

Present:

Absent with Notice:

**1. Approval of Agenda**

**2. Board Feedback**

a.

**3. Consent Agenda**

a. Approval of Minutes of February 20, 2018 meeting

b. Items for Information

i. Correspondence

1. Pride Week Complaint

ii. Other

1.

c. Reports

i. Librarian's Report

ii. Program Report

iii. Statistics

**4. Items for Decision**

a. Financial Review

b.

**5. Items for Discussion**

a. Annual Report Summary

**6. Adjournment**

Next regular Board meeting: April 17, 2018 at 5:00 PM

Present: Elizabeth Luck (Chair), Kaye Rud, Al Corbett, Susanna Bruneau, Katherine Schwaiger, Deb Cryderman (Director)

Absent with Notice: Agnes Hoveland, Krista Larocque, Trevor Miller

**1. Approval of Agenda Motion 07/18 M/S/C S. Bruneau/A. Corbett. Passed**

**2. Board Feedback**

**Elizabeth Luck**

- a. Read for 15 – 7000+ people participated or 37.44% of community. 2<sup>nd</sup> place overall
- b. BYOV success with 200+ people in attendance
- c. Western Producer article – last free space open to all
- d. Naloxone Article
- e. Freedom to Read and Pride Week next week

**Susanna Bruneau**

- f. Battle River Watershed Alliance has published a book and has sufficient funding to provide one to every library in the Watershed

**3. Consent Agenda**

- a. Approval of Minutes of January 16, 2018 meeting **Motion 08/18 M/S/C K. Rud/A. Corbett. Passed**
- b. Items for Information
  - i. Correspondence
    - 1. Connie Burfield
    - 2. Notes from Staff re: COLA
  - ii. Other
    - 1. Insurance Increase
    - 2. Western Producer article
- c. Reports
  - i. Librarian's Report
  - ii. Program Report
  - iii. Statistics

**4. Items for Decision**

- a. Circulation Assistant Job Description **Motion 09/18 M/S/C A. Corbett/S. Bruneau. Passed**
- b. Statement on Intellectual Freedom **Motion 10/18 M/S/C A. Corbett/K. Rud Passed**
- c. Annual Report **Motion 11/18 M/S/C With additional comments S. Bruneau/K. Rud. Passed**

- d. City of Camrose Survey – Committee/Group – completed and submitted to A. Hoveland

- e.

**5. Items for Discussion**

- a.

**6. Adjournment**

Next regular Board meeting: March 20, 2018 at 5:00 PM



4710 50 Avenue Camrose AB T4V 0R8

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<http://cpl.prl.ab.ca>

@CamroseLibrary1

[facebook.com/CamroseLibrary](https://www.facebook.com/CamroseLibrary)

[deb@prl.ab.ca](mailto:deb@prl.ab.ca)

March 5, 2018

Dear Ms. Lockhart,

Thank you for contacting us regarding your concern about our **Pride Week Celebration**. The intent of the celebration is not to offend, but to inform and celebrate every Canadian's right to equality as laid out in the **Canadian Charter of Rights and Freedoms**. We, as a public library, have a duty to reflect the community we serve and to provide information and materials that are of interest to everyone. You will find on our shelves materials about all different faiths, programs that respond to our community's wide information needs, and on our walls at differing times, displays and artwork that speak to the diversity of our city, province, country, and planet.

The library welcomes everyone, regardless of age, race, religion, gender, gender expression, socioeconomic status, ethnicity, geography, or professional background. Everyone who uses the library should be able to see themselves reflected in the library's collection, programming, and space. It is the responsibility of the Camrose Public Library Board to represent the diverse population of Camrose and write policy directing us to respond to the public's needs. The Board takes into consideration all Canadian laws including **Bill C-16 section 2**, which makes it illegal to discriminate based on gender identity or expression. <http://www.parl.ca/DocumentViewer/en/42-1/bill/C-16/royal-assent>

The Board has carefully considered the library's collection development through its **Selection, Acquisition and Disposition of Materials Policy**, which states:

The library recognizes that many materials may be controversial and that any given item may offend some patrons. The materials selected for the library's collection will vary to suit the needs of different parts of the library's constituency. Not all materials selected, therefore, will be suitable to every patron or group of patrons. The ultimate responsibility for their choice of materials lies with the patron.

<http://cpl.prl.ab.ca/about-us/policies/selection-acquisition-and-disposition-of-materials>

I encourage you to read the **Canadian Federation of Library Associations' Statement on Intellectual Freedom** which states:

Libraries have a core responsibility to safeguard and facilitate access to constitutionally protected expressions of knowledge, imagination, ideas, and opinion, including those which some





individuals and groups consider unconventional, unpopular or unacceptable. To this end, in accordance with their mandates and professional values and standards, libraries provide, defend and promote equitable access to the widest possible variety of expressive content and resist calls for censorship and the adoption of systems that deny or restrict access to resources.

<http://cfla-fcab.ca/en/programs/guidelines-and-position-papers/statement-on-intellectual-freedom-and-libraries/>

You may also want to explore the **United Nations Universal Declaration of Human Rights**, which includes:

**Article 19.**

Everyone has the right to freedom of opinion and expression; this right includes freedom to hold opinions without interference and to seek, receive and impart information and ideas through any media and regardless of frontiers.

<http://www.un.org/en/universal-declaration-human-rights/>

This point especially supports us in our effort to supply information to people without censorship by those who do not want certain information available to others. For those who have been most marginalized by society, providing prominent, positive messaging is important in creating space for those who have had their voice diminished by the assumptions and beliefs of those with power and privilege. The library is a public building, as you pointed out in your note, and as such we want to welcome everyone.

We enthusiastically joined the Pride celebration of AQUA and Camrose Pride and looked to the City and their flag raising as an example. We had numerous positive responses to our Pride Week Celebration, from simple “thank you’s” to the following comments:

- When we arrived at the library and saw the pride flag, window coverings, and the rainbow welcome, the entire bus cheered!
- I LOVE the pride flag and decorations outside the library and on the window!! They made my heart so happy 😊 Based on my short time spent in Camrose so far, I would say it needs more awesome safe spaces like this. Way to go!

Your email stated that we had “better be prepared to support other groups when they ask”. I think you will find we do:

- We display Christmas decorations from November 12 until the end of December.
- We host displays on a variety of topics including mental health, the Battle River Watershed, and student artwork.



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- We provide diverse programs covering topics including early literacy, S.T.E.A.M programming, dementia and other health concerns, will and estate planning, summer reading programs, and knitting.
- We provide after school snacks to nearly 4000 children each year.
- We display posters for the Peter Lougheed Performing Arts Centre, the Bailey Theatre, Family Violence, Primary Care Network, Alberta Health Services, Narcotics Anonymous, and faith-based education.
- We have made our programming rooms available to home schoolers, a pro-life group, political organizations, Death Café, first-time homebuyers, ukulele players, people learning to drive, and more.

