

Present:

Absent with Notice:

1. Approval of Agenda

2. Board Feedback

3. Consent Agenda

- a. Approval of Minutes of October 16, 2018 meeting
- b. Items for Information
 - i. Correspondence
 - 1. D. Cryderman resignation from boards
 - 2. Letters of Appointments from City of Camrose
 - ii. Other
 - 1. The Land Beyond Books (LINK, SAIT's alumni magazine)
- c. Reports
 - i. Librarian's Report
 - ii. Financial Payroll Report
 - iii. Program Report
 - iv. Teen and Tech Report
 - v. Statistics
 - vi. Friends of the Library Report

4. Items for Decision

- a.

5. Items for Discussion

- a. Logo
- b. Director Search
 - i. Director search process
 - ii. Offer of employment
 - iii. Moving expenses agreement

6. Adjournment

Next regular Board meeting: _____ at 5:00 PM

Present: Elizabeth Luck (Chair), Kaye Rud, Al Corbett, Krista Larocque, Agnes Hoveland (City Liaison), Susanna Bruneau, Katherine Schwaiger

Absent with Notice:

Absent without Notice: Trevor Miller (County Liaison)

1. **Approval of Agenda** with changes **Motion 33/18 M/S/C K. Larocque/S. Bruneau.**
Passed.

2. Board Feedback

- a. **D. Cryderman** announced her resignation from the Camrose Public Library. She is so appreciative of the opportunity to be part of the magic that is this library and this community and will miss everyone dearly. Her last day is November 9, but will return on November 13 to present to County Council.
- b. **E. Luck:**
 - i. **Holds in a Hurry** – new service by the library that provides holds delivery directly to a patron's car.
 - ii. **CSL** – are starting immediately!
 - iii. **Flu Clinic** – get your shot and see Feena!
 - iv. **November 13** – budget presentation to County Council
 - v. **DARP** – presented their final report to the community on October 11 at the library.
 - vi. **Bridge Update** – presented at the library to 40 people
- c. **S. Bruneau** announced that the November 20 board meeting will be her last for a little while as she is heading off on mat leave. The newest human should make its arrival around January 1, 2019.
- d. **K. Rud's** announced that the November 20 board meeting will be her last meeting as she is not seeking another term on the board.

3. Consent Agenda Motion 34/18 M/S/C K. Rud/A. Corbett. Passed

- a. Approval of Minutes of September 18, 2018 meeting
- b. Items for Information
 - i. Correspondence
 1. Camrose County – Budget Presentation
 2. Call for Nominations – Minister's Awards for Excellence in Public Library Service
 - ii. Other
 1. Action Plan: expect more (R. David Lankes)
 2. To restore civil society, start with the library (Eric Klinenberg)
 3. Critical Issues Paper (Jennifer McDevitt)

c. Reports

- i. Librarian's Report
- ii. Financial Payroll Report
- iii. Program Overview
- iv. Program Report
- v. Statistics
- vi. Friends of the Library Report

4. Items for Decision

- a. Manager – Job Description with changes **Motion 35/18 M/S/C** K. Larocque/A. Corbett. Passed
- b. Manager – Salary Grid – recommended start of step 2 with a half-step responsibility pay in the absence of the director (if assigned).

Motion 36/18 M/S/C A. Corbett/A. Hoveland. Passed

- c. Budget package* *not included in package* – Suggestions made for changes.
 - i. Revenue
 - ii. Expenses
 - iii. Infographic
 - iv. Grant application for City of Camrose
 - v. Speech
- d. Plan of Service with changes **Motion 37/18 M/S/C** A. Corbett/A. Hoveland. Passed.
- e. Director Search
 - i. Job Description – remain the same
 - ii. Job Posting – changes created, schedule created.
 - 1. Hiring Committee: E. Luck, K. Larocque, K. Schwaiger, C. Hamel (Manager)
- f. Plan of Service – with changes **Motion 38/18 M/S/C** K. Rud/S. Bruneau. Passed.

5. Items for Discussion

- a. Logo
 - i. D. Cryderman gave an explanation of how we reached the final image
 - ii. Suggested that we change the motto to Connect Captivate Create
 - iii. Use larger font (especially with motto)
 - iv. Use motto and Camrose Public Library on front, staff information on the back

- v. Share colour choices and mock-ups with board in November.

6. Adjournment Next regular Board meeting: November 20, 2018 at 5:00 PM

ACTION – Deb

- Create Responsibility Pay Policy for November meeting
- Create board package
- Post job to facebook, website, The Partnership Job Board, FLA.org, and Jerome-L
- Transcribe hiring schedule for board
- Share assignment with board for possible use

Mayor Mayer
City of Camrose
5204 50 Avenue
Camrose AB T4V 0S8

October 24, 2018

Dear Mayor Mayer and Council,

It is with both joy and sorrow that I am resigning from the Camrose Public Library to accept the position of Director at the Grande Prairie Public Library. This resignation is effective Friday, November 9, 2018, and as a result, I am resigning from the following boards effective immediately:

- Parkland Regional Library Board
- Parkland Regional Library Executive Committee
- Social Development Committee

It has been a pleasure to serve as Camrose's librarian and to help support the social fabric of the community through these committees. I have been blessed with boards who are supportive, are unafraid of challenges, are imaginative, and have tremendous vision. They have created a climate that makes it a pleasure to serve this community in a modern and exciting way, and have allowed us to put Camrose on the "library map". I will miss Camrose and the opportunities it has allowed me during my time here.

I hope you will welcome the new Library Director in magnificent Camrose fashion! Again, thank you all so much for a terrific seven years!

Sincerely,

Deb Cryderman

cc: Social Development Committee, Cody McCarroll and Margaret Holliston
Parkland Regional Library, Ron Sheppard and Debra Smith



The City of
Camrose

5204 – 50 Avenue, Camrose, Alberta T4V 0S8 PH. (780) 672-4426 FAX (780) 672-2469

October 19, 2018

Our File: G1.C3.00

Camrose Public Library Board
c/o Camrose Public Library
4710 - 50 Avenue
Camrose, AB T4V 0R8

Attention: Elizabeth Luck, Chair

Re: 2018-2019 Council Appointments – Camrose Public Library Board

Dear Chair Luck:

Please be advised at the Organizational Meeting of Council, held October 15th, 2018, Camrose City Council approved the following Council appointments to the Camrose Public Library Board for the term of October 15, 2018, to the Organizational Meeting of Council to be held in October, 2019.

Camrose Public Library Board: Councillor Agnes Hoveland

Please give me a call if there are any questions.

