

On Jun 5, 2019, at 9:42 AM, Elliot Harder <[eharder@prl.ab.ca](mailto:eharder@prl.ab.ca)> wrote:

Hi Ryan,

Here's a couple more photos. Let me know if you need anything else.

<Image-8.png><Image-9.png><Image-10.png>

### Elliot Harder

Book Bike Coordinator, Camrose Public Library  
p. (780) 672-4214 fb. [CamroseLibrary](#) t. [camroselibrary](#) in. [camrosebookbike](#)  
*We wish to acknowledge that Camrose Public Library is located on Treaty 6 territory and the homeland of the Métis.*

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**From:** Ryan BCI <[bentleycycleryanfarley@shaw.ca](mailto:bentleycycleryanfarley@shaw.ca)>  
**Sent:** Wednesday, June 5, 2019 8:25:59 AM

**To:** Elliot Harder  
**Subject:** Re: Worksmen Frontloader

Thanks for those Elliot. Can you also send me a pic or two of the crank set?

Ryan Farley  
Head Mechanic  
Bentley Cycle Inc  
Box 512, 4932 50th Ave  
Bentley, AB T0C 0J0  
[403-748-3176](tel:403-748-3176)

On Jun 4, 2019, at 1:04 PM, Elliot Harder <[eharder@prl.ab.ca](mailto:eharder@prl.ab.ca)> wrote:

Hi Ryan,

Our bike is a multi speed, 7 speed internal hub. I've attached some photos of it.

<Image-5.png><Image-6.png><Image-7.png>

**Elliot Harder**

Book Bike Coordinator, Camrose Public Library

p. (780) 672-

4214 fb. [CamroseLibrary](#) t. [camroselibrary](#) ln. [camrosebookbike](#)

*We wish to acknowledge that Camrose Public Library is located on Treaty 6 territory and the homeland of the Métis.*

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**From:** Ryan BCI <[bentleycycleryanfarley@shaw.ca](mailto:bentleycycleryanfarley@shaw.ca)>

**Sent:** Tuesday, June 4, 2019 12:50:26 PM

**To:** Elliot Harder

**Subject:** Worksmen Frontloader

Hi Elliot,

Is your tricycle a single speed, or a multi speed unit?

If multi, how many speeds does it have.

Once I have this, I should be able to get you a price on an electric assist system.

Ryan Farley  
Head Mechanic  
Bentley Cycle Inc  
Box 512, 4932 50th Ave  
Bentley, AB T0C 0J0  
[403-748-3176](tel:403-748-3176)

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**From:** [notifications@webs.com](mailto:notifications@webs.com)

**To:** "Bentley Cycle" <[bentleycycle@shaw.ca](mailto:bentleycycle@shaw.ca)>

**Sent:** Monday, June 3, 2019 4:58:32 PM

**Subject:** Webs: Form Response

Form Response Notification



## Form Response Notification

The following form has been submitted from your website

<https://www.bentleycycle.net/>:

Name : Elliot Harder

Email Address : [eharder@prl.ab.ca](mailto:eharder@prl.ab.ca)

Message : Hello,

I am from the Camrose Public Library, and I am emailing to inquire about electric conversion for one of our bikes. We have a Worksmen Front Loader trike (<https://www.worksmancycles.com/sud.html>) that we use as a book bike for community outreach programming. Since we have been filling it with books it gets quite heavy and is difficult to pedal around town all day. I am hoping to get a community grant to do a conversion on it for electric assist to help with this for future years and I'm hoping to get a price quote or estimate for this type of work.

Thank you so much

**Quick Tip:** Did you know you can download all of your form results in .csv format to view in programs like Microsoft Excel, or Access? Simply visit the [Form Submissions Page](#) and click on the dropdown in the upper right-hand corner.

**YOU HAVE 994 FORM SUBMISSIONS REMAINING FOR THIS MONTH.**

Follow Us!



This form response has been automatically generated on [Webs.com](#) for bentleycycle website.

◆ Webs, Inc. 1100 Wayne Ave., Suite 801 Silver Spring, MD 20910

## Battle River Community Foundation Expense Justification Report Follow-Up

Please see Elliot Harder's report regarding the justification for adding an electric assist to the Book Bike.

I, Robyn Gray, would like to bring forward the request that \$3000.00 of the 2018 Ross and Denise Irving Fund from Battle River Community Foundation be used to add this electric assist to the Book Bike. In 2018, the funds received were a total of \$24,600, so subtracting this amount would still leave \$21,600 for the purchase of other items or resources.

While it is anticipated that the electric assist component will cost \$2,500, the proposed additional \$500 would be used to rent a trailer and pay someone with a truck the gas mileage to transport the bike to Bentley and back to Camrose twice. Bentley is approximately 64 miles from Camrose, and we would have to pay someone the mileage for two separate trips to Bentley as we drop the bike off and then pick it up again when the work is complete. The reason for selecting the bike shop that is in Bentley as opposed to somewhere more local is that this was the only shop that responded to Elliot saying that they would conduct this kind of work. Elliot mentioned to me that perhaps we could try to find a bike shop in Edmonton, but this would be approximately the same distance away as Bentley – Bentley is 64 miles from Camrose. Elliot is confident that the quote of \$2,500 is fairly representative of what any location would cost for this service.