

# DAVID KNIPE MEMORIAL LIBRARY

## PLAN OF SERVICE

### 2024 – 2028



203 Hanson Street  
Bawlf, Alberta

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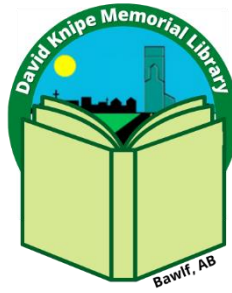
Facebook: [facebook.com/bawflibrary/](https://facebook.com/bawflibrary/)

Service Responses approved by the Village of Bawlf Library Board **November 9, 2023**

Plan of Service 2024-2028 approved by the Village of Bawlf Library Board **January 11, 2024**

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**2022**  
**DAVID KNIPE MEMORIAL LIBRARY**  
**ANNUAL REPORT**



**Our Mission**

At David Knipe Memorial Library, our mission is to provide a welcoming and safe environment for our community members and patrons, offering up-to-date educational, recreational, and technological services within the community. We are committed to delivering friendly and reliable service, ensuring that individuals can enjoy and make the most of their library experience.

**Our Vision**

We will create a vibrant center within our area of Camrose County including Bawlf and Rosalind, where community members of all ages can readily access an array of resources, including materials, computers, opportunities for lifelong learning, and engaging recreational activities. Our vision is to foster an inclusive space where everyone can explore, learn, and find enjoyment.

## Service Highlights

- Served 84 patrons.
- Circulated 2,839 items within our system.
- Inter library loans (ILL) - Our patrons borrowed 1,562 items through interlibrary loans a decrease of about 500 items. Our library lent 3,095 items through interlibrary loan, very similar to last year.
- Our collection total contains 6,128 items.
- Our public Wi-Fi sessions totaled 3,893 visits, an increase of about 500 from last year.

## Program/Information Highlights

- The Bawlf Show and Shine collaboration with the Village of Bawlf, the Bawlf Lions Club, Bawlf Seniors Society and Bawlf Rec was very successful and brought in many people. The library had the used book sale on this day and sold popcorn to help support Ranch Camp at the school.
- The library was a part of Halloween festivities in the village assisting with the Halloween party and organizing a cupcake decorating contest for kids.
- The Bawlf School continues to utilize our services to supplement books, audiobooks etc. for their classroom activities.
- Our library board voted to provide library cards to all residents in the area at no cost.
- We started a two further book clubs that continue to grow and held multiple programs that brought in community members.
- Over the course of 2022 we provided programming to 491 people and we reached about 255 people with outreach activities.



W: [prl.ab.ca/bawlf](http://prl.ab.ca/bawlf) E: [bawflibrary@prl.ab.ca](mailto:bawflibrary@prl.ab.ca) / [@bawflibrary](https://www.facebook.com/bawflibrary)  
P: 780-373-3882 / Location: 203 Hanson Street / Hours: Tues & Wed 10-5, Thur-3-7, Sat 10-2

## COMMUNITY PROFILE

We would like to provide you with some background on our library and the communities we serve.

### David Knipe Memorial Library:

- We have five board members and a part time staff of one with two casual staff.
- We are the home library for the Village of Bawlf, Village of Rosalind and some Camrose County residents.
- We are open four days a week with library hours Tuesday 10-5, Wednesday 10-5, Thursday 3-7 and Saturday 10-2
- We currently have 84 patrons.
- Friends of the Bawlf Public Library lends monetary support to the library.

### Village of Bawlf:

Village of Bawlf population is 412 residents and there are 176 dwellings.  
Population age ranges are from 0-14 = 90 residents, 15-64 = 250 residents and 65+ = 75 residents.

### Village of Rosalind:

Village of Rosalind population is 162 residents and there are 84 dwellings.  
Population age ranges are from 0-14 = 25 residents, 15-64 = 90 residents and 65+ = 40 residents.

### Camrose County

The population of Camrose County is 8504 residents and there are 3688 dwellings.  
Population age ranges are from 0-14 = 1620 residents, 15-64 = 5280 residents and 65+ = 1610 residents.

## Community Needs Assessment

A Needs Assessment Survey took place on September 1st-30<sup>th</sup>, 2023 with nineteen community members responding to the questionnaire. Residents from all parts of the service area responded (Bawlf, Rosalind and Camrose County).

The four service responses that address needs of community members found through this needs assessment survey are:

- Continue with programming of different types for all age groups including both adult and multi-generational/family programming. **Service Response** -Satisfy Curiosity: Lifelong Learning.
- Provide current collections in the library to fill our patrons needs for both pleasure and informative reading. **Service Response** - Stimulate Imagination: Reading, Viewing and Listening for Pleasure
- Continue to provide important service of public wi-fi. **Service Response** - Connect to the Online World: Public Internet Access.
- Provide space in the library for patrons to spend time reading, crafting, and connecting with others. **Service Response** - Visit a Comfortable Place: Physical and Virtual Spaces

### Village of Bawlf Library Board Approval of Service Responses

The Bawlf Public Library Board at their **November 9, 2023** meeting approved four main library service responses that would best cover the needs assessment statements of the community. These are:

1. **Connect to the Online World: Public Internet Access**
2. **Satisfy Curiosity: Lifelong Learning**
3. **Stimulate Imagination: Reading, Viewing and Listening for Pleasure**
4. **Visit a Comfortable Place: Physical and Virtual Spaces**

## Service Response 1

### **CONNECT TO THE ONLINE WORLD: PUBLIC INTERNET ACCESS**



#### **GOAL**

To bridge the digital divide and empower our community with unfettered access to the online world by offering reliable, high-speed public internet access. Our mission is to ensure that residents have the essential tools and resources they need to explore, learn, and connect in an increasingly digital age, both within the library's walls and beyond