As stated in our **Conditions for the Use of Areas of the Library Not Normally Used for Public Services** policy, we make those rooms available for all persons and groups regardless of opinion or affiliation. <http://cpl.prl.ab.ca/about-us/policies/conditions-for-use-of-areas-of-library-not-normally-used-for-public-service> Ultimately, the goal of the library is to reflect everyone in this community, provide them all with a safe place, and create an environment that provides barrier free access.

If you would like the Library to pursue your objection to our Pride Week Celebration further, please consult our Request for Reconsideration Policy: <http://cpl.prl.ab.ca/about-us/policies/request-for-reconsideration-policy> and complete the Request for Reconsideration Form: <http://cpl.prl.ab.ca/about-us/policies/request-for-reconsideration-of-library-material-form>

Sincerely,

Deborah Cryderman, MLIS  
Director, Camrose Public Library

cc: Camrose Public Library Board  
Camrose Pride Community, Carol Breitreutz, Secretary  
Augustana Queers and Allies (AQUA)  
Camrose Outreach School  
City of Camrose







Int'l Women's Day



Olympics



Freedom to Read Week



Pride Week

### Freedom to Read Week/Pride/International Women's Day/Pink Shirt Day

This year, Freedom to Read Week coincided with Pride Week, and was closely entwined with Pink Shirt Day and International Women's Day, so the library embraced them. Our usual intellectual freedom displays were up, and we once again made Freedom to Read buttons to enable us to engage the public in IF conversations. We flew the Pride flag, and we hosted a couple of Camrose Pride events. A number of staff members wore pink on Pink Shirt Day, and we enjoyed having our pictures taken (while sporting purple) for International Women's Day. Overall, it was a spectacular, happy, and *busy* week. Some of the comments of the week included:

- When we arrived at the library and saw the pride flag, the pride window covering, and the rainbow welcome, the entire bus cheered! *(in person)*
- I LOVE the pride flag and decorations outside the library and on the windows!! They made my heart so happy ☺ Based on my short time spent in Camrose so far, I would say it needs more awesome safe spaces like this. Way to go! *(email)*
- The library is doing fantastic things! *(email)*
- I love your welcome sign. So inviting and pretty! *(in person)*
- Thank you for your Pride support and inclusion in Camrose. *(email)*
- Its efforts like yours that bring our community one step closer to where it should be (thanks for the Pride display) *(email)*
- Your celebration of Pride Week meant a lot to many of our students (those who identify as LGBTQ and their allies). Thank you for assuring them that they are welcome and valued. *(email)*
- We are so fortunate to have a public library with such rich programming and support for EVERYONE in our community *(email)*
- Thank you for all that you do for so many members of our community, especially those in the margins and without a voice *(email)*
- CPL rocks! (in response to our International Women's Day programming) *(email)*
- I really appreciate all the work the library did for Pride. It looked so awesome there and it was great! *(email)*

Unfortunately, we did receive one complaint about our Pride week display. Our response to that is in the meeting package. Their complaint read:

I was not a fan of how the library was decked out for pride week. Rainbow welcome sign, rainbow flags in all the windows, advertisement for the "drag" night on the door and flying the pride flag. I am not homophobic, just so you know, I have gay people in my family and friends circle and enjoy them very much. I do think however, that a public building throwing so much support behind this is inappropriate. Many taxpayers do not agree with pride week and like I, am offended by the attention given to pride week by the library. If you are this eager to support one area of society, better be prepared to support other groups when they ask. You are serving the general public, so I don't think it is appropriate for you to over support one side of the public as opposed to everyone else.

Complaints like that serve to remind us of how important events like Pride week are in helping educate and inform the community, break barriers, and make everyone feel welcome and valued.

### Pride Week at Augustana

We happily took part in Augustana's Pride week again this year by providing them with a book cart filled with books with LGBTQ+ characters. Feedback was that students enjoyed the display and many took the opportunity to browse the collection. I am happy to be able to inform the student body that they can find themselves on the shelves of the public library.

### Financial Review

Our annual financial review process is already complete thanks to the tremendous work of Cheryl and the support of the City of Camrose. The Grant Thornton report is in this package and we should be able to pass it tonight and get it to PLSB long before our May deadline. Like the annual report, this is one of the requirements of qualifying for the Provincial Operating Grant.

### Summer Students

We have once again applied for a number of summer grant positions and are awaiting the results of those. In the meantime, we have a several strong resumes on file for the following positions:

- Social Media and Marketing
- Book Bike Coordinator
- Intergenerational Programmer

I hope to interview on March 21, 22, and 23 and hope to have students begin work on May 7.

### Beaumont Cycling Without Age

We loaned our Life Cycle to the Beaumont Cycling Without Age program so they could promote their program prior to the arrival of their trishaw. They experienced much success with their



promotion, and we are hoping/thinking/planning to have both their trishaw and ours in the MS Bike-a-thon this June. The bike came back with the missing knob replaced (we lost it last summer), the unattached armrest reattached (wear and tear), and the promise of new Velcro for the side of the cover that didn't have Velcro.

### New Horizons for Seniors

All our paperwork for the Life Cycle grant has been submitted to the New Horizons for Seniors. Our next grant through them is teaching people ukulele lessons every Friday.

### Arts Presenting Grant

Our Arts Presenting Grant, which reimburses approximately 1/3 of the cost of author visits and the like, has been approved. We will find out the amount we will receive in April when the grants are finalized.

### About Time Production

Nicole made a few buttons for About Time Production's Emma. In return, they gave us a sponsorship space in their program.

### Plan of Service

Kaitlin is working very hard on finding and compiling commonalities from the service and strategic plans we have accumulated. The picture is starting to develop!

