

Stettler Library Board

Minutes of the Meeting

October 21, 2020

Stettler Recreation Centre Board Room

Call to Order: 5:29 pm

Attendance: Jane Skocdopole (Chair); Les Stulberg; Ben Ayotte; Vicki Leuck; Barb Gano; Gail Peterson; Gord Lawlor; Corianne Neilson; Blake Chapman; Will Brown

Staff Present: Rhonda O’Neill; Crystal Friars

Agenda: Les moved that the agenda be accepted as presented. CARRIED

Minutes for the September 16, 2020 meeting: Gail moved that the minutes be accepted as presented. Corianne seconded. CARRIED

1. **Treasurer’s Report.** Barb moved that the treasurer’s report be accepted as presented. Gord seconded. CARRIED

2. **Correspondence:**

- a. Tracy Allard, Minister of Municipal Affairs—Ministerial Order No. MSD:077/20; creating the Stettler Library Board

3. **New Business:**

- a. Approval of Library Budget 2021—The Personnel/Finance Committee met to discuss the proposed 2021 Budget. We will not be seeking COLA for staff at the top of the pay grid; there is to likely be a \$30,000 carry-over from 2020 that can be used to reduce Town and County requisitions for 2021. Gord moved that the Proposed Library Budget for 2021 be forwarded to the Town and County councils as presented. Barb seconded. CARRIED

4. **Old Business:**

- a. Intermunicipal Agreement—Minister Allard has signed the Ministerial Order creating the Stettler Library Board. The Advocacy/Programming Committee to meet and discuss advocacy around becoming an Intermunicipal Board.

5. **Library Manager's Report:** A report was included in the meeting package. Rhonda reported that the Library is beginning work with the FCSS and the Stettler Information and Referral Centre to create Seniors Kits. Gord moved that the library manager's report be accepted as presented. CARRIED

6. **Committee Reports:**

- a. Friends of the Library—The Friends AGM was held on Wednesday, October 7 with David Guba remaining President, Sandra Thompson as Treasurer, Sue Guba as Casino Director, and Gail Peterson as Secretary. The last Ghost Walk for 2020 on October 24 is full. Christmas Wine Survivor is going online for the elimination draws and the final draw is December 5. Tickets are now on sale for \$20 each and a \$15 bottle of wine.
- b. Advocacy & Programming—No meeting; committee to meet to organize Intermunicipal Agreement Celebration; Ben to organize meeting
- c. Personnel & Finance—Met to discuss 2021 proposed budget; time for Rhonda's yearly review; Barb to organize meeting
- d. Policy Review – Policy Review Committee to review Finance and Personnel Policies.
- e. Parkland Regional Library—Gord reported that the PRL move to the new building. The Advocacy committee to meet in the new building. PRL presented a zero-increase budget that was passed by the Town Council
- f. ALTA—AGM was held. Membership fees were raised.

7. **Next meeting**—Wednesday, November 18, 2020 at 5:15 pm.

8. **Adjournment**—Moved by Will at 6:22 pm. CARRIED