

Stettler Library Board

Minutes of the Meeting

October 20, 2021

SRC Board Room and via Zoom

Call to Order: 5:15 pm

Attendance: Jane Skocdopole; Les Stulberg; Ben Ayotte; Barb Gano; Gord Lawlor; Corianne Neilson; Blake Chapman; Will Brown; Vicki Leuck

Regrets: Gail Peterson

Staff Present: Rhonda O'Neill; Crystal Friars

Agenda: Ben moved that the agenda be accepted as presented. CARRIED

Minutes for the September 15, 2021 meeting: Barb moved that the minutes be accepted as presented. Les seconded. CARRIED

1. **Treasurer's Report.** Barb moved that the Treasurer's report be accepted as presented. Gord seconded. CARRIED

2. **Correspondence:** No correspondence

3. **New Business:**

- a. Budget 2022—Les presented the proposed 2022 library budget on behalf of the Personnel/Finance committee. The Town and County Councils will be asked for the exact same level of funding as for 2020. The staff salaries line is slightly reduced due to staffing changes; there will be salary adjustments via the salary grid but no COLA. Blake moved that the 2021 Library Budget should be accepted as presented. Barb seconded.

CARRIED

4. **Old Business:**

- a. Canadian Library Month—Canadian Library Month was proclaimed by Mayor Nolls and Reeve Clarke. PRL is running a Golden Ticket contest for the month. Letters have been sent to all the schools about memberships and replies are starting to come in.
- b. Library Card Sign-Up Month—PRL seems to be abandoning Library Card Sign-Up Month and incorporating it within Canadian Library Month.

5. **Library Manager's Report:** A report was included in the meeting package. Candidate Forums had some technical issues that were worked out. October's Film Circuit movie has been rescheduled for February 2022 due to the Jewel Theatre's recent two-week closure.
6. **Committee Reports:**
 - a. Friends of the Library—Wine Survivor tickets are now available and will be on sale until November 27 with the final elimination draw on December 4. The last Historic Ghost Walks for 2021 are October 22 and 23. The Spooktacular Book Sale is October 25 to October 30.
 - b. Advocacy & Programming—The committee will meet on October 27 to review the report that was created from the Needs Assessment.
 - c. Personnel & Finance—The presentation of the 2022 budget to Town Council is December 7 at 7:05. The County Council presentation is November 10 at 1:30.
 - d. Policy Review – A draft Personnel Policy will be emailed to committee members.
 - e. Parkland Regional Library—Les to email everyone his report. PRL's draft 2022 budget passed the board. It was passed by the Town of Stettler and County of Stettler. At the last PRL board meeting, Ken Allan presented on changes to the Libraries Act.
7. **Next meeting**—Wednesday, November 17, 2021 at 5:15 pm.
8. **Adjournment**—Moved by Barb and Will at 5:58 pm. CARRIED

Minutes approved by the board on November 17, 2021.

A handwritten signature in black ink, appearing to read 'Jane Skocdopole', written in a cursive style.

Jane Skocdopole, Board Chair