Sincerely,

The City of Camrose


Norman Mayer
Mayor

cc: Deborah Cryderman, Director, Camrose Public Library



The City of
Camrose

5204 – 50 Avenue, Camrose, Alberta T4V 0S8 PH. (780) 672-4426 FAX (780) 672-2469

October 19, 2018

Our File No: G1.C3.00

Camrose Public Library Board
c/o Camrose Public Library
4710 – 50 Avenue
Camrose, AB T4V 0R8

Attention: Elizabeth Luck, Chair

Re: 2018-2019 City Council Appointments - Parkland Regional Library Board

Dear Chair Luck:

Please be advised at the Organizational Meeting of Council, held October 15, 2018, Camrose City Council appointed you as the alternate representative in the absence of Deborah Cryderman, to the Parkland Regional Library Board. Your appointment is for the term of October 15, 2018 to the Organizational Meeting of Council to be held in October, 2019.

Parkland Regional Library Board:

Deborah Cryderman
Elizabeth Luck (Alternate)

Please give me a call if there are any questions.

Sincerely,

The City of Camrose


Norman Mayer
Mayor

cc: Debra Smith, Chair, Parkland Regional Library Board
Deborah Cryderman, Director, Camrose Public Library



The City of
Camrose

5204 – 50 Avenue, Camrose, Alberta T4V 0S8 PH. (780) 672-4426 FAX (780) 672-2469

October 19, 2018

Our File No: G1.C3.00

Camrose Public Library
4710 – 50 Avenue
Camrose, AB T4V 0R8

COPY

Attention: Deborah Cryderman, Chair

Re: 2018-2019 City Council Appointments - Parkland Regional Library Board

Dear Ms. Cryderman:

Please be advised at the Organizational Meeting of Council, held October 15, 2018, Camrose City Council appointed you as their representative and Elizabeth Luck as the alternate in your absence, to the Parkland Regional Library Board. Your appointment is for the term of October 15, 2018 to the Organizational Meeting of Council to be held in October, 2019.

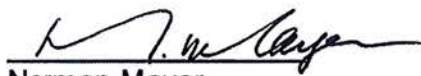
Parkland Regional Library Board:

Deborah Cryderman
Elizabeth Luck (Alternate)

Please give me a call if there are any questions.

Sincerely,

The City of Camrose


Norman Mayer
Mayor

cc: Debra Smith, Chair, Parkland Regional Library Board
Elizabeth Luck, Chair, Camrose Public Library Board



The City of
Camrose

5204 – 50 Avenue, Camrose, Alberta T4V 0S8 PH. (780) 672-4426 FAX (780) 672-2469

October 19, 2018

Our File No: G1.C3.00

Parkland Regional Library Board
5404 – 56 Avenue
Lacombe, AB T4L 1G1

COPY

Attention: Debra Smith, Chair

Re: 2018-2019 City Council Appointments - Parkland Regional Library Board

Dear Chair Smith;

Please be advised at the Organizational Meeting of Council, held October 15, 2018, Camrose City Council approved the following Council appointments to the Parkland Regional Library Board for the term of October 15, 2018 to the Organizational Meeting of Council to be held in October, 2019.


Parkland Regional Library Board:

Deborah Cryderman
Elizabeth Luck (Alternate)

Please give me a call if there are any questions.

Sincerely,

The City of Camrose


Norman Mayer
Mayor

cc: Deborah Cryderman, Director, Camrose Public Library
Elizabeth Luck, Camrose Public Library Board



A TALE OF LIBRARIES, REIMAGINED

THE LAND BEYOND BOOKS

TEXT BY MICHELLE WOODARD
PHOTOS BY GEORGE WEBBER

Musician Curt Young plays everything from guitar to cedar flute, but an outdoor event showcasing the Calgary Public Library's Sun Life Financial Musical Instrument Lending Library lets him try the violin for the first time.

FEATURE

Once upon a time, there was a vast land at the edge of a mountain range stretching out toward the sunrise. It was filled with people who had many burning questions. What's the longest river in the world? How can I build a rocket? What is my cat thinking? Who won last night's hockey game?

For answers, they went to special, silent buildings with magical people behind big desks who knew exactly where to look among their stacks and stacks of books, magazines and newspapers. One day, an enchanting stranger appeared, promising more answers faster than anyone could ever imagine. But the stranger grew into a giant and it seemed those magical people inside those special buildings might no longer be needed...

IN A WORLD WHERE almost any information you could possibly want is only a click away, the increasing importance of public libraries might seem like a fairy tale.

But across Alberta, the number of library cardholders is skyrocketing and the Calgary Public Library alone has nearly 670,000 active library members. The province's two largest cities are reimagining their central branches (*Architectural Digest* listed Calgary's \$245-million new Central Library among 2018's 12 most anticipated buildings). And you're just as likely to find librarians riding book bikes, hosting parties or leading language classes for newcomers as you are to see them behind a reference desk.

The future of libraries seems bright. Why? The answer appears to be far more about humanizing than it is about digitizing.

"The library isn't a place, it's a concept," says Calgary Public Library CEO Bill Ptacek. That concept, he explains, is about providing people with open access to ideas and information in ways that transform lives and build community.

Fouzia Abu-Shiraz (LIT '11) embraces Ptacek's words wholeheartedly, quoting them at the end of every single program she delivers as a library experience guide.

Before she can share Ptacek's message with the masses today, Abu-Shiraz must first climb into the driver's seat of a 22-foot-

long Mercedes panel van. It's Monday afternoon, so she's carefully backing the bright red story truck out of the Louise Riley Library parking lot and making her way to the Brenda Strafford Centre for a weekly visit. The truck is lined with books for every age and interest, and Abu-Shiraz is ready to share storytime with women and children fleeing domestic violence.

"The first time I went, there weren't many families that came to my little display, and nobody looked in my face," she says. "Come see us now, and we are like a family — everyone is waiting for us when we arrive and the children are giggling. It makes me breathless — this is my passion."

On another day, you might find Abu-Shiraz's story truck — one of several in the Calgary Public Library fleet — parked at a farmers' market, a daycare, a day home or a school. *Going where people already are is one way Alberta libraries are reaching out to meet the needs of their communities. Libraries are also removing barriers by providing free library cards, meeting spaces and printing. They are embracing diversity, focusing on early literacy and connecting with newcomers.*

Connection will be at the heart of Calgary's new 280,000-square-foot central library branch when it opens in November 2018.