### DARP

Downtown Area Redevelopment Plan (DARP). I have been going to the meetings because it does impact the library (although less so than it will impact the actual downtown). I do want to ensure that the library's voice continues to be heard. I'll be attending a DARP focus group on Thursday, March 15 (not for our area, but I'm in Calgary on Friday)

Camrose Public Library  
Programming Report  
February 2018

**CPL Service Responses and Applicable Programs**

*Stimulate Imagination: Reading, Viewing and Listening for Pleasure*

- Regular outreach programming: **41 participants**
- Regular in-house programs: **301 people**
- BYOV: **304 people**
- Snacks in the Stacks: **468 people**
- Button Bonanza FTRW/Pride: **20 people**
- Programs facilitated by outside groups: **108 people**

**Total for service response 1: 1242 participants**

*Create Young Readers: Early Literacy*

- Ongoing in-house programs: **221 participants**
- Ongoing Outreach: **12 people**
- Programs facilitated by outside groups: **15 people**

**Total for service response 2: 248 participants**

*Satisfy Curiosity: Lifelong Learning*

- Tech outreach to CCHS and care facilities: **61 people**
- Pride Info Session: **12 people**
- Ongoing in-house programs: **319 people**
- Programs facilitated by outside organizations: **36 people**

**Total for service response 3: 428 participants**

*Welcome to Canada: Services for Newcomers*

- Programs facilitated by outside organizations: **4 people**

**Total for service response 4: 4 participants**

**Total program participation for February 2018: 1922 people, which is a 12% increase compared to February 2017, and a 19% YTD increase.**

Submitted by Nicole Bannick  
March 13, 2018

	January		February	
	Programs	Patrons	Programs	Patrons
Adult	35	304	43	675
Family	66	748	63	827
Children	21	251	22	268
Teens	4	37	13	152
Other	1	7017	0	0
Total	127	8357	141	1922

Outreach	9	62	12	114
In House	118	8295	129	1808
Total	127	8357	141	1922

Advocacy	1	7017	0	0
Service Respc	126	1340	141	1922
Total	127	8357	141	1922





## Camrose Public Library

### Monthly Stats

Feb 2018

Circulation by Residence	Feb 2018	Feb 2017	2018 YTD	2017 YTD	Under/Over 2017	% Chg. Over 2017
City of Camrose	8248	8586	17748	18842	-1094	-6%
County of Camrose	2510	2377	5462	4830	632	13%
Outside City/County	306	466	636	1050	-414	-39%
ME	230	224	478	441	37	8%
<b>Total</b>	<b>11294</b>	<b>11653</b>	<b>24324</b>	<b>25163</b>	<b>-839</b>	<b>-3%</b>

#### Selection of Service Responses

1. Stimulate Imagination: Reading, viewing and listening for pleasure
2. Create Young Readers: Early Literacy
3. Satisfy Curiosity: Lifelong Learning
4. Welcome to Canada: Services for newcomers

Programs	Feb 2018		2018 YTD		Participants		2015 Total	2014 Total
Service Response	Sessions	Participants	Sessions	Participants	2017 YTD	2016 YTD		
1	73	1242	130	2071	7,336	8218	note: annual total program participation	
2	24	248	46	456	573	2596		
3	42	428	86	725	720	5881		
4	2	4	5	10	52	68		
Libray Advocacy	0	0	1	7017				
<b>Total</b>	<b>141</b>	<b>1922</b>	<b>268</b>	<b>10279</b>	<b>8681</b>	<b>16763</b>	<b>14709</b>	<b>19782</b>

## **2017 Audit Highlights**

### Statement of Operations

**Revenue total** for 2017 is \$916,782

- Grants (Income) - \$854,727
- County Memberships - \$3,190
- Donations - \$7,886
- Other - \$50,979
  - Library generated – Fines, copier, room rental, exams, book sale, etc.

**Expenditures total** for 2017 is \$870,083

**Excess of Revenue over Expenditures for 2017 (Surplus) \$46,699**

**Surplus Balance** as of December 31, 2017

Surplus total at the end of 2017 <ul style="list-style-type: none"><li>• Includes \$46,699 above</li><li>• Includes \$169,014 at the end of 2016</li><li>• Includes transfer from Reserves by Board Motion of \$8,280</li></ul>	\$223,993
Paid to City of Camrose Jan. 16, 2018 for expenses paid on the Library's behalf, covering Jan-Dec 21, 2017)	(\$212,257)
Total Surplus Remaining	11,736

**Reserve Balances** as of December 31, 2017

Building Maintenance	\$85,059
Technology	\$ 7,623
Hume	\$26,756
Utilities	\$10,000
Furnishings	\$9,419
Vacation and Sick Liability	\$10,000
Staff Training	\$ 2,000
<b>TOTAL</b>	<b>\$150,857</b>



**Assets:****Current**

Cash on Hand (petty cash and cash register)	\$ 620
Chequing Account	\$72,717
<b>Cash and Cash equivalents</b>	<b>\$73,337</b>
<b>Term Deposits</b>	
Term Deposit (GIC)	\$213,239
Term Deposit (GIC)	\$63,000
Term Deposit (GIC)	\$55,000
Term Deposit (GIC)	\$83,000
Term Deposit (GIC)	\$90,000
Term Deposit (GIC)	\$85,000
<b>Total Term Deposits</b>	<b>\$607,239</b>
<b>Accounts Receivable</b>	
GIC Interest received	\$ 898
GST Rebate received	\$4,675
<b>Total Accounts Receivable</b>	<b>\$5,573</b>
<b>Total Assets</b>	<b>\$686,149</b>

**Liabilities and Net Assets:**

<b>Liabilities:</b>	
<b>Accounts Payable and accrued liabilities</b>	
▪ Includes Worker's Compensation Board Payable	\$ 8,060
▪ Includes Accounting Accrual	
<b>Accrued Vacation Pay Total</b>	<b>\$26,410</b>
<b>Due to City of Camrose (for expenses paid on Library's behalf)</b>	<b>\$254,686</b>
<b>Deferred Contribution</b>	
▪ Includes New Horizons for Senior's Grant-Life Cycle, left to spend in 2018, Grant reporting due March 19, 2018 \$288	\$22,142
▪ Includes Designated Donation-Snacks in the Stacks , carried over to 2018, \$8,104	
▪ Includes Battle River Community Foundation 2017 grant to be used for 2018 operating budget \$13,750	
<b>Total Liabilities</b>	<b>\$311,299</b>
<b>Assets:</b>	
Internally Restricted Net Assets (Reserves)	\$150,857
Unrestricted Net Assets (Surplus)	\$223,993
<b>Total Assets</b>	<b>\$374,850</b>
<b>Total Liabilities and Net Assets</b>	<b>\$686,149</b>

**2018 Budget Shortfall \$40,594**

2018 long weekend closures, savings of	\$ 9,000
Cut Acquisitions Budget, savings of	\$31,000
No Page replacements, savings of	\$ 2,000
<b>Savings Total</b>	<b>\$42,000</b>
2017 Surplus	\$11,736
<b>Total Savings (\$42,000 - \$40,594 budget shortfall + \$11,736 surplus)</b>	<b>\$13,142</b>



Grant Thornton

Financial Statements

(Unaudited)

Camrose Public Library

December 31, 2017

Draft - March 5, 2018, 2:25 PM



## Contents

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## Independent Practitioner's Review Engagement Report

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To the Board of Trustees of  
Camrose Public Library

### Report on the financial statements

We have reviewed the accompanying financial statements of Camrose Public Library that comprise the statement of financial position as at December 31, 2017, and the statements of operations, changes in net assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Practitioner's responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

## Independent Practitioner's Review Engagement Report (continued)

### **Basis for qualified conclusion**

Note 2 indicates that the library accounts for the acquisition of capital assets by recording them as an expense in the year of acquisition. Because of revenues in excess of \$500,000 per year in two consecutive years, this accounting policy is no longer in accordance with Canadian accounting standards for not-for-profit organizations. The effects of this departure from Canadian accounting standards for not-for-profit organizations on the unaudited financial statements have not been determined.