#### **OBJECTIVES TO MEET THE GOAL**

- Acknowledging the paramount importance of staying current in the digital age, we are dedicated to providing up-to-date technology. We will offer a comfortable space for library computer use. In addition, we have designated space indoors for community members who prefer to use their laptops. We will continue to supply fold-out tables for individuals needing extra workspace for their online projects.
- The outdoor patio now offers community members a tranquil and spacious outdoor workspace. During and after regular library hours, patrons can seamlessly access our wireless Wi-Fi in this outdoor area, and tables are provided to accommodate their needs. Continuous maintenance will ensure that this space remains comfortable and functional.
- Providing exam proctoring services will continue, offering valuable support to individuals pursuing educational and professional goals.
- We are committed to maintaining our online assistance services, ensuring that community members have access to guidance and support in their digital endeavors.
- To make the community fully aware of the invaluable free internet services we offer, we will maintain window stickers and regularly update information through our social media channels and local newsletters. This outreach will ensure that the public remains informed and can take full advantage of this essential resource.

Service Response 2  
**SATISFY CURIOSITY: LIFELONG LEARNING**



**GOAL**

To cultivate a culture of lifelong learning, creative exploration, and the satisfaction of curiosity by providing a diverse range of educational resources and opportunities to our community.

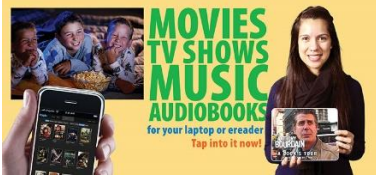
**OBJECTIVES TO MEET GOAL**

- Collaborate closely with the local school to bridge resource gaps, ensuring the provision of supplementary materials. Maintain an ongoing partnership with the school to foster local programs that promote literacy.
- Enrich our community's journey by offering a diverse array of programs suitable for all age groups, including intergenerational and family programs. Foster a welcoming atmosphere during these events, encouraging interaction among attendees to foster a stronger sense of community.
- Actively engage with and encourage local groups to utilize the library's resources and services, creating opportunities for expanded community involvement.
- Solicit feedback and ideas from residents to tailor our programs to their interests and needs, ensuring that the library's initiatives align with the community's desires.
- Foster continued collaboration with other local groups to develop and execute educational and cultural programs that enhance the learning experience of our community.



Service Response 3

**STIMULATE IMAGINATION:  
READING, VIEWING and LISTENING FOR PLEASURE**



**GOAL**

To spark and nurture the imaginations of our community members by curating an inspiring collection of materials and experiences that cater to a diverse range of interests and age groups. Our primary focus is to provide opportunities for reading, viewing, and listening for pure pleasure, fostering a love for literature and learning.

**OBJECTIVES TO MEET GOAL**

- Acquire a diverse selection of new books each year spanning all genres and age groups to ensure our collection remains vibrant and up-to-date. Particular emphasis will be given to enhancing the Juvenile and Young Adult sections, with a focus on expanding our Graphic Novel offerings. Additionally, we will actively consider suggestions provided by Parkland Regional Library, incorporating them into our non-fiction areas, in accordance with available funding.
- Maintain a regular weeding process within a five-year cycle to ensure that our collection remains fresh and relevant, making room for new, stimulating materials.
- Continuously educate patrons and promote e-library materials. This will enable our patrons to access a wide array of digital books and resources for their reading, viewing, and listening pleasure.
- Actively promote the rich variety of library services through our local newsletters and social media, ensuring that the community is aware of the delightful and imaginative reading, viewing, and listening experiences that the library offers. This will encourage increased utilization and engagement with our resource

Service Response 4

**VISIT A COMFORTABLE PLACE:  
PHYSICAL AND VIRTUAL SPACES**



**GOAL**

To provide our community with welcoming, adaptable, and innovative physical and virtual spaces that cater to diverse needs and preferences. Our mission is to create an environment where patrons can comfortably engage in a wide range of activities, from traditional reading to digital exploration, fostering a sense of belonging within the library's spaces.

**OBJECTIVES TO MEET GOAL**

- Uphold a commitment to providing consistently friendly and reliable service to all patrons, ensuring they feel valued and supported during their visits.
- Regularly inform the community about the library's offerings and functions through local newsletters, social media and school bulletins, promoting awareness of the services, events, and resources available to our patrons.
- Dedicate areas for small groups when needed, equipped with tables and chairs to accommodate collaborative activities within the constraints of our available space. Prioritize flexibility and inclusivity in these arrangements.
- Maintain a safe and respectful environment on library property, actively addressing and preventing any instances of bullying to create a secure and inclusive space for the public.
- Encourage patrons to sit, relax, and linger in our inviting areas, creating a welcoming atmosphere that invites visitors to explore, read, or engage in other activities, both physical and virtual, within the library's spaces.

## **CONCLUSION**

At David Knipe Memorial Library, our collective goal is to inspire and empower our residents, forging a thriving community that embraces learning, imagination, and the joy of reading, viewing, and listening. By adhering to the insights derived from our Needs Assessment, we are committed to enhancing the future of Bawlf, Rosalind and the County of Camrose, providing a harmonious blend of physical and virtual spaces that cater to diverse needs and preferences. Our friendly and reliable services ensure easy access to up-to-date resources, free computer services, and a rich variety of programming. We strive to create a safe and welcoming atmosphere, within both our physical and virtual realms, where the public can engage, learn, and connect. Our library stands as a vital and cherished institution, deeply rooted in the fabric of our community, dedicated to stimulating curiosity, facilitating lifelong learning, and offering a comfortable place for all. We are devoted to remaining an integral part of the community's growth and enrichment.