"An experience with the new library will begin before people even walk through the

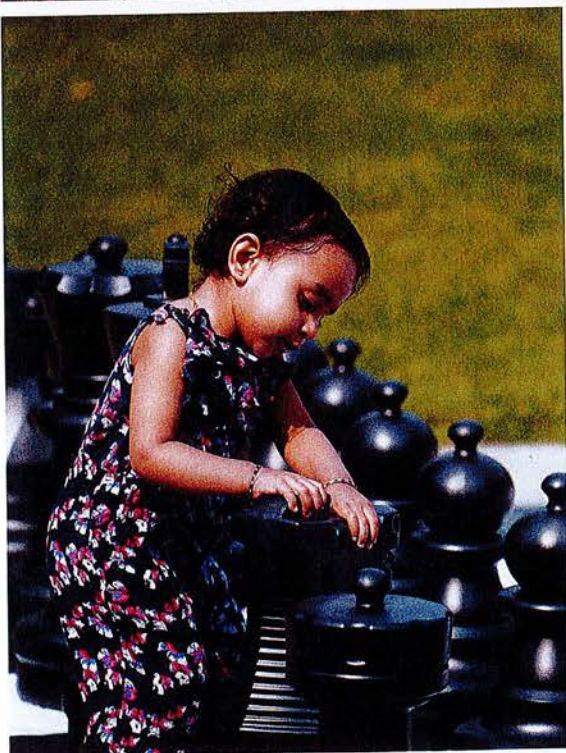


Watch a time-lapse video of the new Central Library being built and a fly-through video of the final construction plans at sait.ca/link.

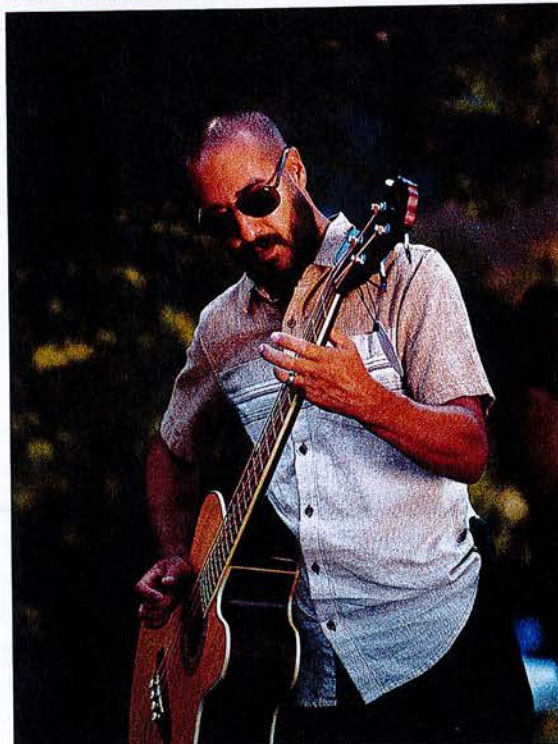
A)



B)



C)



A) To help make musical instruments accessible for all, musician Maria Medlow (left) volunteers at the Calgary Public Library's Instrument Petting Zoo. Here she shows Maya Dholdo violin basics. B) Idhika Pandey plays among the Memorial Park Library's giant chess pieces. C) Russell Doratty tries his hand at bass guitar, part of the library's lending collection of instruments ranging from ukuleles to bongos.

Book Truck

Library experience guide Fouzia Abu-Shiraz (LIT '11) shares storytime at a pop-up reading lounge. Community groups and events can request visits from the Calgary Public Library's Book Truck, geared to getting people of all ages excited about reading and books.



doors," Ptacek says. "Our staff will be on the street giving out library cards and talking about programs, and we'll have activities going on outside.

"It's about creating a gathering place — one that is linked to the East Village — and that gives us the chance to make this library much more a part of a larger community than typical urban downtown libraries."

That's important because downtown libraries in large Canadian cities are often on the frontlines of complex social issues.

"Libraries are sanctuaries for many people, including people struggling with mental illness or homelessness," says Michelle Toombs, CEO of the Marigold Library System and a member of SAIT's Library Information Technology Program

Advisory Committee. "Because libraries are for everyone and open to all, they can offer refuge, companionship, hope and creativity to people who need it."

Libraries serving smaller communities are also addressing social challenges such as the growing opioid crisis. *Deb Cryderman (LIT '96) is director of the Camrose Public Library and, earlier this year, her library became the first in Alberta to train staff in administering Naloxone, a drug that can reverse an opioid overdose.*

"Our philosophy has always been harm reduction," says Cryderman. "We know we're not going to cure a person of a drug addiction, but if something happens in our library we can make sure that person stays on this planet long enough to get some help.

We can do that little bit."

Anticipating and responding to the needs of her community before those needs become a crisis is Cryderman's personal mission. Sometimes that means meeting people in neutral spaces. Bringing the library to a playground can help a mom struggling with poverty who lives far enough away that walking downtown with small children is impossible. Allowing volunteers to sign out a special bike equipped with a front passenger seat battles loneliness among seniors by taking them out for a ride to feel the wind in their hair. Sometimes it means popping up pretty much anywhere in the community the library is invited: high schools, festivals, pride celebrations and seniors' homes.

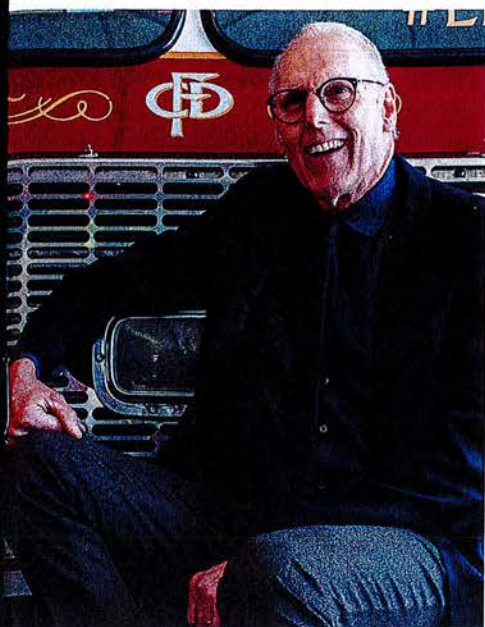
Other times it means inviting new people

"Because libraries are for everyone and open to all, they can offer refuge, companionship, hope and creativity to people who need it."

MICHELLE TOOMBS, CEO OF THE MARIGOLD LIBRARY SYSTEM

A) Marigold Library System CEO Michelle Toombs says bicycles and ski poles are among more than a million items moving through the system annually. "We are expanding what constitutes a library service by supporting health and wellness through our collections and through programs such as walking clubs." A not-for-profit municipal collaboration, Marigold provides and supports library services to more than 320,000 people across south-central Alberta. B) Calgary Public Library CEO Bill Ptacek with Engine 23, a fire truck exhibit that welcomed kids and families to the old central library. Too heavy for the new Central Library, it will be moved to another branch.