### **Qualified conclusion**

Based on our review, except for the effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Camrose Public Library as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Camrose, Canada

Chartered Professional Accountants

# Camrose Public Library

## Statement of Operations

(Unaudited)

Year ended December 31	2017 Budget	2017 Actual	2016 Actual
<b>Revenues</b>			
Grants	\$ 868,059	\$ 854,727	\$ 793,520
Designated donations	-	7,886	2,187
Other	28,500	50,979	37,874
Memberships	3,000	3,190	3,431
	<u>899,559</u>	<u>916,782</u>	<u>837,012</u>
<b>Expenditures</b>			
Staff			
Salaries and benefits	698,708	675,536	650,192
Development and travel	9,200	7,215	8,390
Materials			
Books and audio visual	50,000	39,883	28,647
Periodicals	130	191	166
Administration			
Advertising	7,500	4,021	6,275
Capital purchases	21,450	20,502	6,371
Board	4,400	4,334	4,205
Equipment leasing	3,500	3,484	3,748
Computer supplies	3,700	3,408	3,713
Library supplies	8,160	10,751	9,107
Office	950	1,917	1,021
Professional fees	16,800	16,200	17,380
Insurance	2,285	2,338	2,282
Programming	28,000	36,476	27,732
Equipment repairs	2,500	1,555	986
Telephone & Fax	3,176	2,817	2,812
Miscellaneous	2,100	2,480	1,862
Building			
Repairs and maintenance	17,000	13,697	11,979
Utilities	20,000	23,278	20,152
	<u>899,559</u>	<u>870,083</u>	<u>807,020</u>
Excess of revenues over expenditures	\$ -	\$ 46,699	\$ 29,992



# Camrose Public Library

## Statement of Changes in Net Assets

(Unaudited)

Year ended December 31

	2017		
	Unrestricted Net Assets	Internally Restricted Net Assets	Total
Balance, beginning of year	\$ 169,014	\$ 159,137	\$ 328,151
Excess of revenues over expenditures	46,699		46,699
Transfer from internally restricted	8,280	(8,280)	-
Balance, end of year	<u>\$ 223,993</u>	<u>\$ 150,857</u>	<u>\$ 374,850</u>
	2016		
	Unrestricted Net Assets	Internally Restricted Net Assets	Total
Balance, beginning of year	\$ 139,022	\$ 159,137	\$ 298,159
Excess of revenues over expenditures	29,992	-	29,992
Balance, end of year	<u>\$ 169,014</u>	<u>\$ 159,137</u>	<u>\$ 328,151</u>

# Camrose Public Library

## Statement of Financial Position

(Unaudited)  
December 31

2017

2016

### Assets

#### Current

Cash and cash equivalents	\$ 73,337	\$ 24,127
Term deposits (Note 3)	607,239	493,239
Accounts receivable	5,573	4,213
Prepaid expenses	-	150
	<u>\$ 686,149</u>	<u>\$ 521,729</u>

### Liabilities

#### Current

Accounts payable and accrued liabilities (Note 4)	\$ 8,060	\$ 6,431
Accrued vacation pay	26,410	23,251
Deferred contributions (Note 5)	22,143	2,813
Due to City of Camrose	254,686	161,083
	<u>311,299</u>	<u>193,578</u>

### Net Assets

Unrestricted Net Assets	223,993	169,014
Internally Restricted Net Assets	150,857	159,137
	<u>374,850</u>	<u>328,151</u>
	<u>\$ 686,149</u>	<u>\$ 521,729</u>

On behalf of the board

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

# Camrose Public Library

## Statement of Cash Flows

(Unaudited)

Year ended December 31

2017

2016

Increase (decrease) in cash

### Operating

Excess of revenues over expenditures	\$ 46,699	\$ 29,992
Change in non-cash working capital items		
Accounts receivable	(1,360)	1,651
Prepaid expenses	150	(150)
Accounts payable and accrued liabilities	1,629	1,812
Accrued vacation pay	3,159	494
Deferred contributions	19,330	2,813
Advances (to) from City of Camrose	<u>93,603</u>	<u>(46,350)</u>
	163,210	(9,738)

### Investing

Increase in term deposits	<u>(114,000)</u>	<u>(46,000)</u>
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Increase (decrease) in cash

49,210 (55,738)

### Cash

Beginning of year	<u>24,127</u>	<u>79,865</u>
End of year	<u>\$ 73,337</u>	<u>\$ 24,127</u>

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# **Camrose Public Library**

## **Notes to the Financial Statements**

(Unaudited)

December 31, 2017

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### **1. Nature of operations**

Camrose Public Library's (the Library's) purpose is to encourage people of all ages to use Library materials and services and to encourage literacy. It accomplishes this by providing an excellent library service through collecting, maintaining, and making available quality print and non-print materials and by providing services that meet the expressed and perceived needs of the Camrose community and surrounding area. The Library is a registered charity under the Income Tax Act and is therefore exempt from income taxes.

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### **2. Significant accounting policies**

The Library applies the Canadian accounting standards for not-for-profit organizations.

#### **Revenue recognition**

The Library follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### **Cash and cash equivalents**

Cash and cash equivalents include cash on hand, balances with banks, net of outstanding cheque's and deposits, and short term deposits with original maturities of three months or less.

#### **Property, plant and equipment**

The Library owns the following capital assets which have been expensed when purchased:

- library books
- audio visual materials
- furnishings and leasehold improvements
- computer equipment and software

#### **Contributed services**

The Library benefits from the value of services donated by members interested in furthering its objectives. No amount is recorded for the year ended December 31, 2017 as the value is not readily determinable.

The contributions of the Library facilities and insurance thereon by the City of Camrose are not recognized in these financial statements.

#### **Financial instruments**

The Library considers any contract creating a financial asset, liability or equity instrument as a financial instrument, except in certain limited circumstances. The Library accounts for the following as financial instruments:

- cash and cash equivalents
- term deposits
- accounts receivable



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# Camrose Public Library

## Notes to the Financial Statements

(Unaudited)  
December 31, 2017

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### 2. Significant accounting policies (continued)

#### Financial instruments (continued)

- accounts payable and accrued liabilities
- accrued vacation pay
- deferred contributions

A financial asset or liability is recognized when the Library becomes party to contractual provisions of the instrument.

