

**Committee of the Stettler Public Library Boards
Town of Stettler and County of Stettler #6
Minutes of the Meeting**

June 17, 2020

Stettler Recreation Centre Board Room and via Zoom

Call to Order: 5:02 pm

Attendance: Jane Skocdopole (Chair); Les Stulberg; Will Brown; Ben Ayotte; Vicki Leuck; Barb Gano; Blake Chapman; Gail Peterson; Gord Lawlor

Staff Present: Rhonda O’Neill; Crystal Friars

Agenda: Barb moved that the agenda be accepted as presented. CARRIED

Minutes for the May 20, 2020 meeting and June 11, 2020 special meeting: Barb moved that the minutes be accepted as presented. Gord seconded. CARRIED

1. **Treasurer’s Report.** Barb moved that the treasurer’s report be accepted as presented. Gord seconded.

CARRIED

2. **Correspondence:** Thank you card from Gayle Tennant and pictures of gifts received from various patrons.

3. **New Business:**

- a. Library Card Sign Up Month—The consensus from the majority of the PRL Librarians was to skip Library Card Sign Up Month in September and focus on Canadian Library Month in October. Rhonda wants to participate in both. Will approach the Elementary and Christ King Catholic School and present Grades 2 and 5 with library cards. This will catch the Grade Ones that were missed because the pandemic and provide the Grade 5 students with resources that they will need going into the higher grades.

4. **Old Business:**

- a. Intermunicipal Agreement—Waiting for the document to be signed by Minister Madu. The agreement about the funding for Big Valley and Donalda libraries needs to be signed by Rhonda and Jane. Would like to have a celebration; will table until the September 2020 meeting.
- b. Provincial Operating Grant Application—Has been completed and submitted to the PLSB. The first half of the annual grant has been received; will expect second half in the fall.

5. **Library Manager's Report:** A report was included in the meeting package. Discussion about the challenges of the first days of reopening.

6. **Committee Reports:**

- a. Friends of the Library—No meeting
- b. Advocacy & Programming—No meeting
- c. Personnel & Finance—No meeting
- d. Policy Review – Rhonda will be working on policies throughout the summer and will send out policies to be reviewed via e-mail.
- e. Parkland Regional Library—Les attended the May 28 Zoom meeting. Due to the unforeseen demand of e-Content during the pandemic, PRL exhausted its entire 2020 e-Content budget. The board approved an \$20 000 to the e-Content budget with no increase to the general budget. Use of the e-Content increased between 115% to 5093%, depending on the platform.
- f. ALTA—AGM was to be held on June 13, 2020 online. Jane didn't attend but mentioned that the minutes should be on the ALTA website.

7. **Next meeting**—Wednesday, September 16, 2020 at 5:15 pm. (Time change) (on ad hoc basis over the summer)

8. **Adjournment**—Moved by Ben at 5:32 pm.

CARRIED