B)

BRYCE MARLUK PHOTO

into the library — and Cryderman's epic several-times-a-year parties are designed to do just that. The latest, a Harry Potter-themed event to launch the summer reading program, brought 785 people into the small city's 13,000-square-foot library where staff recreated Hogwarts School of Witchcraft and Wizardry.

"That book speaks to generations, and it was a beautiful thing," says Cryderman. "I work with 31 staff members who are constantly in search of ideas and inspiration from around the world. We say yes to everything — to people, to organizations, to partnerships, to all kinds of ideas that other people might run and hide from — and we figure out the details later."

Libraries are clearly not one-size-fits-all.

"Libraries are attentive and responsive to their communities' needs and priorities, and develop services and programs to fit those needs. Some public libraries emphasize programming that brings people together, while others focus on reaching isolated and under-served communities," says Toombs. But regardless of how individual libraries are adapting to serve their patrons in new and relevant ways, today every library requires staff who are flexible, able to plan events, embrace diversity, engage community and work with society's most vulnerable populations.

LESSONS IN LIBRARIES

CHANGES IN SAIT'S LIBRARY INFORMATION TECHNOLOGY (LIT) PROGRAM REFLECT THE CHANGING ROLE OF PUBLIC LIBRARIES.



- In 1967, SAIT's Senator Burns Building opens, housing Canada's largest technical school library and allowing for seven new programs.
- One new program is the Library Arts program, introduced in Fall 1967.
- The Academic Calendar explains the "information explosion" places "an increasing burden of responsibility and work on professional librarians."
- The Library Arts program is intended to "help free professional librarians from some of their workload."
- While not qualifying students as professional librarians, the program gives them "knowledge of the daily procedures of a library" and "the basic philosophy of librarianship."
- As graduates from the new programs join the workforce, SAIT adjusts its curricula in the early 1970s based on feedback from alumni and industry.
- Library Arts courses include business and technical skills for efficient library operations, including Human Relations and Public Relations.
- The program gives graduates an "awareness of the overall dimensions of library service ... fundamental library skills and practical knowledge of more specialized library procedures."
- The program changes its name to Library and Information Technology in the mid-1980s.
- Training in electronic searching intensifies and in 1990 SAIT's own library card catalogue is replaced with an online catalogue.
- The early 1990s are the last years students are trained to thread film into projectors, thanks to the introduction of VHS cassettes and players.
- LIT students study extensively how to use printed bibliographies and indexes as search tools.
- In 1993, SAIT's library has just one computer with internet access and patrons need special permission to use it.

- By the early 2010s, there is less focus on learning traditional cataloguing because the growing numbers of digital resources come with their own electronic records.
- Still, cataloguing is a core library technician job that remains important today for cataloguing items like SAIT's board game collection or troubleshooting when electronic records are lost or incorrect.
- Since SAIT launched its library program in 1967, libraries have shifted from being gatekeepers providing access to information to becoming a service that helps people parse unlimited resources for reliable information.
- "In the past, libraries didn't feel the need to prove their value. Today we're much more open to the idea of going out and meeting people in their space," says Kristian McInnis (LIT '02).

Thanks to Kristian McInnis, Dave Weber, AnneMarie de Groot (LIT '93) and Alison Hart (LIT '94) for sharing their memories of the LIT program over the years.



Watch *The Inner Tome* at sait.ca/link. Filmed in 1974 in SAIT's Learning Resources Centre (located in the Senator Burns Building), this educational film about accessing library resources offers fascinating glimpses of a library and library technology more than four decades ago. SAIT's library moved to its current location in 2001 and was renamed the Reg Erhardt Library in 2011.



PHOTOGRAPHING CALGARY'S NEW CENTRAL LIBRARY

AWARD-WINNING CALGARY PHOTOGRAPHER, SAIT INSTRUCTOR AND LONG-TIME LINK CONTRIBUTOR GEORGE WEBBER WRITES ABOUT DOCUMENTING THE CONSTRUCTION OF A NEW CALGARY LANDMARK.

Much of my career has been spent photographing things that are about to disappear.

That was certainly true when I was photographing Calgary's East Village between 2004 and 2009. Photographs from that time chronicle the final days of an unholy trinity: The King Edward, St. Louis and Cecil hotels that anchored Calgary's gritty East Village.

But then redemption came to the East Village. I was invited to photograph the birth of the National Music Centre between 2013 and 2016 and then Calgary's stunning new Central Library from 2015 to 2018. *It's an astonishing soaring masterpiece of light and space. When I stand on the main floor and raise my camera it's a little glimpse of the divine. It's surely destined to become one of the most beloved places in Calgary.*



View more of George Webber's photos of the new Central Library at sait.ca/link.

And SAIT's Library Information Technology program is responding to these demands.

"Industry is telling us that our alumni — their potential employees — need soft skills like self-confidence, critical thinking, project management and change management," says Dr. Donna Campbell, an instructor and practicum coordinator in the diploma program. "We have been rethinking our material and moving from theory-based to hands-on, or practice-based, approaches. We're making changes to content and assessments that encourage students to think in different ways and make evidence-based decisions."

The goal, says Campbell, is to see graduates walk away not only with a diploma and a strong skillset, but an entrepreneurial spirit and a questioning mind.

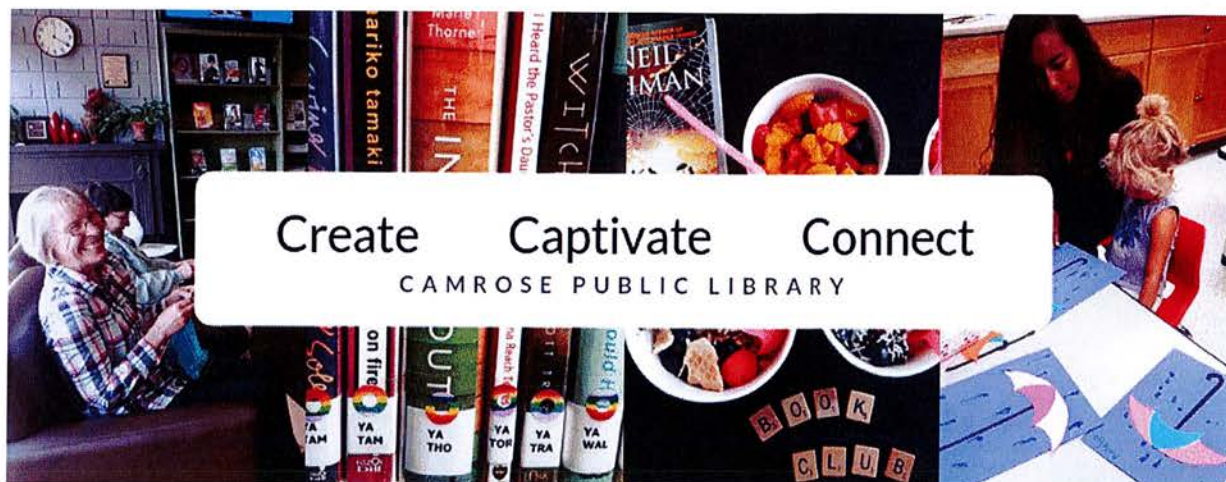
Those are attributes that shine in Abu-Shiraz every day as she shares her passion for libraries with anyone who will listen: visitors to her branch, guests on her book bus, and even the person on the treadmill next to her at the gym.