Financial assets or liabilities obtained in arm's length transactions are initially measured at their fair value. In the case of a financial asset or liability not being subsequently measured at fair value, the initial fair value will be adjusted for financing fees and transaction costs that are directly attributable to its origination, acquisition, issuance or assumption.

Financial assets or liabilities obtained in related party transactions are measured in accordance with the accounting policy for related party transactions except for those transactions that are with a person or entity whose sole relationship with the Library is in the capacity of management in which case they are accounted for in accordance with financial instruments.

Financial assets and financial liabilities are subsequently measured according to the following methods:

<u>Financial instrument</u>	<u>Subsequent measurement</u>
Cash and cash equivalents	Amortized cost
Term deposits	Amortized cost
Accounts receivable	Amortized cost
Accounts payable and accrued liabilities	Amortized cost
Accrued vacation pay	Amortized cost
Deferred contributions	Amortized cost
The Library removes financial liabilities, or a portion of, when the obligation is discharged, cancelled or expires.	

Financial assets measured at cost are tested for impairment when there are indicators of impairment. Previously recognized impairment losses are reversed to the extent of the improvement provided the asset is not carried at an amount, at the date of the reversal, greater than the amount that would have been the carrying amount had no impairment loss been recognized previously. The amounts of any write-downs or reversals are recognized in net income.

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### 3. Term deposits

Short term investments include term deposits with maturity dates at the time of purchase greater than three months and one year or less. They mature between March 2018 and September 2018 (2016 - March 2017 to November 2017) and carry interest rates of 0.50% (2016 - 0.50%).

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# Camrose Public Library

## Notes to the Financial Statements

(Unaudited)  
December 31, 2017

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### 4. Accounts payable and accrued liabilities

There are no government remittances payable included in accounts payable and accrued liabilities at December 31, 2017 (2016 - \$0).

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### 5. Deferred contributions

Deferred contributions represent unspent resources externally restricted by the donor. Deferred contribution balances are as follows:

	2017	2016
Rotary Club - The Bunker	\$ -	\$ 1,245
Rotary Club - Personal Playlist Program	-	1,568
New Horizons Seniors Grant	288	-
Designated Donation - Snacks in the Stacks	8,104	-
Battle River Community Foundation	13,750	-
Balance, end of the year	<u>\$ 22,142</u>	<u>\$ 2,813</u>

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### 6. Internally restricted net assets

The Board of Trustees have internally restricted the following amounts from unrestricted net assets to be used for the purposes noted. These internally restricted amounts are not available for other purposes without approval of the Board of Trustees.

	2017	2016
Building maintenance	\$ 85,059	\$ 85,059
Furnishings	9,419	10,059
Hume	26,756	30,243
Staff training	2,000	2,000
Technology	7,623	11,776
Utilities	10,000	10,000
Reserve - Vacation/sick liability reserve	10,000	10,000
	<u>\$ 150,857</u>	<u>\$ 159,137</u>

During the year, the Board of Trustees approved the following transfers. \$640 from the Furnishings reserve to replace elevator carpet, \$3,487 from the Hume reserve to purchase and install the water bottle refilling station and to purchase and install an AED kit and \$4,153 from the Technology reserve to purchase a new 3D printer.

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# **Camrose Public Library**

## **Notes to the Financial Statements**

(Unaudited)

December 31, 2017

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### **7. Economic dependence**

Approximately 93% (2016 - 95%) of the Library's revenue is derived from grants received from various levels of government. The City of Camrose provides 63% (2016 - 61%) of the Library's revenue. The Library's continued viability depends upon maintaining a satisfactory grant level.

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### **8. Local Authorities Pension Plan**

Employees of the Library participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pensions Plan Act. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP fund.

Contributions for current services are recorded as expenditures in the year in which they become due.

The Library is required to make current service contributions to the LAPP of 11.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 15.84% on pensionable earnings above this amount. Employees of the Library are required to make current service contributions of 10.39% of pensionable salary up to the year's maximum pensionable salary and 14.84% on pensionable salary above this amount.

Total current service contributions by the Library to the LAPP in 2017 were \$28,718 (2016 - \$27,965). The current service contributions by the employees of the Library to the LAPP in 2017 were \$26,379 (2016 - \$25,677).

At December 31, 2017 the LAPP disclosed an actuarial deficiency of \$637 million (2016 - \$923 million).

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### **9. Contributed materials**

During the year non-cash contributions were received in the amount of \$5,129 (2016 - \$6,097) representing the estimated fair value of the contributions. These amounts have not been recorded in the financial records of the Library.

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### **10. Financial instruments**

The Library is exposed to various risks through its financial instruments. The following analysis provides a measure of the Library's risk exposures and concentrations at December 31, 2017.

#### **(a) Liquidity risk**

Liquidity risk is the risk that the Library will encounter difficulty in meeting the obligations associated with its financial liabilities. The Library is exposed to this risk mainly in respect of its accounts payable. The Library has determined that it is not exposed to a significant amount of liquidity risk with respect to its accounts payable. There has been no significant change in exposure from the prior year.

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# **Camrose Public Library**

## **Notes to the Financial Statements**

(Unaudited)  
December 31, 2017

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### **10. Financial instruments (continued)**

#### **(b) Market risk**

Market risk is the risk that the fair value or expected future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Library is mainly exposed to interest rate risk.

#### **(i) Interest rate risk**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Library has determined that it is not exposed to a significant amount of interest rate risk. There has been no significant change in exposure from the prior year.

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**Camrose Public Library**

Year End: December 31, 2017

Adjusting journal entries for client

Date: 01/01/2017 To 12/31/2017

Preparer	Reviewer	Partner
CA 02/26/2018		

**4.3A**

Number	Date	Name	Account No	Debit	Credit
JE 1	12/31/2017	Other Grants	7-1-76-00-3430	22,142.80	
JE 1	12/31/2017	CPL - Deferred Revenue	7-4-76-00-2600		288.44
JE 1	12/31/2017	CPL - Deferred Revenue	7-4-76-00-2600		8,104.36
JE 1	12/31/2017	CPL - Deferred Revenue	7-4-76-00-2600		13,750.00
JE 1	12/31/2017	CPL - Deferred Revenue	7-4-76-00-2600		
JE 1	12/31/2017	CPL - Deferred Revenue	7-4-76-00-2600		
To adjust deferred revenue to agree with client listing					
JE 2	12/31/2017	Designated Mem/Don	7-1-76-00-2040		2,813.00
JE 2	12/31/2017	CPL - Deferred Revenue	7-4-76-00-2600		1,245.00
JE 2	12/31/2017	CPL - Deferred Revenue	7-4-76-00-2600		1,568.00
JE 2	12/31/2017	CPL - Deferred Revenue	7-4-76-00-2600	2,813.00	
JE 2	12/31/2017	Accounting Accrual	7-4-76-00-5000		200.00
JE 2	12/31/2017	Accumulated Surplus - Library	7-4-97-60-0000	3,013.00	
To adjust opening balances to actual (recording prior year journal entries not posted by client)					
				<b>27,968.80</b>	<b>27,968.80</b>
Net Income (Loss)			46,699.44		

