

**Committee of the Stettler Public Library Boards
Town of Stettler and County of Stettler #6
Regular Meeting**

September 18, 2019
Stettler Recreation Centre

Call to Order: 5:28 pm

Attendance: Jane Skocdopole (Chair); Ben Ayotte; Les Stulberg; Will Brown; Vicki Leuck; Barb Gano; Blake Chapman; Andrew Brysiuk

Regrets: Gord Lawlor; Gail Peterson

Staff Present: Rhonda O'Neill; Crystal Friars

Agenda: Blake moved that the agenda be accepted as presented. Ben seconded.
CARRIED

Minutes for the June 19, 2019 meeting: Will moved that the minutes be accepted as presented. Barb seconded.
CARRIED

1. **Treasurer's Report.** Barb moved that the treasurer's report be accepted as presented. Seconded by Les.
CARRIED

2. **Correspondence:**

- a. Alberta Municipal Affairs—50% of provincial requisition; the rest to be sent when the provincial budget is passed.
- b. Parkland Regional Library—50% of rural libraries grant; the rest to be sent when the provincial budget is passed.
- c. Canada Revenue Agency—Letter stating that the Charities Return was received

3. **New Business:**

- a. Canada's Farmers Grow Communities Grant: A \$2500 grant that farmers may nominate nominate not-for-profits and charities to receive. Rhonda asked that board members who are farmers nominate the Library.
- b. Library Card Sign-Up Month—Staff hasn't been at the Farmer's Market due to time restrictions. Pictures against the green screen are being taken to help advertise the #getlibrarycarded hashtag.

- c. Alberta Culture Days—A Blanket Exercise will be held on Friday September 27 at 6 pm and volunteers are needed to act as Europeans. Roy and Judy Lewis, Parkland Regional Library's Knowledge Keepers, will be leading the Blanket Exercise and Parkland is providing the funding for this activity.
- d. Election Forum—Held on Monday September 30 at 7 pm, doors open at 6:30 pm. Leona Thorogood will be moderating. An offer by a commercial organization to sponsor the event was declined, in order that the event remain unbiased.
- e. Digital Literacy Fair—A collaboration between the Adult Learning Centre and Association of Communities Against Abuse. It will be held on Thursday November 7 from 1 to 6 pm. It is a drop-in event with sessions covering internet safety, knowledge and fun.

4. Old Business

- a. Intermunicipal Agreement—Andrew reported that Town and County Council have an agreement in principle. Each council has passed bylaws that will make the agreement possible. The process will continue with the agreement going to the Minister for approval.
- b. Minister's Award—No update.
- c. PRL PD Workshop—Will be held Monday September 23 in Lacombe. Sessions are aimed at managers and trustees. Registration desk opens at 9 am and keynote starts at 9:30; the last session ends at 4 pm.

5. **Library Manager's Report:** A report was included in the meeting package. Rhonda provided a quick overview and answered questions from members of the board.

6. Committee Reports:

- a. Friends of the Library—The Friends will be meeting on Wednesday September 25 at 7 pm. Christmas Wine Survivor tickets are now available and the Elimination Party will be on Saturday December 7. The Historic Ghost Walk is full for Saturday September 21 and the last walk for the year will be October 19 at 8 pm.
- b. Advocacy & Programming—No meeting.
- c. Personnel & Finance—Next meeting has been set for Wednesday October 2 at 5 pm.
- d. Policy Review—No meeting. Rhonda will review policies and forward any needing updates to the committee.
- e. Parkland Regional Library—Les presented a written report from the last meeting on September 12, 2019.
- f. ALTA—Nothing to report.

7. **Next meeting**—Wednesday, October 16, 2019 at 5:30 pm.

8. **Adjournment**—Moved by Will at 6:18 pm.

CARRIED