"I'm always telling people, if you haven't been to the library lately, you are missing out," she says. "You need to come and see what's happening — there are places for children to play and be loud, there are quiet places for students to study, we have a summer reading program, teens are learning to code, newcomers are learning about what it means to be Canadian, you can use the internet, you can print for free —"

There's a pause as the long list and her own enthusiasm cause Abu-Shiraz to run out of breath.

"Have you been lately? If not, you should go. Now! You really should."

...But the magical people didn't wait to be rescued. They became good friends with the giant, and they showed the people how to be friends with it, too. They shifted and molded themselves over and over again, finding new ways to reshape their magic. They invited more people into their special buildings. They found ways to make people feel less alone, and they took their new magic out beyond their walls, embarking on a never-ending story of building community. 1



Create Captivate Connect
CAMROSE PUBLIC LIBRARY

So Long, and Thanks for all the Fish

(With apologies to Douglas Adams)

By the time you next meet, I'll be finished day 2 in Grande Prairie, but as I'm writing this, I'm deep in the preparation to leave. That means tears, and hugs, and many, many goodbyes. I'm leaving you with a strong team who will be able to keep this library serving and caring for the community. They believe in love, and service, and caring. The library is in good hands.

I can't thank you enough for the opportunity to be the Director of the Camrose Public Library. I learned so much, took so many risks, faced numerous challenges, and am a better person and a better librarian because of it. Thank you!

Snacks in the Stacks and Fuel Good Day

The folks from Wildrose Co-op were here on Monday, October 29 to present us with a giant cheque for \$3740.00. That money will continue to be held on account at the Co-op for us to purchase against.

Kids on the Roof

There have been three incidents of patrons or the machine shop guys catching children on the roof of the library. In all cases, the patron or the machine shop guys have chased them off (I talked them off the roof of the stairwell). I've contacted the City to see if something could be done to block them from the roof before someone falls off and breaks their neck, but their only suggestion is to call the police while they are up there.

Dr. Brian Goldman

Dr. Goldman's visit was spectacular! One hundred and twenty people crammed themselves into our Adult Fiction area, the circ desk area (including behind the circ desk) and all the way back to the water fountain. He spoke eloquently, he was informative, and he stayed long afterward to

speak one-on-one with several community members. I'm so grateful to Strathcona County Public Library (specifically Heather Nicholson) for making it possible for us to host Dr. Gold man here at very little cost.

Plan of Service

I made a mistake on our Plan of Service. Rather than 2019-2024, five years is 2019-2023. It has been sent to the Public Library Services Branch, Parkland Regional Library, and posted on our website. I will get it to City and County Councils (I brought it to the City budget presentation and will bring it to the County).

Logo

Shannon has finished up the logo and offered a couple of colour combinations. I have the staff voting on their favourite (they are currently tied!) and Cheryl will share the results with you at the meeting. Once you make the colour choice, Shannon will complete a style guide that will ensure all our correspondence, posters, and anything coming from the library will be professionally presented and instantly recognizable! There are samples of how the logo could be used in your package and as the library produces each new item, Shannon will oversee the process to ensure it is properly done. I have to admit that I'm almost as sad to leave this logo and plan of service as I am the library, staff, board, and community!

Budget Presentations to County and City

I presented the budget to the City on Tuesday, November 6. I understand the need for them to tighten their budget, but we presented them with the significant growth in use and the role the library plays in the social infrastructure of the community, so I hope you won't have to make difficult choices with this budget. I've pasted two infographics showing our change in use and the calculated value of library use on the last page of this.

Our county presentation is on Tuesday, November 13 and will involve much the same message. I hope to see some of you there.

Still Presenting!

I will be presenting (remotely) to the Ontario Library Association Superconference about our experience in adopting Naloxone here in Camrose. (see next page)

One more time...

Thank you, all of you, again. And good luck! You have big adventures in front of you, from another baby to welcome to a new librarian, a new logo, a new plan of service, and I don't doubt you'll be going to Jasper for another Minister's Award. Good luck! Have fun!

Deb xo

Overdose Prevention and Response and Libraries: A Panel Discussion

Craig Todd-Langille, Pam Ryan, Deborah Cryderman, Penny-Lynn Fielding

When: Wednesday, Jan 30 | 2:30 pm - 3:45 pm

Location: TBD

Days: Wednesday. **Event Types:** Session. **Sectors:** General. **Subjects:** Community Led, Health, and Public Service.

Description:

The topics that are covered include:

- ☐ How has the opioid crisis impacted your organization?
- ☐ What overdose response measures has the panelists' organizations adopted and how did it make the decision to do so?
- ☐ What are the difficulties when considering implementation and after introducing response measures?
- ☐ How can organizations ensure frontline employees are prepared for an overdose onsite and how to we ensure they receive support following an incident?

Panel discussion to end with summary of panelists vision of what types of tools and methods libraries will continue to adopt as further steps are taken to address the opioid crisis.