# Camrose Public Library

Year End: December 31, 2017

Trial balance - map #

Preparer	Reviewer	Partner
CA 02/26/2018		

4.4

Account	Prelim	Adj's	Reclass	Rep	Rep 12/16	%Chg
7-3-76-00-1100 Cash on hand	620.00	0.00	0.00	620.00	620.00	0
7-3-76-00-1200 Chequing Account	72,716.39	0.00	0.00	72,716.39	23,507.07	209
<b>11.01 Cash</b>	<b>73,336.39</b>	<b>0.00</b>	<b>0.00</b>	<b>73,336.39</b>	<b>24,127.07</b>	<b>204</b>
7-3-76-00-1400 Term Deposit	231,239.23	0.00	0.00	231,239.23	360,239.23	(36)
7-3-76-00-1401 Term Deposit	63,000.00	0.00	0.00	63,000.00	63,000.00	0
7-3-76-00-1402 Term Deposit	55,000.00	0.00	0.00	55,000.00	70,000.00	(21)
7-3-76-00-1403 Term Deposit	83,000.00	0.00	0.00	83,000.00	0.00	0
7-3-76-00-1404 Term Deposit	90,000.00	0.00	0.00	90,000.00	0.00	0
7-3-76-00-1405 Term Deposit	85,000.00	0.00	0.00	85,000.00	0.00	0
<b>11.01.01 Term deposits</b>	<b>607,239.23</b>	<b>0.00</b>	<b>0.00</b>	<b>607,239.23</b>	<b>493,239.23</b>	<b>23</b>
7-3-76-00-2110 Accrued interest	898.51	0.00	0.00	898.51	919.96	(2)
<b>11.02 Accounts receivable</b>	<b>898.51</b>	<b>0.00</b>	<b>0.00</b>	<b>898.51</b>	<b>919.96</b>	<b>(2)</b>
7-3-76-00-1600 Prepaid expenses	0.00	0.00	0.00	0.00	150.00	(100)
<b>11.07 Prepaid expenses (and deposi</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>	<b>(100)</b>
7-4-76-00-2400 Due to City of Camrose	(254,686.32)	0.00	0.00	(254,686.32)	(161,083.44)	58
<b>11.12.01 Due to City of Camrose</b>	<b>(254,686.32)</b>	<b>0.00</b>	<b>0.00</b>	<b>(254,686.32)</b>	<b>(161,083.44)</b>	<b>58</b>
7-4-76-00-4960 WCB Payable	(3,958.74)	0.00	0.00	(3,958.74)	(2,331.46)	70
7-4-76-00-5000 Accounting Accrual	(3,900.00)	(200.00)	0.00	(4,100.00)	(4,100.00)	0
<b>13.01 Accounts payable and accrue</b>	<b>(7,858.74)</b>	<b>(200.00)</b>	<b>0.00</b>	<b>(8,058.74)</b>	<b>(6,431.46)</b>	<b>25</b>
7-3-76-00-2215 Library GST-100% Rebat	4,673.65	0.00	0.00	4,673.65	3,293.28	42
<b>13.02 GST payable/receivable</b>	<b>4,673.65</b>	<b>0.00</b>	<b>0.00</b>	<b>4,673.65</b>	<b>3,293.28</b>	<b>42</b>
7-4-76-00-4990 Accrued Vacation Pay	(26,409.94)	0.00	0.00	(26,409.94)	(23,251.10)	14
<b>13.11 Accrued vacation pay</b>	<b>(26,409.94)</b>	<b>0.00</b>	<b>0.00</b>	<b>(26,409.94)</b>	<b>(23,251.10)</b>	<b>14</b>
7-4-76-00-2600 CPL - Deferred Revenue	0.00	(22,142.80)	0.00	(22,142.80)	(2,813.00)	687
<b>13.18 Deferred contributions</b>	<b>0.00</b>	<b>(22,142.80)</b>	<b>0.00</b>	<b>(22,142.80)</b>	<b>(2,813.00)</b>	<b>687</b>
7-4-76-00-6100 Reserve - Bldg Maint	(85,057.85)	0.00	0.00	(85,057.85)	(85,057.85)	0
7-4-76-00-6200 Reserve - Technology	(7,623.48)	0.00	0.00	(7,623.48)	(11,776.48)	(35)
7-4-76-00-6300 Reserve - Hume	(26,756.28)	0.00	0.00	(26,756.28)	(30,243.38)	(12)
7-4-76-00-6400 Reserve - Furniture and c	(9,419.00)	0.00	0.00	(9,419.00)	(10,059.00)	(6)
7-4-76-00-6600 Reserve - Utilities	(10,000.00)	0.00	0.00	(10,000.00)	(10,000.00)	0
7-4-76-00-6900 Reserve - Staff Training	(2,000.00)	0.00	0.00	(2,000.00)	(2,000.00)	0
7-4-76-00-7000 Reserve - Vacation/sick l	(10,000.00)	0.00	0.00	(10,000.00)	(10,000.00)	0
7-4-76-00-9000 Equity	5,712.56	0.00	0.00	5,712.56	5,712.56	0
7-4-97-60-0000 Accumulated Surplus - Li	(177,739.39)	3,013.00	0.00	(174,726.39)	(144,735.21)	21
7-5-76-00-0000 Transfer from Reserve	(8,280.10)	0.00	0.00	(8,280.10)	0.00	0
<b>15.10.01 Opening/As previously stat</b>	<b>(331,163.54)</b>	<b>3,013.00</b>	<b>0.00</b>	<b>(328,150.54)</b>	<b>(298,159.36)</b>	<b>10</b>

