

# Stettler Library Board

## Minutes of the Meeting

February 21, 2024  
SRC Board Room

**Call to Order:** 5:16 p.m.

**Attendance:** Jane Skocdopole, Les Stulberg, Will Brown (at 5:30 pm), Gail Peterson, Maria Cara, Ben Ayotte, Gord Lawlor, Vicki Leuck, Blake Chapman, Barb Gano

**Staff Present:** Rhonda O’Neill, Crystal Friars

**Agenda:** Les moved the agenda be accepted as presented. CARRIED

**Minutes:** Barb moved the minutes from January 17, 2024 be accepted as presented.  
Maria seconded. CARRIED

1. **Treasurer’s Report:** Barb moved that the Treasurer’s report be accepted as presented.  
Gord seconded. CARRIED

2. **Correspondence:**

- a. RBC—Statement of Investment 2023
- b. PLSB—Symposium June 10-11, 2024
- c. PLSB—Digital Literacy Workshop March 9, 2024

3. **New Business:**

- a. Budget 2023/24 and Facilities—Rhonda reported that there was a \$14,595 surplus from the 2023 budget and she would like to carry it forward to the 2024 budget. She is working on Shaun’s island, waiting on a quote for two sinks, and wants to paint the back corner. Gail moves that the 2023 budget surplus of \$14,595 be carried over to the 2024 budget year. Barb seconded. CARRIED

4. **Old Business:**

- a. Annual Report 2023—Rhonda presented the 2023 Annual Report for PLSB. Barb moved that the 2023 Annual Report be accepted as presented. Gord seconded. CARRIED
- b. Trade Show 2024—A reminder of the dates (April 12-14, 2024) and a sign-up sheet for shifts was passed around.

5. **Library Manager's Report:** A report was included in the meeting package.

6. **Committee Reports:**

- a. Friends of the Library: Giant Spring Book Sale will be April 12 and 13, 2024 (during Trade Show). Set up is Thursday, April 11 at 4 pm and Takedown is Saturday, April 13 at 4 pm if anyone is interested in helping out.
- b. Advocacy & Programming: No meeting
- c. Personnel & Finance: Met for Rhonda's yearly evaluation. Everything is good.
- d. Policy Review: To meet after meeting and will be working on basic policies.
- e. Parkland Regional Library: Next meeting is February 22, 2024.

7. **Next Meeting** – March 20, 2024 at 5:15 p.m.

8. **Adjournment:** Moved at 5:43 p.m. by Will.

CARRIED