Speaker Profile(s)



Craig Todd-Langille

Library Service Manager, Toronto PL

[Read More](#)



Pam Ryan

Director, Service Development & Innovation, Toronto PL

[Read More](#)



Deborah Cryderman

Director, Camrose PL

[Read More](#)



Penny-Lynn Fielding

Director, Customer and Community Engagement, Kitchener PL

[Read More](#)

VALUE OF ONE YEAR OF CPL LIBRARY USE

http://www.ala.org/advocacy/advleg/advocacyuniversity/toolkit/makingthecase/library_calculator Calculated in \$US



Materials Borrowed

ALL FORMATS, ALL AGES

\$3,400,000



Adult Programming

INTERNAL AND EXTERNAL PRESENTATION

\$172,500



Young Adult and Children's Programming

INTERNAL AND EXTERNAL PRESENTATION

\$264,000



Computer and Wifi

119,153 HOURS OF ACCESS

\$1,429,836



Reference

QUESTIONS ASKED AND ANSWERED

\$525,000

\$5,791,336 US

\$7,679,700.50 CAN

LIBRARY USE

Comparing 2011 to 2018

Visitors



Program Attendance



Reference Questions



FTE Staff



Operational Hours



Create Captivate Connect

November Financial Report

Submitted by Cheryl Hamel

Financial

I am now processing the library's revenue/expenses in Sage Program. For training, I have been entering July/Aug/Sept entries and will be entering the October 2018 shortly. I will continue to pay invoices as we receive them. I have paid some bills online when I am able to. This helps with not paying late charges. Occasionally, when I receive mail later in the month, the invoice is due before we are able to mail the cheque.

A staff member from Grant Thornton will be in the library November 16 to show me more information on Sage.

We have about 30 cheques in the library currently. I will be ordering more from the Booster, as they charge less than the bank does. We will also receive the cheques quicker as they are local. I will compare the pricing to the number of cheques printed and go with the best price. On average, we use approximately 10 cheques per week. Because we do not write a large number of cheques, I will order cheque stubs and hand write the information on the cheques.

The City of Camrose is no longer doing our financials effective November 1, 2018. I asked them to invoice us for the balance owing to The City of Camrose to October 31, 2018.

Payroll

I am currently working with ADP to provide them with our payroll information for them to start our payroll beginning January 2019. I will have a conference call with them November 8 and one more to follow to finish our set up process.

The City of Camrose will send us an invoice in January 2019 for the payroll portion of our expenses to December 31, 2018.

Camrose Public Library
Programming Report
October 2018

CPL Service Responses and Applicable Programs

Stimulate Imagination: Reading, Viewing and Listening for Pleasure

- Regular outreach programming: **62 participants**
- Regular in-house programs: **348 people**
- Snacks in the Stacks: **700 people**
- Flu Clinic outreach: **675 people**
- Pool info Session: **36 people**
- DARP Open House: **45 people**
- Programs facilitated by outside groups: **90 people**

Total for service response 1: 1956 participants

Create Young Readers: Early Literacy

- Ongoing in-house programs: **241 participants**

Total for service response 2: 241 participants

Satisfy Curiosity: Lifelong Learning

- Ongoing in-house programs: **162 people**
- Tech tutor outreach: **7 people**
- Ukulele Lessons: **22 people**
- Meditation 101: **15 people**
- U of A Distinguished Lecturer Dr. Molly Worthen: **90 people**
- SOS Wills info session: **25 people**
- Augustana Human Library: **35 people**
- Grief Workshop: **21 people**
- Council of Champions: **7 people**

Total for service response 3: 384 participants

Total program participation for October 2018: 2581 people. YTD attendance at the end of October was 36053, which is a 17% increase from October 2017 YTD.

Submitted by Nicole Bannick
November 5, 2018

	January		February		March		April		May		June	
	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons
Adult	35	304	43	675	64	611	46	373	49	403	71	471
Family	66	748	63	827	56	807	59	871	64	851	64	1576
Children	21	251	22	268	29	358	22	237	23	207	20	192
Teens	4	37	13	152	12	109	11	173	11	92	7	52
Other	1	7017	0	0	3	57	1	25	3	270	18	2226
Total	127	8357	141	1922	164	1942	139	1679	150	1823	180	4517

Outreach	9	62	12	114	17	124	12	178	15	345	60	2409
In House	118	8295	129	1808	147	1818	127	1501	135	1478	118	2108
Total	127	8357	141	1922	164	1942	139	1679	150	1823	178	4517

Advocacy	1	7017	0	0	3	57	1	25	3	270	18	2226
Service Respo	126	1340	141	1922	161	1885	138	1654	147	1553	162	2291
Total	127	8357	141	1922	164	1942	139	1679	150	1823	180	4517

	July		August		September		October	
	Programs	Patrons	Programs	Patrons	Programs	Patrons	Programs	Patrons
Adult	44	338	30	204	36	321	47	577
Family	68	2994	38	344	50	865	51	986
Children	67	1140	32	355	17	165	21	187
Teens	13	86	19	152	12	102	16	156
Other	9	2765	8	2461	1	1000	2	675
Total	201	7323	127	3516	116	2453	137	2581

Outreach	65	5783	32	2766	14	1091	13	744
In House	136	1540	95	750	102	1362	124	1837
Total	201	7323	127	3516	116	2453	137	2581

Advocacy	9	2765	8	2461	1	1000	2	675
Service Respo	192	4558	119	1055	115	1453	135	1906
Total	201	7323	127	3516	116	2453	137	2581



Ukulele Lessons with instructor Ron Mercer

No experience needed. Please call 780.672.4214 to register. Bring your own instrument, or sign up to borrow one of ours. Limited loaner ukuleles available: first come, first served.

First Friday Monthly
from September to
December 11:00 AM




Meditation 101

With Kelly Keus

Wednesdays
6:30 to 7:30 PM


October 3, 10, and 17
November 7, 14, and 21
December 5, 12, and 19






Presented by
Community Service
Learning students from
UNIVERSITY OF ALBERTA
AGGUSTANA CAMPUS

ENVIROPALOOZA!




Environmental programs for kids of all ages

**CRAFTS!
GAMES!
STORIES!
FUN!**



Sundays at Camrose Public Library
October 21 to December 2
1:00 - 2:30 PM



PD Day Programs

For kids in
grades 1 to 6

October 26
November 16
November 30
1:00 to 3:00 PM

Presented by
Community Service
Learning students from
UNIVERSITY OF ALBERTA
AGGUSTANA CAMPUS

Camrose
Public
Library

No registration
required



Saturday, November 17

Prevent It!

Taking Action to Stop Child Sexual Abuse

THE PREVENT IT! WORKSHOP HELPS TEACH
BOTH INDIVIDUALS AND CHILD-SERVING
ORGANIZATIONS HOW TO REDUCE THE
RISK OF CHILD SEXUAL ABUSE.



Register for the Prevent It! Workshop at www.preventit.ca

1:00 to
4:00 PM
at



Join us for our annual Family Christmas Party

Crafts, treats, performances by Embellish bell choir,
and a visit with a jolly man in red!