# Camrose Public Library

Year End: December 31, 2017

Trial balance - map #

Preparer	Reviewer	Partner
CA 02/26/2018		

4. 4-1

Account	Prelim	Adj's	Reclass	Rep	Rep 12/16	%Chg
7-1-76-00-3030 City Operational	(575,996.00)	0.00	0.00	(575,996.00)	(508,390.00)	13
7-1-76-00-3115 County Grant	(97,872.10)	0.00	0.00	(97,872.10)	(97,872.10)	0
7-1-76-00-3210 Prov Employment Grants	0.00	0.00	0.00	0.00	(3,773.00)	(100)
7-1-76-00-3220 Operating Grant	(100,144.00)	0.00	0.00	(100,144.00)	(100,111.00)	0
7-1-76-00-3230 Rural Service Grant	(24,220.20)	0.00	0.00	(24,220.20)	(24,220.20)	0
7-1-76-00-3320 Fed Employment Grants	(39,602.07)	0.00	0.00	(39,602.07)	(24,253.65)	63
7-1-76-00-3430 Other Grants	(39,035.18)	22,142.80	0.00	(16,892.38)	(34,900.00)	(52)
<b>21.01 Grants</b>	<b>(876,869.55)</b>	<b>22,142.80</b>	<b>0.00</b>	<b>(854,726.75)</b>	<b>(793,519.95)</b>	<b>8</b>
7-1-76-00-2040 Designated Mem/Don	(5,072.50)	(2,813.00)	0.00	(7,885.50)	(2,187.00)	261
<b>21.02 Designated donations</b>	<b>(5,072.50)</b>	<b>(2,813.00)</b>	<b>0.00</b>	<b>(7,885.50)</b>	<b>(2,187.00)</b>	<b>261</b>
7-1-76-00-1020 TDR & GIC Interest	(2,250.17)	0.00	0.00	(2,250.17)	(1,973.99)	14
7-1-76-00-2010 Fund Raising Events	(362.50)	0.00	0.00	(362.50)	(568.40)	(36)
7-1-76-00-2030 Internet Use Donations	(775.90)	0.00	0.00	(775.90)	(176.17)	340
7-1-76-00-2050 Not Designated Mem/Don	(6,051.99)	0.00	0.00	(6,051.99)	(5,024.87)	20
7-1-76-00-2060 Misc Income	(16,136.56)	0.00	0.00	(16,136.56)	(7,846.51)	106
7-1-76-00-4010 Books - Lost	(1,510.89)	0.00	0.00	(1,510.89)	(1,591.80)	(5)
7-1-76-00-4040 Fines	(9,571.30)	0.00	0.00	(9,571.30)	(8,934.74)	7
7-1-76-00-4060 Photocopier	(5,366.75)	0.00	0.00	(5,366.75)	(5,077.04)	6
7-1-76-00-4070 Room Rentals	(1,381.75)	0.00	0.00	(1,381.75)	(1,432.75)	(4)
7-1-76-00-4080 Cash Over (Short)	6.10	0.00	0.00	6.10	20.55	(70)
7-1-76-00-5010 Program Fees	(7,577.00)	0.00	0.00	(7,577.00)	(5,268.45)	44
<b>21.04 Other</b>	<b>(50,978.71)</b>	<b>0.00</b>	<b>0.00</b>	<b>(50,978.71)</b>	<b>(37,874.17)</b>	<b>35</b>
7-1-76-00-4050 Memberships	(3,190.00)	0.00	0.00	(3,190.00)	(3,431.00)	(7)
<b>21.07 Memberships</b>	<b>(3,190.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(3,190.00)</b>	<b>(3,431.00)</b>	<b>(7)</b>
7-2-76-10-5100 Fund Raising Expenses	0.00	0.00	0.00	0.00	1,000.00	(100)
7-2-76-10-5200 Marketing & Advertising E	4,021.40	0.00	0.00	4,021.40	5,275.32	(24)
<b>23.01 Advertising</b>	<b>4,021.40</b>	<b>0.00</b>	<b>0.00</b>	<b>4,021.40</b>	<b>6,275.32</b>	<b>(36)</b>
7-2-76-70-2510 Programming Exp	36,476.19	0.00	0.00	36,476.19	27,731.59	32
<b>23.07 Programming</b>	<b>36,476.19</b>	<b>0.00</b>	<b>0.00</b>	<b>36,476.19</b>	<b>27,731.59</b>	<b>32</b>
7-2-76-70-5790 Mat Process Inter-Library	190.94	0.00	0.00	190.94	165.67	15
<b>23.13 Periodicals</b>	<b>190.94</b>	<b>0.00</b>	<b>0.00</b>	<b>190.94</b>	<b>165.67</b>	<b>15</b>
7-2-76-40-2370 Insurance	2,338.28	0.00	0.00	2,338.28	2,282.08	2
<b>23.19 Insurance</b>	<b>2,338.28</b>	<b>0.00</b>	<b>0.00</b>	<b>2,338.28</b>	<b>2,282.08</b>	<b>2</b>
7-2-76-10-2380 Memberships	808.34	0.00	0.00	808.34	909.17	(11)
7-2-76-10-5550 Recycling	120.00	0.00	0.00	120.00	0.00	0
7-2-76-10-8110 Bank Service Charges	1,551.47	0.00	0.00	1,551.47	937.42	66



