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# Rocky Public Library



## MINUTES

### Rocky Mountain House Library Board

Wednesday, November 22, 2023 7pm

### Library Meeting Room and Zoom

**Present:** Ben Worth, Mimi Cole, Karen Travis, Robin Begin, Jen Lefebvre, Sydney Graham

**Via Zoom:** Lori Pratt

**Absent:** Len Phillips

#### 1. CALL TO ORDER

Chair Mimi Cole called the meeting of the Rocky Mountain House Library Board to order on Wednesday November 22, 2023, at 7:00 pm.

##### 1.1 Agenda and Minutes

**1.1.1** Additions/changes to the agenda: none

**1.1.2 Motion #701** Jen moved to adopt the agenda for tonight's meeting. Seconded by Sydney. **CARRIED**

**1.1.3 Motion #702** Sydney moved to adopt the October 25, 2023, minutes. Seconded by Robin. **CARRIED**

#### 2. ITEMS FOR DECISION

**2.1** Financial Report: Ben presented the financial report. He noted that some lines are over-budget and some are under-budget. Overall, the budget is on track to be balanced.

**Motion #703** Jen moved to accept the financial report as presented. Seconded by Karen. **CARRIED**



### **3. ITEMS FOR DISCUSSION**

**3.1 Stronger Together Conference:** Ben reported that three library staff were able to attend the in-person portion of the conference. They really found it valuable and enjoyed interacting with others in the library community. Karen attended the online conference and also reported it was very informative. She will provide links to the recorded sessions and other web resources that were mentioned.

**3.2 Staff appreciation Christmas cards:** Mimi will pick up Christmas cards for the staff and leave them at the library. All board members are asked to drop by the library and sign them by December 18. Ben will purchase gift cards to include.

**3.3 Zoom for board meetings:** The board discussed whether we should still offer Zoom as an option for attend meetings. The consensus was that meeting in-person at the library is the preferred style. However, there may be times when joining by Zoom is the only way to attend, due to illness, bad roads, being away and so on. Therefore, that option should still be available. The cost for the Zoom subscription is minimal. New board member orientation will include the expectation that trustees attend in person if possible and that attending exclusively via Zoom is not satisfactory.

### **4. ITEMS FOR INFORMATION**

**4.1 Library Manager's Report:** The board reviewed Ben's report. The library received publicity in the newspaper for being granted approval of its funding request. Donations continue to be received in memory of



a local youth. The family will be consulted prior to any expenditure of the funds. The new library signage looks good. The Rocky Gaming Extravaganza had its best attendance ever.

**4.2** Library usage stats to the end of October 2023: Physical circulation is slightly down from the same month last year but e-usage is up. There is an increase in interlibrary loans to other libraries.

**5. CORRESPONDENCE:** None this month.

**6. ROUND TABLE DISCUSSION:** Sydney asked the others for their input on the idea of including a new library as part of the plan for a new elementary school in the town. Several issues with that concept were brought up. Karen mentioned seeing signage at Edmonton Public Library that had the word Welcome written in several different languages. The board discussed how a similar idea at our library could advance diversity and inclusion. Mimi brought up recognition of board trustees who have finished serving their term. Karen suggested a Book Dedication Program where the trustee picks a book for the collection that is then dedicated to them. She will create and share a handout that explains the details.

**7. NEXT MEETING:** January 24, 2024

**8. ADJOURNMENT:**

**Motion #704** Jen moved to adjourn at 7:55 pm. Seconded by Karen.

**CARRIED**