December 8, 10:00 AM to 12:00 PM



National Novel Writing Month

**Your novel is
waiting for you!**

November is National
Novel Writing Month:

30 Days.

50,000 Words.

One life-changing experience.

Come to the library every day in November that we are open for
dedicated writing space just for your novel writing.

Come for coffee, wifi, support and encouragement!

Keep an eye on our website
and Facebook page for more
special events and
programs!



Camrose Public Library
Adult Programs
January 1 to October 31, 2018

Outreach	Program	Attendance
Book Deliveries to Care Facilities	86	539
Programming in Care Facilites	17	119
20-Something Book Club	10	53
Book Bike	20	3963
Life Cycle	3	3004
Tech Tutoring in Care Facilites	3	33
	139	7711

In House	Program	Attendance
Book Club	10	48
Spanish Circle	36	303
Yarns	39	207
Ukulele	36	435
Uke Lessons	7	143
French Circle	31	59
Tech Program	19	365
Tech Drop in	20	144
Death Café	6	54
Grief Workshop with Hospice Society	2	42
Film in partenrship with Hospice Society	2	45
Card Making	8	63
ESL Tutor	11	35
Red Cross Emergency Preparedness	1	8
Elder Safe	1	5
Gardening	1	7
Local Author Visits	3	34
Pride Week	2	24
Be Your Own Valentine	1	304
Communication in aging with Alberta Health	1	5
Angie Abdou, Author	1	9
Exercise as Preventative Medicine with Alberta Health	1	10
Dementia Strategies with Alberta Health	1	15
Mirror Lake Bridge Info Session	2	95
Staff PD	7	25
Meditation 101	3	15
U of A Distinguished Lecture: Dr. M Worthen	1	90
Pool Reno Infor Session	1	36
Human Library	1	35
DARP Open House	1	45
SOS: Wills info session	1	25
First Aid/Naloxone Training	2	17

	259	2747
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Outside Groups	Program	Attendance
Space Provided for Community Groups and Businesses	58	471
	58	471
Total	456	10929

Teen and Tech Programming

Kelly Higgins

Board Report Oct. 2018

Dungeons and Dragons: D&D continues to be a geektastic program with a group ranging from 7-14 kids age 12-17. Although the program is scheduled for Wednesday afternoons, the group has been coming on PD days as well and playing the entire day with no sign of slowing down. They all have costumes that they sometimes wear for their characters, and every meeting is full of snacks, ominous D&D music, and lots of joking around. They are a group that are extremely kind to each other and welcoming to new people who are interested in playing. Their latest campaign ended last Friday after 6 weeks of playing and they have started a new campaign this week...they are unstoppable!

Outreach: The Outreach High School has weekly visits to the library and we have begun to do monthly programming with them. We are currently making Zines with the group, which is a project that will earn them high school credits for creative writing and publishing! My hope is that when their zines are complete we will be add copies to the library collection to share with the community.

Travel Tuesdays/Maker Mondays: Maker Mondays and Travel Tuesdays are two after school programs that are run at the beginning of the week. They are both well attended by the after school/Snacks in the Stacks crowd. Maker Monday focuses on STEAM related activities and in the past month we have done mini Lego Challenges, notes for seniors, and Makey Makey activities. Travel Tuesday focuses on one country or culture each week with crafts, games, and sometimes a special treat. This month we have looked at Hawaii, Russia, and Germany!

Tech. 1 on 1/ Tech. Group Classes: Tech. 1 on 1 sessions have continued to be popular with times often booked well in advance for 1 hour private tutor sessions. Currently there are 4 spots offered a week, with the possibility of more depending on how busy the week is. The Tech. Group Classes for adults took a break over October but started again on November 1st. The next four weeks will focus on Smartphones and Tablets for Beginners. In September the classes were well attended by adults and will hopefully continue to be well attended until Christmas.

The Plot Matures: The 20-something Book Club has continued to be a popular adult program at the Library. The monthly group has been meeting at Twisted Frozen Yogurt and is well attended with around 5-10 participants each month. The October book title was *The Song of Achilles* by Madeline Miller and the November title is *The Little Old Lady Who Broke All the Rules* by Catharina Ingelman- Sundberg.

Deb note: Kelly has been filling in with children's programming while Nicole has been off with a family emergency. She has also taken on staff scheduling as Cheryl is downloading some of her duties to pick up bookkeeping responsibilities. I am eternally grateful to her support.

Camrose Public Library

Monthly Stats

October 2018

Circulation	Oct 2018	Oct 2017	2018 YTD	2017 YTD	Under/ Over 2017	% Chg. Over 2017
Adult Material	7028	7184	69443	72725	-3282	-5%
Young Adult Material	343	416	4448	5237	-789	-15%
Juvenile Material	4352	4473	44782	46607	-1825	-4%
TAL Items Borrowed	219	163	1475	1770	-295	-17%
TAL Items Sent	27	41	331	389	-58	-15%
Total	11969	12277	120479	126728	-6249	-5%

Circulation by Residence	Oct 2018	Oct 2017	2018 YTD	2017 YTD	Under/Over 2017	% Chg. Over 2017
City of Camrose	9118	8839	90345	95676	-5331	-6%
County of Camrose	2171	2568	24263	23291	972	4%
Outside City/County	397	269	3314	4738	-1424	-30%
ME	234	570	2383	2547	-164	-6%
Total	11920	12246	120305	126252	-5947	-5%

Selection of Service Responses

1. Stimulate Imagination: Reading, viewing and listening for pleasure
2. Create Young Readers: Early Literacy
3. Satisfy Curiosity: Lifelong Learning
4. Welcome to Canada: Services for newcomers

Programs/ Service Response	Oct 2018		2018 YTD		Participants		2015 total	2014 total
	Sessions	People	Sessions	People	2017 YTD	2016 YTD		
1	81	1281	803	13675	15,545	1136	note: annual total program participation	
2	21	241	209	2282	2,428	3266		
3	33	384	379	3557	5,662	7484		
4	0	0	45	103	159	96		
Advocacy	2	675	46	16436	7,129	N/A		
Total	137	2581	1482	36053	30,923	11982	21794	19782

Present: Robyn Gray, Josie Anton Roberts, Bailey Lassesen, Aaron Morris, Gail Reimer, Kalene Gould, Cathie Bartlett

Absent with Notice: Nicole Bannick, Shannon Stolee

1. Approval of Agenda

2. Consent Agenda

- a. Items for Information
 - i. Incorporation as a Society with Service Alberta
 - ii. What exactly the Friends of Camrose Public Library Is
 - iii. G-Mail Account: cccplibrary@gmail.com
 - iv. Email addresses: Please share with Robyn and let her know if you want a copy of the By-Laws or other documents
 - v. Membership Dues – Robyn didn't collect these from anyone today, wanted Nicole and/or Shannon there

