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Rocky Public Library



MINUTES

Rocky Mountain House Library Board Wednesday, October 26, 2022 7pm Meeting Room and Zoom

Present: Ben Worth, Mimi Cole, Robin Begin, Michelle Swanson,
Len Phillips, Karen Travis, Sydney Graham

Via Zoom: Jen Lefebvre, Karen Mehlhaff (7:20)

1. CALL TO ORDER

Chair Mimi Cole called to order the meeting of the Rocky Mountain House Library Board on Wednesday October 26, 2022, at 7:05 pm.

1.1 Agenda and Minutes

1.1.1 Additions/changes to the agenda and minutes: none

1.1.2 Motion #643 Len moved to adopt the agenda for tonight's meeting. Seconded by Robin. **CARRIED**

1.1.3 Motion #644 Robin moved to approve the minutes for the September 28, 2022 meeting. Seconded by Michelle. **CARRIED**

2. ITEMS FOR DECISION

2.1 Financial Report: Ben presented the financial report. If anyone has suggestions for library sponsors, let Ben know. Ben will send out a list of past donors.

Motion #645 Len moved to accept the financial report as presented. Seconded by Karen T. **CARRIED**



2.2 Ben's Performance Evaluation:

Motion #646 Len moved to go in camera at 7:11 pm. Seconded by Jen.

Motion #647 Robin moved to go out of camera at 7:19 pm. Seconded by Michelle.

Motion #648 Robin moved to accept the recommendation of the Personnel Committee and award Ben a pay increment on his anniversary date. Seconded by Karen T. **CARRIED**

3. ITEMS FOR DISCUSSION

3.1 New board membership: Sydney Graham will replace Michelle Swanson as the Clearwater County council rep on the library board effective immediately. Karen Travis has been appointed for a second three-year term by Clearwater County. The county rep to replace Mike Stannix will be confirmed and announced soon.

3.2 Showcase Cinema: Michelle suggested that promotion of upcoming shows begin well ahead of time so people can make plans to attend. She also made a movie suggestion for Showcase Cinema. Guitar Lessons, starring Corb Lund, is an Alberta film. She will put Ben in contact with the producers.

3.3 Dewey Decimal System: Jen reported that 14 libraries in the local school division are moving away from the Dewey Decimal System. They are adopting a BISG (Book Industry Study Group) subject heading system that is similar to how book stores arrange their material. She asked if that could be considered for the Rocky Public Library. Ben stated that our classification system and catalog is administered by



Parkland Regional Library and the province. No changes could be made at this time but appropriateness of the Dewey Decimal System could be a topic for discussion on a broader level. Jen mentioned that Charlotte Small and David Thompson schools both have new learning commons. She encouraged everyone to go if they have an open house.

- 3.4** Budget cover letter for municipal councils: Ben presented a draft cover letter to attach to each budget submission. It explains the rationale behind what the library is asking for. A few edits were suggested. Mimi will sign the letter and accompany Ben to budget presentations, pending her availability.

4. ITEMS FOR INFORMATION

- 4.1** Library Manager's Report: The board reviewed Ben's report. It contains follow-up on discussions from our previous meeting. The annual Gaming Extravaganza is on November 5 at 6:30 pm.

Motion #649 Len moved to accept Ben's report. Seconded by Robin.

CARRIED

- 4.2** Library usage stats to the end of September, 2022: The same general trends continue. Borrowing, program attendance and new memberships are up. Wifi sessions are up 53% over last year. E-usage is lower than a year ago.

5. CORRESPONDENCE: None.

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6. ROUND TABLE DISCUSSION: The board discussed the recent roof repair and how it affected library operations. The board was supportive of Ben's decision to close the library due to irritating, and possibly harmful, fumes. Staff worked from home during the closures. The roof work addressed an ongoing leakage problem and is now complete. Karen T shared some experiences she had at the Edmonton Public Library recently. They have amazing interactive displays, well worth a visit. One idea that the Rocky library might consider is a community crossword puzzle located on a white board in the library.

7. NEXT MEETING: November 23, 2022

8. ADJOURNMENT:

Motion #650 Karen T moved to adjourn at 7:50 pm. Seconded by Len
CARRIED