**Camrose Public Library**

Year End: December 31, 2017

Trial balance - map #

Preparer	Reviewer	Partner
CA 02/26/2018		

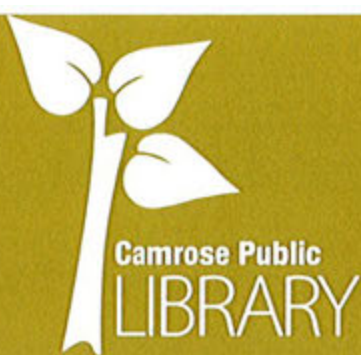
4. 4-2

Account	Prelim	Adj's	Reclass	Rep	Rep 12/16	%Chg
7-2-76-80-2380 New Hires Security Chec	0.00	0.00	0.00	0.00	15.00	(100)
<b>23.31 Miscellaneous</b>	<b>2,479.81</b>	<b>0.00</b>	<b>0.00</b>	<b>2,479.81</b>	<b>1,861.59</b>	<b>33</b>
7-2-76-20-2160 Postage	1,913.63	0.00	0.00	1,913.63	1,021.51	87
<b>23.32 Office</b>	<b>1,913.63</b>	<b>0.00</b>	<b>0.00</b>	<b>1,913.63</b>	<b>1,021.51</b>	<b>87</b>
7-2-76-10-2310 Audit/Prof/Legal Fees	16,200.00	0.00	0.00	16,200.00	17,380.00	(7)
<b>23.38 Professional fees</b>	<b>16,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,200.00</b>	<b>17,380.00</b>	<b>(7)</b>
7-2-76-30-2560 Comp/Equip Maint/Repai	1,554.51	0.00	0.00	1,554.51	986.16	58
<b>23.42 Equipment repairs</b>	<b>1,554.51</b>	<b>0.00</b>	<b>0.00</b>	<b>1,554.51</b>	<b>986.16</b>	<b>58</b>
7-2-76-40-2520 Janitor Supplies	1,986.61	0.00	0.00	1,986.61	1,789.92	11
7-2-76-40-5900 Building Repair/Maint	11,710.79	0.00	0.00	11,710.79	10,189.53	15
<b>23.43 Repairs and maintenance</b>	<b>13,697.40</b>	<b>0.00</b>	<b>0.00</b>	<b>13,697.40</b>	<b>11,979.45</b>	<b>14</b>
7-2-76-80-1100 Staff Salaries	674,253.34	0.00	0.00	674,253.34	648,341.25	4
7-2-76-80-1230 Workers Compensation	1,282.86	0.00	0.00	1,282.86	1,850.95	(31)
<b>23.44 Salaries and benefits</b>	<b>675,536.20</b>	<b>0.00</b>	<b>0.00</b>	<b>675,536.20</b>	<b>650,192.20</b>	<b>4</b>
7-2-76-10-5400 Library Supplies	10,751.43	0.00	0.00	10,751.43	9,107.04	18
<b>23.46 Library supplies</b>	<b>10,751.43</b>	<b>0.00</b>	<b>0.00</b>	<b>10,751.43</b>	<b>9,107.04</b>	<b>18</b>
7-2-76-20-2170 Telephone	2,142.15	0.00	0.00	2,142.15	2,136.37	0
7-2-76-30-2170 Fax	675.24	0.00	0.00	675.24	675.24	0
<b>23.50 Telephone and fax</b>	<b>2,817.39</b>	<b>0.00</b>	<b>0.00</b>	<b>2,817.39</b>	<b>2,811.61</b>	<b>0</b>
7-2-76-10-1400 Staff Training/Travel	7,214.90	0.00	0.00	7,214.90	8,390.13	(14)
<b>23.51 Development and travel</b>	<b>7,214.90</b>	<b>0.00</b>	<b>0.00</b>	<b>7,214.90</b>	<b>8,390.13</b>	<b>(14)</b>
7-2-76-40-5500 Utilities	23,278.36	0.00	0.00	23,278.36	20,152.13	16
<b>23.53 Utilities</b>	<b>23,278.36</b>	<b>0.00</b>	<b>0.00</b>	<b>23,278.36</b>	<b>20,152.13</b>	<b>16</b>
7-2-76-00-2100 Board Training/Travel	2,683.08	0.00	0.00	2,683.08	2,805.19	(4)
7-2-76-00-2390 Board/Staff/Vol Appreciat	1,650.82	0.00	0.00	1,650.82	1,400.00	18
<b>23.64 Board</b>	<b>4,333.90</b>	<b>0.00</b>	<b>0.00</b>	<b>4,333.90</b>	<b>4,205.19</b>	<b>3</b>
7-2-76-30-2410 Equipment Leasing	3,483.70	0.00	0.00	3,483.70	3,748.06	(7)
<b>23.66 Equipment leasing</b>	<b>3,483.70</b>	<b>0.00</b>	<b>0.00</b>	<b>3,483.70</b>	<b>3,748.06</b>	<b>(7)</b>
7-2-76-70-5310 Collection Expense	39,883.47	0.00	0.00	39,883.47	28,646.51	39
<b>23.71 Books and audio visual</b>	<b>39,883.47</b>	<b>0.00</b>	<b>0.00</b>	<b>39,883.47</b>	<b>28,646.51</b>	<b>39</b>
7-2-76-50-3100 Capital Expenses	13,219.70	0.00	0.00	13,219.70	6,371.28	107
7-2-76-50-3110 Capital Grant Expenses	7,281.99	0.00	0.00	7,281.99	0.00	0



Preparer	Reviewer	Partner
CA 02/26/2018		

Account	Prelim	Adj's	Reclass	Rep	Rep 12/16	%Chg
23.75 Capital purchases	20,501.69	0.00	0.00	20,501.69	6,371.28	222
7-2-76-30-2570 Software Prg & Fees	201.79	0.00	0.00	201.79	672.66	(70)
7-2-76-30-5300 Comp/Printer Supplies	3,206.53	0.00	0.00	3,206.53	3,040.76	5
23.80 Computer supplies	3,408.32	0.00	0.00	3,408.32	3,713.42	(8)
	0.00	0.00	0.00	0.00	0.00	0
Net Income (Loss)	66,029.24			46,699.44	29,991.18	56



# Camrose Public Library

## 2017... by the numbers

In 2017, the library welcomed

**104,810**

in-person visitors,  
and

**89,865**

online visitors.



**35,408**

children, teens, adults, and seniors  
explored their interests  
and developed their skills at

**1,838** hands-on programs.

We offered everything  
from early literacy and LEGO clubs  
to computer skills and knitting circles.



Visitors used the library computers  
for an average of

**57** hours a day

for school assignments, job hunting,  
entertainment, and research.



On an average day,  
the library provided

**230** free wifi  
sessions.

Our wifi is available  
at any time of day,  
365 days a year!

**5,192**  
members  
borrowed

**156,641**

books, DVDs,  
audiobooks, and  
eBooks from the  
library

That's an  
average of

**30**

items per  
member!



**3965**

new items were added,  
including the latest:

- bestselling books and audiobooks
- blockbuster movies
- binge-worthy TV series



Library staff  
answered

**80,691**

burning questions  
for inquisitive minds.

Visit your library!

4710 50 Avenue Camrose AB T4V 0H4 Phone 780.672.4214 Website <http://cpl.prl.ab.ca/>





# Camrose Public Library

## Get to know us a little better!

### Who we are

For almost 100 years, Camrose Public Library has been evolving to meet the needs of our growing community, not just for information, but also for recreation, social engagement, and community connection. We want every member of our community to be able to see themselves on our shelves, in our programs, and on our walls every time

they visit us. We want to bring your library to the places where you learn, work, and play.

Through our physical and digital collections, services, programs, and space, we strive to break down physical, economic, and social barriers to library services. We are for learning. We are for leisure. We are for community. We are for everybody.

### What we stand for

#### Mission

The Camrose Public Library contributes significantly to early literacy and lifelong learning while providing modern, efficient services in a comfortable and appealing environment.

#### Vision

The Camrose Public Library provides excellent library services to the residents of the City of Camrose and surrounding Communities.

### 2017 accomplishments

- ♦ Snacks in the Stacks provides healthy snacks every day after school to an average of 25 to 35 children who are here every day from school dismissal until parents are done work. This program is fully funded outside the library's budget by many community-minded donors. Special thanks to the Wild Rose Co-op, our major sponsor who provided \$6850 to the program!
- ♦ Camrose Public Library became part of the Cycling Without Age movement with the purchase of our own trishaw named the Life Cycle. Thanks to a New Horizons for Seniors grant, 674 people with limited mobility were able to feel the wind in their hair and enjoy the city from the cycle. Another 1785 people were reached via outreach programs and visits.

## Visit your library!

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