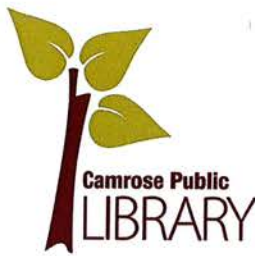
3. Items for Decision

- a. Election of Executive
 - i. Vice-Chair: Josie (nominated by Bailey, Gail seconded the motion)
 - ii. Treasurer: Kalene (nominated by Cathie, seconded by Aaron)
 - iii. Secretary: Bailey (nominated by Kalene, seconded by Josie)
 - iv. Volunteer Coordinator?
 - v. Fundraising Chair?
- b. Members of Executive need to submit Criminal Records Check – Robyn and/or Nicole to write a letter stating that this Criminal Check is for a volunteer organization, so it will hopefully be free to do
- c. Please complete volunteer form even if not applying for executive – we would love to make sure you're involved!

4. Items for Discussion

- a. Fundraising Possibilities
 - i. Examples: Gift-Card Survivor, Store in a Box, Giftcard Tree, Wine Tasting with Silent Auction, Baking Cookies, Indigo Fundraiser, Adopt a Book, Birthday Book, Escape Room, Carnival... We noted that if we do gift card tree, will have to be soon if it's for Christmas! Catered Dinner, long-table dinner, wine pairing, Fox and Fable: trivia night with a literary theme of some sort, Stettler train, Escape Room (maybe mobile one?), virtual golf, Paintball (Bailey has been awesome taking the lead on the Paintball), Distillery,
- b. Date of Next Meeting: November 26

5. Adjournment - about 7:45



4710 50 Avenue Camrose AB T4V 0R8

p: 780.672.4214

<http://cpl.prl.ab.ca>

@CamroseLibrary1

[facebook.com/CamroseLibrary](https://www.facebook.com/CamroseLibrary)

deb@prl.ab.ca

Hi all,

A quick note to further explain the logo style guides:

1. There are two colour options, both of which carry over the green we currently have (close, anyway)
2. Shannon has included the colour codes so we can duplicate things exactly in our own documents as well as in any products we may purchase (mugs, bags, library cards, etc.).
3. She has worked the logo into the tagline.
4. She has provided the fonts we will adopt for all our work from letters to reports to advertising we create.
5. She has provided examples of what our business cards could look like, what our library cards could look like (we'd special order a print run through PRL. It would be a great 100th birthday celebration to be able to have personalized library cards), and what a pop-up banner could look like combining the various design elements.
6. Shannon will create an official style guide so all communication coming out of the library will be branded and instantly recognizable.
7. This is going to take us into our 100th year with style!
8. We all love the logo! I'm going to survey the staff and see which colour they prefer. I'll have Cheryl share the staff pick with you.

Suggested motion:

The board moves that they select the logo with the colours (summer leaf, sunflower, and eggplant OR summer leaf, sunflower, and fire engine).



PRIMARY LOGO

CAMROSE

PUBLIC LIBRARY

ALTERNATE/SECONDARY LOGO



COLORS



SUMMER LEAF

00/00/00/00

143/177/62

#8FB13E

PMS: XX



SUNFLOWER

00/00/00/00

253/186/19

#FDB13

PMS: XX



FIRE ENGINE

00/00/00/00

230/70/45

#E642D

PMS: XX

TAGLINE

Create.
Captive.
Connect.

FONTS

HEADLINES: LEAGUE SPARTAN BOLD

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789

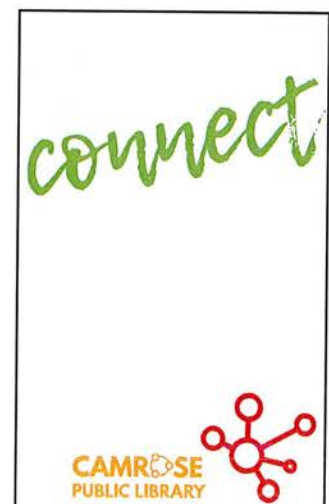
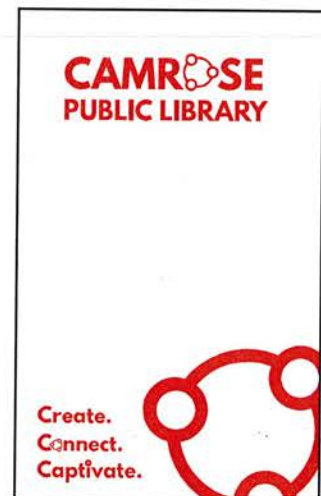
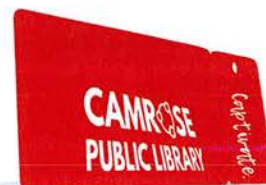
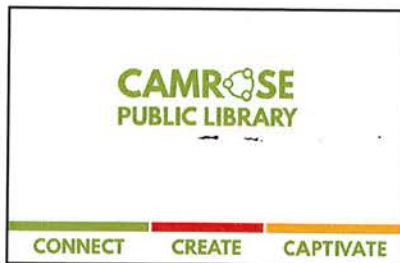
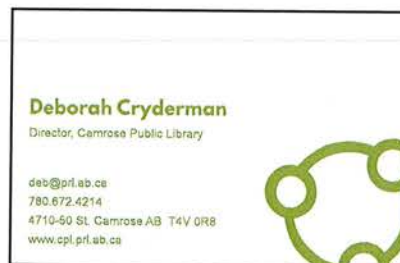
BODY COPY: ARIEL

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abcdefghijklmnopqrstuvwxyz
0123456789

ACCENT: LEMON TUESDAY

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789

USAGE EXAMPLES



GRAPHIC ELEMENTS/ICONS



PRIMARY LOGO

CAMROSE

PUBLIC LIBRARY

ALTERNATE/SECONDARY LOGO



COLORS



SUMMER LEAF

00/00/00/00

143/177/62

#8FB13E

PMS: XX



SUNFLOWER

00/00/00/00

253/186/19

#FDB13

PMS: XX



EGGPLANT

38/84/00/00

163/75/157

#A34B9D

PMS: XX

TAGLINE

Create.
Captive.
Connect.

FONTS

HEADLINES: LEAGUE SPARTAN BOLD

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789

BODY COPY: ARIEL

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789

ACCENT: LEMON TUESDAY

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789

GRAPHIC ELEMENTS/ICONS



USAGE EXAMPLES

